

## Grantee: Minot, ND

### Grant: B-13-MS-38-0002

### April 1, 2020 thru June 30, 2020 Performance Report

<b>Grant Number:</b> B-13-MS-38-0002	<b>Obligation Date:</b>	<b>Award Date:</b>
<b>Grantee Name:</b> Minot, ND	<b>Contract End Date:</b>	<b>Review by HUD:</b> Original - In Progress
<b>Grant Award Amount:</b> \$74,340,770.00	<b>Grant Status:</b> Active	<b>QPR Contact:</b> No QPR Contact Found
<b>LOCSS Authorized Amount:</b> \$74,340,770.00	<b>Estimated PI/RL Funds:</b> \$35,838.36	
<b>Total Budget:</b> \$74,376,608.36		

### Disasters:

#### Declaration Number

No Disasters Found

### Narratives

#### Executive Summary:

##### EXECUTIVE SUMMARY

The National Disaster Resiliency Competition (NDRC) award will be used to accomplish an integrated set of NDRC projects: reduce flood risk and improve water management, build affordable resilient neighborhoods, and foster economic resilience and diversification. The Action Plan focuses on critical unmet recovery needs: moving people in low-lying flood prone areas out of potential harm, because the flood protection system will not be completed for many years; developing affordable housing that is so critically needed for vulnerable residents; and providing access to the skills and training required to maintain and enhance economic diversity, to not become even more reliant on the industry. The projects were developed in consultation with residents, partners, and city officials who worked together to determine the most critical unmet needs, how to best address those needs, and how to use the best science to protect the region, including agricultural assets, to create a more resilient future.

Minot is the trading center for the region, and because smaller communities in the region have limited financial capabilities, Minot has committed to fund the local cost share for the regional flood protection system for all communities along the Souris River in North Dakota. That means Minot will provide a minimum of \$337 million dollars over the next 30 years to help protect the entire region. The City recognizes that resilience is not achieved in a vacuum. Environmental, social, and economic resilience for Minot is intrinsically linked to the resilience of the entire region.

Minot was faced with devastating flooding of the Mouse River and a simultaneous economic shock from the Bakken oil boom. Valuable lessons were learned from these very diverse events, and the City recognizes the challenge posed by the economic volatility of the oil industry. Minot has reached out to other areas of the country that have faced similar economic change, economic globalization, transformative technologies, and other environmental challenges continue, more regions will face concurrent disasters, hazards, and shocks that can significantly complicate the process of developing the best recovery responses, as has been the case in Minot.

Minot has come a long way since the historic flood in 2011, but through the NDRC funding Minot will become a more resilient city and region in the future. This Action Plan reflects an earnest commitment to help everyone in the community recover from the flood; these projects can be completed within the schedule outlined, and will produce the benefits described.

#### SUPPORTING LEVERAGE

The supporting leverage for this Action Plan was provided in part by the City of Minot, which committed \$152,933 toward development of the NDRC Phase 1 grant application. Ward County and the Souris River Joint Water Resource Board pledged \$76,467 under a Joint Powers Agreement. The State Water Commission has pledged \$15,391,537.67 to be used for acquisitions, relocations, and demolitions. A variety of other funding sources have contributed a total of \$1,032,450 in direct leverage that will be used towards reducing flood risk, building resilient neighborhoods, and fostering economic resilience.

#### LONG-TERM COMMITMENT

Minot committed to train 90 percent of its firefighters in crude oil train emergencies at the Security and Emergency Response Training Center (SERTC), a nationally-recognized training program for train accident response. To facilitate the

completion of this commitment, the City of Minot arranged for SERTC experts to come to Minot to provide train accident response training for Minot Fire Department (MFD) emergency responders. The City committed to having at least 60 percent of MFD emergency responders trained by June 2016, and 90 percent trained by January 2017. All emergency responders have completed their training.

#### **MID-URN Areas:**

The City of Minot meets the threshold for most impacted and distressed (MID) geography. Minot's MID geography includes census tracts 101, 102, 103.01, 103.02, 104-108, 112 and 113. The projects and programs outlined in this Action Plan will be implemented within Minot; non-NDRC resources will fund flood risk reduction, water management projects, and other resilience activities in the broader Souris River basin. The 2011 floods impacted four counties along the Souris River; while the most significant damage occurred within Minot, towns and farmlands were also affected. To achieve its resilience and recovery goals, Minot will collaborate with a much larger geographic region including the counties along the Souris River and the upper Souris River basin in Canada.

#### **Key Agencies, Partners, Positions, Personnel:**

To further enhance the City of Minot's existing capacity, the city assembled key partners to assist with technical planning, innovative design, construction and implementation. The partner relationships outlined in the City of Minot's application are aligned below within a Program Management Services role and the three overarching projects included in the city's NDR application.

Reduce flood risk and increase resilience

Partners:

Dr. Adnan Akyuz – Advise on potential effects of climate changes in the Decision Support Tool (DST) that may affect Minot area

Assiniboine River Basin Initiative (ARBI) – Collaborative of bi-national stakeholders addressing water-related issues in Canada and North Dakota, facilitating bi-national discussions to reduce flood risk and increase resilience

CDM Smith – Planning, policy development and implementation for strategic buy-out program; design, consultation and development of scientific support tools; eco-restoration site evaluation and implementation;

Scape Landscape Architecture – Advise on flood mitigation resilience strategies

Build affordable, resilient neighborhoods

Partners:

EAPC - Architectural design, construction inspection, and programing services for affordable multi-family housing, design and design standards for affordable housing homeownership housing

Essential Living LLC – Non-profit, develop and manage affordable multi-family long-term affordable housing for rental and homeownership

KLJ – Landscape architecture design and construction engineering and inspection services for resilient neighborhoods and the downtown public gathering place

Minot Housing Authority – Partner in long term management of affordable rental housing, ownership and property management services for family shelter

North Dakota State University Department of Architecture and Landscape Architecture – Evaluate disaster-resistant construction materials and techniques to enhance resilience and maintain affordability of housing; design review for resilient neighborhoods; design assistance for resilient manufactured housing subdivision

Scape/Landscape Architecture – Advise on affordable housing resilience strategies

Foster economic resilience and diversification

CDM Smith - Site evaluation, strategic economic resilience planning, development and redevelopment strategy, policy development, and manage administration of project construction for economic resilience and diversification projects

EAPC – Architectural design, construction inspection, and programing services for economic resilience projects

KLJ – Landscape architecture design and construction inspection services for economic resilience projects

Minot State University – May partner with City in development of economic resilience projects

Action Plan Amendments

**ACTION PLAN AMENDMENT #1**

This substantial amendment modified the budget for the "Gathering Place." The purpose was to add the new activity of Acquisition (including purchase, demolition, relocation and site restoration) to the project.

**ACTION PLAN AMENDMENT #2**

The purpose of this non-substantial amendment was to enhance the ability to achieve and not alter the goals and objectives of the three key projects in the approved Action Plan. There was no change in capacity, soundness of approach, impacted and distressed target area, program benefits, beneficiaries or eligible criteria, reallocation of >10% of grant award, leverage, or addition or deletion of eligible activity. No funds were reallocated.

**Overall**

**Total Projected Budget from All Sources**

**This Report Period**

N/A

**To Date**

\$75,636,658.36



<b>Total Budget</b>	\$0.00	\$74,375,008.36
<b>Total Obligated</b>	\$563,807.72	\$27,177,981.45
<b>Total Funds Drawdown</b>	\$563,807.72	\$27,177,981.45
<b>Program Funds Drawdown</b>	\$563,807.72	\$27,143,743.09
<b>Program Income Drawdown</b>	\$0.00	\$34,238.36
<b>Program Income Received</b>	\$1,600.00	\$35,838.36
<b>Total Funds Expended</b>	\$563,807.72	\$26,877,981.45
<b>Most Impacted and Distressed Expended</b>	\$563,807.72	\$27,177,981.45
<b>Match Contributed</b>	\$1,337,617.26	\$16,958,554.93

## Progress Toward Required Numeric Targets

Requirement	Target	Actual
Overall Benefit Percentage (Projected)		83.42%
Overall Benefit Percentage (Actual)		99.79%
Minimum Non-Federal Match	\$0.00	\$16,958,554.93
Limit on Public Services	\$11,151,115.50	\$633,614.73
Limit on Admin/Planning	\$14,868,154.00	\$2,805,726.06
Limit on Admin	\$0.00	\$1,576,637.55
Most Impacted and Distressed Threshold (Projected)	\$74,340,770.00	\$74,375,008.36

## Overall Progress Narrative:

Progress for the second quarter was made in various program areas: The Reduce Flood Risk and Improve Water Management Program continues to conduct closings, of which six (6) occurred. The Build Affordable, Resilient Neighborhoods Program is making progress in both multifamily and singlefamily affordable housing with plans and specs recently completed on the Milton Young Towers activity and three (3) more closings for the Resilient Homebuyer Program. The Foster Economic Resilience Program is moving forward, as Council is pursuing a new City Hall location outside of the flood inundation area.

The Internal Auditor concluded the CDBG-DR quarterly website monitoring review with the report written on May 20, 2020. Audits pending include review of Program Income. The Quality Control staff, along with the Internal Auditor, continues to review record keeping of acquisition properties by comparing the acquisition type to actions taken to acquire the properties, ensure compliance of the acquisition to the effective policies in place, and verify files are correctly documented. A flood project timeline is being documented to establish compliance verification of acquisitions and projects to policies and is being monitored by the Internal Auditor. The Internal Auditor will continue to provide technical assistance as issues arise.

## Project Summary

Project #, Project Title	This Report		To Date	
	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown	Project Funds Budgeted
9999, Restricted Balance	\$0.00	\$0.00	\$0.00	\$0.00
LTC - Project 1, Long Term Commitment	\$0.00	\$0.00	\$0.00	\$0.00
NDR - Project 1, Reduce Flood Risk and Improve Water	\$128,084.00	\$21,009,238.36	\$18,733,372.85	
NDR - Project 2, Build Affordable, Resilient Neighborhoods	\$127,814.94	\$43,045,500.00	\$6,188,101.68	
NDR - Project 3, Foster Economic Resilience	\$1,957.50	\$5,290,000.00	\$51,165.00	
NDR - Project 4, Planning	\$0.00	\$1,278,000.00	\$594,466.01	

NDR - Project 5, Administration	\$305,951.28	\$3,752,270.00	\$1,576,637.55
OV - Project 1, Economic Outcome Values	\$0.00	\$0.00	\$0.00
OV - Project 2, Environmental Outcome Values	\$0.00	\$0.00	\$0.00
OV - Project 3, Resilience Outcome Values	\$0.00	\$0.00	\$0.00
OV - Project 4, Social Outcome Values	\$0.00	\$0.00	\$0.00
SL - Project 1, Supporting Leverage	\$0.00	\$0.00	\$0.00



## Activities

Project # / **NDR - Project 1 / Reduce Flood Risk and Improve Water**

<b>Grantee Activity Number:</b>	<b>NDR002</b>
<b>Activity Title:</b>	<b>Acquisitions</b>

<b>Activity Category:</b>	<b>Activity Status:</b>
Acquisition - general	Under Way
<b>Project Number:</b>	<b>Project Title:</b>
NDR - Project 1	Reduce Flood Risk and Improve Water Management
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2021
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Area Benefit (Census)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
Low/Mod	City of Minot
<b>Program Income Account:</b>	
Acquisitions	

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$13,782,701.99
<b>Total Budget</b>	\$0.00	\$13,782,701.99
<b>Total Obligated</b>	\$0.00	\$13,782,701.99
<b>Total Funds Drawdown</b>	\$0.00	\$13,782,701.99
<b>Program Funds Drawdown</b>	\$0.00	\$13,748,463.63
<b>Program Income Drawdown</b>	\$0.00	\$34,238.36
<b>Program Income Received</b>	\$1,600.00	\$35,838.36
<b>Total Funds Expended</b>	\$0.00	\$13,782,701.99
City of Minot	\$0.00	\$13,782,701.99
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$13,782,701.99
<b>Match Contributed</b>	\$1,156,583.42	\$13,138,582.36

### Activity Description:

Reducing flood risk to the community is essential to Minot's long term recovery. Properties located in low-lying areas are at a greater risk of future flooding than properties located in other areas of Minot. An analysis of the lowest-lying areas along the river revealed many properties, including single-family residents, businesses, multi-unit properties, and mobile home parks, at a greater risk for flooding. Some of these areas will not be protected by the flood protection plan for many years, as it initially focuses on protecting critical utility systems. Some of these neighborhoods are also at risk from hazardous materials shipped on the rail lines that run along the river. Evaluation of these sites revealed opportunities to provide effective flood storage areas that can reduce future flood damage and losses and protect from potential hazardous material accidents.

The City will use NDRC funds to buyout households and businesses at the greatest risk of flooding, and relocate them out of harms way. The North Dakota State Water Commission (SWC) is providing a match to CDBG-NDR funds spent on acquisition, relocation and demolition. In order to achieve the HUD LMI requirement, global match methodology will be used on properties purchased. CDBG-DR funds will be used on an LMA area and SWC funds will be used in non-LMA areas. Once identified homes and properties are acquired, targeted areas will be used for flood storage and flood walls. The goal is to have all properties that are being acquired through



NDR purchased by the spring of 2020.

#### **Location Description:**

Flood inundated areas throughout Site 4: The boundaries of Site 4 are bordered by Central Ave to the south, 3rd St NE to the west, 11th St NE to the east, and Railway Ave to the north.

Census Tracts affected are:

010100 – 1  
010200 – 2,3,4

#### **Activity Progress Narrative:**

During the quarter, acquisition activities included assisting property owners with negotiations and pre-closing activities. The City continues to coordinate with Public Works to strategically acquire properties for the flood project; six (6) properties were acquired through the global match program, all acquired with 100% State Water Commission funds. Overall, the City has acquired 152 properties: 81 properties using NDR-CDBG funds and 71 properties using State Water Commission Funds; seven (7) properties included in the 81 NDR properties were partially-funded with State Water Commission Funds.

#### **Accomplishments Performance Measures**

	This Report Period	Cumulative Actual Total / Expected	
		Total	Total
# of Properties	0	80/300	
# of buildings (non-residential)	0	19/10	

	This Report Period	Cumulative Actual Total / Expected	
		Total	Total
# of Housing Units	0	40/670	
# of Multifamily Units	0	5/380	
# of Singlefamily Units	0	35/290	

#### **Beneficiaries Performance Measures**

# of Persons	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod
	0	6300	12045	52.30

  

LMI%:	61.5
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#### **Activity Locations**

No Activity Locations found.

#### **Other Funding Sources Budgeted - Detail**

No Other Match Funding Sources Found

Other Funding Sources	Amount
Future Builders	\$9,000.00
KLJ	\$30,000.00
Real Builders	\$7,500.00
Total Other Funding Sources	\$46,500.00



<b>Grantee Activity Number:</b>	<b>NDR003</b>
<b>Activity Title:</b>	<b>Relocation Services</b>

<b>Activity Category:</b>	<b>Activity Status:</b>
Relocation payments and assistance	Under Way
<b>Project Number:</b>	<b>Project Title:</b>
NDR - Project 1	Reduce Flood Risk and Improve Water Management
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2020
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Direct Benefit (Households)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
Low/Mod	City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$3,867,176.37
<b>Total Budget</b>	\$0.00	\$3,867,176.37
<b>Total Obligated</b>	\$950.00	\$2,773,857.47
<b>Total Funds Drawdown</b>	\$950.00	\$2,773,857.47
<b>Program Funds Drawdown</b>	\$950.00	\$2,773,857.47
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$950.00	\$2,773,857.47
City of Minot	\$950.00	\$2,773,857.47
<b>Most Impacted and Distressed Expended</b>	\$950.00	\$2,773,857.47
<b>Match Contributed</b>	\$123,104.29	\$2,315,120.63

#### **Activity Description:**

Relocation of tenants and homeowners following acquisition of properties in flood inundated area. Relocation assistance is available to eligible homeowners and tenants in accordance with URA. Following acquisition, eligible homeowners and tenants have the choice to move themselves and accept a lump sum payment, or procure a professional mover to pack and move their belongings at no cost to the homeowner/tenant. They have up to 18 months from closing to put in a request for payment of their relocation assistance.

#### **Location Description:**

Flood inundated areas throughout Site 4: The boundaries of Site 4 are bordered by Central Ave to the south, 3rd St NE to the west, 11th St NE to the east, and Railway Ave to the north.

#### **Activity Progress Narrative:**

During the quarter, relocation packages with comparable properties were presented to property owners and tenants during offer meetings; No relocations occurred during the quarter. To date, ninety-one (91) relocations have taken place under the NDRC umbrella, with fifty (50) of those being funded with CDBG-NDR funds.



## Accomplishments Performance Measures

### No Accomplishments Performance Measures

## Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	16/0	9/0	48/670	52.08
# Owner Households	0	0	0	7/0	4/0	24/290	45.83
# Renter Households	0	0	0	9/0	5/0	24/380	58.33

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

### No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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<b>Grantee Activity Number:</b>	<b>NDR004</b>
<b>Activity Title:</b>	<b>Demolition</b>

<b>Activity Category:</b>	<b>Activity Status:</b>
Clearance and Demolition	Under Way
<b>Project Number:</b>	<b>Project Title:</b>
NDR - Project 1	Reduce Flood Risk and Improve Water Management
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2020
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Area Benefit (Census)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
Low/Mod	City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$2,402,138.00
<b>Total Budget</b>	\$0.00	\$2,402,138.00
<b>Total Obligated</b>	\$127,134.00	\$1,705,061.75
<b>Total Funds Drawdown</b>	\$127,134.00	\$1,705,061.75
<b>Program Funds Drawdown</b>	\$127,134.00	\$1,705,061.75
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$127,134.00	\$1,705,061.75
City of Minot	\$127,134.00	\$1,705,061.75
<b>Most Impacted and Distressed Expended</b>	\$127,134.00	\$1,705,061.75
<b>Match Contributed</b>	\$57,929.55	\$1,275,451.94

#### **Activity Description:**

Demolition of flooded properties after being acquired by the City. The demolition and clearance of structures follows the acquisition of properties. In order to make way for flood control, the structures acquired will be either auctioned off or demolished and the property cleared of debris, backfilled and seeded. Given the seasonal changes in North Dakota, the demolition season goes from spring to fall.

#### **Location Description:**

Flood inundated areas throughout Site 4: The boundaries of Site 4 are bordered by Central Ave to the south, 3rd St NE to the west, 11th St NE to the east, and Railway Ave to the north.

Census Tracts affected are:  
010100 – 1  
010200 – 2,3,4

#### **Activity Progress Narrative:**

During the quarter, the 2020 Round 1 demolition project was awarded and demolition was started; the project will be completed in the third quarter of 2020. The 2019 Round 4 demolition project, which was on hold due to winter weather, began and was completed in the second quarter of 2020. Two (2) demolitions were done during the quarter and both were funded by CDBG-NDR funds.



## Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected	
		Total	Total
# of Properties	2	59/300	

	This Report Period	Cumulative Actual Total / Expected	
		Total	Total
# of Housing Units	2	34/670	
# of Multifamily Units	2	2/380	
# of Singlefamily Units	0	32/290	

## Beneficiaries Performance Measures

	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod
# of Persons	0	6300	12045	52.30

LMI%:	61.5
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## Activity Locations

Address	City	County	State	Zip	Status / Accept
210 7th St NE	Minot		North Dakota	58703	Match / Y
706 4th Ave NE	Minot		North Dakota	58703	Match / Y

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

## Project # / NDR - Project 2 / Build Affordable, Resilient Neighborhoods

Grantee Activity Number:	NDR007
Activity Title:	Multifamily Affordable Rental Housing

**Activitiy Category:**

Construction of new housing

**Project Number:**

NDR - Project 2

**Projected Start Date:**

12/01/2016

**Benefit Type:**

Direct Benefit (Households)

**National Objective:**

Low/Mod

**Activity Status:**

Under Way

**Project Title:**

Build Affordable, Resilient Neighborhoods

**Projected End Date:**

08/31/2022

**Completed Activity Actual End Date:**

City of Minot



<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$20,897,000.00
<b>Total Budget</b>	\$0.00	\$20,897,000.00
<b>Total Obligated</b>	\$135,778.98	\$3,885,009.11
<b>Total Funds Drawdown</b>	\$135,778.98	\$3,885,009.11
<b>Program Funds Drawdown</b>	\$135,778.98	\$3,885,009.11
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$135,778.98	\$3,585,009.11
City of Minot	\$135,778.98	\$3,585,009.11
<b>Most Impacted and Distressed Expended</b>	\$135,778.98	\$3,885,009.11
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

One of Minot's most serious unmet recovery needs is the lack of affordable housing in quality neighborhoods, like those lost in the valley that flooded. Long-time residents and skilled workers left Minot after the flood, due in part to high housing costs. The city continues to experience serious consequences because it lacks adequate affordable housing for service workers, hospital technicians, police, EMTs, firefighters, and military personnel. Developing affordable multifamily rental housing will allow the households that move from the buyout areas to remain in Minot. The construction of affordable multifamily rentals will provide housing that is not as susceptible to the volatility of the rental market that is brought on by the production of oil. In order to achieve this activity, the city plans on releasing multiple RFPs and entering into sub-recipient agreements through out the grant period.

#### **Location Description:**

Potential sites are under review, with final locations to be determined at a later date.

#### **Activity Progress Narrative:**

The Multifamily Affordable Rental Housing program is making significant strides in the development of resilient housing for Minot's low and moderate income individuals: In 2019, the City entered into a sub-recipient agreement with Minot Housing Authority (MHA) to rehabilitate Milton Young Towers in downtown Minot with resilience improvements to this 221-unit apartment building. After recently completing the plans and specs for the Milton Young Towers rehabilitation project, MHA will be releasing the request for bids for construction the first week of July. Construction is slated to begin late summer/early fall. The City entered into a subrecipient agreement with Essential Living to build 22 affordable housing units, which will be known as Park South II. A Request for Proposals was issued in May for construction management services and is awaiting award. Minot entered into a sub-recipient agreement with Lutheran Social Services Housing, Inc. (LSS) to build 17 units of multi-family affordable rental housing; the future site for the affordable housing project was acquired in early January. An RFQ for Architecture and Engineering services was published in early May and the proposals received are currently under review. The Blu on Broadway mixed-use affordable rental housing facility will provide 42 rental units built above a ground-level commercial space; construction is targeted to start in the summer/fall 2020.

#### **Accomplishments Performance Measures**

	<b>This Report Period</b>	<b>Cumulative Actual Total / Expected</b>	
		<b>Total</b>	<b>Total</b>
# of Housing Units	0	0	0/183
# of Multifamily Units	0	0	0/183



## Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	0/0	0/183	0/183	0
# Renter Households	0	0	0	0/0	0/183	0/183	0

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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<b>Grantee Activity Number:</b>	<b>NDR008</b>
<b>Activity Title:</b>	<b>Singlefamily Affordable Housing</b>

<b>Activitiy Category:</b>	<b>Activity Status:</b>
Homeownership Assistance to low- and moderate-income	Under Way
<b>Project Number:</b>	<b>Project Title:</b>
NDR - Project 2	Build Affordable, Resilient Neighborhoods
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2020
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Direct Benefit (Households)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
Low/Mod	City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$12,807,750.00
<b>Total Budget</b>	\$0.00	\$12,807,750.00
<b>Total Obligated</b>	\$185,875.96	\$1,540,845.34
<b>Total Funds Drawdown</b>	\$185,875.96	\$1,540,845.34
<b>Program Funds Drawdown</b>	\$185,875.96	\$1,540,845.34
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$185,875.96	\$1,540,845.34
City of Minot	\$185,875.96	\$1,540,845.34
<b>Most Impacted and Distressed Expended</b>	\$185,875.96	\$1,540,845.34
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

One of Minot's most serious unmet recovery needs is the lack of affordable housing in quality neighborhoods, like those lost in the valley that flooded. The goal of the home-ownership program is to give opportunity for those affected by the flood and the buyouts to purchase homes to remain in the Minot area. One of the issues following the flood was a lack of quality homes in the Minot area. As a part of the single family affordable housing, the City will work with a local architect to develop quality designed and quality constructed homes that will be available for purchase by those affected by the flood. The city will enter into a sub-recipient agreement with North Dakota Housing Finance Agency to administer the gap financing program. The gap financing program is targeted to begin in early 2018 with the new construction of homes in a resilient neighborhood to follow.

#### **Location Description:**

Potential sites are under review, with final location to be determined at a later date.

#### **Activity Progress Narrative:**

Progress is being made in the Singlefamily Affordable Housing programs. The Resilient Homebuyer Program had eighteen (18) applicants who applied to the program during the quarter; twelve (12) applicants were approved to move forward, four (4) applicants are being reviewed, and two (2) applicants are not eligible. Overall, the program has had 82 applications for the funding and nine (9) closings on new homes; with three (3) closings occurring during the quarter. The program continues to seek qualified applicants for eligibility. The Minot Area Community Land Trust's single-family affordable housing activity is underway; the trust is planning



to renovate or construct one house first to determine a solid process framework moving forward. The program continues to seek qualified applicants for eligibility. The Minot Area Community Land Trust's single-family affordable housing activity is underway; the trust is planning to renovate or construct one house first to determine a solid process framework moving forward.

### Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
	Total		Total	
# of Housing Units	0		0/150	
# of Singlefamily Units	0		0/150	

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	0/50	0/100	0/150	0
# Owner Households	0	0	0	0/50	0/100	0/150	0

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

	Match Sources		Amount
	Low	Mod	
First Western Bank and Trust			\$30,000.00
Subtotal Match Sources			\$30,000.00
<hr/>			
	Other Funding Sources		Amount
	Low	Mod	
No Other Funding Sources Found			
Total Other Funding Sources			\$30,000.00



<b>Grantee Activity Number:</b>	<b>NDR009</b>
<b>Activity Title:</b>	<b>Downtown Public Gathering Place</b>

<b>Activity Category:</b>	<b>Activity Status:</b>
Acquisition, construction, reconstruction of public facilities	Under Way
<b>Project Number:</b>	<b>Project Title:</b>
NDR - Project 2	Build Affordable, Resilient Neighborhoods
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2020
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Area Benefit (Census)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
Urgent Need	City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$6,000,000.00
<b>Total Budget</b>	\$0.00	\$6,000,000.00
<b>Total Obligated</b>	(\$201,366.25)	\$0.00
<b>Total Funds Drawdown</b>	(\$201,366.25)	\$0.00
<b>Program Funds Drawdown</b>	(\$201,366.25)	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	(\$201,366.25)	\$0.00
City of Minot	(\$201,366.25)	\$0.00
<b>Most Impacted and Distressed Expended</b>	(\$201,366.25)	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

The Downtown Community Gathering Place will be a public space where residents can enjoy special attributes of Minot and the surrounding region. Design and build-out of the space will be done through NDRC funds with City of Minot providing a site where the facility will be located. Design elements of the gathering place may include historical and cultural features of Minot and surrounding region; a fountain dedicated to heroism of Minot's citizens, volunteers, and public servants who worked tirelessly before, during, and after the flood; walking paths and exercise areas; and may stage a regional farmers market, local festivals, and other applicable events.

Strategically located downtown, it will be accessible via car, bicycle or on foot. By creating a place where people can come together, this gathering place promotes a more vibrant and resilient downtown and will have a collective impact on various economic backgrounds which comprise the Minot community. Even through something as simple as a farmers market, the space not only celebrates regional food varieties of North Dakota's growing season, it becomes more than just a shopping trip, the gathering place becomes an integral part of a regional food system, a stimulus to the local Minot economy, and fosters social networks. The gathering place offers a place to connect with neighbors, meet local farmers, support local small businesses, and provide nutritious food to the community. The City of Minot will provide approximately 3 sites for the public to vote on and the technical review committee will recommend a site to council. Then, the city will undergo the process of acquiring the parcels and designing the Gathering Place with the assistance of public input. Once designed, then the City will begin the process of procuring a contractor to begin construction with the goal of breaking ground during the 2019 construction season.

#### **ACTION PLAN AMENDMENT #1**

The purpose of the amendment was to add the new activity of Acquisition. The budget of \$6 million remains the



same, but with the new activity, it will be divided between \$2.5 million for acquisition related activities and \$3.5 million for construction related activities.

#### **Location Description:**

City of Minot's Downtown area: Potential sites are under review, with final location to be determined at a later date.

#### **Activity Progress Narrative:**

At the April 20 meeting, Council decided to defund the Downtown Gathering Place activity. The activity's funds will be moved to the City Hall and Center for Technical Education activities, pending approval of a substantial amendment to the NDR action plan.

#### **Accomplishments Performance Measures**

	This Report Period	Cumulative Actual Total / Expected	
		Total	Total
# of Properties	0	0/1	0/1
# of public facilities	0	0/1	0/1

#### **Beneficiaries Performance Measures**

# of Persons	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod
	0	16145	39025	41.37
LMI%:				41.37

#### **Activity Locations**

No Activity Locations found.

#### **Other Funding Sources Budgeted - Detail**

No Other Match Funding Sources Found

Other Funding Sources	Amount
Minot Area Community Foundation	\$750,000.00
Total Other Funding Sources	\$750,000.00

<b>Grantee Activity Number:</b>	<b>NDR010</b>
<b>Activity Title:</b>	<b>Family Homeless Shelter</b>

<b>Activity Category:</b>	<b>Activity Status:</b>
Public services	Under Way
<b>Project Number:</b>	<b>Project Title:</b>
NDR - Project 2	Build Affordable, Resilient Neighborhoods
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2020
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Direct Benefit (Households)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
Low/Mod	City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$3,041,500.00
<b>Total Budget</b>	\$0.00	\$3,041,500.00
<b>Total Obligated</b>	\$7,526.25	\$633,614.73
<b>Total Funds Drawdown</b>	\$7,526.25	\$633,614.73
<b>Program Funds Drawdown</b>	\$7,526.25	\$633,614.73
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$7,526.25	\$633,614.73
City of Minot	\$7,526.25	\$633,614.73
<b>Most Impacted and Distressed Expended</b>	\$7,526.25	\$633,614.73
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

Several facilities in Minot provide emergency housing and services for those in crisis. The YWCA offers temporary shelter for women, boys under 12, and girls, and the Men's Winter Refuge shelters single men during the winter. However, there is no shelter for families, and no options for single mothers with boys over 12 to keep their family intact if they require emergency shelter services. The Vulnerable Populations Committee identified a family shelter as a critical need for Minot and the region. The City of Minot will use NDRC funds to build the Minot Family Shelter and a commercial kitchen. The family shelter will provide a safe, temporary home for families and eliminates the need to separate families in crisis due to aging out of the traditional shelter. The City of Minot will work with the Vulnerable Population Shelter Advisory Group to identify/create a group to operate and maintain the shelter. The City is aiming to start construction of the Shelter in the spring of 2019.

#### **Location Description:**

Potential sites are under review, with final location to be determined at a later date.

#### **Activity Progress Narrative:**

The City entered into a sub-recipient agreement with Lutheran Social Services Housing, Inc. to create a 6-unit family shelter; the future site for the family homeless shelter was acquired in January. An RFQ for Architecture and Engineering services was published in early May and the proposals received are currently under review.



## Accomplishments Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Total			Total			
# of public facilities			0			0/1	

## Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Cases opened	0	0	0	0/25	0/0	0/25	0
# of Cases closed	0	0	0	0/25	0/0	0/25	0
# of Households	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
	0	0	0	0/25	0/0	0/25	0

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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<b>Grantee Activity Number:</b>	<b>NDR015</b>
<b>Activity Title:</b>	<b>Affordable Housing Neighborhood Master Plan</b>

<b>Activity Category:</b>	<b>Activity Status:</b>
Planning	Under Way
<b>Project Number:</b>	<b>Project Title:</b>
NDR - Project 2	Build Affordable, Resilient Neighborhoods
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
01/02/2017	09/30/2022
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Area Benefit (Census)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
NA	City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$299,250.00
<b>Total Budget</b>	\$0.00	\$299,250.00
<b>Total Obligated</b>	\$0.00	\$128,632.50
<b>Total Funds Drawdown</b>	\$0.00	\$128,632.50
<b>Program Funds Drawdown</b>	\$0.00	\$128,632.50
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$128,632.50
City of Minot	\$0.00	\$128,632.50
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$128,632.50
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

The Affordable Housing Neighborhood Master Plan evaluates the requirements necessary to acquire and develop two new resilient neighborhoods and develop well-designed, energy efficient affordable housing. These new neighborhoods will provide the quality community characteristics the people discussed in advisory committee meetings, public meetings and design charrettes. These characteristics include mixed housing densities; quality and affordable designs; walkability; access to transit, jobs, and services; shared green open space; and mature trees and quality landscaping in common areas. The neighborhoods and homes will be designed for Minot's climate and will meet HUD's Green Building Standards for Replacement and New Construction of Residential Housing, and ENERGY STAR certifications.

#### **Location Description:**

City of Minot

#### **Activity Progress Narrative:**

During the quarter, the current housing market data for Minot was reviewed and monitored. The vacancy rate for affordable senior housing in Minot is 0% with a growing waiting list. As a result, the City is evaluating an opportunity to use some NDR funds, Low Income Housing Tax Credits and other financing options to develop additional affordable senior housing for Minot.



## Accomplishments Performance Measures

# of Plans or Planning Products	This Report Period		Cumulative Actual Total / Expected		
	Total	0	Total	0/1	

## Beneficiaries Performance Measures

# of Persons	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod
	0	16145	39025	41.37

LMI%:

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

## Project # / NDR - Project 3 / Foster Economic Resilience

Grantee Activity Number: NDR020

Activity Title: Public Facilities Relocation

Activitiy Category:

Acquisition, construction,reconstruction of public facilities

Activity Status:

Planned

Project Number:

NDR - Project 3

Project Title:

Foster Economic Resilience

Projected Start Date:

10/01/2018

Projected End Date:

01/01/2022

Benefit Type:

Area Benefit (Census)

Completed Activity Actual End Date:

National Objective:

Urgent Need

Responsible Organization:

City of Minot

Overall

Total Projected Budget from All Sources

Apr 1 thru Jun 30, 2020

N/A

To Date

\$3,750,000.00

Total Budget

\$0.00

\$3,750,000.00

Total Obligated

\$1,957.50

\$10,935.00

Total Funds Drawdown

\$1,957.50

\$10,935.00



<b>Program Funds Drawdown</b>	\$1,957.50	\$10,935.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$1,957.50	\$10,935.00
City of Minot	\$1,957.50	\$10,935.00
<b>Most Impacted and Distressed Expended</b>	\$1,957.50	\$10,935.00
<b>Match Contributed</b>	\$0.00	\$0.00

#### Activity Description:

Planned Activity - The City will relocate City Hall operations out of the floodplain and into a downtown location, and create a one-stop social services center in the same building. Minot has budgeted \$2,500,000 for this project and proposes to use \$3,750,000 in NDRC funds to acquire and rehabilitate a suitable building downtown.

#### Location Description:

City of Minot

#### Activity Progress Narrative:

At the April 20 meeting, Council agreed to pursue the Wells Fargo building for a new City Hall location; the environmental review process will be finalized in July.

#### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected	
		Total	Total
# of public facilities	0	0	0/1

#### Beneficiaries Performance Measures

# of Persons	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod
	0	16145	39025	41.37

LMI%: 41.37

#### Activity Locations

No Activity Locations found.

#### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

#### Project # / NDR - Project 4 / Planning

**Grantee Activity Number:** NDR014  
**Activity Title:** Economic Resilience Strategic Plan

**Activity Category:**                   **Activity Status:**



Planning	Planned
<b>Project Number:</b>	<b>Project Title:</b>
NDR - Project 4	Planning
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2020
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Area Benefit (Census)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
NA	City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$299,025.00
<b>Total Budget</b>	\$0.00	\$299,025.00
<b>Total Obligated</b>	\$0.00	\$179,578.01
<b>Total Funds Drawdown</b>	\$0.00	\$179,578.01
<b>Program Funds Drawdown</b>	\$0.00	\$179,578.01
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$179,578.01
City of Minot	\$0.00	\$179,578.01
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$179,578.01
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

Strategic economic development plan for Minot and Ward County. The City of Minot will set up sub-recipient agreements with local non-profits to perform economic studies that will build upon the information obtained through the economic studies done for the NDR application. The goal of the assessment is to lay the foundation for leveraging new investments and build changes that will help to improve the economic resilience of the City. This plan will help put together strategies to utilize key NDR projects.

#### **Location Description:**

City of Minot

#### **Activity Progress Narrative:**

Work with Souris Basin Planning Council under this planning activity is completed.

#### **Accomplishments Performance Measures**

	<b>This Report Period</b>	<b>Cumulative Actual Total / Expected</b>
	<b>Total</b>	<b>Total</b>
# of Plans or Planning Products	0	0/1



## Beneficiaries Performance Measures

# of Persons	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod
	0	16145	39025	41.37

LMI%:	
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## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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<b>Grantee Activity Number:</b>	<b>NDR018</b>
<b>Activity Title:</b>	<b>Funding and Financing Strategies Plan</b>

<b>Activity Category:</b>	<b>Activity Status:</b>
Planning	Planned
<b>Project Number:</b>	<b>Project Title:</b>
NDR - Project 4	Planning
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2020
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Area Benefit (Census)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
NA	City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$273,375.00
<b>Total Budget</b>	\$0.00	\$273,375.00
<b>Total Obligated</b>	\$0.00	\$16,298.00
<b>Total Funds Drawdown</b>	\$0.00	\$16,298.00
<b>Program Funds Drawdown</b>	\$0.00	\$16,298.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$16,298.00
City of Minot	\$0.00	\$16,298.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$16,298.00
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

Funding and financing strategies for resilience and recovery activities that were not funded under the NDRC grant award will be developed. These funding and financing strategies will include public funding programs at the federal, state, and regional level; private funding opportunities including foundations, local and national philanthropies, and public-private partnerships; non-profit funding sources; tax credit programs; low interest financing; and other financial resources that could be utilized for the targeted projects.

#### **Location Description:**

City of Minot

#### **Activity Progress Narrative:**

This planning activity has been completed.

#### **Accomplishments Performance Measures**

	<b>This Report Period</b>	<b>Cumulative Actual Total / Expected</b>
	<b>Total</b>	<b>Total</b>
# of Plans or Planning Products	0	0/1



## Beneficiaries Performance Measures

Beneficiaries - Area Benefit Census				
# of Persons	Low	Mod	Total	Low/Mod
	0	16145	39025	41.37

LMI%:	
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## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

## Project # / NDR - Project 5 / Administration

Grantee Activity Number:	RES001
Activity Title:	City of Minot Administration

Activity Category:	Activity Status:
Administration	Under Way
Project Number:	Project Title:
NDR - Project 5	Administration
Projected Start Date:	Projected End Date:
09/21/2016	09/20/2020
Benefit Type:	Completed Activity Actual End Date:
N/A	
National Objective:	Responsible Organization:
NA	City of Minot

Overall	Apr 1 thru Jun 30, 2020	To Date
Total Projected Budget from All Sources	N/A	\$3,752,270.00
Total Budget	\$0.00	\$3,752,270.00
Total Obligated	\$305,951.28	\$1,576,637.55
Total Funds Drawdown	\$305,951.28	\$1,576,637.55
Program Funds Drawdown	\$305,951.28	\$1,576,637.55
Program Income Drawdown	\$0.00	\$0.00



<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$305,951.28	\$1,576,637.55
City of Minot	\$305,951.28	\$1,576,637.55
<b>Most Impacted and Distressed Expended</b>	\$305,951.28	\$1,576,637.55
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

Administration activities in support of the grant's management.

#### **Location Description:**

City of Minot

#### **Activity Progress Narrative:**

This activity is used to pay the expenses incurred by the City as it administers the grant funds. Activities include creation of vouchers, drawing down funds from DRGR and other administrative duties associated with the grant.

#### **Accomplishments Performance Measures**

No Accomplishments Performance Measures

#### **Beneficiaries Performance Measures**

No Beneficiaries Performance Measures found.

#### **Activity Locations**

No Activity Locations found.

#### **Other Funding Sources Budgeted - Detail**

No Other Match Funding Sources Found

<b>Other Funding Sources</b>	<b>Amount</b>
No Other Funding Sources Found	
Total Other Funding Sources	

#### **Activity Supporting Documents**

**Document** City of Minot CDBG-DR-Grantee-Projections-of-Expenditures-and-Outcomes As of 06302020.xls

**Document** Public-Law-113-2-Contract-Reporting-Template Q2 2020.pdf

#### **Project # / OV - Project 2 / Environmental Outcome Values**

**Grantee Activity Number:** OV - ENVIRO - 01 Acquisition

**Activity Title:** Voluntary Acquisition Program

**Activity Category:**

NDR - Environmental Value

**Project Number:**

OV - Project 2

**Projected Start Date:**

09/21/2016

**Activity Status:**

Under Way

**Project Title:**

Environmental Outcome Values

**Projected End Date:**

09/20/2020



**Benefit Type:**  
Area Benefit (Census)

**Completed Activity Actual End Date:**

**National Objective:**  
NA

**Responsible Organization:**  
City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$0.00
<b>Total Budget</b>	\$0.00	\$0.00
<b>Total Obligated</b>	\$0.00	\$0.00
<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

##### ENVIRONMENTAL QUANTITATIVE

The desired outcome is the creation of 630 acres of public greenspace. Many environmental benefits will be realized each year long after the buyout, demolition, and relocation process is complete. Some of the benefits associated with the greenspace include: storm water retention area, aesthetic value, air quality, erosion control, pollination, and recreation/tourism. The baseline is the last flood of record. Will report progress quarterly.

Percent Progress Measure: 2%

Associated NDR Activities:

NDR002 Acquisitions  
NDR003 Relocations  
NDR004 Demolitions  
NDR009 Downtown Public Gathering Place  
NDR005 Ecological Restoration in Flood Storage Area  
NDR006 Souris River Decision Support Tool

#### **Location Description:**

City of Minot

#### **Activity Progress Narrative:**

So far, the City has acquired 152 properties using the global match program; 81 of these properties were acquired with CDBG-NDR funds. Through the acquisition of these properties, 70.2 acres of land are in the public domain.

#### **Accomplishments Performance Measures**

	<b>This Report Period</b>	<b>Cumulative Actual Total / Expected</b>
	<b>Total</b>	<b>Total</b>
# of acres of greenspace	5	70/630

## Beneficiaries Performance Measures

# of Persons	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod
	0	16145	39025	41.37

LMI%:	41.37
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## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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<b>Grantee Activity Number:</b>	<b>OV - ENVIRO - 02 Affordable Housing</b>
<b>Activity Title:</b>	<b>Develop Affordable, Resilient Housing</b>

<b>Activity Category:</b>	<b>Activity Status:</b>
NDR - Environmental Value	Under Way
<b>Project Number:</b>	<b>Project Title:</b>
OV - Project 2	Environmental Outcome Values
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2020
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Direct Benefit (Households)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
NA	City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$0.00
<b>Total Budget</b>	\$0.00	\$0.00
<b>Total Obligated</b>	\$0.00	\$0.00
<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

ENVIRONMENTAL QUALITATIVE

The desired outcome is to create environmentally hazard-free homes, which promotes an improved quality of life for residents. The baseline is the last flood of record. Will report progress quarterly.

Percent Progress Measure: 2%

Associated NDR Activities:  
 NDR007 Multifamily Affordable Rental Housing  
 NDR008 Singlefamily Affordable Housing  
 NDR013 Minot Affordable Housing Supply & Demand Study  
 NDR015 Affordable Housing Neighborhood Master Plan

#### **Location Description:**

City of Minot

#### **Activity Progress Narrative:**

The City of Minot is making strides in developing affordable, resilient housing, which is also environmentally



friendly through the incorporation of energy-saving materials in the design and construction of the proposed multifamily and singlefamily housing. For multifamily housing, the Minot Housing Authority (MHA) is preparing to rehabilitate Milton Young Towers in downtown Minot with resilience improvements to this 221-unit apartment building. After recently completing the plans and specs for the project, MHA will be releasing the request for bids for construction the first week of July. Construction is slated to begin late summer/early fall. The resilience improvements slated for the building will help the building to be energy efficient. For singlefamily housing, the broad environmental review was completed in the 2nd quarter for the Minot Area Community Land Trust's project to construct and substantially rehabilitate ten (10) single-family homes with a minimum of four (4) new homes; work is slated to begin in the spring of 2020. Environmentally friendly and energy efficient materials which are made to withstand the severe North Dakotan winters will be used in the construction and rehabilitation of these homes.

## Accomplishments Performance Measures

No Accomplishments Performance Measures

## Beneficiaries Performance Measures

# of Households	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
	0	0	0	0/0	0/333	0/333	0

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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**Grantee Activity Number:** OV - ENVIRO - 03 Community Gathering Place

**Activity Title:** Build Affordable, Resilient Neighborhoods

**Activity Category:**

NDR - Environmental Value

**Project Number:**

OV - Project 2

**Projected Start Date:**

09/21/2016

**Benefit Type:**

Area Benefit (Census)

**National Objective:**

NA

**Activity Status:**

Under Way

**Project Title:**

Environmental Outcome Values

**Projected End Date:**

09/20/2020

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$0.00
<b>Total Budget</b>	\$0.00	\$0.00
<b>Total Obligated</b>	\$0.00	\$0.00
<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

ENVIRONMENTAL QUALITATIVE

The desired outcome is to expand public greenspace, which enhances the environmental quality of the city of Minot. The baseline is the last flood of record. Will report progress annually.

Percent Progress Measure: 2%

Associated NDR Activities:

NDR009 Downtown Public Gathering Place

NDR005 Ecological Restoration in Flood Storage Area

**Location Description:**

City of Minot

**Activity Progress Narrative:**

At the April 20 meeting, Council decided to defund the Downtown Gathering Place activity. The activity's funds will be moved to the City Hall and Center for Technical Education activities, pending approval of a substantial amendment to the NDR action plan.



## Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected		
		Total	Total	Total
# of acres of greenspace	0		65/630	

## Beneficiaries Performance Measures

# of Persons	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod
	0	16145	39025	41.37

  

LMI%:	41.37
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## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

## Project # / OV - Project 3 / Resilience Outcome Values

**Grantee Activity Number:** OV - RESILIENCE - 01 Buyout  
**Activity Title:** Reduce Flood Risk and Increase Resilience

<b>Activity Category:</b>	<b>Activity Status:</b>
NDR - Resilience Value	Under Way
<b>Project Number:</b>	<b>Project Title:</b>
OV - Project 3	Resilience Outcome Values
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2020
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Area Benefit (Census)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
NA	City of Minot

Overall	Apr 1 thru Jun 30, 2020	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$0.00
<b>Total Budget</b>	\$0.00	\$0.00
<b>Total Obligated</b>	\$0.00	\$0.00



<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

### Activity Description:

#### RESILIENCE QUALITATIVE

The desired outcome is to protect the safety and livelihoods of the City of Minot's residents from future floods. The baseline is the last flood of record. Will report progress quarterly.

Percent Progress Measure: 2%

Associated NDR Activities:

NDR002 Acquisitions  
NDR003 Relocations  
NDR004 Demolitions  
NDR006 Souris River Decision Support Tool  
NDR014 Economic Resilience Strategic Plan

### Location Description:

City of Minot

### Activity Progress Narrative:

To protect the safety and livelihoods of Minot's residents, so far, the City has acquired 152 properties and relocated a combination of 91 households and businesses out of harm's way.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected	
		Total	Total
\$ estimated flood loss	0	0	96700000
# occupied structures in	0	0	123/670

### Beneficiaries Performance Measures

# of Persons	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod
	0	16145	39025	41.37

LMI%: 41.37

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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<b>Grantee Activity Number:</b>	<b>OV - RESILIENCE - 02 Affordable Housing</b>
<b>Activity Title:</b>	<b>Develop Affordable, Resilient Housing</b>

<b>Activity Category:</b>	<b>Activity Status:</b>
NDR - Resilience Value	Under Way
<b>Project Number:</b>	<b>Project Title:</b>
OV - Project 3	Resilience Outcome Values
<b>Projected Start Date:</b>	<b>Projected End Date:</b>
09/21/2016	09/20/2020
<b>Benefit Type:</b>	<b>Completed Activity Actual End Date:</b>
Direct Benefit (Households)	
<b>National Objective:</b>	<b>Responsible Organization:</b>
NA	City of Minot

<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$0.00
<b>Total Budget</b>	\$0.00	\$0.00
<b>Total Obligated</b>	\$0.00	\$0.00
<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

#### **Activity Description:**

##### RESILIENCE QUANTITATIVE

The desired outcome is to improve housing affordability for residents, which increases Minot's resilience by keeping these residents in the community and avoids the loss of a substantial amount of aggregate household income. The baseline is the last flood of record. Will report progress quarterly.

Percent Progress Measure: 2%

##### Associated NDR Activities:

NDR007 Multifamily Affordable Rental Housing  
 NDR008 Singlefamily Affordable Housing  
 NDR013 Minot Affordable Housing Supply & Demand Study  
 NDR015 Affordable Housing Neighborhood Master Plan

#### **Location Description:**

City of Minot

#### **Activity Progress Narrative:**

The City of Minot is making strides in developing affordable, resilient multifamily and singlefamily housing,



which will allow citizens to remain in Minot, instead of being priced out of housing options. The Multifamily Affordable Rental Housing program is moving forward in the development of resilient housing for Minot's low and moderate income individuals: The Minot Housing Authority (MHA) is ready to rehabilitate Milton Young Towers in downtown Minot, with resilience improvements to this 221-unit apartment building. After recently completing the plans and specs for the rehabilitation project, MHA will be releasing the request for bids for construction the first week of July. The City entered into a subrecipient agreement with Essential Living to build 22 affordable housing units, which will be known as Park South II; a Request for Proposals was issued in May for construction management services and is awaiting award. The City entered into a sub-recipient agreement with Lutheran Social Services Housing, Inc. (LSS) to build 17 units of multi-family affordable rental housing; an RFQ for Architecture and Engineering services was published in early May and the proposals received are currently under review. For singlefamily housing, the Resilient Homebuyer Program had eighteen (18) applicants who applied to the program during the quarter; twelve (12) applicants were approved to move forward, four (4) applicants are being reviewed, and two (2) applicants are not eligible. Overall, the program has had 82 applications for the funding and nine (9) closings on new homes; with three (3) closings occurring during the quarter. The program continues to seek qualified applicants for eligibility. The Minot Area Community Land Trust's single-family affordable housing activity is underway; the trust is planning to renovate or construct one house first to determine a solid process framework moving forward. The program continues to seek qualified applicants for eligibility. The Minot Area Community Land Trust's single-family affordable housing activity is underway. Both programs offer lower-income families the opportunity to achieve the dream of homeownership, and foster roots within the Minot community.

### Accomplishments Performance Measures

	This Report Period			Cumulative Actual Total / Expected		
	Total			Total		
# of public housing residents	0			0/183		

### Beneficiaries Performance Measures

# of Households	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	0/183	0/0	0/183	0

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

### Project # / OV - Project 4 / Social Outcome Values

**Grantee Activity Number:** OV - SOCIAL - 04 Affordable Housing  
**Activity Title:** Develop Affordable Resilient Housing

<b>Activity Category:</b> NDR - Social Value	<b>Activity Status:</b> Under Way
<b>Project Number:</b> OV - Project 4	<b>Project Title:</b> Social Outcome Values
<b>Projected Start Date:</b> 09/21/2016	<b>Projected End Date:</b> 09/20/2020
<b>Benefit Type:</b> Direct Benefit (Households)	<b>Completed Activity Actual End Date:</b>
<b>National Objective:</b>	<b>Responsible Organization:</b>



<b>Overall</b>	<b>Apr 1 thru Jun 30, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$0.00
<b>Total Budget</b>	\$0.00	\$0.00
<b>Total Obligated</b>	\$0.00	\$0.00
<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

### **Activity Description:**

#### SOCIAL QUANTITATIVE

The desired outcome is to improve housing affordability for residents in resilient neighborhoods that allows people to remain in Minot. The baseline is the last flood of record. Will report progress quarterly.

Percent Progress Measure: 2%

#### Associated NDR Activities:

NDR007 Multifamily Affordable Rental Housing  
 NDR008 Singlefamily Affordable Housing  
 NDR013 Minot Affordable Housing Supply & Demand Study  
 NDR015 Affordable Housing Neighborhood Master Plan

### **Location Description:**

City of Minot

### **Activity Progress Narrative:**

The City of Minot is making strides in developing affordable, resilient multifamily and singlefamily housing, which will allow citizens to remain in Minot, instead of being priced out of housing options. The Multifamily Affordable Rental Housing program is moving forward in the development of resilient housing for Minot's low and moderate income individuals: The Minot Housing Authority (MHA) is ready to rehabilitate Milton Young Towers in downtown Minot, with resilience improvements to this 221-unit apartment building. After recently completing the plans and specs for the rehabilitation project, MHA will be releasing the request for bids for construction the first week of July. The City entered into a subrecipient agreement with Essential Living to build 22 affordable housing units, which will be known as Park South II; a Request for Proposals was issued in May for construction management services and is awaiting award. The City entered into a sub-recipient agreement with Lutheran Social Services Housing, Inc. (LSS) to build 17 units of multi-family affordable rental housing; an RFQ for Architecture and Engineering services was published in early May and the proposals received are currently under review. For singlefamily housing, the Resilient Homebuyer Program had eighteen (18) applicants who applied to the program during the quarter; twelve (12) applicants were approved to move forward, four (4) applicants are being reviewed, and two (2) applicants are not eligible. Overall, the program has had 82 applications for the funding and nine (9) closings on new homes; with three (3) closings occurring during the quarter. The program continues to seek qualified applicants for eligibility. The Minot Area Community Land Trust's single-family affordable housing activity is underway; the trust is planning to renovate or construct one house first to determine a solid process framework moving forward. The program continues to seek qualified applicants for eligibility. The Minot Area Community Land Trust's single-family affordable housing activity is underway. Both

programs offer lower-income families the opportunity to achieve the dream of homeownership, and foster roots within the Minot community.

### Accomplishments Performance Measures

	This Report Period			Cumulative Actual Total / Expected		
	Total			Total		
# affordable housing units	0			30/333		

### Beneficiaries Performance Measures

# of Households	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
	0	0	0	0/0	0/333	0/333	0

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

### Monitoring, Audit, and Technical Assistance

Event Type	This Report Period	To Date
Monitoring, Audits, and Technical Assistance	0	20
Monitoring Visits	0	17
Audit Visits	0	3
Technical Assistance Visits	0	0
Monitoring/Technical Assistance Visits	0	0
Report/Letter Issued	0	20

