

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Minot prioritized goals and objectives for using CDBG funding to strategically and effectively benefit low- and moderate-income residents by increasing decent housing, creating a suitable living environment, and expanding economic opportunities.

The City of Minot follows HUD guidelines and limits public services to no more than 15% and administration to 20% of the annual entitlement.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	331,580.00	0.00	0.00	331,580.00	1,326,320.00	The City anticipates receiving \$331,580 in annual entitlement from FY2024 - FY2028 for a total of \$1,657,900.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Minot does not receive funding from additional HUD programs, including HOME, HOPWA, or ESG, that may require a match.

HUD CDBG funds do not require a match, though all fund leveraging will be appropriately reported.

The projects outlined in the Strategic Plan, implemented by outside agencies, are anticipated to use CDBG funding to leverage their initial financial resources.

- **Affordable housing supply projects are expected to leverage local, state, federal, and/or private funds.**
- Subrecipients must report on match support for projects.
- The City of Minot will review DR and NDR resources and determine if there are unexpended funds that could, within regulation/requirements, support projects and activities identified in the first couple of AP cycles.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At present, there is not any publically owned land that will be utilized during this plan cycle. There are parcels under development through CDBG-DR/NDR that may allow service providers opportunities to partner and leverage resources. Efforts will be made to explore all options for eligible projects with available resources.

Discussion

The City expects partners to leverage CDBG funding to the fullest extent possible to implement robust programs that will help further the needs of area residents.

Staff is currently working with stakeholders to identify opportunities to partner and leverage all available funds.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Planning and Administration	2024	2028	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Create A Suitable Living Environment Expand Opportunities for LMI Persons	CDBG: \$66,316.00	Other: 1 Other
2	Public Services	2024	2028	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Create A Suitable Living Environment Expand Opportunities for LMI Persons	CDBG: \$49,737.00	Public service activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Facilities and Infrastructure Improvements	2024	2028	Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Create A Suitable Living Environment Expand Opportunities for LMI Persons	CDBG: \$105,527.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 530 Persons Assisted
4	Housing	2024	2028	Affordable Housing	Citywide	Provide Decent Housing	CDBG: \$110,000.00	Homeowner Housing Added: 1 Household Housing Unit Homeowner Housing Rehabilitated: 3 Household Housing Unit

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name Planning and Administration	Goal Description <p>General Administrative funds will pay reasonable program administrative costs and carrying charges related to the planning and execution of community development activities. Administering federal funds and ensuring compliance is critical for utilizing Federal resources. Minot is committed to using CDBG entitlement funding for administration to help grow a community development program that is efficient, effective, and resourceful.</p> <p>Minot may have administration projects that include, but are not limited to:</p> <ul style="list-style-type: none"> • General management, oversight, and coordination • Providing local officials and citizens with information about the CDBG program • Preparing budgets and schedules • Preparing reports and other HUD-required documents • Program planning • Public Information • Monitoring program activities • Fair Housing activities • Indirect costs • Submission of applications for Federal programs
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2	Goal Name Public Services	
	Goal Description	<p>Public services are an integral part of a comprehensive community development strategy. Public Service activities provide a wide range of activities that address needs in the community provided for the target population. Public services can strengthen communities by addressing the needs of specific populations. They can address a range of individual needs and increase CDBG dollars' impact by complementing other activities.</p> <p>The City of Minot may allocate up to 15% of CDBG funds to public services programs that provide supportive services to low-to moderate-income persons or prevent homelessness. In general, these services are provided by local non-profit partners. This funding is capped at 15% of the CDBG entitlement plus program income.</p> <p>Minot's goal to improve and provide public services may include, but is not limited to:</p> <ul style="list-style-type: none"> • Employment services • Crime prevention and public safety • Child care • Health services • Substance use services • Fair housing counseling • Education programs • Energy conservation • Services for homeless persons • Services for seniors • Welfare services (excluding income payments) • Recreational services

3	Goal Name	Public Facilities and Infrastructure Improvements
	Goal Description	<p>Public Infrastructure Improvements will focus on safe and accessible infrastructure essential to the quality of life and building communities that support community diversity and stability. Public infrastructure improvements will generally include the acquisition, construction, reconstruction, and installation of public infrastructure.</p> <p>Minot's goal to improve and expand public infrastructure may include, but is not limited to:</p> <ul style="list-style-type: none"> • ADA Improvements • Sidewalks • Curb cuts <p>Public Facilities and Improvements are publicly-owned facilities and infrastructure such as streets, playgrounds, underground utilities, and buildings owned by nonprofits open to the general public. Safe and accessible infrastructure is essential to the quality of life and building communities that support community diversity and stability. Public facilities and public improvements are generally interpreted to include all facilities and improvements that are publicly owned or owned by a nonprofit and open to the general public. Acquisition, construction, reconstruction, rehabilitation, and installation of public facilities and improvements are eligible activities.</p> <p>Minot's goal to improve and expand public facilities may include, but is not limited to:</p> <ul style="list-style-type: none"> • Senior Centers • Homeless and Domestic Violence Facilities • Neighborhood Facilities • Health Facilities

4	Goal Name Housing	Goal Description <p>The City prioritized goals and objectives for using CDBG funding to strategically and effectively benefit low- and moderate-income residents by increasing access to decent housing and creating a suitable living environment while expanding economic opportunities for LMI persons. Minot is committed to improving and expanding access to safe and affordable housing for low- and moderate-income (LMI) residents. Affordable and safe housing helps provide financial stability, reduces the chances of a person becoming homeless, and promotes sustainability of housing.</p> <p>Minot's projects to improve housing sustainability may include, but are not limited to:</p> <ul style="list-style-type: none"> • Homeownership Assistance • Rehabilitation (single-unit residential and/or multi-family residential) • Energy efficiency improvements • The administrative cost for rehabilitation activities • Lead-based paint testing/abatement • Housing counseling
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Projects

AP-35 Projects – 91.220(d)

Introduction

Minot will allocate \$331,580.00, entire first year award, in Community Development Block Grant (CDBG) funds for July 1, 2024 to June 30, 2025, funding cycle. Â

Over the next year, CDBG funds will be utilized as follows:

The following projects will be funded in the 2024 program year using CDBG dollars:

- Administration and PlanningÂ - \$66,316
- Public Services - \$49,737
- Public Facilities and Improvements - \$105,527
- Housing - \$110,00

Projects

#	Project Name
1	2024 Administration and Planning
2	2024 Public Services
3	2024 Public Facilities and Infrastructure Improvements
4	2024 Housing

Table 3 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Federal CDBG funds are intended to provide low-and moderate-income households with viable communities, including decent housing, a suitable living environment, and extended economic opportunities. Eligible activities include housing rehabilitation and preservation, homeownership opportunities, public services, community infrastructure improvements, planning, and administration.

The system for establishing the priority for the selection of these projects is predicated upon the following criteria:

- Meeting the statutory requirements of the CDBG program
- Meeting the needs of low- and moderate-income residents
- Coordination and leveraging of resources
- Response to expressed community needs
- Sustainability and/or long-term impact, and
- The ability to demonstrate measurable progress and success.

The primary obstacles to meeting underserved needs are the limited resources available to address identified priorities. When feasible, the City of Minot will partner with other public agencies and nonprofit organizations to leverage resources and maximize outcomes in housing and community development. In the end, however, the need far exceeds the funding available from all sources combined.

AP-38 Project Summary

Project Summary Information

1	Project Name	2024 Administration and Planning
	Target Area	Citywide
	Goals Supported	Planning and Administration
	Needs Addressed	Provide Decent Housing Create A Suitable Living Environment Expand Opportunities for LMI Persons
	Funding	CDBG: \$66,316.00
	Description	The City has planned for administrative services which include providing technical assistance, planning activities, fair housing activities, and general administrative services for PY24. These activities are planned to date, and the City may make changes as needed that fit the description of this project.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	All residents in Minot benefit directly or indirectly from the Community Development Block Grant (CDBG) program.
	Location Description	Citywide

	<p>Planned Activities</p> <p>General Administrative funds will provide for payment of reasonable program administrative costs and carrying charges related to the planning and execution of community development activities. Administering federal funds and ensuring compliance is a critical part of utilizing federal resources. Minot is committed to using CDBG entitlement funding for administration to help to grow a community development program that is efficient, effective, and resourceful.</p> <p>Minot may have administration projects that include, but are not limited to:</p> <ul style="list-style-type: none"> • General management, oversight, and coordination • Providing local officials and citizens with information about the CDBG program • Preparing budgets and schedules • Preparing reports and other HUD-required documents • Program planning • Public Information • Monitoring program activities • Fair Housing activities • Indirect costs • Submission of applications for Federal programs
2	Project Name
	2024 Public Services
	Target Area
	Citywide
	Goals Supported
	Public Services
	Needs Addressed
	Provide Decent Housing Create A Suitable Living Environment Expand Opportunities for LMI Persons
	Funding
	CDBG: \$49,737.00

	Description	Public services are an integral part of a comprehensive community development strategy. Public Service activities provide a wide range of activities that address needs in the community provided for the target population. Public services can strengthen communities by addressing the needs of specific populations. They can address various individual needs and increase CDBG dollars' impact by complementing other activities. The City of Minot may allocate up to 15% of CDBG funds to public services programs that provide supportive services to low- to moderate-income persons or prevent homelessness. In general, these services are provided by local non-profit partners. This funding is capped at 15% of the CDBG entitlement plus program income from the previous year. Minot's goal to improve and provide public services may include but is not limited to: employment services, crime prevention and public safety, child care, health services, substance use services, fair housing counseling, education programs, energy conservation, services for homeless persons, services for seniors, welfare services (excluding income payments), and recreational services.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	City of Minot staff is consulting service providers to identify key gaps in priority public services for city residents. An estimated 80 unduplicated LMI people will be served in the first year as a CDBG Entitlement.
	Location Description	Public Services will be available citywide.
	Planned Activities	To date, the City has planned the following PY 2024 Activities for this project: Winter Warming Shelter - This activity will help pay for shelter operational costs Meals on Wheels - Support for meals and staff costs are currently being explored Domestic Violence Services - shelter and operations support Other eligible PS activities may be included subject to funding availability
3	Project Name	2024 Public Facilities and Infrastructure Improvements
	Target Area	Citywide
	Goals Supported	Public Facilities and Infrastructure Improvements
	Needs Addressed	Create A Suitable Living Environment

	Funding	CDBG: \$105,527.00
	Description	<p>Public Facilities and Improvements are publicly-owned facilities and infrastructure such as streets, playgrounds, underground utilities, and buildings owned by nonprofits open to the general public. Safe and accessible infrastructure is essential to the quality of life and building communities that support community diversity and stability. Public facilities and public improvements are generally interpreted to include all facilities and improvements that are publicly owned or owned by a nonprofit and open to the general public. Acquisition, construction, reconstruction, rehabilitation, and installation of public facilities and improvements are eligible activities. Minot's goal to improve and expand public facilities may include but is not limited to ADA Improvements, senior centers, homeless and domestic violence facilities, neighborhood facilities, and health facilities. Public Infrastructure Improvements will focus on safe and accessible infrastructure essential to the quality of life and building communities that support community diversity and stability. Public infrastructure improvements will generally include the acquisition, construction, reconstruction, and installation of public infrastructure. Minot's goal to improve and expand public infrastructure may include but is not limited to ADA Improvements, sidewalks, and curb cuts.</p>
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	<p>The City estimates 530 individuals will benefit from PY 2024 Public Facilities and Infrastructure activities.</p> <p>Staff is working with key stakeholders to identify projects that are critical to continued partner/city success, may have a funding gap, impact LMI residents, and are able to meet program requirements.</p>
	Location Description	Improvements may be made citywide as eligible activities are identified.
	Planned Activities	<p>The City plans to invest in public infrastructure and facility improvements that will benefit Minot residents in greatest need.</p> <p>Work with internal and external stakeholders continues as Minot staff review needs and opportunities to impact LMI residents with vital improvements.</p> <p>ADA improvements and upgrades are a priority and other eligible activities will be explored if funding allows.</p>
4	Project Name	2024 Housing
	Target Area	Citywide
	Goals Supported	Housing

	Needs Addressed	Provide Decent Housing
	Funding	CDBG: \$110,000.00
	Description	<p>The City prioritized goals and objectives for using CDBG funding to strategically and effectively benefit low- and moderate-income residents by increasing access to decent housing and creating a suitable living environment while expanding economic opportunities for LMI persons. Minot is committed to improving and expanding access to safe and affordable housing for low- and moderate-income (LMI) residents. Affordable and safe housing helps to provide financial stability, reduces the chances of a person becoming homeless, and promotes housing sustainability.</p>
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	<p>The City estimates assisting the following activities;</p> <ul style="list-style-type: none"> • Create new homeownership opportunities, either through homebuyer assistance or eligible redevelopment activities - 1 household assisted • Home Repair Loan Program - 3 households assisted <p>Other eligible activities may be considered, as opportunity is available.</p>
	Location Description	Activities may be undertaken throughout the City of Minot
	Planned Activities	<p>The City of Minot is working with staff and stakeholders to;</p> <ul style="list-style-type: none"> • Create a CDBG Home Repair Loan Program • Target new LMI homeownership opportunities (homebuyer assistance, property acquisition...) <p>Other eligible housing activities may be undertaken. Opportunities to assist LMI multifamily development are under consideration. These activities typically take multiple years to develop.</p>

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The projects in PY 2024 do not emphasize any one geographic area of Minot. The City does not have a singular concentration of low- to moderate-income residents. Funds are generally dispersed out geographically to have the most significant impact.

While some projects may focus on a low- to moderate-income area (LMA), they are not part of a greater neighborhood plan.

Geographic Distribution

Target Area	Percentage of Funds

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City did not identify a geographic target area as a basis for funding allocation priorities. Goals and projects are not limited to a specific area within the City.

Discussion

All projects supported with CDBG funds are within the Minot city limits. The projects listed in the 2024 Action Plan will benefit low- and moderate-income residents throughout the City of Minot.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	425
Special-Needs	0
Total	425

Table 5 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	1
Rehab of Existing Units	3
Acquisition of Existing Units	0
Total	4

Table 6 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

Minot Housing Authority participates in the Section 8 Housing Choice Voucher (HCV) and Public Housing programs. The HA serves the City of Minot and surrounding areas.

Minot Housing Authority strives to maintain high-quality management and operations of its housing programs and units. The HA uses various HUD devised manuals in implementing its management and maintenance policies, including Admissions and Continued Occupancy Handbook, PH Maintenance Plan Document, FSS Action Plan, Public Housing Assessment System Manual, Section 8 Administrative Plan, Housing Inspection Manual, Section 8 and Voucher Program Master Book, and HUD Handbook 7420.7.

Actions planned during the next year to address the needs to public housing

City staff coordinates with Minot Housing Authority regularly and will continue to seek opportunities for partnership and expansion of available resources.

The City of Minot is also working with the MHA to address rehabilitation needs at Milton Young Towers. CDBG funds may be used to assist this project once secured funding is evaluated. NDR staff and the MHA regularly coordinate to discuss upcoming needs. The HA has worked closely with the city during disaster recovery efforts.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Weekly meetings are held at MYT in Minot for MHA residents. Meetings include opportunities to engage in issues around upgrades/rehab/living conditions needs, and educational opportunities.

Weekly meetings are also held at the Minot Senior Center to provide information and education for MHA residents, voucher holders, seniors, and members of the public.

Topics have included:

Financial Literacy (multiple sessions and sub-topics);

Individual Development Accounts (in partnership w/ Community Action) - these accounts can be utilized for homeownership or micro business development. Significant matching funds are offered for those that complete the program and save for homeownership;

Credit assistance and information about what actions impact your credit score (positively or negatively);

Healthcare Resources;

Community engagement opportunities (how to impact and engage with our MHA communities);

Other resident suggested topics.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Minot Housing Authority is not designated as troubled.

Discussion

The City does not own or manage any public housing and relies of MHA to provide those services to the community. The City works with MHA on various initiatives to coordinate and promote services and resources to the community. Additional opportunities for partnership, coordination, and expanded communication will be explored.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City is not eligible to receive other HUD funds, including HOME, ESG, or HOPWA. The Continuum of Care plan funds are distributed with input from stakeholders.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Minot will continue to work with the Continuum of Care and local partners to reach the local homeless population and assess their needs. The City remains committed to helping residents maintain stable housing and assisting individuals who are already experiencing homelessness in transitioning into housing. With no current year-round shelter, addressing this need is a high priority. It is likely to take more than one year to find a shelter solution in Minot.

Regularly scheduled stakeholder meetings will be held after plan approval to allow the city and partners to continually assess homeless engagement needs and evolving opportunities to address challenges and opportunities.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Minot currently has an open RFP to identify a provider, or team of providers, to operate a property that can be utilized to provide transitional housing. Proposals have not been received at the time of submission, though the city has fielded calls from providers seeking guidance on teaming with other resources. The city is excited to see what innovative proposals are submitted.

There is a continued need for year-round low-medium barrier shelters for families, women, and men in Minot.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City's efforts to support the transition of persons experiencing homelessness will be broad and

flexible so that service providers can adapt to clients' needs as economic and housing conditions change.

This support may include funding:

- Creation of affordable rental and ownership housing,
- Emergency repairs and rehabilitation to preserve existing affordable housing and improve the housing conditions of existing low-income residents, and
- Nonprofit organizations provide supportive services to help stabilize residents at risk of and experiencing homelessness. These include, but are not limited to, emergency assistance, job training and skill development, and transportation assistance.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Minot does not directly participate in the discharge planning or protocols for persons leaving publicly funded institutions or healthcare systems or receiving assistance from public and private agencies (health care facilities, foster care or other youth facilities, or correction programs and institutions).

All of the local agencies serving the homeless population work together to ensure that people receive the appropriate services. The agencies also maintain ties with institutions that release people from their care or custody, whether publicly or privately funded.

North Dakota's Department of Human Services engages in discharge planning for people exiting mental health inpatient treatment and institutions. This ensures that appropriate resources are available as patients return to the community. The Region II service center provides referrals and direct services to meet the needs of individuals transitioning to community living. Services include a 24-hour help line, office hours for scheduled and walk-in services, behavioral health triage services, other agency/organization referrals, and case management services to ease the transition. Referrals are made to connect to local resources, when appropriate and available, for continued treatment and support.

Health care providers serving special needs, homeless, and other at-risk populations work closely, through their discharge service coordination, with local service providers to coordinate on-going local care and resource information and with the Department of Human Services when appropriate.

There are still gaps in service to ensure that those returning from institutions receive the on-going care and housing to support their needs. This national issue is unlikely to be resolved locally with Minot CDBG

funding alone.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Even though construction costs for new housing developments remain relatively stagnant, housing prices continue to rise, severely impacting the availability of affordable housing in the United States. According to Brian Montgomery, Federal Housing Administration commissioner and assistant secretary for housing, constraints on housing not only reduce the supply of affordable housing but also increase the number of households that are cost-burdened, spending more than 30 percent of their income on rent.

Land-use policies and zoning regulations constrain the supply of affordable housing. Density limits, height restrictions, parking requirements, lengthy permitting and approval processes, and community opposition all contribute to increased housing prices.

Although federal policies play an important role in influencing the availability of affordable housing, according to Sturtevant, the supply of affordable housing depends less on federal policies than on local planning practices, policies, and community engagement. Many local planning procedures currently in place enable community opposition that stalls housing production. Reshaping local regulations allows jurisdictions to make a lasting impact on the supply of affordable housing.

HUD, PD&R Edge, *"Regulatory Barriers and Affordable Housing"*

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Minot seeks to foster an environment of opportunity, innovation, and sustainability in the housing market by planning for and supporting housing options that help increase the HOI while protecting property rights.

The just completed City of Minot Housing Needs Assessment provides the framework for policy change and broad housing needs.

According to the Minot Housing Needs and Market Study, the need for affordable housing options continues due to the lagging incomes compared to rising housing costs.

Zoning and other recommendations made in the plan that was just completed are under consideration for additional review.

Staff administering CDBG dollars will work closely with other departments to identify opportunities for
Annual Action Plan
2024

ordinance and code modifications to allow for additional attainable housing in Minot.

Discussion:

Affordable housing impacts all levels of income and housing in Minot. As housing costs rise, it places additional financial stresses upon residents.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Minot will help to assist low- and moderate-income residents in Minot in the 2024 program year.

Minot is committed to improving and increasing access to safe and affordable housing for low- and moderate-income (LMI) residents. Affordable and safe housing helps to provide financial stability, reduces the chances of a person becoming homeless, and promotes housing sustainability. The City prioritized goals and objectives for using CDBG funding to benefit strategically and effectively for low- and moderate-income residents by increasing access to decent housing and creating a suitable living environment while expanding economic opportunities for LMI persons.

Public services are an integral part of a comprehensive community development strategy. Public Service activities provide a wide range of activities that address needs in the community provided for the target population. Public services can strengthen communities by addressing the needs of specific populations. They can address a range of individual needs and increase CDBG dollars' impact by complementing other activities.

Public Infrastructure Improvements will focus on safe and accessible infrastructure essential to the quality of life and building communities that support community diversity and stability. Public infrastructure improvements generally include the acquisition, construction, reconstruction, and installation of public infrastructure.

The City's CDBG funds are 100% directed toward activities that assist low- to moderate-income residents.

The City of Minot is involved in several efforts to address the needs of the underserved and promote efforts to coordinate the many components related to housing, suitable living environments, and promoting safer living environments.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved needs is the lack of identified and available resources. To overcome this obstacle, the City will continue to pursue creative partnerships, both financially and structurally, to leverage available funds

The City will continue to seek ways to expand how the City of Minot informs underserved residents about the financial and informational resources available through the CDBG program.

Actions planned to foster and maintain affordable housing

The City of Minot will leverage CDBG funding to encourage the development of affordable housing units within the City of Minot. Specifically, the CDBG program will provide monetary and non-monetary support for projects that will increase the number of housing units made available to low- to moderate-income households and keep the units affordable for a specified time into the future.

The City of Minot will support the owner-occupied **housing rehabilitation programs**.

Actions planned to reduce lead-based paint hazards

The U. S. Department of Housing and Urban Development issued Title X in 1992 to protect young children and families from lead-based paint hazards. The City of Minot will take steps to ensure its regulations are in compliance. Revised program procedures and documents include additional steps for providing notification, identifying lead hazards, performing lead hazard reduction, using safe work practices, and achieving clearance.

As part of the environmental review process, all existing housing that will be repaired or rehabilitated with CDBG funds is screened for lead paint hazards if built before 1978. Once all work is completed, houses are then re-evaluated and must pass a lead-based paint clearance test to ensure the mitigation efforts are effective.

City staff will attend HUD-sponsored lead-based paint training online and when offered virtually or in person to become more familiar with the requirements and their implementation.

Actions planned to reduce the number of poverty-level families

The **City's plan** has three primary components:

1. Support activities that increase the number of jobs in Minot, especially for low- to moderate-income residents
2. Ensure that a wide variety of housing opportunities are available
3. Provide supportive services to residents in poverty.

These all support the City's goal of helping residents and families achieve self-sufficiency.

For those residents who cannot work (low-income frail elderly, persons with disabilities), the City's public housing authority and Section 8 voucher providers are vital for those households to avoid homelessness.

A further strategy to reduce the number of poverty-level families includes efforts to diversify Minot's economy through Economic Development activities, increasing family wage jobs, and expanding the local job base.

Over recent years, Economic Development staff have worked to bring new job opportunities and opportunities to continue educational advancement in or out of the workplace. This is crucial as the area struggles with boom-bust cycles for oil and other industries.

Actions planned to develop institutional structure

The City's Office of Resilience is responsible for developing and monitoring the Consolidated Plan, the Annual Action Plan, the year-end CAPER report, IDIS reporting process, and sub-recipient compliance monitoring. Staff will carry out the priorities identified in the planning process with assistance from the Economic Development, Engineering, Building, Public Works, Parks, and Public Safety Departments. They will conduct Citizen Participation and Fair Housing outreach and implementation activities.

When applicable and funding allows, City staff will attend relevant CDBG training to help create a broader institutional knowledge base of the CDBG program.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Minot will continue actively encouraging coordination between public and private housing and social service agencies.

Continued efforts will be made to identify opportunities for service providers to expand services where needed while minimizing the duplication of efforts.

Private businesses are also encouraged to participate in discussions relative to the housing and social service provider needs.

Discussion:

As a new CDBG Entitlement community, the City of Minot is committed to building a robust, efficient, and compliant program targeted at meeting the needs of the most vulnerable community members.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Minot does not expect to generate program income CDBG activities during PY 2024.. No float-funded activities are included in this Action Plan. The City has never received guaranteed proceeds from Section 108 loan, nor has surplus funds from any federal urban renewal settlements.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Housing Trust Fund (HTF)
Reference 24 CFR 91.220(l)(5)

1. Distribution of Funds

- a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2).
- b. Describe the jurisdiction's application requirements for eligible recipients to apply for HTF funds.
- c. Describe the selection criteria that the jurisdiction will use to select applications submitted by eligible recipients.
- d. Describe the jurisdiction's required priority for funding based on geographic distribution, which is a description of the geographic areas of the State (including areas of low-income and minority concentration) in which it will direct assistance during the ensuing program year.

e. Describe the jurisdiction's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner.

f. Describe the jurisdiction's required priority for funding based on the extent to which rents for units in the rental project are affordable to extremely low-income families.

g. Describe the jurisdiction's required priority for funding based on the financial feasibility of the project beyond the required 30-year period.

h. Describe the jurisdiction's required priority for funding based on the merits of the application in meeting the priority housing needs of the jurisdiction (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations).

i. Describe the jurisdiction's required priority for funding based on the location of existing affordable housing.

j. Describe the jurisdiction's required priority for funding based on the extent to which the application makes use of non-federal funding sources.

2. Does the jurisdiction's application require the applicant to include a description of the eligible activities to be conducted with HTF funds?

3. Does the jurisdiction's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements?

4. **Performance Goals and Benchmarks.** The jurisdiction has met the requirement to provide for performance goals, consistent with the jurisdiction's goals established under 24 CFR 91.215(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and

Objectives screens.

5. Rehabilitation Standards. The jurisdiction must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The jurisdiction's description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes. The jurisdiction must attach its rehabilitation standards below. If the jurisdiction will not use HTF funds for the rehabilitation of housing, enter "N/A".

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; Capital Needs Assessments (if applicable); and broadband infrastructure (if applicable).

6. Resale or Recapture Guidelines. Below, the jurisdiction must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

7. HTF Affordable Homeownership Limits. If the jurisdiction intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in accordance with §93.305. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

8. Limited Beneficiaries or Preferences. Describe how the jurisdiction will limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population to serve unmet needs identified in its consolidated plan or annual action plan. If the jurisdiction will not limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population, enter "N/A."

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the jurisdiction must not limit or give preferences to students. The jurisdiction may permit rental housing owners to limit tenants or give a preference in accordance with § 93.303 only if such limitation or

preference is described in the action plan.

9. Refinancing of Existing Debt. Enter or attach the jurisdiction's refinancing guidelines below. The guidelines describe the conditions under which the jurisdiction will refinance existing rental housing project debt. The jurisdiction's refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the jurisdiction will not refinance existing debt, enter "N/A."

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Discussion: