

**SECOND AMENDMENT TO
THE SUBRECIPIENT AGREEMENT BETWEEN CITY OF MINOT (GRANTEE) AND
DAKOTA COLLEGE AT BOTTINEAU (SUBRECIPIENT)
FOR THE NATIONAL DISASTER RESILIENCE PROGRAM**

THIS SECOND AMENDMENT to the Subrecipient Agreement between the City of Minot (Grantee) and Dakota College at Bottineau (the Subrecipient) for National Disaster Resilience Program funding for the development and administration of the Center for Technical Education (CTE) is made and entered into effective as of 5th day of June, 2023 (the "Amendment Effective Date"), by and between the Grantee and Subrecipient (each a "Party" and collectively "the Parties").

WHEREAS, the City and Subrecipient entered into a Subrecipient Agreement (the "Agreement") to use National Disaster Resilience Program funding for the development and administration of the Center for Technical Education (CTE) on November 1, 2021; and

WHEREAS, the Parties amended the Agreement to update the contract effective date to October 21, 2021; and

WHEREAS, the Parties now desire to amend Exhibits A, and B/D to accurately reflect the new Benchmarking – Enrollment, Job Creation, Economic Impact, Project Budget and Completion timeline; and

WHEREAS, the Parties also desire to amend the Period of Performance to accurately reflect the new benchmarks and construction deadlines; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the Parties, intending to be legally bound, hereby agree that effective as of the Amendment Effective Date that

1. Exhibits A, B/D to the Agreement are hereby replaced in their entirety with the amended Exhibits A, B/D attached hereto; and
2. Paragraph F, is amended as follows:

F. Period of Performance

The period of performance for all capital expenditure activities being funded under this agreement through CDBG-NDR shall commence on the contract date of October 21, 2021 and shall be completed by July 1, 2024 except for those activities required for closeout.

IN WITNESS WHEREOF, the Parties hereto have executed this Second Amendment to the Agreement effective as of the Amendment Effective Date.

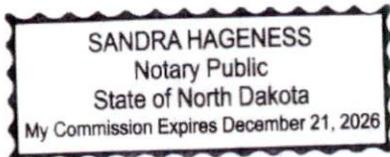
DAKOTA COLLEGE AT BOTTINEAU

Carmen Simone
Dr. Carmen M. Simone, Campus Dean/CEO

STATE OF NORTH DAKOTA)
) ss
COUNTY OF Bottineau)

On this 5th day of June, 2023 before me personally appeared Carmen M. Simone, known to me to be the person who is described in, and who executed the within and foregoing instrument and who acknowledged to me that he executed the same.

(seal)



Sandra Bagenos

Sandra Hageness, Notary Public
Bottineau County, North Dakota.
My Commission Expires: 12-21-2026

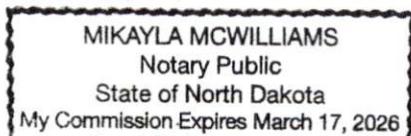
City of Minot

City of Minot
T. Ross Larson
Mayor

STATE OF NORTH DAKOTA)
COUNTY OF Ward) ss
)

On this 19th day of JUNE, 2023 before me personally appeared
THOMAS ROSS, known to me to be the person who is described in, and who executed
the within and foregoing instrument and who acknowledged to me that he executed the same.

(seal)



Mikayla McWilliams

Notary Public, Ward County,
North Dakota.
My Commission Expires: March 17, 2020

EXHIBIT A - Benchmarking - Enrollment, Job Creation, Economic Impact

Projected Enrollment for Benchmarking Purposes*

(1st year enrollment is highly dependent on the ability to begin marketing at least a year in advance of program start-up. this also holds for any new programs developed during the first 5 years)

| Program | Dental Office Assistant | Website Design / Webmstr | Small Business Entrpn | Dental Assisting | Dental Hygiene | Human Resources Specialist | Medical Asst | Certified Nursing Assistant | **Small Business | **Info Tech | TOTAL |
|----------------|-------------------------|--------------------------|-----------------------|------------------|----------------|----------------------------|--------------|-----------------------------|------------------|-------------|------------|
| Spring 2024 | 8 | 8 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24 |
| Year 1 (24-25) | 10 | 15 | 15 | 12 | 10 | 0 | 0 | 0 | 0 | 0 | 62 |
| Year 2 (25-26) | 12 | 15 | 15 | 12 | 20 | 8 | 0 | 0 | 0 | 0 | 82 |
| Year 3 (26-27) | 12 | 20 | 20 | 12 | 20 | 15 | 8 | 8 | 0 | 0 | 115 |
| Year 4 (27-28) | 12 | 20 | 20 | 12 | 20 | 20 | 12 | 12 | 12 | 12 | 152 |
| Year 5 (28-29) | 12 | 20 | 20 | 12 | 20 | 20 | 16 | 16 | 16 | 16 | 168 |

Job Creation for Benchmarking Purposes (actual number of programs developed will depend on availability of appropriate, CTE and grant funds, which cannot be guaranteed at this time)

(For benchmarking purposes, the number of projected programs is reduced from the previous spreadsheet workbooks to reflect the possibility of reduced program funding from what is currently anticipated.)

| FT Jobs Created by Employment at the Center | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|
| (all with full benefits) | Assumes 5 programs | Assumes 5 programs | Assumes 6 programs | Assumes 7 programs | Assumes 8 programs |
| Assumptions: | | | | | |
| 1 Center Director | 1 | 1 | 1 | 1 | 1 |
| 1 Center Admin. Asst. | 1 | 1 | 1 | 1 | 1 |
| 1 full-time faculty per CTE program | 5 | 5 | 6 | 7 | 8 |
| Total FT Employment | 7 | 7 | 8 | 9 | 10 |

Projected Payroll (based on previously described salary projections, which include fringe benefit costs)

| | | | | |
|-----------|-----------|-----------|-----------|-----------|
| \$529,000 | \$544,870 | \$636,216 | \$730,303 | \$827,212 |
|-----------|-----------|-----------|-----------|-----------|

Using data from the Economic Policy Institute (Website below), it is estimated that each job created at the college level has a multiplier effect of 1.82

<https://www.epi.org/publication/updated-employment-multipliers-for-the-u-s-economy/>

Using the figure of 1.82, the estimated additional jobs created by the CTE center are provided below.

| | | | | |
|--------------|--------------|--------------|--------------|-------------|
| 12.74 | 12.74 | 14.56 | 16.38 | 18.2 |
|--------------|--------------|--------------|--------------|-------------|

Assuming a minimum salary of \$30,000 and fringe benefits of \$15,000 per position, this equates to \$45,000 per each additional position.

Collectively, the annual payroll benefits to the local economy are estimated below:

| | | | | |
|-----------|-----------|-----------|-----------|-----------|
| \$573,300 | \$573,300 | \$655,200 | \$737,100 | \$819,000 |
|-----------|-----------|-----------|-----------|-----------|

EXHIBIT B/D - Project Budget and Timeline

ONE-TIME MINOT CTE CENTER RENOVATION COSTS

EQUIPMENT, IT, PARKING

| | |
|------------------------------------|---------------------|
| Program FF&E | \$ 590,000 |
| Misc. Center FF&E | \$ 125,000 |
| Start-up IT | \$ 25,000 |
| Phone | \$ 25,000 |
| IVN Classrooms | \$ 100,000 |
| Parking Improvements | \$ 100,000 |
| Signage and Security | \$ 50,000 |
| TOTAL ONE-TIME AND FF&E | \$ 1,015,000 |

| | |
|---|------------|
| ESTIMATED AVAILABLE FUNDING FOR ABOVE ITEMS | \$ 636,900 |
|---|------------|

REMODELING (Items with * funded separately)

| | | |
|------------------------------------|---------------------|---------------|
| Phase 1 Env. Review* | \$ 35,000 | |
| Phase 2 Env. Review* | \$ 65,000 | |
| Construction @ \$150/sf | | |
| @\$150 sf | \$ 2,663,100 | |
| @\$180 sf | \$ 3,195,720 | |
| TOTAL REMODELING @ \$150 SF | \$ 2,663,100 | |
| Contingency | \$ 100,000 | |
| Available Renovation Costs | \$ 8,721,920 | \$3.4 million |

| | | |
|-----------|-------|----|
| Basement | 5307 | sf |
| 1st floor | 7048 | sf |
| 2nd floor | 5399 | sf |
| Total sf | 17754 | sf |

Timeline

CONSTRUCTION (City of Minot/Resilience Funding)

| | |
|--|------------|
| Chancellor/SBHE Approval of Lease Agrmnts | 9/30/2021 |
| Purchase of Trinity Health 120 Bldg by MSUDF | 10/15/2021 |
| Posting of RFQ for Architectural Services | 10/20/2021 |
| Lease agreements provided to City of Minot | 10/21/2021 |
| Architect RFQ's Due Date | 11/10/2021 |
| City Council Review/Approval of Subrecipient A | 11/15/2021 |
| Architect Selected | 11/30/2021 |
| Architect Planning Design Process | 12/1/2021 |
| through | 3/31/2022 |
| Advertise for Construction Mgr. at Risk | 2/15/2022 |
| Select CmaR | 3/15/2022 |
| Advertise for Construction Bids | 4/15/2022 |
| Construction Bids Reviewed/Accepted | 5/15/2022 |
| Construction Begins | 6/1/2022 |
| 25% Completion | 9/1/2022 |
| 50% Completion | 12/1/2023 |
| 75% Completion | 2/1/2023 |
| Construction Completed | 5/30/2023 |
| CTE Center Opens | 8/1/2023 |

OPERATIONS (DCB Funding Sources)

| | |
|---|------------|
| Establish CTE Center | 11/1/2021 |
| Advisory Committee | 12/15/2021 |
| Make final decisions regarding | 1/1/2022 |
| CTE programs to be offered in fall 2023 | 3/1/2022 |
| Establish program advisory | 3/1/2022 |
| committees | 5/15/2022 |
| Develop Marketing Plan for | 3/1/2022 |
| CTE programs | 5/1/2022 |
| Begin marketing programs | 7/1/2022 |
| Advertising for Center Director | 5/1/2022 |
| and Admin Support | |
| Hire Director and Admin Support | 7/1/2022 |
| Advertising for CTE Instructors | 1/1/2023 |
| CTE Instuctors Hired | 3/1/2023 |