

**COMMUNITY DEVELOPMENT COMMITTEE APPLICATION  
AND REQUEST FORM FOR USE OF SALES TAX PROCEEDS FOR  
COMMUNITY FACILITIES**

**INTRODUCTION**

Pursuant to Ordinance No. 4380 of the Minot Code of Ordinances, the City of Minot may make proceeds available from the city sales tax for purposes of upgrading, remodeling and constructing community facilities. These community facilities, for example, may be constituted by arenas, auditoriums, and facilities for conventions, tourist and sporting events. Community facilities must meet one of the following three categories in order to be eligible for possible funding: (1) community facilities owned directly by the City of Minot; (2) community facilities owned directly by another county, city, township, city park district, school district, or other political subdivision of the state of North Dakota, including any agency, board, or institution of the state of North Dakota, and for which entities an appropriate Joint Powers Agreement has been lawfully executed between the City of Minot and the applicable entity; and (3) community facilities of private non-profit entities with which the City of Minot has authority to engage in with respect to a lawful business or enterprise under North Dakota law meeting a public purpose and for which an independent and applicable implementing Ordinance has been passed by the City, and which lawful business or enterprise is predicated upon subsequent written agreement sufficiently detailed to ensure supervisory controls and measurable analysis that the public purpose is being met.

The filing of an application or request form is not intended to guarantee an award or granting of sales tax proceeds to an applicant. The City of Minot reserves the right to approve or reject applications and projects on a case by case basis, taking into consideration established policies, project criteria, and demand on City services and finances in relation to the potential benefits from the project. In the consideration of submitted applications, the City will address the specific and unique needs of the community as a whole and will review the submitted applications in terms of serving the best interests of the community. Approval or denial of one project is not intended to set precedence for approval or denial of another project. The City of Minot shall also consider whether funding of an identified project results in unfair advantage or constitutes unfair competition, if applicable, with similar competitors or other like businesses.

The City of Minot may also request additional information which is deemed necessary in the consideration and determination of a submitted application. Finally, applicants should note that all information submitted with respect to an application or request for sales tax proceeds in the construction, enhancement or improvement of community facilities, is subject to public disclosure, and that the City does not guarantee the confidentiality of the information submitted in the application process.

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**APPLICATION/REQUEST**

Name of Organization/Facility:

**Contact Person/Spokesperson:**

Address:

Name: \_\_\_\_\_

Telephone No:

Address:

Telephone No:

**Type of Organization/Facility:**

**City/Public**

### Private Non-Profit

### Another Governmental Entity

**List of Applicant's Governing Board/Supervisor:**

(Name/Address)

#### Physical Location of Project:

Please describe this project and its benefits, and also explain how it relates to the community of Minot (For example, a description of the project or service; an outline of the project goals and intended results; a description of the economic impact of the project on the community; a projected time table for completion of the project; an explanation of how the City of Minot will benefit from the expenditure of sales tax proceeds for the project or service; and an explanation of how the outcome or success of the project will be evaluated or measured)

If available, please describe and attach diagrams, or schematic designs of the requested project:

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Specific amounts requested from the City of Minot and dates requested:

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Describe any alternative sources of funding, other than the City of Minot, which will be pursued with respect to this project (also please indicate whether those sources are presently confirmed or tentative funding sources)

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Please list any other information which the applicant believes should be considered by the City of Minot in the determination of this request

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### CERTIFICATION OF APPLICATION

The undersigned hereby certifies that both they and the entity listed in this application, and the specific request herein for the use of sales tax proceeds for community facilities, does not, and will not discriminate in its plans, programs, and activities on the basis of race, color, national origin, creed, religion, age, sex, handicap or any other basis which has been declared as discriminatory by federal or state cases or law.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

(Title/Position) \_\_\_\_\_