

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Minot, ND receives an annual allocation from the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program. The City has submitted an approved Consolidated Plan and will produce an Annual Action Plan that details how the City will carry out goals and objectives in the Plan.

HUD provides a wide range of eligible activities for which CDBG dollars can be used for. One of the benefits of the funds is the City's ability to choose how the funds will be used. The City must determine which eligible activities will best serve the community's needs. HUD does require an Annual Action Plan outlining activities that meet the needs outlined in the Consolidated Plan.

The Annual Action Plan (AAP) describes funding and projects in 2025 and gives a more specific look into how the program works and operates. Consistent with HUD's mission, the City of Minot will work to support community development priorities and increased access to affordable housing free from discrimination. The City will embrace a high standard of ethics, management and accountability in undertaking this work. The City will continue to develop new partnerships within the City that can leverage resources and improve the effectiveness of HUD funding at the community level.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

While the Consolidated Plan provides a 5 year plan outlining some of the actions Minot will undertake as it works toward meeting the housing and community development needs of its low and moderate income and special needs households. The Annual Action Plan for fiscal year 2025 was prepared in accordance with 24 CFR 91.220.

The 2025 Action Plan will include projects that will support low to moderate income residents

- Rehab of Residential Living facilities

- Homeowner Housing Added
- Homeowner Housing Rehab

Other programs to help support low to moderate income residents:

- Overnight Shelter for homeless - work with agencies to support the development of a year around low barrier shelter
- Public Services - 2,000 persons assisted
- Infrastructure and Public Facilities projects - 250 assisted.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

2025 marks the second year the City of Minot is classified as an Entitlement Community. The City is currently preparing the agreements with various non-profit organizations within the City of Minot.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation includes actively encouraging citizens, particularly those of low to moderate income population, to participate in the planning process of the development of the Consolidated Plan, Annual Action Plan, the submission of Substantial Amendments, and the development for the Consolidated Annual Performance Report (CAPER).

The City encouraged and sought broad participation but especially to the low to moderate income persons, residents of predominantly low to moderate income neighborhoods, minorities, non-English speaking persons, persons with disabilities, public housing residents, local and regional institutions, businesses, developers and non profit organizations. A short presentation was given regarding the CDBG program and its intent. A discussion was held after seeking information regarding what services are needed within the community of Minot.

Citizen participation plays a critical role in the needs assessment, market analysis and construction of goals and priorities. The City distributes a survey to residents to gather input on broad housing needs and the results were used in the development of the Action Plan.

All public Hearings and Comment Periods are advertised in the local newspaper of general circulation. The City held a Public Hearing at its April 21, 2025 City Council meeting. Public meetings were held on April 23, 2025 and May 7, 2025 at the Parker Senior Center located in downtown Minot. This facility contains apartments for seniors and low to moderate income (LMI) residents. It is centrally located and

has handicapped access. In addition, the Parker Center is located two (2) blocks north of Milton Young Towers, which is a 74 unit apartment facility operated by the Minot Housing Authority.

All public meetings are held in a location that is convenient to residents. The FY25 Public Meeting was held at the Parker Senior Center located in downtown Minot. This facility contains apartments for Seniors and Low to Moderate Income (LMI) residents. In addition, Milton Young Towers, which contains 74 LMI apartment units, is located 2 blocks away from the Parker Senior Center.

The Action Plan was released on May 12, 2025 for a 30 day public comment period. This comment period will allow residents who may not have attended the meetings to provide input on the Action Plan. There will be a Public Hearing at the June 16, 2025 Council meeting allowing residents to provide additional comments. City staff will ask council for authorization to submit the FY25 Action Plan by the June 24, 2025 deadline.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A meeting was held on April 23, 2025 for are non-profit agencies in Minot. There were 20 attendees from various organizations. In addition, a Public Meeting was held at the Parker Senior Center located in downtown Minot on May 7, 2025.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Minot accepts and records all comments. All comments and results from public meeting were recorded and utilized to help form the priorities, goals and activities for the Consolidated Plan.

7. Summary

Minot has an approved Citizen Participation Plan (CPP) implemented in conjunction with the Annual Action Plan. The CPP provides the framework for public input into the allotment of CDBG funds granted to the City. Minot's CPP guides how it gives notice and outreach to residents for public hearings regarding all aspects of the CDBG process.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MINOT	National Disaster Resilience

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Chris Plank

NDR Grant Manger

PO BOX 5006

Minot, ND 58702-5006

701-857-1553

Chris.plank@minotnd.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City encourages a high level of agency consultation to identify and address priority needs. This process ensures the participation of nonprofit organizations, private citizens, and public agencies in a collaborative effort. In consultation with local partners, the City prioritized the community's needs.

In preparing this Plan, the City of Minot conducted outreach and consultation efforts with citizens, local municipal officials, nonprofit agencies, public housing agencies, governmental agencies, private organizations, and the Continuum of Care.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City led a grassroots participation process to solicit public and stakeholder input to develop the Consolidated Plan goals, strategies, and priorities.

The City utilized survey results to gauge housing needs for the Consolidated Plan. It worked directly with service providers and other government agencies to gather data for the technical analysis.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Minot does not receive Continuum of Care, Emergency Shelter Grant (ESG), or Housing Opportunity for People with AIDS (HOPWA) funding. The City will work to reduce homelessness through service providers as part of the City's CDBG allocation.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	COMMUNITY ACTION PARTNERSHIP - MINOT REGION (II)
	Agency/Group/Organization Type	PHA Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Action attended a stakeholder meeting and shared the challenges facing their organization along with other organizations.
2	Agency/Group/Organization	Minot Commission on Aging
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	MCOA provides Meals on Wheels and Congregate Meal services as well as foot care for seniors within the City of Minot. MCOA was consulted in a meeting and shared their organization's challenges they see facing seniors in Minot.

3	Agency/Group/Organization Agency/Group/Organization Type	Souris Valley United Way Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a funder, partner and service provider in the City of Minot, SVUW provided information to help understand the services needed for LMI residents. SVUW sponsors the Backpack Buddies program providing meals for children who may not have access at home.
4	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation?	Minot Area Homeless Coalition Services-homeless Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Minot Area Homeless Coalition provides services for those who are homeless or at risk of becoming homeless. They were consulted regarding the unmet needs and provided information in a meeting.
5	Agency/Group/Organization	DOMESTIC VIOLENCE CRISIS CENTER, INC
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DVCC provides resources and shelter, when available to people seeking refuge from Domestic Violence. DVSS offers the only current year around shelter in Minot. They provided information to assist in the understanding of the needs domestic violence individuals face.
6	Agency/Group/Organization	Independence Inc
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from Independence Inc. attended the Public meeting held on May 7, 2025. They provided information the homeless face and the need for more affordable housing.
7	Agency/Group/Organization	Minot Area Men's Winter Refuge
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	MAMWR is the only homeless shelter within the City of Minot. They are a high barrier shelter. They have provided information about the needs of the area homeless in Minot.
8	Agency/Group/Organization	Minot Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	MHA operates numerous properties within the City of Minot and rent to the LMI population. They were consulted to help understand the needs of the housing authority in Minot
9	Agency/Group/Organization	North Dakota Health & Human Services Region II
	Agency/Group/Organization Type	Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	NCHSC provides services for acute and ongoing behavioral health needs in Minot. There is a lack of viable housing and shelter opportunities for those at risk. It is a national issue that needs to be addressed.
10	Agency/Group/Organization	North Dakota Information Technology
	Agency/Group/Organization Type	Services - Narrowing the Digital Divide Agency - Emergency Management
	What section of the Plan was addressed by Consultation?	Broadband MA-60
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The ND Technology Dept. received money last year to help position the state to access funding for increased broadband access. The City of Minot's coverage is more expensive than some other areas in the state and outlying areas of Ward County.
11	Agency/Group/Organization	WARD COUNTY
	Agency/Group/Organization Type	Agency - Managing Flood Prone Areas Agency - Emergency Management
	What section of the Plan was addressed by Consultation?	Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ward County Emergency Management Coordinates and facilitates resources to minimize the impact of emergencies and disasters on people, property and the environment. The Department develops Hazard Mitigation Plans, and they recognize the need for continued research into flood hazards to minimize the chance of another event like the flood of 2011. Work continues on recovery and mitigation measures as a result of the 2011 floods.

12	Agency/Group/Organization	ND Continuum of Care (CoC)
	Agency/Group/Organization Type	Services - Housing Services-homeless Other government - State
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	North Dakota has one CoC and North Dakota Housing and Finance as collaborative partners. The collaborative manages the HMIS system and PIT account outlined elsewhere in this plan. They expressed the need for additional homeless resources in Ward County and the City of Minot.

Identify any Agency Types not consulted and provide rationale for not consulting

Area non-profits were invited to the meeting.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	State of North Dakota	There services for the homeless are extremely limited in Minot and Ward County. There is a need for a year around low barrier shelter in the community along with assisting residents prior to becoming homeless. The City will work with area stakeholders to identify projects that could benefit this need.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

A public hearing was held at a regular Council meeting and staff received authorization to proceed with the FY 25 Action Plan process. Two (2) public meetings were held. One meeting involved are non-profits and the other meeting was held on May 7, 2025. Both meetings were held at the Parker Senior Center in downtown Minot. This facility is centrally located and two (2) blocks away from a 74 unit LMI apartment complex. After a 30-day public comment period, a public hearing was held to gather any additional comments from the council or residents.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	A public hearing was held during a regularly scheduled City Council Meeting on April 21, 2025.	Staff presented an overview of CDBG during meeting and answered questions. No public comments were received.	All responses welcomed.	
2	Public Meeting	Area non-profits	20 members attended the meeting and a questionnaire was handed out. Received 3 responses.	Homelessness, affordable, decent housing, mental health services and substance abuse services.	All comments accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Non-targeted/broad community	6 residents attended a public meeting held on May 7, 2025.	Affordable, decent housing, housing barriers such as bad credit, criminal record, housing rehab for seniors, homelessness, mental health, rising utility costs, transportation.	All comments accepted.	
4	Public Hearing	Non-targeted/broad community	A public hearing was held during a regularly scheduled City Council meeting on June 16, 2025, after a 30-day public comment period.	Will insert comments after meeting is held.	All responses Welcomed	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Minot has prioritized goals and objectives for allocating the CDBG funding for FY25. This funding will be used to effectively assist low to moderate income residents by increasing decent housing, creating a suitable living environment and expanding economic opportunities. The City follows HUD guidelines and limits public service to no more than 15% and 20% for administrative activities of the annual allocation.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	315,990.00	0.00	0.00	315,990.00	994,740.00	The City of Minot, ND is expected to receive an annual allocation of \$331,580 for FY2024-FY2028 for a total amount of \$1,326,320.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Minot does not receive funding from additional HUD programs, including HOME, HOPWA, or ESG that require a match.

HUD CDBG funds do not require a match, though all fund leveraging will be reported.

The project outlined in the Strategic Plan, implemented by outside agencies, are anticipated to use CDBG funding to leverage their financial resources.

- **Affordable housing supply projects are expected to leverage local, state, federal, and/or private funds.**
- Subrecipients must report on match support for projects.
- The City of Minot will review the DR and NDR resources to determine if there are unexpended funds that could, within regulation/requirements, support projects and activities.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At the present time, there is not any publically owned land that will be used during this planning cycle. There are parcels of land under development through CDBG-DR/NDR that may allow service providers opportunities to explore all options for eligible projects with available resources.

Discussion

The City expects partners to leverage CDBG funding to the fullest extent possible to implement robust programs that will help to further the needs of area residents.

City staff is currently working with stakeholders to identify opportunities to partner and leverage all available funds.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Planning and Administration	2024	2028	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Create A Suitable Living Environment Expand Opportunities for LMI Persons	CDBG: \$63,198.00	Other: 1 Other
2	Public Services	2024	2028	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Create A Suitable Living Environment Expand Opportunities for LMI Persons	CDBG: \$47,398.00	Public service activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Facilities and Infrastructure Improvements	2024	2028	Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Create A Suitable Living Environment Expand Opportunities for LMI Persons	CDBG: \$101,117.00	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 510 Households Assisted
4	Housing	2024	2028	Affordable Housing	Citywide	Provide Decent Housing Create A Suitable Living Environment	CDBG: \$104,276.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted Homeowner Housing Added: 1 Household Housing Unit Homeowner Housing Rehabilitated: 3 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name Planning and Administration
	Goal Description <p>General Administrative finds will pay reasonable program administrative costs and carrying changes related to the planning and execution of community development avtivities. Administering federal funds and ensuing compliance is critical for utilizing Federal resources. Minot is committed to using CDBG Entitlement funding for administration to help grow a community development program that is efficient, effective, and resourcesful.</p> <p>Minot may have administration projects that include, but are not limited to:</p> <ul style="list-style-type: none"> • General management, oversight and coordination • Providing local officials and citizens with information about the CDBG program • Preparing budgets and schedules • Program planning • Public information • Monitoring program activities • Fair housing activities • Indirect costs • Submission of applications for Federal programs

2	Goal Name Public Services Goal Description Public services are an integral part of a communities developmental strategy. Public Service activities provide a wide range of activities that address needs in the community provided for the target population. Public Services can strengthen communities by addressing the needs of specific populations. They can address a range of individual needs and increase CDBG dollars' impact by complimenting other activities. The City of Minot may allocate up to 15% of CDBG funds to public service programs that provide support services to low to moderate income persons or prevent homelessness. In general, these services are provided by local non-profit partners. This finding is capped at 15% of the CDBG entitlement plus program income. Minot's goals to improve and provide public services may include, but are not limited to: <ul style="list-style-type: none"> • Employment services • Crime prevention and public safety • Child Care • Health services • Substance use services • Fair housing counseling • Education programs • Energy conservation • Services for homeless persons • Services for seniors • Welfare services (excluding income payments) • Recreational services
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3	Goal Name Public Facilities and Infrastructure Improvements	
	Goal Description <p>Public Infrastructure Improvements will focus on safe and accessible infrastructure essential to the quality of life and building communities that support community diversity and stability. Public Infrastructure Improvements will generally include acquisition, construction, reconstruction, and installation of public infrastructure.</p> <p>Minot's goal to improve and expand public infrastructure may include, but is not limited to:</p> <ul style="list-style-type: none"> • ADA Improvements • Sidewalks • Curb Cuts <p>Public Facilities and Improvements are publicly-owned facility and infrastructure such as streets, playgrounds, underground utilities, and buildings owned by nonprofits open to the general public. Safe and accessible infrastructure is essential to the quality of life and building communities that support community diversity and stability. Public facilities and public improvements are generally interpreted to include all facilities and improvements that are publicly owned or owned by a nonprofit and open to the general public. Acquisition, construction, reconstruction, rehabilitaion, and installation of public facilities and improvements are eligible activites.</p> <p>Minot's goal to improve and expand public facilites may include, but are not limited to:</p> <ul style="list-style-type: none"> • Senior Centers • Homeless and Domestic Violence Facilities • Neighborhood Facilites • Health Facilities 	

4	Goal Name Housing	Goal Description <p>The City prioritized goals and objectives for using CDBG funding to strategically and effectively benefit low to moderate income residents by increasing access to decent housing and creating a suitable living environment while expanding economic activities for LMI persons. Minot is committed to improving and expanding access to safe and affordable housing for low to moderate income (LMI) residents. Affordable and safe housing helps provide financial stability, reduces the chances of a person becoming homeless, and promotes sustainability of housing.</p> <p>Minot's projects to improve housing sustainability may include, but are not limited to:</p> <ul style="list-style-type: none"> • Homeownership Assistance • Rehabilitation (single-unit residential and/or multi family residential) • Energy efficiency improvements • The administrative cost for rehabilitation activities • Lead-based paint testing/abatement • Housing Counseling
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Projects

AP-35 Projects – 91.220(d)

Introduction

Minot will allocate \$319,550.00 in Community Development Block Grant (CDBG) funds for July 1, 2025 to June 30, 2026, funding cycle. Over the next year, CDBG funds will be utilized as follows:

The following projects will be funded in the 2025 program year using CDBG dollars:

- Administration and Planning - \$63,198
- Public Services - \$47,399
- Public Facilities and Improvements - \$101,117
- Housing - \$104,276

Projects

#	Project Name

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG allocations are intended to provide low to moderate income households with viable communities, including decent housing, a suitable environment and extended economic opportunities. Eligible activities including housing rehabilitation and preservation, homeownership opportunities, public services, community infrastructure improvements, planning and administration.

The system for establishing the priority for the selection of the projects and activities are predicated on the following criterea:

- Meeting the statutory requirements of the CDNG program
- Meeting the needs of low and moderate income residents
- Coordination and leveraging of resources
- Response to expressed community needs
- Sustainability and/or long-term impact, and
- The ability to demonstrate measurable progress and success.

The primary obstacles to meeting the unserserved needs are limited resources available to address the identified priorities. When feasible, the City of Minot will partner with other public service agencies and nonprofit organizations to leverage resources and maximize outcomes in housing and community development. In teh end, however, the need far exceeds the funding available from all sources.

AP-38 Project Summary

Project Summary Information

Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Target Date	Estim and 1 that from activ
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The projects in FY 2025 do not emphasize any one geographic area of Minot. The City does not have a singular concentration of low- to moderate-income residents. Funds are generally dispersed out geographically to have the most significant impact.

While some projects may focus on a low- to moderate-income area (LMA), they are not part of a greater neighborhood plan.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City did not identify a geographic target area as a basis for funding allocation priorities. Goals and projects are not limited to a specific area within the City.

Discussion

All projects supported with CDBG funds are within the Minot city limits. The projects listed in the 2025 Action Plan will benefit low- and moderate-income residents throughout the City of Minot.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing has been identified as one of the areas within the city where residents are in need of assistance. The homeless population within the city has grown due to the increase in rents throughout the city. There is a need to have a low barrier shelter within the city to assist with this increased population.

One Year Goals for the Number of Households to be Supported	
Homeless	150
Non-Homeless	425
Special-Needs	0
Total	575

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	1
Rehab of Existing Units	3
Acquisition of Existing Units	0
Total	4

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

One project in the FY25 plan includes assisting with homeless residents. This includes providing assistance with utility bills and to assist in the development of a low barrier shelter in the City.

AP-60 Public Housing – 91.220(h)

Introduction

Minot Housing Authority participates in the Section 8 Housing Choice Voucher (HCV) and Public Housing programs. The HA serves the City of Minot and surrounding areas.

Minot Housing Authority strives to maintain high-quality management and operations of its housing programs and units. The HA uses various HUD devised manuals in implementing its management and maintenance policies, including Admissions and Continued Occupancy Handbook, PH Maintenance Plan Document, FSS Action Plan, Public Housing Assessment System Manual, Section 8 Administrative Plan, Housing Inspection Manual, Section 8 and Voucher Program Master Book, and HUD Handbook 7420.7.

Actions planned during the next year to address the needs to public housing

City staff coordinates with Minot Housing Authority regularly and will continue to seek opportunities for partnership and expansion of available resources.

The City of Minot is also working with the MHA to address rehabilitation needs at Milton Young Towers. CDBG funds may be used to assist this project once secured funding is evaluated. NDR staff and the MHA regularly coordinate to discuss upcoming needs. The HA has worked closely with the city during disaster recovery efforts.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Weekly meetings are held at MYT in Minot for MHA residents. Meetings include opportunities to engage in issues around upgrades/rehab/living conditions needs, and educational opportunities.

Weekly meetings are also held at the Minot Senior Center to provide information and education for MHA residents, voucher holders, seniors, and members of the public.

Topics have included:

Financial Literacy (multiple sessions and sub-topics);

Individual Development Accounts (in partnership w/ Community Action) - these accounts can be utilized for homeownership or micro business development. Significant matching funds are offered for those that complete the program and save for homeownership;

Credit assistance and information about what actions impact your credit score (positively or negatively);

Healthcare Resources;

Community engagement opportunities (how to impact and engage with our MHA communities);

Other resident suggested topics.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Minot Housing Authority is not designated as troubled.

Discussion

The City does not own or manage any public housing and relies of MHA to provide those services to the community. The City works with MHA on various initiatives to coordinate and promote services and resources to the community. Additional opportunities for partnership, coordination, and expanded communication will be explored.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City is not eligible to receive other HUD funds, including HOME, ESG, or HOPWA. The Continuum of Care plan funds are distributed with input from stakeholders.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Minot will continue to work with the Continuum of Care and local partners to reach the local homeless population and assess their needs. The City remains committed to helping residents maintain stable housing and assisting individuals who are already experiencing homelessness in transitioning into housing. With no current year-round shelter, addressing this need is a high priority. It is likely to take more than one year to find a shelter solution in Minot.

Regularly scheduled stakeholder meetings will be held after plan approval to allow the city and partners to continually assess homeless engagement needs and evolving opportunities to address challenges and opportunities.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Minot recently approved an organization to operate a property containing a Family Homeless Shelter as well as a 17 unit LMI apartment complex. In addition, they will provide transitional services to those in the Family Shelter. These services are not limited to just finding alternative housing. Counseling services will be available to those in the shelter.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City's efforts to support the transition of persons experiencing homelessness will be broad and flexible so that service providers can adapt to clients' needs as economic and housing conditions change.

This support may include funding:

- Creation of affordable rental and ownership housing,
- Emergency repairs and rehabilitation to preserve existing affordable housing and improve the housing conditions of existing low-income residents, and
- Nonprofit organizations provide supportive services to help stabilize residents at risk of and experiencing homelessness. These include, but are not limited to, emergency assistance, job training and skill development, and transportation assistance.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Minot does not directly participate in the discharge planning or protocols for persons leaving publicly funded institutions or healthcare systems or receiving assistance from public and private agencies (health care facilities, foster care or other youth facilities, or correction programs and institutions).

All of the local agencies serving the homeless population work together to ensure that people receive the appropriate services. The agencies also maintain ties with institutions that release people from their care or custody, whether publicly or privately funded.

North Dakota's Department of Human Services engages in discharge planning for people exiting mental health inpatient treatment and institutions. This ensures that appropriate resources are available as patients return to the community. The Region II service center provides referrals and direct services to meet the needs of individuals transitioning to community living. Services include a 24-hour help line, office hours for scheduled and walk-in services, behavioral health triage services, other agency/organization referrals, and case management services to ease the transition. Referrals are made to connect to local resources, when appropriate and available, for continued treatment and support.

Health care providers serving special needs, homeless, and other at-risk populations work closely, through their discharge service coordination, with local service providers to coordinate on-going local care and resource information and with the Department of Human Services when appropriate.

There are still gaps in service to ensure that those returning from institutions receive the on-going care and housing to support their needs. This national issue is unlikely to be resolved locally with Minot CDBG funding alone.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Even though construction costs for new housing developments remain relatively stagnant, housing prices continue to rise, severely impacting the availability of affordable housing in the United States. According to Brian Montgomery, Federal Housing Administration commissioner and assistant secretary for housing, constraints on housing not only reduce the supply of affordable housing but also increase the number of households that are cost-burdened, spending more than 30 percent of their income on rent.

Land-use policies and zoning regulations constrain the supply of affordable housing. Density limits, height restrictions, parking requirements, lengthy permitting and approval processes, and community opposition all contribute to increased housing prices.

Although federal policies play an important role in influencing the availability of affordable housing, according to Sturtevant, the supply of affordable housing depends less on federal policies than on local planning practices, policies, and community engagement. Many local planning procedures currently in place enable community opposition that stalls housing production. Reshaping local regulations allows jurisdictions to make a lasting impact on the supply of affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Minot seeks to foster an environment of opportunity, innovation, and sustainability in the housing market by planning for and supporting housing options that help increase the HOI while protecting property rights.

The just completed City of Minot Housing Needs Assessment provides the framework for policy change and broad housing needs.

According to the Minot Housing Needs and Market Study, the need for affordable housing options continues due to the lagging incomes compared to rising housing costs.

Zoning and other recommendations made in the plan that was just completed are under consideration for additional review.

Staff administering CDBG dollars will work closely with other departments to identify opportunities for ordinance and code modifications to allow for additional attainable housing in Minot.

Discussion:

Affordable housing impacts all levels of income and housing in Minot. As housing costs rise, it places additional financial stresses upon residents.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Minot will help to assist low- and moderate-income residents in Minot in the 2024 program year.

Minot is committed to improving and increasing access to safe and affordable housing for low- and moderate-income (LMI) residents. Affordable and safe housing helps to provide financial stability, reduces the chances of a person becoming homeless, and promotes housing sustainability. The City prioritized goals and objectives for using CDBG funding to benefit strategically and effectively for low- and moderate-income residents by increasing access to decent housing and creating a suitable living environment while expanding economic opportunities for LMI persons.

Public services are an integral part of a comprehensive community development strategy. Public Service activities provide a wide range of activities that address needs in the community provided for the target population. Public services can strengthen communities by addressing the needs of specific populations. They can address a range of individual needs and increase CDBG dollars' impact by complementing other activities.

Public Infrastructure Improvements will focus on safe and accessible infrastructure essential to the quality of life and building communities that support community diversity and stability. Public infrastructure improvements generally include the acquisition, construction, reconstruction, and installation of public infrastructure.

The City's CDBG funds are 100% directed toward activities that assist low- to moderate-income residents.

The City of Minot is involved in several efforts to address the needs of the underserved and promote efforts to coordinate the many components related to housing, suitable living environments, and promoting safer living environments.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved needs is the lack of identified and available resources. To overcome this obstacle, the City will continue to pursue creative partnerships, both financially and structurally, to leverage available funds

The City will continue to seek ways to expand how the City of Minot informs underserved residents about the financial and informational resources available through the CDBG program.

Actions planned to foster and maintain affordable housing

The City of Minot will leverage CDBG funding to encourage the development of affordable housing units within the City of Minot. Specifically, the CDBG program will provide monetary and non-monetary support for projects that will increase the number of housing units made available to low- to moderate-income households and keep the units affordable for a specified time into the future.

The City of Minot will support the owner-occupied **housing rehabilitation programs**.

Actions planned to reduce lead-based paint hazards

The U. S. Department of Housing and Urban Development issued Title X in 1992 to protect young children and families from lead-based paint hazards. The City of Minot will take steps to ensure its regulations are in compliance. Revised program procedures and documents include additional steps for providing notification, identifying lead hazards, performing lead hazard reduction, using safe work practices, and achieving clearance.

As part of the environmental review process, all existing housing that will be repaired or rehabilitated with CDBG funds is screened for lead paint hazards if built before 1978. Once all work is completed, houses are then re-evaluated and must pass a lead-based paint clearance test to ensure the mitigation efforts are effective.

City staff will attend HUD-sponsored lead-based paint training online and when offered virtually or in person to become more familiar with the requirements and their implementation.

Actions planned to reduce the number of poverty-level families

The **City's plan** has three primary components:

1. Support activities that increase the number of jobs in Minot, especially for low- to moderate-income residents
2. Ensure that a wide variety of housing opportunities are available
3. Provide supportive services to residents in poverty.

These all support the City's goal of helping residents and families achieve self-sufficiency.

For those residents who cannot work (low-income frail elderly, persons with disabilities), the City's public housing authority and Section 8 voucher providers are vital for those households to avoid homelessness.

A further strategy to reduce the number of poverty-level families includes efforts to diversify Minot's economy through Economic Development activities, increasing family wage jobs, and expanding the

local job base.

Over recent years, Economic Development staff have worked to bring new job opportunities and opportunities to continue educational advancement in or out of the workplace. This is crucial as the area struggles with boom-bust cycles for oil and other industries.

Actions planned to develop institutional structure

The City's Office of Resilience is responsible for developing and monitoring the Consolidated Plan, the Annual Action Plan, the year-end CAPER report, IDIS reporting process, and sub-recipient compliance monitoring. Staff will carry out the priorities identified in the planning process with assistance from the Economic Development, Engineering, Building, Public Works, Parks, and Public Safety Departments. They will conduct Citizen Participation and Fair Housing outreach and implementation activities.

When applicable and funding allows, City staff will attend relevant CDBG training to help create a broader institutional knowledge base of the CDBG program.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Minot will continue actively encouraging coordination between public and private housing and social service agencies.

Continued efforts will be made to identify opportunities for service providers to expand services where needed while minimizing the duplication of efforts.

Private businesses are also encouraged to participate in discussions relative to the housing and social service provider needs.

Discussion:

As a new CDBG Entitlement community, the City of Minot is committed to building a robust, efficient, and compliant program targeted at meeting the needs of the most vulnerable community members.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Minot does not expect to generate program income CDBG activities during PY 2025. No float-funded activities are included in this Action Plan. The City has never received guaranteed proceeds from Section 108 loan, nor has surplus funds from any federal urban renewal settlements.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Attachments

Grantee SF-424's and Certification(s)

OMB Number: 4040-0007
Expiration Date: 02/28/2025

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller-General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 564728-4783) relating to prescribed standards for merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1688), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

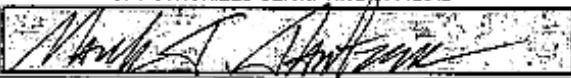
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Prescribed by OMB Circular A-102

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470; EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§408a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm-blooded animals held for research, teaching, or other activities supported by this award or assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1998 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		Acting Manager	
APPLICANT ORGANIZATION		DATE SUBMITTED	
City of Mine		10/10/2025	

Standard Form 424B (Rev. 7-07) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing – The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

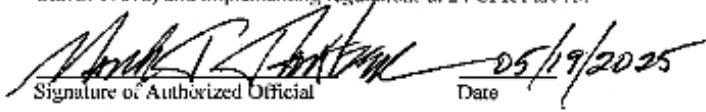
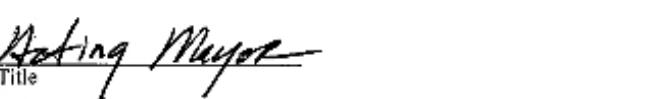
Anti-Lobbying – To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-1.LL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction – The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 – It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official Date

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024, 2025, 2026 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

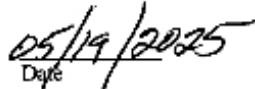
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

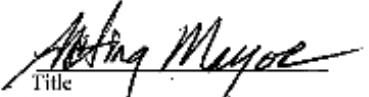
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000c) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official


Date


Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.


Signature of Authorized Official


Date


Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Application for Federal Assistance SF-424			
* 1. Type of Submission:	* 2. Type of Application:		
<input type="checkbox"/> Preapplication	<input checked="" type="checkbox"/> New	* If Revision, select appropriate letter(s):	
<input checked="" type="checkbox"/> Application	<input type="checkbox"/> Continuation	<input type="checkbox"/> Other (Specify):	
<input type="checkbox"/> Changed/Corrected Application	<input type="checkbox"/> Revision		
* 3. Date Received:	4. Applicant Identifier:		
12/01/2021			
5a. Federal Entity Identifier:	5b. Federal Award Identifier:		
10-C027			
State Use Only:			
6. Date Received by State:	7. State Application Identifier:		
8. APPLICANT INFORMATION:			
* 8. Legal Name:	City of Minot		
* 9. Employer/Taxpayer Identification Number (EIN/TIN):	* 10. UCI:		
45-6902126	03300ANR000		
d. Address:			
* Street:	10 3rd Ave SW		
Street:			
* City:	Minot		
County/Parish:			
* State:	ND - North Dakota		
Province:			
* County:	USA - UNITED STATES		
* Zip / Postal Code:	58701-5006		
e. Organizational Unit:			
Department Name:	Division Name:		
NDD Administration			
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	* First Name: Chris		
Middle Name:			
* Last Name:	Plank		
Suffix:			
Title:	NDG Grant Administrator		
Organizational Affiliation:			
* Telephone Number:	Fax Number:		
* Email: chris.plank@minotnd.gov			

Application for Federal Assistance SF-424

*9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

11. Assistance Listing Number:

 Assistance Listing Title:

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

 Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

* 15. Descriptive Title of Applicant's Project:

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	<input type="text" value="000005"/>
* b. Program/Project	
<input type="text" value="000033"/>	
Attach an additional list of Program/Project Congressional Districts if needed	
<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	<input type="text" value="07/01/2020"/>
* b. End Date:	
<input type="text" value="06/30/2026"/>	
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="315,990.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="315,990.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	<input type="text"/>
* First Name:	<input type="text"/>
Middle Name:	<input type="text"/>
* Last Name:	<input type="text" value="Janice"/>
Suffix:	<input type="text"/>
* Title:	<input type="text" value="President, Xinet City Council"/>
* Telephone Number:	<input type="text"/>
Fax Number: <input type="text"/>	
* Email:	<input type="text" value="janneke.janice@xinet.tn.gov"/>
* Signature of Authorized Representative:	
* Date Signed: <input type="text" value="05/09/2025"/>	