

Grantee: Minot, ND

Grant: B-12-MT-38-0001

January 1, 2013 thru March 31, 2013 Performance Report



Grant Number: B-12-MT-38-0001	Obligation Date:	Award Date:
Grantee Name: Minot, ND	Contract End Date:	Review by HUD: Reviewed and Approved
Grant Amount: \$67,575,964.00	Grant Status: Active	QPR Contact: Sue Greenheck

Estimated PI/RL Funds:

Total Budget:

\$67,575,964.00

Disasters:

Declaration Number

FEMA-1981-ND

Narratives

Disaster Damage:

The City of Minot, North Dakota, which is the county seat for Ward County, was inundated with flood waters on June 22, 2011. Concern about flooding began as early as January, 2011 when Governor Jack Dalrymple declared a state emergency to provide flood protection in the Devils Lake basin. By May 20th, President Obama had issued an emergency management declaration and two major disaster declarations for Public Assistance in North Dakota. All involved snow or water and all included Ward County and the City of Minot.

The eastern portion of Saskatchewan, Canada, like North Dakota, received above normal precipitation during the summer and fall of 2010, which left the ground saturated. This was followed by above normal snowfall in the winter of 2010-2011. Water levels were high throughout the Souris River Basin.

The Mouse River (as it is referred to in North Dakota), in the Minot area, started to rise in April, 2011 and continued to rise throughout May. On May 23rd, emergency levee operations began and on May 31st the City ordered the first mandatory evacuation of thousands of people. The river crested approximately one foot lower than expected and residents were allowed to return to their homes. Subsequently, the river continued to rise.

On June 22nd, water began to overtop levees in Burlington and Minot, evacuation sirens were activated and mandatory evacuation orders were given for Burlington and Minot. At the Sherwood gauge, the first one south of the Canadian border, the Mouse River peaked at 29,700 cubic feet per second (cfs), surpassing the previous record of 14,800 cfs in 1976.

The geographic impacts include approximately 11,456 acres of land in Ward County that were inundated with anywhere between two and fifteen feet of water, impacting more than 4,800 structures throughout the valley. This includes the City of Minot, where the flood mostly impacted the portion of the City that resides in the Mouse River Valley. This is a four mile area located in the middle of the town. After the flood waters receded, Minot residents found the four mile swath of the Mouse River Valley, including the downtown area; the oldest and most heavily developed portion of the City, took the brunt of the flooding.

The damage to the City included 4,100 homes flooded with 3,100 lost or extensively damaged. There were 11,000 individuals displaced. Six of Minot's public schools were severely damaged and two completely lost. Twelve of 27 sanitary lift stations were inundated with water. All of the City's water wells were inundated, eight river storm pump stations damaged, 277 street lights damaged, and many other vital components to the City's infrastructure were damaged. This flood has left lasting damage to the City of Minot and its citizens. According to the Army Corps of Engineer's assessment, "an estimated \$600 million of property and infrastructure damage" resulted from the flood. The City of Minot was declared eligible for federal assistance under FEMA 1981-DR.

Recovery Needs:

HOUSING

The City of Minot's unmet needs for housing are extensive. Based on the most recent data, SBA has approved \$185,653,100 at an average of \$103,601 per loan. There are 857 loans yet to be approved. Using the average of \$103,601 per loan there is an estimated \$88,786,057 in unmet needs. This corresponds to the FEMA/SBA/HUD formula which identifies an estimate of \$49,885,535.22 in unmet needs for major and severe damages. Based on the current data, the minimum unmet need for housing is at least \$49,885,535.22 and as high as \$88,786,057. The projected housing impact combines the \$185,653,100 that SBA has approved in loans plus \$88,786,057 in remaining unmet needs for a total of \$274,439,157. As of the writing of the Action Plan, FEMA reported that a total of 1,478 households were still in FEMA temporary



housing units. Of these, 1,086 are homeowner households and 392 are renter households. It has become almost impossible for renter households to find available rental units as the City of Minot has a less than 1% vacancy rate. When a rental unit does become available the costs are almost triple the pre-flood rate and outside the means for low-to-moderate income households.

INFRASTRUCTURE

Impacts to Minot's infrastructure resulted in 2,923 FEMA project worksheets obligated for the DR-1981-ND FEMA disaster. Obligated public assistance funds equal \$173,207,650. Infrastructure and public facility damage estimates totaled approximately \$368,187,378, after FEMA assistance, approximately \$178,977,378 remained in unmet needs. The following list of flood damages was reported by the City of Minot, Minot Public Schools, and the Minot Park District to the State of North Dakota Legislators in the fall of 2011:

- 6 Minot Public Schools severely damaged to include the complete loss of 2 schools
- 51 Park buildings damaged
- 5 baseball fields damaged
- 29 zoo buildings damaged, causing the zoo to close (has not reopened)
- Roosevelt pool and bathhouse lost
- Oak Park splash pad and mechanical building lost
- 9 playgrounds damaged
- 12 churches damaged
- 20 plus water system breaks
- 12 of 27 sanitary lift stations inundated with water
- 13 (all) water wells inundated with water
- 6 river pump stations damaged
- 30 to 40 sink holes from ground water
- 3 pedestrian bridges damaged
- 2 highway/street bridges damaged
- 277 street lights damaged
- 16 electrical feed points damaged
- 10 traffic lights damaged
- 1,000 traffic signs were damaged
- 51 miles of roads, sewer and water lines were damaged
- 33 miles of storm sewers damaged

ECONOMIC

Businesses located along the Mouse River were significantly impacted by flood waters. Businesses were impacted by a direct result of property loss and interruption of daily operations. These losses have an immediate impact on the lives of residents, the operations of the City of Minot, and future healthy economic development of the region. Recovery from the flood event of 2011 is critical for the businesses of the City of Minot. Strong employment, continuous services and business growth will result if steps are taken to assist in the recovery of the business sector.&nb

Recovery Needs:

sp; A survey of 867 impacted businesses shows the most pressing current needs identified by the impacted businesses in Minot (in order of importance) are construction, manufacturing, wholesale, restaurant/bar, hotel/motel, transportation, and retail workers. It appears from the report their major concern was "appropriate staffing" and housing for employees. Businesses that have rebuilt cannot find available housing for their employees. It is estimated that approximately \$52,498,621 remains in unmet needs.

Public Comment:

The City received 68 official comments on the proposed 2012 CDBG Disaster Recovery Action Plan during the public comment period. Comments were received by e-mail during the official comment period of June 26, 2012 through July 3, 2012. The Proposed 2012 CDBG Disaster Recovery Action Plan was posted on the City's websites. The Public Hearing was held on June 28, 2012 at City Hall. Approximately 77 people attended the hearing and the transcript from the hearing, as well as all received comments, are included in the Action Plan.

Overall	This Report Period	To Date
Total Projected Budget from All Sources	N/A	\$67,575,964.00
Total Budget	\$0.00	\$67,575,964.00
Total Obligated	\$2,207,010.86	\$4,795,361.38
Total Funds Drawdown	\$2,170,123.52	\$4,758,474.04
Program Funds Drawdown	\$2,170,123.52	\$4,758,474.04
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$792,173.29	\$4,848,851.92
Match Contributed	\$0.00	\$0.00



Progress Toward Required Numeric Targets

Requirement	Required	To Date
Overall Benefit Percentage (Projected)		57.70%
Overall Benefit Percentage (Actual)		11.78%
Minimum Non-Federal Match	\$0.00	\$0.00
Limit on Public Services	\$10,136,394.60	\$0.00
Limit on Admin/Planning	\$13,515,192.80	\$1,154,769.22
Limit on State Admin	\$0.00	\$866,341.72

Progress Toward Activity Type Targets

Activity Type	Target	Actual
Public services	\$10,136,394.60	\$0.00

Progress Toward National Objective Targets

National Objective	Target	Actual
Low/Mod	\$33,787,982.00	\$36,218,415.01

Overall Progress Narrative:

Since the Action Plan's original approval in August, 2012, the City has successfully submitted and has received approval on three amendments and first two Quarterly Performance Report(QPR).

The City has developed, approved, and implemented the following policies and procedures:

- Citizens Participation Plan
- Anti-Displacement Plan
- Excessive Force Policy
- Procurement Policy
- Section 3 and Fair Housing Policies and Compliance Officer
- Complaint Policy
- EEO Compliance Policy and Compliance Officer
- Section 504 Grievance Policy and Coordinator
- Communications Policy for Sensory Impaired
- Voluntary Acquisition and Relocation Policies
- Anti-Fraud, Waste, and Abuse Policy and Procedures
- Conflict of Interest Policy and Procedures
- Monitoring Policy and Procedures
- Davis Bacon Policy and Procedures
- Housing Rehabilitation and Reconstruction Policy and Procedures
- Infrastructure Policy and Procedures
- Program Implementation

1) Between January 1 and March 31, 2013, 38 site-specific (Tier 2) environmental assessments (EAs) were completed for the Homeowner Rehabilitation/Reconstruction Project. In addition, three infrastructure EAs were begun or completed during this time:

- The EA for the Downtown Minot Smart Growth Development: Downtown Parking Facilities and Infrastructure



Repairs and Upgrades Project was completed, and HUD Region VIII granted release of funds on March 25, 2013.

- The EA for the 6th Street SW Underpass: Pump Station and Storm Drain Improvements Project was completed, and HUD Region VIII granted release of funds on March 22, 2013. However, following publication of the Finding of No Significant Impact (FONSI), the scope of the proposed project changed. As a result, a re-evaluation of the EA for this project is in progress.

- The EA for the Northern Sanitary Sewer Project was begun in March 2013. The Tribal Historic Preservation Officer of the Three Affiliated Tribes requested an archaeological survey be completed on the undeveloped land within the proposed project site. CDM Smith is in the process of contracting with a local firm to complete the survey per State and Federal requirements.

In addition to the 6th Street SW Underpass and Northern Sanitary Sewer Project, two more proposed projects are pending environmental review: Fire Station and Apparatus; and the 55th Street Affordable Housing Development Infrastructure Project.

2) The City's Voluntary Acquisition Program has acquired 80 flooded properties and expended \$10,651,268.64 in State and CDBG-DR funds.

3) The City has successfully relocated 9 tenant households related to the Voluntary Acquisition Program and expended \$130,907.45 of CDBG-DR funds.

4) The Disaster Recovery Program is processing 109 applications. Of those 109, 20 have been determined ineligible mostly due to being over the HUD 2013 income limits for low-to-moderate households, but some others were either not in the City limits, in mobile homes, or fell within the City's "flood control plan" footprint. There were 16 homeowners that withdrew from the program largely due to duplication of benefit (DOB) issues (i.e., used their other sources of funding for something other than repairing their damaged home). Also out of the 109 applications there are 24 homeowners that met all the eligibility and DOB requirements and have had damage estimates ordered for their homes. Of these, 12 estimates have been completed, 28 site specific environmental reviews completed, and 9 are ready to be placed with a contractor. The remaining applicants are still in the eligibility review process which includes income verification, verification of other assistance such as FEMA and SBA, and reviewing receipts for eligible expenditures that can offset DOB.

The RFP for a rehabilitation construction contractor was advertised and DSW Homes out of Texas was awarded the proposal by the Minot City Council on March 4, 2013. DSW is in the process of leasing an office in the City of Minot and mobilizing staff and labor. The City has awarded DSW the first 5 properties for rehabilitation and construction will begin within the next couple of weeks. A small RFP with three site specific properties has been bid separately in hopes of drawing more local contractors into the disaster program. This Site Specific RFP was advertised on March 15 and will be opened on April 12, 2013.

The RFP for a reconstruction contractor was advertised. DSW had the best proposal and will be awarded the reconstruction contracts by Council on April 1, 2013. It is anticipated that DSW will sign contracts with the homeowners for the first 3-5 properties within 3 weeks of Council award.

5) Five infrastructure projects have been successfully bid and awarded to contractors. Four have been provided a notice to proceed and will begin construction in the next quarter. Remaining infrastructure projects are either in environmental review or being prepared for bid.

6) The City created a demolition activity to address the disposition of the home acquired under the acquisitions activity. The City advertised for bids on 14 houses that will be sold to the highest bidder. The city is requiring the highest bidder to relocate the structure within 60 days of purchase. The bids will be opened on April 24, 2013. The CDM-Smith Team is finalizing Demolition bid specification. The City will advertise for the remaining structures to be demolished. Those bids will be due in early May.

7) The City received an approval from HUD on the proposed development's LMI plan. The developer agreement will be finalized in the next quarter.

8) The City completed an Unmet Needs Assessment and completed the first phase of the Affordable Housing Study.

9) The City completed the Fraud Waste and Abuse requirements the previous quarter. Citizens can submit



complaints via the internet and a toll free phone number. The system will notify both the City and their consultant of the complaint and will trigger a review and resolution process.

10) The project is maintaining compliance with all of the performance metrics established in the Performance Schedule outlined on pages 65-69 of the Action Plan.

Project Summary

Project #, Project Title	This Report Period		To Date	
	Program Funds Drawdown	Project Funds Budgeted	Project Funds Budgeted	Program Funds Drawdown
01-Admin, Administration	\$474,579.00	\$3,378,798.20		\$866,341.72
02-ISP, Public Infrastructure	\$105,484.55	\$20,866,289.95		\$188,039.63
03-Housing, Homeowner Housing	\$1,375,885.52	\$36,115,502.83		\$3,341,812.74
04-Rent, Rental Housing	\$0.00	\$5,520,373.02		\$0.00
05-Relo, Relocation	\$5,261.95	\$270,000.00		\$73,852.45
06-Plan, Planning	\$208,912.50	\$1,425,000.00		\$288,427.50

Activities

Grantee Activity Number:	01-0010001	
Activity Title:	City of Minot Admin	
Activitiy Category:	Activity Status:	
Administration	Under Way	
Project Number:	Project Title:	
01-Admin	Administration	
Projected Start Date:	Projected End Date:	
06/22/2012	06/30/2015	
Benefit Type:	Completed Activity Actual End Date:	
()		
National Objective:	Responsible Organization:	
N/A	City of Minot	
Overall		
Total Projected Budget from All Sources	Jan 1 thru Mar 31, 2013	To Date
Total Budget	N/A	\$2,517,989.68
Total Obligated	\$0.00	\$2,517,989.68
Total Funds Drawdown	\$16,490.25	\$35,686.72
Program Funds Drawdown	\$16,490.25	\$35,686.72
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$10,849.07	\$30,045.54
City of Minot	\$10,849.07	\$30,045.54
Match Contributed	\$0.00	\$0.00

Activity Description:

Administration of disaster recovery grant and oversight of contractor procured to assist with program development and implementation.

Location Description:

City of Minot, ND

Activity Progress Narrative:

This activity is used to pay the expenses incurred by the City as it administers the grant funds. Activities include creation of vouchers, drawing down funds from DRGR and other administrative duties associated with the grant.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	01-0020001
Activity Title:	CDM Smith Admin

Activitiy Category:	Activity Status:	
Administration	Under Way	
Project Number:	Project Title:	
01-Admin	Administration	
Projected Start Date:	Projected End Date:	
06/22/2012	06/30/2015	
Benefit Type:	Completed Activity Actual End Date:	
()		
National Objective:	Responsible Organization:	
N/A	CDM Smith	
Overall		
Total Projected Budget from All Sources	Jan 1 thru Mar 31, 2013	To Date
Total Budget	N/A	\$860,808.52
Total Obligated	\$0.00	\$860,808.52
Total Funds Drawdown		
Program Funds Drawdown	\$458,088.75	\$830,655.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received		
Total Funds Expended		
CDM Smith	\$0.00	\$830,655.00
Match Contributed		
	\$0.00	\$0.00

Activity Description:

To assist with the administration and implementation of disaster recovery projects.

Location Description:

City of Minot, ND

Activity Progress Narrative:

This activity is used to account for the cost of staff to create policies, procedures, public outreach, application intake, and general program management.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:**02-0013458****Activity Title:****Landfill Expansion****Activitiy Category:**

Rehabilitation/reconstruction of public facilities

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

Area ()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/30/2015

Completed Activity Actual End Date:**Overall****Total Projected Budget from All Sources****Jan 1 thru Mar 31, 2013****To Date****Total Budget**

N/A

\$3,799,294.40

Total Obligated

\$0.00

\$3,799,294.40

Total Funds Drawdown

\$2,350.67

\$29,717.56

Program Funds Drawdown

\$0.00

\$27,366.89

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$0.00

\$16,802.45

City of Minot

\$0.00

\$16,802.45

Match Contributed

\$0.00

\$0.00

Activity Description:

Direct impact from flood debris has exceeded landfill capacity: According to the Director of Public Works, pre-flood inert waste averaged about 20,000 tons per year. In 2011, inert waste totaled 120,000 tons. Municipal Solid Waste (MSW) averaged 60,000 tons per year for 2009 and 2010. In 2011, this jumped by 20 percent to 72,000 tons. A new cell will be added to the existing landfill operation. Initially this cell will operate concurrent with the other landfill cells until they are phased out.

Location Description:

City of Minot, ND

Activity Progress Narrative:

The construction engineer was provided with the federal requirements that need to be included in the request for proposal. He provided the bid package for review and staff approved it for advertising. The project is expected to advertise in early April.

Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
	Total		Total	
# of Public Facilities	0		0/1	



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	02-0020001
Activity Title:	Northern Sewer Project

Activitiy Category:	Activity Status:
Construction/reconstruction of water/sewer lines or systems	Planned
Project Number:	Project Title:
02-ISP	Public Infrastructure
Projected Start Date:	Projected End Date:
06/22/2012	06/30/2015
Benefit Type:	Completed Activity Actual End Date:
Area ()	
National Objective:	Responsible Organization:
Low/Mod	City of Minot

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$6,477,685.79
Total Budget	\$0.00	\$6,477,685.79
Total Obligated	\$7,900.11	\$7,900.11
Total Funds Drawdown	\$2,768.80	\$2,768.80
Program Funds Drawdown	\$2,768.80	\$2,768.80
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$3,950.05
City of Minot	\$0.00	\$3,950.05
Match Contributed	\$0.00	\$0.00

Activity Description:

Provide sewer service to new housing development outside of the flood area where 51% of houses will be affordable.

Location Description:

55th Street Sewer located in the City of Minot, ND

Activity Progress Narrative:

The project scope of work was finalized and the environmental assessment was started. A request for an archaeological survey was requested and the City's contractor is selecting a firm to complete the study.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:**02-0033580****Activity Title:****Master Lift Station****Activitiy Category:**

Construction/reconstruction of water/sewer lines or systems

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:**Overall****Total Projected Budget from All Sources****Jan 1 thru Mar 31, 2013****To Date****Total Budget**

N/A

\$3,118,885.75

Total Obligated

\$0.00

\$3,118,885.75

Total Funds Drawdown

\$5,760.45

\$11,448.58

Program Funds Drawdown

\$5,760.45

\$11,448.58

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$0.00

\$11,448.58

City of Minot

\$0.00

\$11,448.58

Match Contributed

\$0.00

\$0.00

Activity Description:

Conveys 80% of the City's flow to the wastewater treatment center and is vital the station is rehabilitated.

Location Description:

1525 HWY 2 & 52 East, City of Minot, ND

Activity Progress Narrative:

Bid proposal was reviewed for compliance with federal requirements and bid was advertised for an April bid opening.

Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
	Total		Total	
# of Public Facilities	0		0/1	



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number:**02-0043580****Activity Title:****Control Lift****Activitiy Category:**

Construction/reconstruction of water/sewer lines or systems

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:**Overall****Total Projected Budget from All Sources****Jan 1 thru Mar 31, 2013****To Date****Total Budget**

N/A

\$252,675.69

Total Obligated

\$0.00

\$252,675.69

Total Funds Drawdown

\$5,760.45

\$11,402.66

Program Funds Drawdown

\$5,760.45

\$11,402.66

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$0.00

\$11,402.66

City of Minot

\$0.00

\$11,402.66

Match Contributed

\$0.00

\$0.00

Activity Description:

The Control Lift Station is integral to the sewer system and conveys wastewater to the Master Lift Station. It is located at the end of the Valley Force main System and is vital to ensure sewer service can support needed affordable housing development due to the flood. The firm capacity of the station is currently adequate to convey peak flows. However it experiences excessive on/off cycling of pumping to the Master Lift Station. The improvements to the Control Lift Station include adding Variable Frequency Drives (VFD) and associated control/instrumentation to eliminate this cycling, thus reducing wear and tear on the equipment. It also includes replacement of the aging electrical switchgear.

Location Description:

1000 31st Street SE. City of Minot, ND

Activity Progress Narrative:

Bid proposal was reviewed for compliance with federal requirements and bid was advertised for an April bid opening.

Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
	Total	Total	Total	Total
# of Public Facilities	0	0	0/1	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:**02-0053580****Activity Title:****Roosevelt Lift Station****Activitiy Category:**

Rehabilitation/reconstruction of public facilities

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:**Overall****Total Projected Budget from All Sources****Jan 1 thru Mar 31, 2013****To Date****Total Budget**

N/A

\$280,750.76

Total Obligated

\$0.00

\$280,750.76

Total Funds Drawdown

\$6,308.50

\$11,952.24

Program Funds Drawdown

\$6,308.50

\$11,952.24

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$0.00

\$11,952.25

City of Minot

\$0.00

\$11,952.25

Match Contributed

\$0.00

\$0.00

Activity Description:

The Roosevelt Lift Station is one of the numerous stations located along the Valley Force Main System. It was impacted by the flood and requires repairs and upgrades. It is a submersible station and was originally constructed in 1954 with upgrades in 1984. The repairs and improvements to Roosevelt Lift Station include pump replacement, station bypassing, structure, rehabilitation, and electrical/control replacement.

Location Description:

1400 1st Avenue NE, Minot, ND

Activity Progress Narrative:

This project was bid in conjunction with 3 other projects to allow for lower pricing. The lowest responsible bidder was selected and the City of Minot verified they were not on the disbarment list. The construction engineer held a pre construction conference where staff provided the prime and sub contractors the regulations they will be required to follow throughout the project. A Contractor's Guide to Davis Bacon was also supplied to the contractor to ensure compliance. Construction should begin in early April.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected	
		Total	Total
# of Public Facilities		0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:**02-0063580****Activity Title:****Walders Lift Station****Activity Category:**

Rehabilitation/reconstruction of public facilities

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:**Overall****Total Projected Budget from All Sources****Jan 1 thru Mar 31, 2013****To Date****Total Budget**

N/A

\$288,407.60

Total Obligated

\$0.00

\$288,407.60

Total Funds Drawdown

\$6,106.01

\$11,750.18

Program Funds Drawdown

\$6,106.01

\$11,750.18

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$0.00

\$11,750.18

City of Minot

\$0.00

\$11,750.18

Match Contributed

\$0.00

\$0.00

Activity Description:

The repairs and improvements to Walders Lift Station include removal of the building and converting the station to a submersible lift station. This will include the station bypass, new pumps, controls, piping and other ancillary items.

Location Description:

Walders Lift Station, 420 Walders St. City of Minot, ND

Activity Progress Narrative:

This project was bid in conjunction with 3 other projects to allow for lower pricing. The lowest responsible bidder was selected and the City of Minot verified they were not on the disbarment list. The construction engineer held a pre construction conference where staff provided the prime and sub contractors the regulations they will be required to follow throughout the project. A Contractor's Guide to Davis Bacon was also supplied to the contractor to ensure compliance. Construction should begin in early April.

Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
	Total		Total	
# of Public Facilities	0		0/1	



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:**02-0073580****Activity Title:****Airport Lift Station****Activitiy Category:**

Construction/reconstruction of water/sewer lines or systems

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:**Overall****Total Projected Budget from All Sources****Jan 1 thru Mar 31, 2013****To Date****Total Budget**

N/A

\$306,273.56

Total Obligated

\$0.00

\$306,273.56

Total Funds Drawdown

\$6,173.50

\$11,818.64

Program Funds Drawdown

\$6,173.50

\$11,818.64

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$0.00

\$11,818.65

City of Minot

\$0.00

\$11,818.65

Match Contributed

\$0.00

\$0.00

Activity Description:

Due to the impact of the flood on housing, many homeowners are seeking housing development outside the flood area. The Airport Lift Station is located along US Highway 83 on the western edge of Minot International Airport. It is a submersible lift station that conveys flow from the northern and northwestern portions of Minot. The existing firm capacity is inadequate to support new affordable housing developments north of the City and out of the flood zone. The improvements to the Airport Lift Station include reusing the existing lift station barrel and installing new pumps, piping and controls. They also include a new force main and new gravity sewer to eliminate a bottleneck downstream of the lift station. Without these improvements, the additional affordable housing development proposed within this Action Plan will not be possible.

Location Description:

Airport Lift (SUB) 2400 N Broadway, City of Minot, ND

Activity Progress Narrative:

This project was bid in conjunction with 3 other projects to allow for lower pricing. The lowest responsible bidder was selected and the City of Minot verified they were not on the disbarment list. The construction engineer held a pre construction conference where staff provided the prime and sub contractors the regulations they will be required to follow throughout the project. A Contractor's Guide to Davis Bacon was also supplied to the contractor to ensure compliance. Construction should begin in early April.

Accomplishments Performance Measures**This Report Period****Cumulative Actual Total / Expected****Total****Total**

of Public Facilities

0

0/1

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number:**02-0083580****Activity Title:****13th Street Lift Station****Activitiy Category:**

Rehabilitation/reconstruction of public facilities

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:**Overall****Total Projected Budget from All Sources****Jan 1 thru Mar 31, 2013****To Date****Total Budget**

N/A

\$163,345.90

Total Obligated

\$6,373.31

\$12,010.67

Total Funds Drawdown

\$6,373.31

\$12,010.67

Program Funds Drawdown

\$6,373.31

\$12,010.67

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$0.00

\$12,010.67

City of Minot

\$0.00

\$12,010.67

Match Contributed

\$0.00

\$0.00

Activity Description:

The 13th Street Lift Station was impacted by the flood and requires repairs and an upgrade to support housing development. The improvements to 13th Street Lift Station include reusing the existing lift station barrel and installing new pumps, piping and controls. Without these improvements, additional affordable housing development within this section of Minot will not be possible.

Location Description:

13th Street Lift, 522 13th St. NW, Minot, ND

Activity Progress Narrative:

This project was bid in conjunction with 3 other projects to allow for lower pricing. The lowest responsible bidder was selected and the City of Minot verified they were not on the disbarment list. The construction engineer held a pre construction conference where staff provided the prime and sub contractors the regulations they will be required to follow throughout the project. A Contractor's Guide to Davis Bacon was also supplied to the contractor to ensure compliance. Construction should begin in early April.

Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
	Total		Total	
# of Public Facilities	0		0/1	



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	02-010001
Activity Title:	6th Street SW Underpass & Storm Drain

Activitiy Category:

Rehabilitation/reconstruction of a public improvement

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:
Overall
Total Projected Budget from All Sources
Jan 1 thru Mar 31, 2013
To Date
Total Budget

N/A

\$2,297,051.70

Total Obligated

\$0.00

\$2,297,051.70

Total Funds Drawdown

\$25,805.62

\$31,434.10

Program Funds Drawdown

\$25,805.62

\$31,434.10

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$106.00

\$31,540.10

City of Minot

\$106.00

\$31,540.10

Match Contributed

\$0.00

\$0.00

Activity Description:

The 6th Street Underpass was completely flooded and impassible for two weeks following the flood in 2011. The underpass experiences frequent flooding that disrupts the City of Minot's transportation network, with impacts that include significantly increasing the time for emergency services to respond to properties located on the north side of the underpass. Frequently, the depth of water within the underpass is in excess of four feet. The primary cause for this deficiency is the capacity of the existing pump station and force main, located on the north side of the 6th Street Underpass adjacent to 2nd Avenue Southwest. The pump station and associated 12-inch force main have a capacity of approximately 1,600 gallon per minute (gpm). This location has experienced flows of approximately 70,000 gpm.

Location Description:

6th Street Underpass; 620 2nd Ave SW, City of Minot, ND

Activity Progress Narrative:

Environmental release of funds was accomplished on 3/25/2013 but due to a scope of work change after the Finding of No Significant Impact (FONSI) was prepared an additional review was started. The expected date for final release of funds is April 17, 2013. The City of Minot has provided the construction engineer with the federal requirements that need to be included in the request for proposals. Preliminary wage determinations were also provided.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected	
	Total	Total	
# of Linear feet of Public Improvement	0	0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:**02-0110001****Activity Title:****Fire Station Apparatus****Activitiy Category:**

Acquisition, construction,reconstruction of public facilities

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:**Overall****Total Projected Budget from All Sources****Jan 1 thru Mar 31, 2013****To Date****Total Budget**

N/A

\$3,266,917.97

Total Obligated

\$3,273.75

\$7,305.00

Total Funds Drawdown

\$3,273.75

\$7,305.00

Program Funds Drawdown

\$3,273.75

\$7,305.00

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$0.00

\$7,305.00

City of Minot

\$0.00

\$7,305.00

Match Contributed

\$0.00

\$0.00

Activity Description:

Due to extensive displacement of residents and the shift in populationas a result of the flood, the current fire and emergency services are not adequate to serve the new population. The new fire staton will be necessary to ensure adequate fire and emergency service for new housing development of the City.

Location Description:

City of Minot, ND; exact address will be added at a later date.

Activity Progress Narrative:

The location for the fire station is being finalized by the City of Minot and developer. The request for qualifications has been prepared and reviewed for compliance and is ready for advertising.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected	
		Total	Total
# of Public Facilities		0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number:	02-0123593
Activity Title:	Domestic Violence Center Infrastructure

Activitiy Category:	Activity Status:
Construction/reconstruction of streets	Under Way
Project Number:	Project Title:
02-ISP	Public Infrastructure
Projected Start Date:	Projected End Date:
06/22/2012	06/30/2015
Benefit Type:	Completed Activity Actual End Date:
Direct (Person)	
National Objective:	Responsible Organization:
Low/Mod	City of Minot

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$615,000.83
Total Budget	\$410,818.46	\$615,000.83
Total Obligated	\$13,803.75	\$25,431.46
Total Funds Drawdown	\$888.64	\$12,516.35
Program Funds Drawdown	\$888.64	\$12,516.35
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$25,431.46
City of Minot	\$0.00	\$25,431.46
Match Contributed	\$0.00	\$0.00

Activity Description:

The Domestic Violence Shelter lost two of its housing units during the flood. A new shelter facility is being built out of the flood area. At this time the property where the new shelter will be located has a dirt road secondary access. To support Phase II of the development the City will provide a paved road that meets City requirements for access by emergency vehicles.

Location Description:

Domestic Violence Shelter; City of Minot, ND

Activity Progress Narrative:

The request for proposals was advertised and a contractor selected. The City of Minot and contractor are finalizing the contract documents. Construction is expected to start in April.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.



Beneficiaries Performance Measures

# of Persons	This Report Period			Cumulative Actual Total / Expected		
	Low	Mod	Total	Low	Mod	Total Low/Mod%
	0	0	0	0/0	0/938	0/938 0

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number:	03-0013609
Activity Title:	Northern Housing Development Infrastructure

Activitiy Category:	Activity Status:
Construction/reconstruction of water/sewer lines or systems	Under Way
Project Number:	Project Title:
03-Housing	Homeowner Housing
Projected Start Date:	Projected End Date:
06/22/2012	06/30/2015
Benefit Type:	Completed Activity Actual End Date:
Area ()	
National Objective:	Responsible Organization:
Low/Mod	City of Minot

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$5,100,000.00
Total Budget	\$0.00	\$5,100,000.00
Total Obligated	\$1,113.75	\$1,113.75
Total Funds Drawdown	\$1,113.75	\$1,113.75
Program Funds Drawdown	\$1,113.75	\$1,113.75
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$1,113.75
City of Minot	\$0.00	\$1,113.75
Match Contributed	\$0.00	\$0.00

Activity Description:

The City of Minot is working with the developer to provide up to \$5,000,000 in infrastructure costs (including streets, sewer and water lines, etc.) allowing the developer to commit at least 51 percent of housing units developed to be affordable to low and moderate income households.

Location Description:

City of Minot, ND exact addresses entered at a later date.

Activity Progress Narrative:

This project has been relocated and environmental reviews have started. It is anticipated that a release of funds would be granted in early July. The City presented HUD with a plan for meeting LMI in the new development and it was approved.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	03-0020001
Activity Title:	Acquisition for Affordable Housing Development

Activitiy Category:	Activity Status:
Acquisition of property for replacement housing	Under Way
Project Number:	Project Title:
03-Housing	Homeowner Housing
Projected Start Date:	Projected End Date:
06/22/2012	06/30/2015
Benefit Type:	Completed Activity Actual End Date:
Direct (HouseHold)	
National Objective:	Responsible Organization:
Low/Mod	City of Minot

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$8,504,225.56
Total Budget	\$0.00	\$8,504,225.56
Total Obligated	\$0.00	\$93.28
Total Funds Drawdown	\$0.00	\$93.28
Program Funds Drawdown	\$0.00	\$93.28
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$93.28
City of Minot	\$0.00	\$93.28
Match Contributed	\$0.00	\$0.00

Activity Description:

The City will seek to purchase 50 vacant lots to develop affordable housing, after demolition of unsafe flooded housing structures, to build affordable housing and sell to low to moderate income (LMI) households. The purchase of the property will be a voluntary acquisition following the City's Voluntary Acquisition Plan and paying affected property owners the pre-flood value in accordance with that plan. The lots will then have single family affordable housing units built and these will be made available for sale to 80% LMI households.

Location Description:

City of Minot, ND exact addresses entered at later date.

Activity Progress Narrative:

The City is investigating many properties on which to build affordable housing for people that were displaced by the flood.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number:	03-003001
Activity Title:	Acquisition of Flooded Properties

Activitiy Category:
Acquisition - buyout of residential properties

Project Number:
03-Housing

Projected Start Date:
06/22/2012

Benefit Type:
Direct (HouseHold)

National Objective:
Urgent Need

Activity Status:
Under Way

Project Title:
Homeowner Housing

Projected End Date:
06/30/2015

Completed Activity Actual End Date:

Responsible Organization:
City of Minot

Overall

Total Projected Budget from All Sources

Jan 1 thru Mar 31, 2013

To Date

Total Budget

N/A

\$4,761,712.19

Total Obligated

\$1,036,510.53

\$2,949,035.41

Total Funds Drawdown

\$1,020,020.28

\$2,932,545.16

Program Funds Drawdown

\$1,020,020.28

\$2,932,545.16

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$723,686.75

\$2,966,029.75

City of Minot

\$723,686.75

\$2,966,029.75

Match Contributed

\$0.00

\$0.00

Activity Description:

The City of Minot is using CDBG DR funds to provide a 25 percent match to homeowners participating in the City's voluntary acquisition of flooded properties. The acquisition of these properties will allow the City to have better access to flood control options.

Location Description:

City of Minot, ND exact addresses entered at later date.

Activity Progress Narrative:

The City has acquired 80 properties of the 83 properties targeted for these acquisitions. The remaining 3 properties should close before the next report. The funding to acquire the properties is paid 75% from State funds and 25% from City CDBG-DR funds. At this time, over \$10.5 million has been expended on this activity with approximately \$2.9 million coming from CDBG-DR funds.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected	
	Total	Total	
# of Properties	19	80	80/84



Beneficiaries Performance Measures

# of Households	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
0	3	19	2/0	14/0	80/84	20.00	

Activity Locations

Address	City	County	State	Zip	Status / Accept
332 Walders St	Minot		North Dakota	58703-3188	Match / Y
601 E Central Ave	Minot		North Dakota	58701-4057	Match / Y
417 15th St SE	Minot		North Dakota	58701-4946	Match / Y
400 1st St NE	Minot		North Dakota	58703-2404	Match / Y
15 Souris Ct	Minot		North Dakota	58701-5027	Match / Y
213 3rd St NW	Minot		North Dakota	58703-3139	Match / Y
11 4th Ave NE	Minot		North Dakota	58703-3142	Match / Y
437 15th St SE	Minot		North Dakota	58701-4946	Match / Y
1217 5th Ave SW	Minot		North Dakota	58701-3605	Match / Y
10 5th St NE	Minot		North Dakota	58703-3225	Match / Y
507 Forest Rd	Minot		North Dakota	58701-3649	Match / Y
1726 Burdick Expy E	Minot		North Dakota	58701-4121	Match / Y
1213 5th Ave SW	Minot		North Dakota	58701-3605	Match / Y
1220 6th Ave SW	Minot		North Dakota	58701-3610	Match / Y
301 3rd St NW	Minot		North Dakota	58703-3141	Match / Y
1412 4th Ave NW	Minot		North Dakota	58703-3070	Match / Y
115 15th St SE	Minot		North Dakota	58701-4128	Match / Y
11 Souris Ct	Minot		North Dakota	58701-5027	Match / Y
401 Main St N	Minot		North Dakota	58703-2421	Match / Y

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number:	03-0040001
Activity Title:	Rehabilitation of Flooded Properties

Activitiy Category:

Rehabilitation/reconstruction of residential structures

Project Number:

03-Housing

Projected Start Date:

06/22/2012

Benefit Type:

Direct (HouseHold)

National Objective:

Low/Mod

Activity Status:

Under Way

Project Title:

Homeowner Housing

Projected End Date:

09/30/2014

Completed Activity Actual End Date:
Overall
Total Projected Budget from All Sources
Jan 1 thru Mar 31, 2013
To Date

N/A \$5,014,997.86

Total Budget

\$0.00

\$5,014,997.86

Total Obligated

\$267,135.18

\$304,150.96

Total Funds Drawdown

\$267,135.18

\$304,150.96

Program Funds Drawdown

\$267,135.18

\$304,150.96

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$223.66

\$304,374.62

City of Minot

\$223.66

\$304,374.62

Match Contributed

\$0.00

\$0.00

Activity Description:

The purpose of this program is to assist approximately seventy-five (75) low-to-moderate income homeowners who had damages to their home as a result of the flood. Funds available for rehabilitatoin will be capped at \$60,000 per single-family structure. The funds will be made available as a Forgivable Loan, forgiven over a three-year compliance period. The award amount will be reduced by any duplicated benefits (DOB) received by the homeowner from FEMA, SBA, or other programs for the purpose of making repairs to the home. Where documentation exists supporting these funds being used to repair the home, no DOB will be deducted. Regardless of the amount of CDBG funds used to assist the homeowner, the completed rehabilitation must result in a housing unit that meets minimum property standards. Priorities will be determined and included in the Rehabilitation Policy. Homeowner must have owned the home at the time of the flood on June 22, 2011; must have lived in the home as a primary residence at the time of the flood; must have received \$10,000 or more in damages from the flood; must have a minimum of \$5,000 or more in remaining damages to the home; must agree to remain in the repaired home as the primary residence for 3 years from the date of construction completion; must agree to maintain flood insurance on the home during the three-year compliance period (including homes not located in the 100 year floodplain); and must meet HUD's definition of 80% low-to-moderate income.

Location Description:

City of Minot, ND exact addresses entered at a later date.

Activity Progress Narrative:

The Disaster Recovery Program is processing 109 applications. Of those 109 there have been 20 determined ineligible, mostly due to being over the HUD 2013 income limits for low-to-moderate households, but some others were either not in the City limits, in mobile homes, or fell within the City's "flood control plan" footprint. There were 16 homeowners that withdrew from the program largely due to duplication of benefit (DOB) issues (i.e., used their other sources of funding for something other than repairing their damaged home). Also, out of the 109 applications, there are 24 homeowners that met all the eligibility and DOB



requirements and have had damage estimates ordered for their homes. Of these, 22 rehab and 2 reconstruction estimates have been completed, 28 site specific environmental reviews, completed, and 9 are ready to be placed with a contractor. The remaining applicants are still in the eligibility review process which includes income verification, verification of other assistance such as FEMA and SBA, and reviewing receipts for eligible expenditures that can offset DOB.

The RFP for a rehabilitation construction contractor was advertised on 01-11-2013 and DSW Homes out of Texas was awarded the proposal by the City of Minot Council on March 4, 2013. DSW is in the process of leasing an office in the City of Minot and mobilizing staff and labor. The City has awarded DSW the first 5 properties for rehabilitation. Construction will begin within the next couple of weeks. A small RFP with three site specific properties has been bid separately in hopes of drawing more local contractors into the disaster program. This Site Specific RFP was advertised on March 15th and will be opened on April 12, 2013.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number:	03-0050001
Activity Title:	Reconstruction of Flooded Properties

Activity Category:

Rehabilitation/reconstruction of residential structures

Project Number:

03-Housing

Projected Start Date:

06/22/2012

Benefit Type:

Direct (HouseHold)

National Objective:

Low/Mod

Activity Status:

Under Way

Project Title:

Homeowner Housing

Projected End Date:

06/22/2014

Completed Activity Actual End Date:
Overall
Total Projected Budget from All Sources
Jan 1 thru Mar 31, 2013
To Date

N/A

\$10,506,504.97

Total Budget

\$0.00

\$10,506,504.97

Total Obligated

\$87,616.31

\$103,909.59

Total Funds Drawdown

\$87,616.31

\$103,909.59

Program Funds Drawdown

\$87,616.31

\$103,909.59

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$109.18

\$104,018.77

City of Minot

\$109.18

\$104,018.77

Match Contributed

\$0.00

\$0.00

Activity Description:

The purpose of this program is to assist approximately sixty-four (64) low-to-moderate income homeowners who had severe damages to their home as a result of the flood and are unable to repair the home, requiring a complete reconstruction. Funds available for reconstruction will be capped at \$150,000 per single-family structure. The funds will be made available as a Forgivable Loan, forgiven over a five-year compliance period. The award amount will be reduced by any duplicated benefits (DOB) received by the homeowner from FEMA, SBA, or other programs for the purpose of making repairs to the home. Where documentation exists supporting these funds being used to repair the home, no DOB will be deducted. The completed reconstructed home will be built to the 2009 International Building Code. Priorities will be determined and included in the Rehabilitation Policy.

Location Description:

City of Minot, ND exact addresses entered at a later date.

Activity Progress Narrative:

The Disaster Recovery Program is processing 109 applications. Of those, 109 there have been 20 determined ineligible, mostly due to being over the HUD 2013 income limits for low-to-moderate households, but some others were either not in the City limits, in mobile homes, or fell within the City's "flood control plan" footprint. There were 16 homeowners that withdrew from the program largely due to duplication of benefit (DOB) issues (i.e., used their other sources of funding for something other than repairing their damaged home). Also, out of the 109 applications, there are 24 homeowners that met all the eligibility and DOB requirements and have had damage estimates ordered for their homes. Two of these are reconstruction projects and estimates have been completed.

The RFP for reconstruction contractor was advertised on 02/08/2013 and proposals were due on 03/08/13. DSW had the best proposal and will be awarded the reconstruction contracts by Council on April 1, 2013. It is anticipated that DSW will sign contracts with the homeowners for the first 3-5 properties within 3 weeks of Council award.



Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	03-0060001
Activity Title:	Demolition of Flooded Properties

Activity Category:	Activity Status:
Clearance and Demolition	Under Way
Project Number:	Project Title:
03-Housing	Homeowner Housing
Projected Start Date:	Projected End Date:
12/01/2012	11/30/2013
Benefit Type:	Completed Activity Actual End Date:
()	
National Objective:	Responsible Organization:
Urgent Need	City of Minot

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$2,228,062.25
Total Budget	\$0.00	\$2,228,062.25
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$1,365.06
City of Minot	\$0.00	\$1,365.06
Match Contributed	\$0.00	\$0.00

Activity Description:

The City will use CDBG funds to demolish flooded properties that will be used for green space.

Location Description:

City of Minot, ND

Activity Progress Narrative:

The City advertised for bids on 14 houses that will be sold to the highest bidder. The city is requiring the highest bidder to relocate the structure within 60 days of purchase. The bids will be opened on April 24, 2013. The CDM-Smith Team is finalizing Demolition bid specification. The City will advertise for the remaining structures to be demolished. Those bids will be due in early May. The acquired homes have been tested for asbestos. The homes identified to have asbestos are not eligible for purchase. All site specific environmental reviews have been completed.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected	
	Total	Total	
# of Properties	0	0	0/84



	This Report Period		Cumulative Actual Total / Expected	
	Total		Total	
# of Housing Units	0		0/84	
# of Singlefamily Units	0		0/84	

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

Address	City	County	State	Zip	Status / Accept
			North Dakota	-	Not Validated / N

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number:	04-0010001
Activity Title:	Southeast Tax Credit Rental Unit Infrastructure

Activitiy Category:

Construction/reconstruction of water/sewer lines or systems

Project Number:

04-Rent

Projected Start Date:

06/22/2012

Benefit Type:

Direct (HouseHold)

National Objective:

Low/Mod

Activity Status:

Cancelled

Project Title:

Rental Housing

Projected End Date:

06/30/2015

Completed Activity Actual End Date:
Overall
Total Projected Budget from All Sources
Jan 1 thru Mar 31, 2013

\$0.00

Total Budget

(\$410,818.46)

\$0.00

Total Obligated

\$0.00

Total Funds Drawdown

\$0.00

Program Funds Drawdown

\$0.00

Program Income Drawdown

\$0.00

Program Income Received

\$0.00

Total Funds Expended

\$0.00

City of Minot

\$0.00

Match Contributed

\$0.00

\$0.00

Activity Description:

The subject property, known as Minot Place Townhomes is a proposed affordable multifamily development to be located on 18th Avenue SE in Minot, Ward County, North Dakota. The sponsor has proposed to construct the 30 unit development with below-market debt and/or tax credit financing. Infrastructure will be needed to support the development. This housing development will assist low-to-moderate families who were affected by the flood.

Action Plan Amendment 3:

The project has been cancelled due to time sensitive issues which did not allow the project to move forward using CDBG-DR funding. The funds from this project will be transferred to address additional costs associated with the Domestic Violence Center Infrastructure project.

Infrastructure/Southeast Tax Credit Rental Units Infrastructure: (410,818.46)

Monies from the above deleted project will be allocated to the following existing project:

Infrastructure/Domestic Violence Shelter Infrastructure: \$410,818.46

Location Description:

City of Minot, ND exact addresses entered at a later date.

Activity Progress Narrative:

Due to conflicts in timing with leverage funds this activity was removed in amendment #3 from the action plan. Funding for this project was reallocated to the Domestic Violence Center activity.



Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number:**04-0020001****Activity Title:****Imagine Minot Downtown Dev. Parking Facility****Activitiy Category:**

Rehabilitation/reconstruction of public facilities

Project Number:

04-Rent

Projected Start Date:

06/22/2012

Benefit Type:

Direct (HouseHold)

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Rental Housing

Projected End Date:

06/30/2015

Completed Activity Actual End Date:**Overall****Total Projected Budget from All Sources****Jan 1 thru Mar 31, 2013****To Date****Total Budget**

N/A

\$5,520,373.02

Total Obligated

\$36,265.52

\$36,265.52

Total Funds Drawdown

\$36,265.52

\$36,265.52

Program Funds Drawdown

\$36,265.52

\$36,265.52

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$143.63

\$36,409.15

City of Minot

\$143.63

\$36,409.15

Match Contributed

\$0.00

\$0.00

Activity Description:

Revitalization of much needed development within Minot's flooded downtown area. This project is an opportunity to create sustainable mixed use development with 20% of housing units as affordable workforce housing. The development of new affordable rental units is critical to the long term recovery of the City. The activity consists of assistance with parking for the housing units. There are two proposed rental developments with an estimated 135 units each and for a total of 270 units. An estimated 54 units will be affordable per HUD's definition of affordable housing.

Action Plan Amendment 3, changes National Objective from LMI to Urgent need based on the following justification.

The City's Action Plan identifies economic losses in its section on Economic Development found on pages 21-27. The plan references a report prepared by the Minot Area Chamber of Commerce. The report shows there were substantial economic losses that included lost revenue due to flood, business relocation, building repairs, loss of inventory, and capital equipment losses totaling over \$300,000,000. This report also sites lack of affordable housing and appropriate employees as issues related to businesses recovering from the flood.

In the same section of the Action Plan, the Small Business Administration (SBA) reported on May 23, 2012 that 325 business had requested loans related to the flood impacts. Of these, 207 had been approved for \$41,249,600 in assistance averaging \$199,273.43 per business. A total unmet need of \$52,498,621 was identified for businesses in the City's Action Plan.

One of the factors impacting economic development in the downtown area is lack of parking and outdated infrastructure. The Economic Development Agency is assisting the City's flooded downtown area with \$19,000,000 in infrastructure repairs and upgrades in the same area where the parking facilities will be located. The City's use of CDBG-DR funds for economic revitalization in the downtown area provides more customer access for these recovering businesses and also provides additional parking for housing development. The City is in negotiation with a developer to leverage affordable rental units in 20% of the new units developed where tenants as well as the general public would have use of the parking facilities. By providing the garages as a public facility the City can attract more business to the downtown area and meet the definition of economic revitalization by "making improvements to commercial/retail districts" and also leverage affordable rental units that can house employees.

In addition the City is deleting one of its original proposed projects identified in the approved Action Plan as Southeast Tax Credit Rental Units Infrastructure. The project is being removed due to time sensitive issues which will not allow the project to move forward using CDBG disaster recovery funding. The funds from this project will be transferred to address additional costs



associated with the Domestic Violence Center Infrastructure project. Infrastructure/Southeast Tax Credit Rental Units Infrastructure: (\$410,818.46)
Monies from the above deleted project will be allocated to the following existing project: Infrastructure/Domestic Violence Shelter Infrastructure: \$410,818.46

Location Description:

City of Minot, ND exact address entered at a later date.

Activity Progress Narrative:

This project was amended under Amendment #3. It will no longer be in support of affordable housing units and will be in support of economic revitalization of the downtown area with a national objective of urgent need.
Environmental release of funds was awarded on March 19, 2013. The City of Minot has provided the construction engineer with the federal requirements for CDBG-DR projects to be included in the request for proposal.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	05-0010001
Activity Title:	Relocation Assistance for Acquisition of Flood Pro

Activitiy Category:

Relocation payments and assistance

Project Number:

05-Relo

Projected Start Date:

06/22/2012

Benefit Type:

Direct (HouseHold)

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Relocation

Projected End Date:

06/30/2015

Completed Activity Actual End Date:

11/14/2012

Responsible Organization:

City of Minot

Overall

	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$270,000.00
Total Budget	\$0.00	\$270,000.00
Total Obligated	\$5,261.95	\$73,852.45
Total Funds Drawdown	\$5,261.95	\$73,852.45
Program Funds Drawdown	\$5,261.95	\$73,852.45
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$57,055.00	\$130,907.45
City of Minot	\$57,055.00	\$130,907.45
Match Contributed	\$0.00	\$0.00

Activity Description:

Compliance with the Uniform Relocation Act requires relocation assistance for tenants displaced due to acquisition.

Location Description:

City of Minot, ND exact addresses entered at a later date.

Activity Progress Narrative:

There were 4 claims processed and approved for this quarter.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected		
	Low	Mod	Total	Low	Mod	Total Low/Mod%
# of Households	2	0	4	4/0	3/0	9/25 77.78



# Renter Households	2	0	4	4/0	3/0	9/25	77.78
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Activity Locations

Address	City	County	State	Zip	Status / Accept
1723 8th Avenue SE	Minot		North Dakota	58701-	Match / N
521 E Central Avenue	Minot		North Dakota	58703-	Match / N
332 Walders Street	Minot		North Dakota	58703-	Match / N
1723 8th Avenue SE	Minot		North Dakota	58701-	Match / N

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	06-0010001
Activity Title:	Unmet Needs Assessment

Activitiy Category:	Activity Status:
Planning	Under Way
Project Number:	Project Title:
06-Plan	Planning
Projected Start Date:	Projected End Date:
06/22/2012	06/30/2015
Benefit Type:	Completed Activity Actual End Date:
Area ()	11/14/2013
National Objective:	Responsible Organization:
N/A	City of Minot

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$125,000.00
Total Budget	\$0.00	\$125,000.00
Total Obligated	\$16,335.00	\$95,715.00
Total Funds Drawdown	\$16,335.00	\$95,715.00
Program Funds Drawdown	\$16,335.00	\$95,715.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$95,715.00
City of Minot	\$0.00	\$95,715.00
Match Contributed	\$0.00	\$0.00

Activity Description:

City will update existing plans based on the changes brought about by the flooding. Further study is required for the major recovery topics such as housing, landfill, infrastructure restoration and mitigation.

Location Description:

City of Minot, ND

Activity Progress Narrative:

Activity was completed in previous quarter

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	06-0020001
Activity Title:	Comprehensive Landfill Master Plan

Activitiy Category:	Activity Status:
Planning	Under Way
Project Number:	Project Title:
06-Plan	Planning
Projected Start Date:	Projected End Date:
06/22/2012	06/30/2015
Benefit Type:	Completed Activity Actual End Date:
Area ()	
National Objective:	Responsible Organization:
N/A	City of Minot

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$500,000.00
Total Budget	\$0.00	\$500,000.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00

Activity Description:

City needs to update existing plans based on changes brought about by the flooding.

Location Description:

City of Minot, ND

Activity Progress Narrative:

There was no activity to report for this quarter.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

Address	City	County	State	Zip	Status / Accept
			North Dakota	-	Not Validated / N

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	06-0030001
Activity Title:	Water Model for City

Activitiy Category:	Activity Status:	
Planning	Under Way	
Project Number:	Project Title:	
06-Plan	Planning	
Projected Start Date:	Projected End Date:	
06/22/2012	06/30/2015	
Benefit Type:	Completed Activity Actual End Date:	
Area ()		
National Objective:	Responsible Organization:	
N/A	City of Minot	
Overall		
Total Projected Budget from All Sources	Jan 1 thru Mar 31, 2013	To Date
Total Budget	N/A	\$150,000.00
Total Obligated	\$0.00	\$150,000.00
Total Funds Drawdown		
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received		
Total Funds Expended		
City of Minot	\$0.00	\$0.00
Match Contributed		
	\$0.00	\$0.00

Activity Description:

City needs to update existing plans based on the changes brought about by the flooding.

Location Description:

City of Minot, ND

Activity Progress Narrative:

There was no activity to report for this quarter.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

Address	City	County	State	Zip	Status / Accept
			North Dakota	-	Not Validated / N

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	06-0040001
Activity Title:	Emergency Disaster Plan

Activitiy Category:	Activity Status:
Planning	Under Way
Project Number:	Project Title:
06-Plan	Planning
Projected Start Date:	Projected End Date:
06/22/2012	06/30/2015
Benefit Type:	Completed Activity Actual End Date:
Area ()	
National Objective:	Responsible Organization:
N/A	City of Minot

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$150,000.00
Total Budget	\$0.00	\$150,000.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00

Activity Description:

City needs to update existing plans based on the changes brought about by the flooding.

Location Description:

City of Minot, ND

Activity Progress Narrative:

There was no activity to report for this quarter.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

Address	City	County	State	Zip	Status / Accept
			North Dakota	-	Not Validated / N

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Grantee Activity Number:	06-0050001
Activity Title:	Affordable Housing Plan

Activity Category:	Activity Status:
Planning	Under Way
Project Number:	Project Title:
06-Plan	Planning
Projected Start Date:	Projected End Date:
06/22/2012	06/30/2015
Benefit Type:	Completed Activity Actual End Date:
Area ()	
National Objective:	Responsible Organization:
N/A	City of Minot

Overall	Jan 1 thru Mar 31, 2013	To Date
Total Projected Budget from All Sources	N/A	\$500,000.00
Total Budget	\$0.00	\$500,000.00
Total Obligated	\$192,577.50	\$192,712.50
Total Funds Drawdown	\$192,577.50	\$192,712.50
Program Funds Drawdown	\$192,577.50	\$192,712.50
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$192,712.50
City of Minot	\$0.00	\$192,712.50
Match Contributed	\$0.00	\$0.00

Activity Description:

City needs to update its existing plans based on the changes brought about by the flooding.

Location Description:

City of Minot, ND

Activity Progress Narrative:

The contractor completed the initial draft of the Minot Affordable Housing Supply and Demand Analysis and continues to work with the City to make revisions until the plan is completed.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Monitoring, Audit, and Technical Assistance

Event Type	This Report Period	To Date
Monitoring, Audits, and Technical Assistance	2	15
Monitoring Visits	1	1
Audit Visits	0	0
Technical Assistance Visits	0	0
Monitoring/Technical Assistance Visits	1	14
Report/Letter Issued	3	4