

**AMENDMENT NO: 11  
TO AGREEMENT  
BETWEEN  
CITY OF MINOT AND PROGRAM ADMINISTRATOR**

This Amendment No: 11 is made and entered into this 5th day of June, 2017 to the Agreement between CDM Smith Inc. (CDM Smith) ("Program Administrator") and City of Minot ("OWNER") dated May 7, 2012, ("the Agreement").

WHEREAS, PROGRAM ADMINISTRATOR and OWNER entered into the Agreement for Community Development Block Grant Disaster Recovery Management Services, and

WHEREAS, the parties desire to amend the Agreement so as to amend the scope of work, time periods of performance and payment, and/or responsibilities of OWNER; and

WHEREAS, the Agreement provides that any amendments shall be valid only when expressed in writing and signed by the parties.

NOW THEREFORE, in consideration of the mutual understandings and Agreements contained herein, the parties agree to amend the Agreement as follows:

1. The Basic Services of PROGRAM ADMINISTRATOR as described in the Agreement are amended and supplemented as follows:

Refer to Scope of Services provided in Attachment #1 to this amendment.

2. The responsibilities of OWNER as described in the Agreement are amended and supplemented as follows:

No change.

3. The time periods for the performance of PROGRAM ADMINISTRATOR's services as set forth in the Agreement are amended and supplemented as follows:

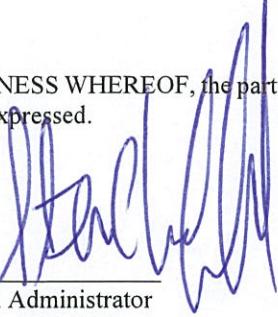
The contract end date is extended to June 30, 2018.

4. The payment for services rendered by PROGRAM ADMINISTRATOR shall be as set forth below:

The contract upper limit is increased by \$51,840.00 as presented in Attachment #2 to this amendment, for a revised upper limit of \$7,421,441.

5. Except as herein modified, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this amendment on the date indicated above for the purpose herein expressed.

  
Program Administrator  
Steven L. Wolsfeld  
Vice President  
DATE: June 5, 2017

  
City of Minot  
Chuck Barney  
Mayor  
DATE: June 5, 2017

**City of Minot, ND**  
**Community Development Block Grant Disaster Recovery**  
**Management Services**

**Amendment No. 11 – Attachment No. 1**

**Scope of Services**

**CDM Smith**

**June 5, 2017**

**Task 1: Landfill Expansion**

CDM Smith will assist the City in meetings and discussions regarding the direction of the Public Infrastructure Landfill Expansion project including purchasing the property for the landfill expansion, cell development, and reviewing plans & specifications for compliance with CDBG-DR requirements.

**Task 2: 55<sup>th</sup> Street Crossing Affordable Housing Development**

CDM Smith will assist the City in meetings and discussions with the Homeowner Housing 55<sup>th</sup> Street Crossing Affordable Housing Development project by attending meetings and participating in discussions with the contractor, and by monitoring contractor performance for compliance with CDBG-DR requirements.

**Task 3: Down Payment Assistance**

CDM Smith will assist the City with implementation of a Down Payment Assistance program under the Homeowner Housing project to increase home ownership opportunities outside the flood inundation area. CDM Smith will process applicants to determine eligibility and type and amount of CDBG-DR assistance allowed.

**Task 4: Downtown Utilities**

CDM Smith will assist the City with the remaining work on the Downtown Utilities Economic Revitalization project. CDM Smith's services include monitoring the contractor for Davis Bacon and Section 3 and reviewing pay requests for labor standards and wage rate compliance.

**Task 5: Affordable Rental – Beyond Shelter/Sunset Ridge**

CDM Smith will assist the City by monitoring the Sunset Ridge Affordable Rental project for CDBG-DR compliance during initial occupancy.

The above tasks include time for preparation of Quarterly Progress Reports (QPR) to HUD and Disaster Recovery Grant Reporting (DRGR) system updates, as well as assistance with Action Plan amendments.

City of Minot  
CDBG-DR Program Allocation #1

Estimate of Fees  
6/5/2017

Task	Blended Labor Rate	Hours	Total Cost
Task 1: Landfill Expansion	\$ 135	40	\$ 5,400
Task 2: 55th Street Crossing Affordable Housing Development	\$ 135	40	\$ 5,400
Task 3: Downpayment Assistance	\$ 135	40	\$ 5,400
Task 4: Downtown Utilities	\$ 135	240	\$ 32,400
Task 5: Affordable Rental - Beyond Shelter/Sunset Ridge	\$ 135	24	\$ 3,240
<b>Totals</b>		384	<b>\$ 51,840</b>