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To: Honorable Mayor & City Council Members
From: Tom Barry, City Manager
Date: September 23, 2019
RE: FY 2020 Budget

The 2020 City of Minot budget continues the City Council's long standing effort at providing municipal services as cost effectively as possible. The City levy approved by the City Council in 2019 was 129.23 mills. The final adjusted rate by the County was 129.70. The mill for 2020 is 121.29. The value of each mill has increased as detailed in the attached 2020 budget comments.

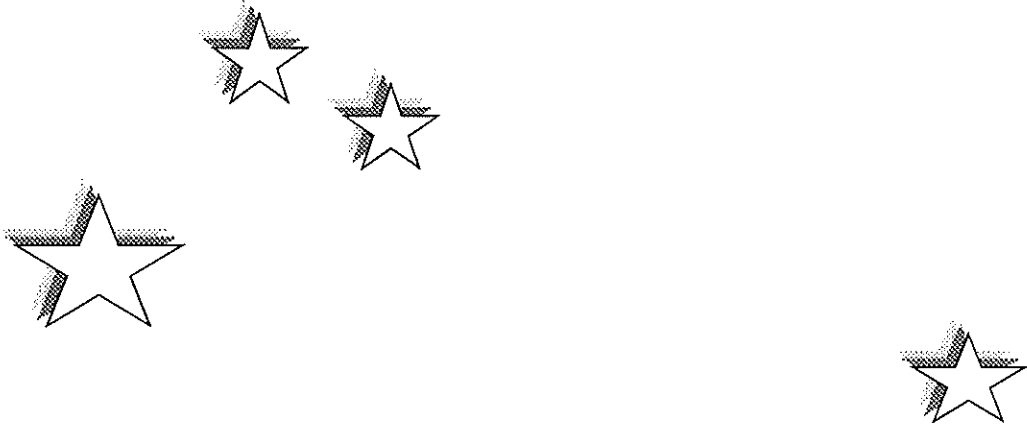
To meet the growth of the City and continue to maintain infrastructure, the City has a number of capital improvement projects (CIP) planned for 2020. The following is a brief list of the major projects:

- Flood Control Projects
- NAWS
- 31st Ave SE Reconstruction
- Northwest Fire Station
- City Hall Facility

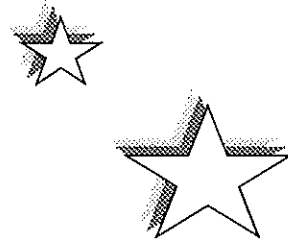
The 2020 Annual Pay and Classification Plan is included in the budget. The Pay Plan continues the market based pay system implemented in 2001. The Pay Plan, as adopted by the City Council, includes a permanent salary competitiveness policy at 100% of the estimated prevailing rate. The turnover rate is 3.6%.

Under North Dakota State law, cities are allowed to transfer up to 20% of revenues from utility funds to the general fund in part to cover the City's administrative costs in providing water and sewer services. The recommendation for the 2020 budget is a transfer of 9.73%. The 2019 transfer was 14.27%.

Thank you for the opportunity to submit the 2020 budget for your consideration.



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BUDGET 2020

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COMPARISON OF THE TOTAL BUDGET BY FUND

	2019 Budget	2020 Budget	Increase (Decrease)
<u>General Fund</u>	\$ 43,285,465	\$ 47,967,114	\$ 4,681,649
<u>Enterprise Funds</u>			
Airport	7,911,096	10,535,922	2,624,826
Cemetery	619,290	487,007	(132,283)
Parking Authority	32,782	20,450	(12,332)
Sanitation	5,639,604	5,839,239	199,635
Water, Sewer, and Storm Sewer	20,165,722	31,591,669	11,425,947
Parking Ramps	1,660,557	108,851	(1,551,706)
<u>Special Revenue Funds</u>			
City Bus	1,165,148	1,206,901	41,753
Library	1,397,770	1,723,019	325,249
Recreation/Auditorium	2,130,642	925,949	(1,204,693)
<u>Capital Project Funds</u>			
Highway Capital Projects	875,000	10,260,707	9,385,707
Capital Purchases	11,900,000	20,625,949	8,725,949
Equipment Purchases	2,045,385	3,672,739	1,627,354
Flood Control	21,105,000	47,000,000	25,895,000
Total Operations	119,933,461	181,965,516	62,032,055
<u>Other Funds</u>			
Sales Tax	19,468,379	51,244,058	31,775,679
NAWS Sales Tax	34,150,000	34,078,249	(71,751)
Debt Retirement	5,559,349	6,553,617	994,268
Hotel/Motel/Car Rentals	815,247	913,077	97,830
Total Budget	<u>\$179,926,436</u>	<u>\$274,754,517</u>	<u>\$ 94,828,081</u>

BUDGET 2020

COMPARISON OF PROPERTY TAX LEVY

The 2019 property tax levy was \$26,611,273. The taxable valuation for that budget was \$205,920,000 (final was \$205,189,395) and produced a mill levy of 129.70. The taxable valuation for 2020 is estimated at \$208,600,000. The property tax levy of \$25,301,186 will produce a mill levy of 121.29 after the direct property relief is applied.

	2019 Dollar Levy	2019 Mills	2020 Dollar Levy	2020 Mills
General Fund - 1601	\$14,713,556	71.47	\$17,590,374	84.33
General Fund - 1601 E911	102,641	0.48	465,000	2.23
Airport - 1606	1,044,419	5.07	803,286	3.85
Cemetery - 1614	266,033	1.29	140,687	0.67
Parking Ramps - 1601	1,588,557	7.71	34,781	0.17
City Bus - 1638	418,371	2.03	330,494	1.58
Library - 1613	1,322,732	6.42	1,314,952	6.30
Recreation - 1618	1,657,322	8.05	-	-
Flood Control - 1601	1,079,479	5.24	-	-
Highway Reserve - 1624	-	-	602,665	2.89
Equipment Purchase - 1624	1,370,842	6.66	525,823	2.52
Total Operations	<u>23,563,952</u>	<u>114.43</u>	<u>21,808,063</u>	<u>104.54</u>
Debt Retirement General Obligation Bonds - 1622	2,499,309	12.14	2,457,032	11.78
Debt Retirement Special Assessment Bonds - 1623	35,001	0.17	68,000	0.33
Debt Retirement Flood Control - 1621	513,011	2.49	968,091	4.64
Grand Total	<u>\$26,611,273</u>	<u>129.23</u>	<u>\$25,301,186</u>	<u>121.29</u>
Dollar Change after Sales Tax - Property Tax Relief				\$ (1,310,087)
Levy Change after Sales Tax - Property Tax Relief				(7.94)

BUDGET 2020

COMPARISON OF OPERATING BUDGETS BY SPENDING CATEGORY

Account Descriptions	2019 Budget	2020 Budget	Dollar Change	% Change
Regular Employees	\$ 26,064,256	\$ 26,396,686	\$ 332,430	1.28%
Overtime	591,066	603,141	12,075	2.04%
Extra Help	1,137,281	822,523	(314,758)	-27.68%
Total Salaries	27,792,603	27,822,350	29,747	0.11%
Health Insurance	3,789,405	4,031,630	242,225	6.39%
Life Insurance	20,802	20,508	(294)	-1.41%
Social Security	138,973	119,978	(18,995)	-13.67%
Medicare	260,369	353,058	92,689	35.60%
Pension	5,152,432	5,344,505	192,073	3.73%
Defined Contribution	894,136	745,861	(148,275)	-16.58%
Long-term Disability	108,063	109,502	1,439	1.33%
NDPERS	2,154	256,038	253,884	11786.63%
Unemployment	11,533	11,571	38	0.33%
Worker's Compensation	230,983	198,438	(32,545)	-14.09%
Deferred Compensation	11,301	11,753	452	4.00%
Total Benefits	10,620,151	11,202,842	582,691	5.49%
Elections	-	14,350	14,350	0.00%
Testing	17,235	22,615	5,380	31.22%
Financial Audit	104,065	90,490	(13,575)	-13.04%
Professional Service Contracts	1,123,708	2,183,713	1,060,005	94.33%
Medical Exams	49,800	51,205	1,405	2.82%
Monitoring	40,600	52,595	11,995	29.54%
Software Agreements	1,703,308	1,197,545	(505,763)	-29.69%
CD Police Auxiliary/Service Fees	11,000	13,838	2,838	25.80%
Associations	241,286	272,860	31,574	13.09%
Other	7,500	5,358	(2,142)	-28.56%
Total Professional and Technical	3,298,502	3,904,569	606,067	18.37%
Water	94,210	44,924	(49,286)	-52.32%
Maintenance Contracts	325,816	326,348	532	0.16%
Maintenance	9,563,464	8,607,755	(955,709)	-9.99%
Equipment Rental	1,484,124	1,547,579	63,455	4.28%
Total Purchased Property Services	11,467,614	10,526,606	(941,008)	-8.21%
Legal Fees	20,000	30,000	10,000	50.00%
Fleet Labor	73,965	67,005	(6,960)	-9.41%
Liability Insurance	712,127	698,091	(14,036)	-1.97%
Telephone	281,755	246,657	(35,098)	-12.46%
Publications/Legal Ads	48,265	37,649	(10,616)	-22.00%
Promotions	67,665	101,970	34,305	50.70%
Travel	205,656	245,369	39,713	19.31%
Education & Training	231,514	261,866	30,352	13.11%
Car Allowance	13,126	8,915	(4,211)	-32.08%
Wearing Apparel	87,435	96,346	8,911	10.19%
Laundry	1,500	900	(600)	-40.00%
Pound Service/NAWS Distribution O&M	329,400	288,225	(41,175)	-12.50%
Towing/NAWS Distribution REM/Nuisance Abatement	206,577	181,312	(25,265)	-12.23%
Miscellaneous Purchased Services	442,258	431,218	(11,040)	-2.50%
Total Other Purchased Services	2,721,243	2,695,523	(25,720)	-0.95%

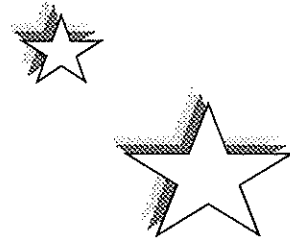
BUDGET 2020

COMPARISON OF OPERATING BUDGETS BY SPENDING CATEGORY

Account Descriptions	2019 Budget	2020 Budget	Dollar Change	% Change
Water Treatment Supplies	\$ 980,000	\$ 922,477	\$ (57,523)	-5.87%
Thinner, Paint, Markings	183,666	186,477	2,811	1.53%
Meters	100,000	100,000	-	0.00%
Remote Readers	50,000	50,000	-	0.00%
Natural Gas	253,962	206,230	(47,732)	-18.79%
Electricity	2,606,119	2,643,939	37,820	1.45%
Books & Subscriptions	92,279	103,211	10,932	11.85%
Operation Supplies	1,263,474	2,015,831	752,357	59.55%
Fuel	946,423	978,769	32,346	3.42%
Sand and Salt	175,000	165,000	(10,000)	-5.71%
Miscellaneous Supplies	174,300	163,887	(10,413)	-5.97%
Postage	155,134	108,959	(46,175)	-29.76%
Total Supplies	<u>6,980,357</u>	<u>7,644,780</u>	<u>664,423</u>	<u>9.52%</u>
Capital Purchases	<u>41,376,877</u>	<u>97,730,792</u>	<u>56,353,915</u>	<u>136.20%</u>
Total Property	<u>41,376,877</u>	<u>97,730,792</u>	<u>56,353,915</u>	<u>136.20%</u>
Contingency	14,097	5,000	(9,097)	-64.53%
Payment in Lieu of Taxes	2,059	2,059	-	0.00%
Buy Money/Souris Basin Planning Council	2,500	1,500	(1,000)	-40.00%
Purchases For Resale	60,282	-	(60,282)	-100.00%
Domestic Violence Fees	25,000	25,000	-	0.00%
Reimbursements to General Fund	3,139,821	2,960,085	(179,736)	-5.72%
OCLC Services	15,724	16,314	590	3.75%
Credit Card Discounts/Memorials	18,401	17,246	(1,155)	-6.28%
Hammond Park	2,500	-	(2,500)	-100.00%
Community Contributions	226,500	404,500	178,000	78.59%
Domestic Violence Crisis Center	10,000	12,000	2,000	20.00%
Restitution	12,000	12,000	-	0.00%
Bonds Posted	120,000	148,000	28,000	23.33%
Park District State Aid	519,219	588,211	68,992	13.29%
Sidewalk, Curb & Gutter (4468)	220,000	220,000	-	0.00%
Street Improvements (4469 and 4471)	4,000,000	4,324,693	324,693	8.12%
Total Other Objects	<u>8,388,103</u>	<u>8,736,608</u>	<u>348,505</u>	<u>4.15%</u>
Debt Service Payments	6,034,865	5,637,285	(397,580)	-6.59%
Transfers	1,253,146	6,064,161	4,811,015	383.91%
Grand Totals	<u>\$ 119,933,461</u>	<u>\$ 181,965,516</u>	<u>\$ 62,032,055</u>	<u>51.72%</u>



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BUDGET 2020

September 23, 2019

TO: Honorable Mayor and City Council Members
FROM: Tom Barry, City Manager
RE: 2020 Budget Comments

SUMMARY

The challenge with the 2020 Budget has been to maintain the levy less the auditorium/recreation levy. The 2020 Budget must accommodate the Northwest Area Water supply project and the flood protection costs, which will continue in the coming years. This budget was prepared in accordance with the Budget Principles & Priorities outlined and approved by the City Council and City Leadership. The following are some "highlights" of the 2020 Budget.

The proposed mills levied by the City of Minot for the 2020 Budget is 121.29 mills. The estimated valuation for 2020 is \$208,600,000 compared to the certified value of \$205,189,395 in 2019. The property tax dollar levy for the budget is a decrease of \$1,310,087 or 7.94 mills.

The total 2020 Budget is \$274,754,517 compared to \$179,926,436 in 2019, which is an increase of \$94,828,081 or 52.70 percent. This increase is due to the following drivers:

- 1) Flood control City of Minot capital projects (\$25,895,000).
- 2) Sales tax expenditures increased \$31,775,679 due to the increase in flood control projects outside the City.
- 3) The City's highway projects increased \$9,385,707 due primarily to the 31st Ave SE reconstruction (\$9,443,207).
- 4) The capital purchases fund increased \$8,725,949 due to the City Hall Facility (\$6,750,000) & northwest fire station (\$1,350,000).
- 5) The water, sewer, and storm sewer budgets increased in the 2020 Budget by \$11,425,947 due to storm sewer district 123 at 10th Street SW (\$3,840,000), NAWS 7-1B Water Plan Expansion (\$3,081,957), and the SW Water tower (\$3,920,386) projects.

MILL LEVY

Each year, the City Council must balance the level of services provided with the financial impact of those services. The 2020 Budget is based on the valuation of the 2019 mill. There is a one-year lag in the mill value. The City represented 36.9 percent of the consolidated mill levy in 2019, including school, county, park, state and city levies.

Property taxes are based on the assessed value of an individual's home and the number of mills required by the City for those services supported by property tax such as public safety and street maintenance. The 2020 Budget will affect individual property owners differently. The 2020 estimated value of a mill (\$208,600,000) increased one percent as compared to 2019. The number of mills budgeted decreased 7.94. This decrease is due to the Minot Park District taking over the Auditorium & Recreation Departments as of 04/01/19.

The following example illustrates both the change in value and the mill rate for the median home in Minot from 2019 to 2020:

CITY OF MINOT, NORTH DAKOTA

BUDGET 2020

	2019	2020
Home value	\$ 178,000	\$ 179,000
Assessed value at 50%	89,000	89,500
Taxable value at 9%	8,010	8,055
Total City mills	<u>0.12923</u>	<u>* 0.12129</u>
Property Tax	<u>\$ 1,035.13</u>	<u>\$ 976.99</u>
*County finalized rate		

This means the median homeowner within the City of Minot would see a decrease of approximately \$58.14/year or \$4.85/month.

RATES AND FEES

The intent of a rate adjustment in an enterprise fund is to make an individual department, or fund, become or remain self-supporting without the need to supplement their revenues with property tax dollars. There are no increases to rates for Cemetery, Water, Sewer, or Storm Sewer services for 2020. Modest changes in rates/fees are recommended for Airport, Sanitation, and Bus services.

Water Category	2019	2020	Change
Residential, Duplex, Tri-plex, & Four-plex			
Flat meter rate	\$ 10.78	\$ 10.78	\$ -
Cubic fee per month per 100 cubic feet	3.75	3.75	-
MXU Rate	2.00	2.00	-
Irrigation meter rate (May through October)	10.78	10.78	-
Cubic fee per month per 100 cubic feet	3.75	3.75	-
Apartment, Commercial, Government, Industrial and Mobile Homes			
Flat meter rate			
5/8" to 1"	13.20	13.20	-
1.5" to 2"	25.23	25.23	-
3" to 4"	66.96	66.96	-
6" to 8"	136.38	136.38	-
Cubic fee per month per 100 cubic feet	4.22	4.22	-
MXU Rate	2.00	2.00	-
Irrigation meter rate	13.20	13.20	-
Cubic fee per month per 100 cubic feet	3.75	3.75	-

CITY OF MINOT, NORTH DAKOTA

BUDGET 2020

Sewer Category	2019	2020	Change
Residential, Duplex, Tri-plex, & Four-plex			
Flat rate	\$ 7.04	\$ 7.04	\$ -
Cubic fee per month per 100 cubic feet	2.99	2.99	-
Apartment, Commercial, and Government			
Flat rate	6.99	6.99	-
Cubic fee per month per 100 cubic feet	3.35	3.35	-
Storm Sewer Category	2019	2020	Change
Maintenance Charge	\$ 5.28	\$ 5.28	\$ -
Development Charge	3.75	3.75	-

The following is an example of the impact of the rates for the average residential user using 1,200 cubic feet of water:

	2019	2020
Water		
Flat Rate	\$ 12.78	\$ 12.78
Flow Rate	45.00	45.00
<i>Total Water</i>	<u>57.78</u>	<u>57.78</u>
Sewer		
Flat Rate	7.04	7.04
Usage Rate	35.88	35.88
<i>Total Sewer</i>	<u>42.92</u>	<u>42.92</u>
Storm Sewer Maintenance	5.28	5.28
Storm Sewer Development	3.75	3.75
<i>Total Bill</i>	<u>\$ 109.73</u>	<u>\$ 109.73</u>

The waste management utility shall change the following rates for disposing of waste delivered to the landfill:

- Municipal solid waste, per ton from \$40 to \$48
- Inert waste, per ton from \$30 to \$35

BUDGET 2020

The airport is changing the following rates:

	2019	2020	
Terminal Airline Rent & Per User Fees	\$ 14.60	\$ 15.04	Per square foot
Landing Fees	\$ 2.22	\$ 2.52	Per 1,000 lbs
ARFF Fees	\$ 0.54	\$ 0.28	Per 1,000 lbs
Non-Signatory Rate Premium	\$412.00	\$412.00	Per Turn
125% of Signatory Landing Fees and ARFF Fees	\$ 3.45	\$ 3.50	Per 1,000 lbs
Airport Parking Fees			
Short-Term Parking	FREE	FREE	30 Minutes
	\$ 2.00	\$ 2.00	One (1) Hour
	\$ 4.00	\$ 4.00	Two (2) Hours
	\$ 6.00	\$ 6.00	Three (3) Hours
	\$ 8.00	\$ 8.00	Four (4) Hours
	\$ 10.00	\$ 10.00	Five (5) Hours
	\$ 12.00	\$ 12.00	Six (6) Hours
	\$ 14.00	\$ 14.00	Daily
Long-Term Parking	\$ 2.00	\$ 2.00	One (1) Hour
	\$ 4.00	\$ 4.00	Two (2) Hours
	\$ 6.00	\$ 6.00	Three (3) Hours
	\$ 8.00	\$ 8.00	Four (4) Hours
	\$ 10.00	\$ 10.00	Five (5) Hours
	\$ 12.00	\$ 12.00	Daily Maximum (More than Five (5) hours)
	\$ 72.00	\$ 72.00	Weekly Maximum
	\$ 25.00	\$ 25.00	Air Crews Using Pay Parking
Landing Fees for Commercial General Aviation			
Aircraft weighing 12,500 lbs or more	\$ 3.45	\$ 3.50	Per 1,000 lbs
Commercial Air Freight Operator & all Commercial Commuter aircraft weighting less than 12,500 lbs	\$ 17.50	\$ 18.38	Per Landing
Ground Transportation Fees			
Taxis/Shuttles/Vans or other ground transportation	\$ 50.00	\$ 50.00	Per month
	\$ 100.00	\$ 100.00	Per year
Conference Room Rental Rates			
2nd Floor Conference Room at Airport Terminal	\$ 40.00	\$ 40.00	Per hour
1st Floor Conference Rooms at Airport Terminal	\$ 20.00	\$ 20.00	Per hour
Ramp Parking Fees			
Aircrafts under 12,500 pounds	\$ 60.00	\$ 60.00	Per Month
	\$ 5.00	\$ 5.00	Per Day
Aircrafts over 12,500 pounds	N/A	N/A	Per Month
	\$ 15.00	\$ 15.00	Per Day

CITY OF MINOT, NORTH DAKOTA

BUDGET 2020

<i>Bus Rate Changes</i>	2019	2020
1 Day Pass	\$ 4.00	\$ 5.00
Cash Adult	\$ 1.25	\$ 1.50
Cash Senior	\$ 1.25	\$ 1.50
Cash Students	\$ 1.25	\$ 1.50
Cash Disabled	\$ 1.25	\$ 1.50
10 Ride Adult	\$10.00	\$10.00
10 Ride Senior	\$ 8.00	\$ 8.00
10 Ride Students	\$ 8.00	\$ 8.00
10 Ride Disabled	\$ 8.00	\$ 8.00
31 Day Adult	\$34.00	\$36.00
31 Day Senior	\$26.00	\$28.00
31 Day Students	\$26.00	\$28.00
31 Day Disabled	\$26.00	\$28.00

The Finance Department will continue their annual review of rates and will report their findings to the administration. If additional adjustments are necessary, they will be recommended to the City Council.

EMPLOYEE PAY/BENEFITS

The 2020 Budget was prepared incorporating the established pay plan as recommended by the Civil Service Commission.

STAFFING

Two new positions are being requested in the 2020 Budget and two position are being requested to move from senior to foreman and medium equipment operator to heavy equipment operator:

New Position & Job Class Changes Requested	Salary & Benefits
CAD Drafter Engineering	\$ 74,993
Property Maintenance Building & Grounds Worker, Senior to Foreman	4,819
Storm Sewer Maintenance Convert Medium Equipment Operator to HEO	2,661
Code Enforcement Officer	65,716

OTHER CHANGES

The City has implemented five-year budget modeling in order to provide a longer-term view of anticipated revenues and expenditures. All City departments were given a five-year history of actual costs by line item along with the current year's budget and were asked to project budgets for the next five years. This analysis has helped the City determine the major funding needs of the City in general and for major projects like NAWS and flood control. It has also resulted in significant budget projection reductions and more defensible budget spending.

All Department Heads were instructed to develop minimalistic budgets in alignment with the FY 2020 Budget Principles & Priorities document. Subsequently, Finance department staff and I met with each Department Head to review detailed line item budgets and vet new budget requests.

The CIP has been incorporated into the 2020 Budget for all funds.

CITY OF MINOT, NORTH DAKOTA

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Three funds have been moved to other funds to better meet the Government Finance Officers Association definitions for each fund. The Sidewalk & Street Improvement funds have been moved to General Fund Street Department. The Demolitions/Nuisance Abatement fund has been moved to General Fund Building Inspections.

The City will use \$22,123,704 in dedicated cash reserves in the following funds toward the 2020 Budget:

- General Fund (\$2,500,000)
- Street Improvements General Fund (\$500,000)
- Airport (\$400,000)
- Cemetery (\$50,000)
- Water & Sewer (\$1,745,000)
- Bus (\$90,000)
- Recreation/Auditorium (\$925,949)
- First & second penny Sales Tax Property Tax Relief (\$115,447 & \$309,132, respectively)
- Flood Control (\$4,234,438)
- NAWS (\$8,661,032)
- Highway Capital Projects (\$1,135,631)
- Capital Purchases (\$900,949)
- Equipment Purchases (\$501,000)
- Central Garage (\$55,126)

PENSION PLAN

The annual recommended contribution for the City's closed pension plan for 2020 is 55.74 percent or \$5,506,052 (41.00 percent City and 14.74 percent employees). It is composed of 14.89 percent normal cost and 40.85 percent for the unfunded liability. Normal cost is the present value of benefits attributed to employee service performed during the current year or in simple terms the cost of the pension plan for the current employees.

NAWS

The good news regarding the Northwest Area Water Supply Project (NAWS) and its ability to advance requires an additional \$45M of local share dollars over the next several years to complete it. Previous collections for NAWS through sales tax netted about \$30 million dollars by 2011. At that time the City believed that would be sufficient funding to begin construction. While the legal process played out between the State of Missouri and the Canadian Province of Manitoba, the project was stalled but the City still collected dollars through a sales tax for the local share of NAWS. Then, in 2011, citizens voted to use sales tax money for Community Facilities Grants until a clearer timeline is established to resume construction. However, the rising costs and the need for massive infrastructure for a biota treatment facility to accommodate Manitoba's concerns over bacteria contamination to the watershed was added to the project which resulted in a need for additional funding. To accomplish this, the City needed to reallocate its use of the second penny of sales tax in 2019, which it did. This reallocation is recommended again for the 2020 Budget. The table below denotes the second penny allocations in the 2020 Budget:

Tax Relief	18%
Infrastructure	24%
Community Facilities or Flood Control	18%
NAWS	40%
	<u>100%</u>

CITY OF MINOT, NORTH DAKOTA

BUDGET 2020

LOOKING FORWARD

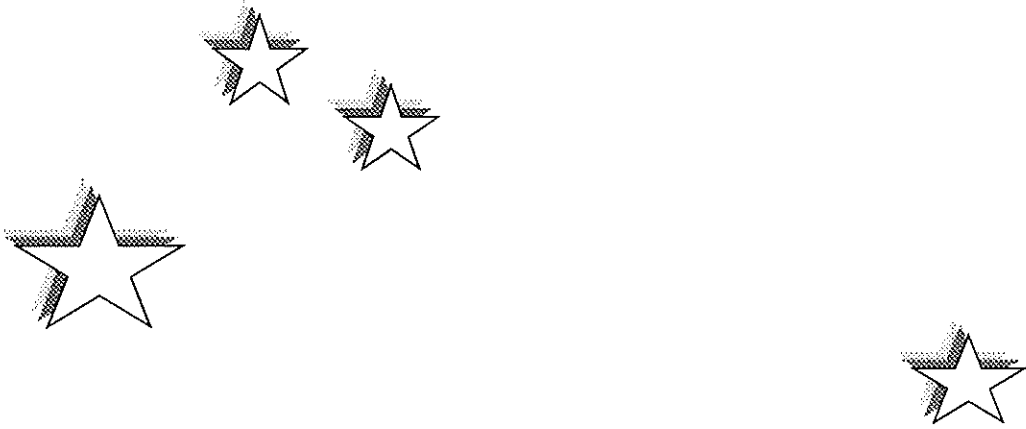
The City will face a number of challenges over the next five years. These challenges include funding and constructing the NAWS and Flood Control Projects, identification and deployment of a new enterprise-wide software upgrade, construction of the Northwest Fire Station, correcting maintenance backlogs, adequately funding street improvements, siting and construction of a new City Hall, reconstruction of the City Hall retaining wall, and adequate financing of City capital and capital equipment needs.

If the City's goal is to stabilize/prevent future levy increases, several strategies should be considered over the course of the coming years, including:

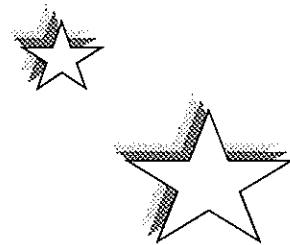
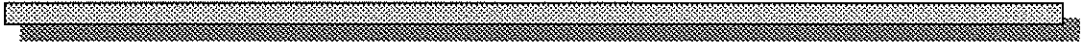
- Increasing the sales tax rate for the City and/or request the County to increase its sales tax rate to cover the regional flood control project;
- Encouraging the Souris River Joint Board to identify more local share contributors to the regional flood control project;
- Identifying low-interest loan options for the financing of large-scale capital projects.
- Working with the State Legislature to protect and preserve home rule authority and encourage them to develop a long-term, low interest revolving loan program for Legacy Projects.

Overall, the economy looks to be improving. Oil and Ag prices are on the rise. Property valuations appear to be stabilizing. The HUB City formula adjustments will benefit Minot by an estimated \$2.73M annually over today's funding rate. The Federal Government appears to be taking more interest in aspects of the regional Flood Control effort.

The City has committed to some incredibly ambitious and monumental undertakings including construction of two of the largest infrastructure projects in our City's history, which together amount to over \$400M worth of new infrastructure over the coming years. Securing nearly \$200 million in State Water Commission funds for flood control, revising the use and allocation of sales tax to pay for flood control and NAWS, and projecting future needs five years into the future are also major steps towards developing a strong, stable, and predictable budget.



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BUDGET 2020

GENERAL FUND - INCOME DETAIL

	2019 Budget	2020 Budget
Federal Revenues		
Federal Operating Grants	\$ 89,744	\$ 322,250
Public Safety	87,557	
Washington Safe Routes to School (4367)	234,693	
Total Federal Revenue	89,744	322,250
State Revenues		
State Operating Grants	1,056,880	347,941
Police and Fire SIRM Radio Project (PD0176 and FD0100)	297,000	
FY20 JAG WCNTF (PD0172)	42,979	
Public Safety	7,962	
HUB City Revenue	2,150,000	-
Highway Fund	2,560,200	2,760,694
State Aid Distribution	3,261,460	3,921,404
Telecommunications Tax	140,497	144,842
Cigarette Tax	95,284	113,680
Homestead and Disabled Veterans Tax Credits	-	267,743
Fire Insurance Refund	313,994	385,910
Gambling Tax Revenue	21,284	19,657
Total State Revenue	9,599,599	7,961,871
Ward County Revenues		
Joint Communications	1,162,223	890,287
Computer Maintenance	91,682	81,057
Centrally Assessed Utilities	23,290	24,134
County Operating Grants	10,383	11,571
Total County Revenue	1,287,578	1,007,049
Other Agency Revenues		
Housing Authority	38,329	47,957
Parking Authority	2,059	2,059
Cable TV	556,457	571,432
Schools	280,946	310,238
Total Other Agency Revenue	877,791	931,686
City Revenue		
Permits/Licenses	681,572	749,327
Planning Fees	23,200	22,575
Engineering & Maps	443,925	546,100
Parking Tickets	91,185	86,337
Police Court	574,300	696,179
Work For Others	63,663	69,355
Interest Income	1,081,571	1,777,689
Miscellaneous Income	279,722	293,526
Special Assessments	12,282	57,242
Towing Fees	22,570	26,411
Alarm Permits	79,683	77,122
Total City Revenue	3,353,673	4,401,863

BUDGET 2020

GENERAL FUND - INCOME DETAIL

	2019 Budget	2020 Budget
Transfers Between Funds		
Utilities and Special Revenue Funds	\$ 3,139,821	\$ 2,960,085
Fleet Labor	73,965	67,005
Cash Reserves Fleet Labor	71,818	55,126
Sanitation	250,238	240,190
Water/Sewer	115,523	87,479
Recreation	-	925,949
Sales Tax Property Tax Relief - 1st Penny	1,052,576	1,116,233
Sales Tax Economic Development	50,000	177,670
Sales Tax Improvements	1,800,400	1,826,920
Sales Tax Flood Control	1,642,490	1,018,091
Sales Tax NAWS	50,000	50,000
Sales Tax Property Tax Relief - 2nd Penny	1,920,514	2,112,272
Sales Tax Infrastructure	2,700,000	1,550,000
Highway Capital Project	50,000	50,000
Hotel/Motel/Car Rental Administration	50,000	50,000
Total Transfers	<u>12,967,344</u>	<u>12,287,020</u>
Resources Available	28,175,728	26,911,739
Cash Reserves	293,540	3,000,000
Tax Levy	14,816,197	18,055,375
Budgeted Income	<u>\$ 43,285,465</u>	<u>\$ 47,967,114</u>
Mill Levy	71.95	86.56
Dollar change		\$ 4,681,649
Levy change		14.61

BUDGET 2020

MAYOR AND CITY COUNCIL

Account Number	Account Description	2019 Budget	2020 Budget
001-0100-411.01-10	Regular Employees	\$ 51,840	\$ 103,680
	1 Mayor		
	6 Aldermen		
Salaries		51,840	103,680
001-0100-411.02-20	Social Security	3,214	6,428
001-0100-411.02-21	Medicare	752	1,503
001-0100-411.02-60	Workers Compensation	328	183
Employee Benefits		4,294	8,114
001-0100-411.03-22	Contracts	-	60,000
001-0100-411.03-90	Associations	31,800	24,390
Professional & Technical		31,800	84,390
001-0100-411.05-30	Telephone	3,000	3,000
001-0100-411.05-40	Publication/Legal Ads	4,500	4,500
001-0100-411.05-80	Travel	5,000	22,500
001-0100-411.05-90	Education & Training	5,000	5,000
001-0100-411.05-94	Mayor's Expenses	3,000	3,000
Other Purchased Services		20,500	38,000
001-0100-411.06-50	Operation Supplies	20,000	16,800
001-0100-411.06-99	Postage	500	282
Supplies		20,500	17,082
Total Mayor and City Council		<u>\$ 128,934</u>	<u>\$ 251,266</u>

BUDGET 2020

CITY MANAGER

Account Number	Account Description	2019 Budget	2020 Budget
001-0200-413.01-10	Regular Employees	\$ 403,553	\$ 432,163
	1 City Manager		
	1 Public Information Officer		
	1 Executive Secretary		
	1 City Clerk		
	1 Communication Specialist		
Salaries		403,553	432,163
001-0200-413.02-10	Health Insurance	63,519	52,387
001-0200-413.02-11	Life Insurance	245	245
001-0200-413.02-20	Social Security	10,010	11,261
001-0200-413.02-21	Medicare	4,399	5,650
001-0200-413.02-30	Pension	21,985	24,638
001-0200-413.02-32	Defined Contribution	14,678	11,290
001-0200-413.02-33	Long-term Disability	1,735	1,858
001-0200-413.02-34	NDPERS	-	19,076
001-0200-413.02-60	Workers Compensation	421	498
001-0200-413.02-61	Deferred Compensation	11,301	11,753
Employee Benefits		128,293	138,656
001-0200-413.03-42	Software Agreements	11,342	20,500
001-0200-413.03-90	Associations	13,045	13,065
Professional & Technical		24,387	33,565
001.0200.413.04-11	Water	-	192
001-0200-413.04-35	Mtce Car, Bus, Truck, Heavy Equipment	-	292
Purchased Property Services		-	484
001-0200-413.05-30	Telephone	2,683	2,713
001-0200-413.05-40	Promotions	5,000	-
001-0200-413.05-61	Credit Card Fees	150	66
001-0200-413.05-80	Travel	6,200	19,000
001-0200-413.05-90	Education & Training	6,800	5,250
001-0200-413.05-91	Car Allowance	5,100	5,100
001-0200-413.05-92	Wearing Apparel	250	250
Other Purchased Services		26,183	32,379
001-0200-413.06-40	Books & Subscriptions	1,335	1,415
001-0200-413.06-50	Operation Supplies	9,750	14,900
001-0200-413.06-61	Fuel	140	133
001-0200-413.06-99	Postage	1,500	1,500
Supplies		12,725	17,948
001-0200-413.08-01	Contingency	7,500	5,000
Other Objects		7,500	5,000
Total City Manager		\$ 602,641	\$ 660,195

BUDGET 2020

HUMAN RESOURCES

Account Number	Account Description	2019 Budget	2020 Budget
001-0300-413.01-10	Regular Employees	\$ 280,490	\$ 307,849
	1 Human Resource Director		
	1 Human Resource Generalist, Senior		
	2 Human Resource Generalist		
	0.25 Administrative Clerk, Senior		
001-0300-413.01-20	Overtime	-	20,000
Salaries		280,490	327,849
001-0300-413.02-10	Health Insurance	47,348	39,055
001-0300-413.02-11	Life Insurance	196	208
001-0300-413.02-21	Medicare	2,613	4,203
001-0300-413.02-30	Pension	38,795	45,678
001-0300-413.02-32	Defined Contribution	14,163	11,395
001-0300-413.02-33	Long-term Disability	1,206	1,324
001-0300-413.02-34	NDPERS	-	4,461
001-0300-413.02-60	Workers Compensation	342	152
Employee Benefits		104,663	106,476
001-0300-413.03-20	Testing	4,500	3,050
001-0300-413.03-42	Software Agreements	564	282
001-0300-413.03-90	Associations	2,205	2,415
Professional & Technical		7,269	5,747
001-0300-413.05-30	Telephone	993	628
001-0300-413.05-40	Publications/Legal Ads	7,500	3,000
001-0300-413.05-80	Travel	1,500	1,500
001-0300-413.05-90	Education & Training	15,060	12,250
001-0300-413.05-99	Other	21,000	20,500
Other Purchased Services		46,053	37,878
001-0300-413.06-40	Books & Subscriptions	3,000	2,000
001-0300-413.06-50	Operation Supplies	6,880	4,000
001-0300-413.06-99	Postage	2,800	2,700
Supplies		12,680	8,700
Total Human Resources		\$ 451,155	\$ 486,650

BUDGET 2020

CITY ATTORNEY

Account Number	Account Description	2019 Budget	2020 Budget
001-0400-415.01-10	Regular Employees	\$ 293,407	\$ 308,920
	1.0 City Attorney		
	1.0 Assistant City Attorney		
	1.0 Legal Administrative Assistant		
	0.5 Administrative Clerk, Senior		
Salaries		<u>293,407</u>	<u>308,920</u>
001-0400-415.02-10	Health Insurance	13,774	14,054
001-0400-415.02-11	Life Insurance	172	172
001-0400-415.02-21	Medicare	3,188	3,931
001-0400-415.02-30	Pension	46,116	52,972
001-0400-415.02-32	Defined Contribution	13,635	14,378
001-0400-415.02-33	Long-term Disability	1,262	1,328
001-0400-415.02-60	Workers Compensation	259	209
Employee Benefits		<u>78,406</u>	<u>87,044</u>
001-0400-415.03-22	Contracts	320,000	304,000
	Legislative Assistant - Legal Contract	42,000	
	Technical Expertise	262,000	
001-0400-415.03-90	Associations	1,760	1,804
Professional & Technical		<u>321,760</u>	<u>305,804</u>
001-0400-415.05-30	Telephone	496	609
001-0400-413.05-40	Publications/Legal Ads	250	-
001-0400-415.05-80	Travel	2,250	3,000
001-0400-415.05-90	Education & Training	1,700	2,500
Other Purchased Services		<u>4,696</u>	<u>6,109</u>
001-0400-415.06-40	Books and Subscriptions	3,600	4,250
001-0400-415.06-50	Operation Supplies	4,500	6,000
001-0400-415.06-99	Postage	1,650	1,524
Supplies		<u>9,750</u>	<u>11,774</u>
Total City Attorney		<u><u>\$ 708,019</u></u>	<u><u>\$ 719,651</u></u>

BUDGET 2020

ADMINISTRATION AND GENERAL

Account Number	Account Description	2019 Budget	2020 Budget
001-0600-419.01-37	Grants	\$ 100,454	\$ -
Salaries		100,454	-
001-0600-419.02-20	Social Security	3,529	-
001-0600-419.02-21	Medicare	1,457	-
Employee Benefits		4,986	-
001-0600-419.03-10	Elections	-	14,350
001-0600-419.03-21	Financial Audit	49,265	50,815
001-0600-419.03-22	Contracts	600	1,422
001-0600-419.03-42	Software Agreements	1,125,000	501,723
001-0600-419.03-43	Service Fees	-	3,660
001-0600-419.03-99	Other - Municipal Code	7,500	5,358
Professional & Technical		1,182,365	577,328
001-0600-419.04-21	Garbage	-	1,040
001-0600-419.04-42	Equipment Rental	20,100	15,908
Purchased Property Services		20,100	16,948
001-0600-419.05-20	Liability Insurance	545,526	549,240
	Comprehensive General Liability	295,553	
	Building and Contents	130,116	
	Automotive Liability & Full Coverage 2009+	82,411	
	Inland Marine/Public Assets	35,218	
	Flood Insurance	5,891	
	Storage Tanks	51	
001-0600-419.05-40	Publications/Legal Ads	2,500	300
001-0600-419.05-42	Publish Minutes	15,000	10,262
001-0600-419.05-80	Travel	8,800	3,800
001-0600-419.05-90	Education & Training	1,500	-
001-0600-419.05-99	Other - Staff Recognition	5,000	5,000
Other Purchased Services		578,326	568,602
001-0600-419.06-21	Natural Gas	55,701	52,169
001-0600-419.06-22	Electricity	165,237	166,581
001-0600-419.06-50	Operation Supplies	12,500	16,300
Supplies		233,438	235,050
001-0600-419.08-01	Contingency	6,597	-
001-0600-419.08-59	Commission on Aging	85,000	105,000
001-0600-419.08-60	First District Health Unit	100,000	250,000
001-0600-419.08-62	Council of the Arts	32,000	40,000
001-0600-419.08-73	Park District State Aid	489,219	588,211
Other Objects		712,816	983,211
001-0600-491.34-12	Cash Reserves to City Hall Capital Purchases	-	1,750,958
001-0600-491.34-12	Cash Reserves from Personnel savings from 2018 to City Hall	-	749,042
001-0600-491.34-12	Cash Reserves Recreation to City Hall Retaining Wall	-	925,949
001-0600-491.31-05	Cash Reserves transfer to Water/Sewer for SSD 123	-	500,000
		-	3,925,949
Total Administration and General		<u>\$ 2,832,485</u>	<u>\$ 6,307,088</u>

CITY OF MINOT, NORTH DAKOTA

BUDGET 2020

FINANCE

Account Number	Account Description	2019 Budget	2020 Budget
001-0800-415.01-10	Regular Employees	\$ 772,446	\$ 906,530
	1.0 Finance Director		
	0.8 City Treasurer		
	1.0 Comptroller		
	0.85 Internal Auditor		
	2.0 Accountants, Senior		
	3.0 Accountants		
	1.0 Office & Admin Specialist, Senior		
	1.0 Purchasing Officer/Financial Professional		
	1.0 Financial Specialist		
	0.25 Administrative Clerk, Senior		
001-0800-415.01-20	Overtime	2,000	20,000
001-0800-415.01-30	Extra Help	24,241	-
Salaries		<u>798,687</u>	<u>926,530</u>
001-0800-415.02-10	Health Insurance	95,238	123,189
001-0800-415.02-11	Life Insurance	497	583
001-0800-415.02-20	Social Security	1,503	-
001-0800-415.02-21	Medicare	7,650	11,768
001-0800-415.02-30	Pension	144,962	165,720
001-0800-415.02-32	Defined Contribution	30,870	36,523
001-0800-415.02-33	Long-term Disability	3,322	3,898
001-0800-415.02-34	NDPERS	-	3,783
001-0800-415.02-50	Unemployment	657	-
001-0800-415.02-60	Workers Compensation	941	706
Employee Benefits		<u>285,640</u>	<u>346,170</u>
001-0800-415.03-42	Software Agreements	1,500	1,119
001-0800-415.03-90	Associations	2,500	2,050
Professional & Technical		<u>4,000</u>	<u>3,169</u>
001-0800-415.05-30	Telephone	3,156	4,302
001-0800-415.05-80	Travel	3,500	6,438
001-0800-415.05-90	Education & Training	8,000	4,740
001-0800-415.05-91	Car Allowance	300	220
Other Purchased Services		<u>14,956</u>	<u>15,700</u>
001-0800-415.06-40	Books & Subscriptions	1,000	487
001-0800-415.06-50	Operation Supplies	17,000	14,330
001-0800-415.06-99	Postage	8,000	5,948
Supplies		<u>26,000</u>	<u>20,765</u>
Total Finance		<u><u>\$ 1,129,283</u></u>	<u><u>\$ 1,312,334</u></u>

BUDGET 2020

INFORMATION TECHNOLOGY

Account Number	Account Description	2019 Budget	2020 Budget
001-0900-419.01-10	Regular Employees	\$ 320,426	\$ 328,395
	1 Manager of Systems & Support		
	1 Manager of Networks & Communications		
	1 Information Technology Specialist		
	2 Information Technology Technicians		
001-0900-419.01-30	Extra Help	22,932	22,932
Salaries		343,358	351,327
001-0900-419.02-10	Health Insurance	51,899	52,952
001-0900-419.02-11	Life Insurance	245	245
001-0900-419.02-20	Social Security	1,422	1,422
001-0900-419.02-21	Medicare	3,154	4,492
001-0900-419.02-30	Pension	61,371	72,258
001-0900-419.02-32	Defined Contribution	12,542	12,172
001-0900-419.02-33	Long-term Disability	1,378	1,412
001-0900-419.02-60	Workers Compensation	430	379
Employee Benefits		132,441	145,332
001-0900-419.03-22	Contracts	10,400	7,609
001-0900-419.03-42	Software Agreements	299,890	383,455
001-0900-419.03-90	Associations	250	275
Professional & Technical		310,540	391,339
001-0900-419.04-35	Mtce Car, Bus, Truck, Heavy	300	230
Purchased Property Services		300	230
001-0900-419.05-10	Fleet Labor	500	500
001-0900-419.05-30	Telephone	18,400	17,204
001-0900-419.05-40	Publications/Legal Ads	200	200
001-0900-419.05-80	Travel	7,000	7,679
001-0900-419.05-90	Education & Training	10,000	10,200
Other Purchased Services		36,100	35,783
001-0900-419.06-40	Books & Subscriptions	250	72
001-0900-419.06-50	Operation Supplies	35,178	46,072
001-0900-419.06-61	Fuel	200	247
001-0900-419.06-99	Postage	150	201
Supplies		35,778	46,592
Total Information Technology		<u>\$ 858,517</u>	<u>\$ 970,603</u>

BUDGET 2020

ASSESSORS

Account Number	Account Description	2019 Budget	2020 Budget
001-1100-419.01-10	Regular Employees	\$ 448,362	\$ 480,028
	1 City Assessor		
	1 Assistant City Assessor		
	2 Property Appraisers, Senior		
	1 Property Appraiser		
	1 Property Assessment Specialist		
001-1100-419.01-30	Extra Help	10,000	-
Salaries		458,362	480,028
001-1100-419.02-10	Health Insurance	47,348	56,152
001-1100-419.02-11	Life Insurance	294	294
001-1100-419.02-20	Social Security	620	-
001-1100-419.02-21	Medicare	4,001	5,932
001-1100-419.02-30	Pension	126,080	147,690
001-1100-419.02-32	Defined Contribution	8,972	4,145
001-1100-419.02-33	Long-term Disability	1,928	2,064
001-1100-419.02-34	NDPERS	-	5,616
001-1100-419.02-60	Workers Compensation	572	427
Employee Benefits		189,815	222,320
001-1100-419.03-42	Software Agreements	26,000	23,000
001-1100-419.03-90	Associations	1,800	2,300
Professional & Technical		27,800	25,300
001-1100-419.04-33	Mtce Building & Grounds	1,500	-
001-1100-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	2,000	-
Purchased Property Services		3,500	-
001-1100-419.05-20	Insurance	12	-
001-1100-419.05-30	Telephone	3,700	3,868
001-1100-419.05-40	Publications Legal Ads	50	50
001-1100-419.05-80	Travel	3,200	3,200
001-1100-419.05-90	Education & Training	3,900	3,750
001-1100-419.05-92	Wearing Apparel	75	150
Other Purchased Services		10,937	11,018
001-1100-419.06-40	Books & Subscriptions	2,150	2,900
001-1100-419.06-50	Operation Supplies	7,500	7,500
001-1100-419.06-61	Fuel	2,643	2,320
001-1100-419.06-99	Postage	3,300	3,800
Supplies		15,593	16,520
Total Assessors		\$ 706,007	\$ 755,186

BUDGET 2020

POLICE DEPARTMENT

Account Number	Account Description	2019 Budget	2020 Budget
001-2100-421.01-10	Regular Employees	\$ 5,881,823	\$ 6,068,552
	1 Chief		
	3 Captains		
	5 Lieutenants		
	12 Sergeants		
	32 Master Police Officers		
	13 Senior Police Officers		
	17 Police Officers		
	2 Office & Admin Specialists, Senior		
	3 Administrative Clerks, Principal		
	1 Administrative Clerk, Senior		
	1 Evidence & Property Tech		
	2 Animal Control Officers		
	1 Parking Enforcement Officer		
001-2100-421.01-20	Overtime	161,500	161,500
001-2100-421.01-30	Extra Help	22,880	62,880
Salaries		6,066,203	6,292,932
001-2100-421.02-10	Health Insurance	748,423	846,479
001-2100-421.02-11	Life Insurance	4,557	4,557
001-2100-421.02-20	Social Security	1,419	3,899
001-2100-421.02-21	Medicare	55,281	79,581
001-2100-421.02-30	Pension	1,315,354	1,391,606
001-2100-421.02-32	Defined Contribution	189,938	152,050
001-2100-421.02-33	Long-term Disability	25,291	26,095
001-2100-421.02-34	NDPERS	-	63,307
001-2100-421.02-50	Unemployment	1,313	1,148
001-2100-421.02-60	Workers Compensation	41,190	34,427
Employee Benefits		2,382,766	2,603,149
001-2100-421.03-20	Testing	3,125	3,125
001-2100-421.03-22	Professional Service Contracts	87,141	139,814
001-2100-421.03-30	Medical Exams	17,500	19,105
001-2100-421.03-42	Software Agreements	23,303	31,821
001-2100-421.03-43	Police Explorer Post/Dive Team	10,000	10,000
001-2100-421.03-90	Associations	6,045	6,759
Professional & Technical		147,114	210,624
001-2100-421.04-23	Mtce Contracts	550	-
001-2100-421.04-33	Mtce Building & Grounds	20,000	93,158
001-2100-421.04-35	Mtce Car, Bus, Truck, Heavy Equipment	92,500	88,000
001-2100-421.04-36	Mtce Radios	45,000	45,000
Purchased Property Services		158,050	226,158

BUDGET 2020

POLICE DEPARTMENT

Account Number	Account Description	2019 Budget	2020 Budget
001-2100-421.05-30	Telephone	\$ 64,118	\$ 53,532
001-2100-421.05-40	Publications/Legal Ads	1,400	10,300
001-2100-421.05-61	Credit Card Fees	1,351	965
001-2100-421.05-80	Travel	40,000	39,500
001-2100-421.05-90	Education & Training	30,900	31,400
001-2100-421.05-92	Wearing Apparel	31,600	31,600
001-2100-421.05-95	Laundry	1,000	900
001-2100-421.05-96	Pound Service	32,000	32,000
001-2100-421.05-97	Towing	35,000	32,500
Other Purchased Services		237,369	232,697
001-2100-421.06-11	Ammunition & Targets	30,000	28,000
001-2100-421.06-40	Books & Subscriptions	6,848	5,863
001-2100-421.06-50	Operation Supplies	185,308	700,550
001-2100-421.06-61	Fuel	126,222	126,884
001-2100-421.06-90	Crime Prevention	10,000	10,000
001-2100-421.06-99	Postage	8,900	8,373
Supplies		367,278	879,670
001-2100-421.08-06	Contributons, Buy Money	2,500	1,500
001-2100-421.08-58	Domestic Violence Crisis Center	10,000	12,000
Other Objects		12,500	13,500
Total Police Department		<u>\$ 9,371,280</u>	<u>\$10,458,730</u>

BUDGET 2020

NARCOTICS TASK FORCE

Account Number	Account Description	2019 Budget	2020 Budget
001-2300-421.04-35	Mtce Car, Bus, Truck, Heavy	\$ -	\$ 1,100
001-2300-421.04-41	Office Rental	15,084	18,762
001-2300-421.04-42	Equipment Rental	28,800	28,800
	Purchased Property Services	43,884	48,662
001-2300-421.05-30	Telephone	4,000	4,560
001-2300-421.05-80	Travel	1,000	1,000
	Other Purchased Services	5,000	5,560
001-2300-421.06-50	Operation Supplies	4,000	2,900
001-2300-421.06-61	Fuel	6,450	9,000
	Supplies	10,450	11,900
	Total Narcotics Task Force (PD0172)	<u>\$ 59,334</u>	<u>\$ 66,122</u>

BUDGET 2020

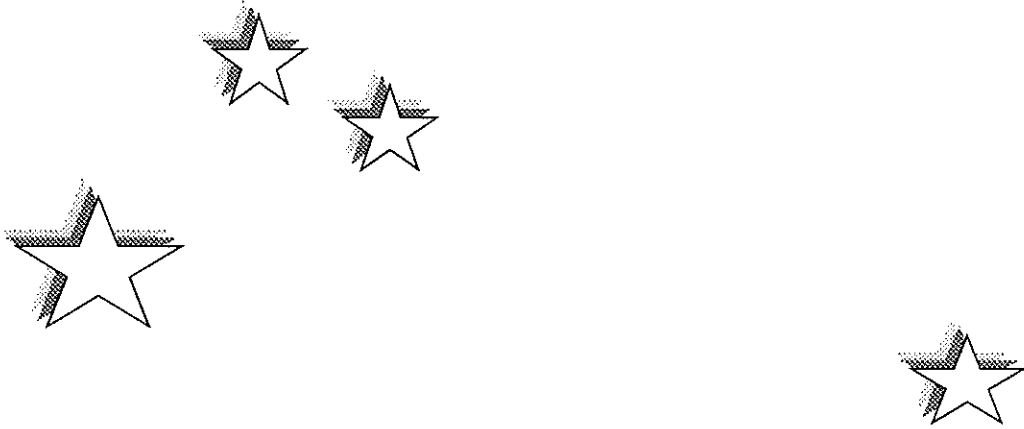
TELECOMMUNICATIONS DIVISION

Account Number	Account Description	2019 Budget	2020 Budget
001-2400-421.01-10	Regular Employees 1 PSAP Manager 3 Dispatchers, Lead 3 Dispatchers, Senior 9 Dispatchers	\$ 832,934	\$ 889,576
001-2400-421.01-20	Overtime	10,596	10,596
001-2400-421.01-30	Extra Help	3,200	3,200
	Salaries	<u>846,730</u>	<u>903,372</u>
001-2400-421.02-10	Health Insurance	140,204	142,419
001-2400-421.02-11	Life Insurance	784	784
001-2400-421.02-20	Social Security	198	198
001-2400-421.02-21	Medicare	7,990	11,523
001-2400-421.02-30	Pension	112,935	166,025
001-2400-421.02-32	Defined Contribution	42,542	34,922
001-2400-421.02-33	Long-term Disability	3,582	3,825
001-2400-421.02-34	NDPERS	-	3,975
001-2400-421.02-50	Unemployment	263	231
001-2400-421.02-60	Workers Compensation	856	568
	Employee Benefits	<u>309,354</u>	<u>364,470</u>
001-2400-421.03-20	Testing	625	625
001-2400-421.03-42	Software Agreements	57,606	42,712
001-2400-421.03-90	Associations	525	525
	Professional & Technical	<u>58,756</u>	<u>43,862</u>
001-2400-421.04-33	Mtce Building & Grounds	1,200	1,200
001-2400-421.04-36	Mtce Radios	1,000	1,000
001-2400-421.04-42	Equipment Rental	12,900	12,900
	Purchased Property Services	<u>15,100</u>	<u>15,100</u>
001-2400-421.05-30	Telephone	7,931	7,262
001-2400-421.05-80	Travel	2,500	2,500
001-2400-421.05-90	Education & Training	4,513	4,500
001-2400-421.05-92	Wearing Apparel	1,000	1,000
	Other Purchased Services	<u>15,944</u>	<u>15,262</u>
001-2400-421.06-21	Natural Gas	576	309
001-2400-421.06-22	Electricity	1,928	2,158
001-2400-421.06-40	Books & Subscriptions	200	200
001-2400-421.06-50	Operation Supplies	16,157	10,479
001-2400-421.06-61	Fuel	119	75
	Supplies	<u>18,980</u>	<u>13,221</u>
Total Telecommunications Division		<u>\$ 1,264,864</u>	<u>\$ 1,355,287</u>

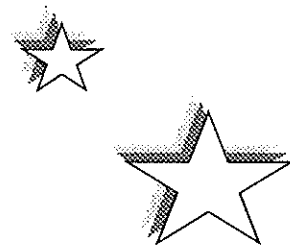
BUDGET 2020

MUNICIPAL JUDGE

Account Number	Account Description	2019 Budget	2020 Budget
001-2500-412.01-10	Regular Employees	\$ 179,593	\$ 185,382
	1 City Prosecutor		
	1 Clerk of Court		
	1 Administrative Clerk, Principal		
	1 Administrative Clerk		
001-2500-412.01-20	Overtime	2,000	2,000
001-2500-412.01-30	Extra Help	15,000	15,000
Salaries		<u>196,593</u>	<u>202,382</u>
001-2500-412.02-10	Health Insurance	31,361	31,997
001-2500-412.02-11	Life Insurance	196	196
001-2500-412.02-20	Social Security	4,220	4,302
001-2500-412.02-21	Medicare	2,033	2,648
001-2500-412.02-30	Pension	18,958	22,321
001-2500-412.02-32	Defined Contribution	6,078	3,319
001-2500-412.02-33	Long-term Disability	544	563
001-2500-412.02-34	NDPERS	-	2,896
001-2500-412.02-50	Unemployment	-	70
001-2500-412.02-60	Workers Compensation	308	226
Employee Benefits		<u>63,698</u>	<u>68,538</u>
001-2500-412.03-42	Software Agreements	7,795	1,630
001-2500-412.03-90	Associations	435	450
Professional & Technical		<u>8,230</u>	<u>2,080</u>
001-2500-412.05-09	Legal Fees	20,000	30,000
001-2500-412.05-30	Telephone	1,353	1,454
001-2500-412.05-60	Collection Fees	50	50
001-2500-412.05-80	Travel	3,000	3,000
001-2500-412.05-90	Education & Training	750	750
001-2500-412.05-99	Other - Prisoner Care	220,000	220,000
Other Purchased Services		<u>245,153</u>	<u>255,254</u>
001-2500-412.06-40	Books & Subscriptions	500	500
001-2500-412.06-50	Operation Supplies	7,385	6,500
Supplies		<u>7,885</u>	<u>7,000</u>
001-2500-412.08-14	Domestic Violence Fees	25,000	25,000
001-2500-412.08-17	Credit Card Discounts	13,000	13,000
001-2500-412.08-68	Community Service	9,500	9,500
001-2500-412.08-70	Restitution	12,000	12,000
001-2500-412.08-71	Bonds Posted	120,000	148,000
Other Objects		<u>179,500</u>	<u>207,500</u>
Total Municipal Judge		<u><u>\$ 701,059</u></u>	<u><u>\$ 742,754</u></u>



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BUDGET 2020

FIRE CONTROL

Account Number	Account Description	2019 Budget	2020 Budget
001-3100-422.01-10	Regular Employees	\$ 4,151,432	\$ 4,214,797
	1 Fire Chief		
	1 Assistant Fire Chief		
	2 Fire Inspectors II		
	1 Office & Admin Specialist, Senior		
	3 Battalion Chiefs		
	13 Captains		
	1 Fire Equipment Mechanic		
	21 Firefighters, Senior		
	21 Firefighters		
001-3100-422.01-20	Overtime	199,864	207,859
	Holiday Pay Worked		
	Minimum Manpower		
	Callback/Other Overtime		
	FLSA - Premium Hours		
001-3100-422.01-30	Extra Help	45,000	46,800
Salaries		4,396,296	4,469,456
001-3100-422.02-10	Health Insurance	563,324	615,348
001-3100-422.02-11	Life Insurance	3,136	3,136
001-3100-422.02-20	Social Security	2,790	2,902
001-3100-422.02-21	Medicare	40,498	56,513
001-3100-422.02-30	Pension	899,843	902,595
001-3100-422.02-32	Defined Contribution	140,148	138,085
001-3100-422.02-33	Long-term Disability	17,851	18,124
001-3100-422.02-34	NDPERS	-	23,729
001-3100-422.02-50	Unemployment	637	762
001-3100-422.02-60	Workers Compensation	60,945	50,983
Employee Benefits		1,729,172	1,812,177
001-3100-422.03-30	Medical Exams	32,000	32,000
001-3100-422.03-42	Software Agreements	10,582	26,609
001-3100-422.03-90	Associations	156,795	194,800
Professional & Technical		199,377	253,409
001-3100-422.04-11	Water	10,295	8,592
001-3100-422.04-21	Garbage	-	4,160
001-3100-422.04-33	Mtce Buildings & Grounds	161,495	61,548
001-3100-422.04-35	Mtce Car, Bus, Truck, Heavy Equipment	38,650	38,650
001-3100-422.04-36	Mtce Radios	5,500	-
001-3100-422.04-37	Mtce Equip - Shop Items	6,000	6,000
001-3100-422.04-42	Equipment Rental	2,750	2,890
001-3100-422.04-43	Security Badges	200	750
Purchased Property Services		224,890	122,590

BUDGET 2020

FIRE CONTROL

Account Number	Account Description	2019 Budget	2020 Budget
001-3100-422.05-30	Telephone	\$ 22,399	\$ 24,590
001-3100-422.05-40	Publications Legal Ads	2,907	3,500
001-3100-422.05-80	Travel	21,950	21,950
001-3100-422.05-90	Education & Training	47,020	74,432
001-3100-422.05-92	Wearing Apparel	22,500	27,800
Other Purchased Services		116,776	152,272
001-3100-422.06-12	Kitchen	5,000	5,000
001-3100-422.06-23	Propane	1,200	1,200
001-3100-422.06-40	Books & Subscriptions	3,950	3,950
001-3100-422.06-50	Operation Supplies	235,358	483,777
001-3100-422.06-61	Fuel	29,374	33,387
001-3100-422.06-95	Fire Prevention	5,000	5,000
001-3100-422.06-99	Postage	950	950
Supplies		280,832	533,264
Total Fire Control		<u>\$ 6,947,343</u>	<u>\$ 7,343,168</u>

BUDGET 2020

PLANNING

Account Number	Account Description	2019 Budget	2020 Budget
001-3500-419.01-10	Regular Employees	\$ 338,318	\$ 471,383
	1.0 Community Development Director		
	1.0 Principal Planner		
	2.0 Zoning & Enforcement Officer		
	1.0 Economic Development Specialist		
	1.0 Planner I		
001-3500-419.01-30	Extra Help	40,480	40,480
Salaries		378,798	511,863
001-3500-419.02-10	Health Insurance	60,136	84,886
001-3500-419.02-11	Life Insurance	196	294
001-3500-419.02-20	Social Security	2,510	2,510
001-3500-419.02-21	Medicare	4,228	6,668
001-3500-419.02-32	Defined Contribution	27,065	11,962
001-3500-419.02-33	Long-term Disability	1,455	2,027
001-3500-419.02-34	NDPERS	-	26,585
001-3500-419.02-50	Unemployment	-	1,212
001-3500-419.02-60	Workers Compensation	459	337
Employee Benefits		96,049	136,481
001-3500-419.03-42	Software Agreements	1,900	813
001-3500-419.03-90	Associations	1,850	1,500
Professional & Technical		3,750	2,313
001-3500-419.04-33	Mtce Building & Grounds	4,000	1,076
001-3500-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	800	-
001-3500-419.04-42	Equipment Rental	-	1,124
Purchased Property Services		4,800	2,200
001-3500-419.05-30	Telephone	2,554	2,839
001-3500-419.05-40	Publications/Legal Ads	3,000	3,760
001-3500-419.05-80	Travel	5,330	6,500
001-3500-419.05-90	Education & Training	2,645	2,000
001-3500-419.05-91	Car Allowance	560	-
001-3500-419.05-92	Wearing Apparel	250	250
Other Purchased Services		14,339	15,349
001-3500-419.06-40	Books & Subscriptions	750	288
001-3500-419.06-50	Operation Supplies	9,198	31,929
001-3500-419.06-61	Fuel	497	497
001-3500-419.06-99	Postage	4,000	2,507
Supplies		14,445	35,221
Total Planning		\$ 512,181	\$ 703,427

BUDGET 2020

BUILDING INSPECTION

Account Number	Account Description	2019 Budget	2020 Budget
001-3600-419.01-10	Regular Employees	\$ 634,093	\$ 652,719
	1 Building Official		
	2 Building Inspectors II		
	2 Electrical Inspector II		
	1 Plumbing Inspector		
	1 Building Inspector, Sr		
	1 Residential Plan Reviewer		
	1.5 Administrative Clerks, Principal		
001-3600-419.01-30	Extra Help	52,000	52,000
Salaries		686,093	704,719
001-3600-419.02-10	Health Insurance	78,096	87,522
001-3600-419.02-11	Life Insurance	466	466
001-3600-419.02-20	Social Security	3,224	3,224
001-3600-419.02-21	Medicare	6,792	8,971
001-3600-419.02-30	Pension	112,962	127,333
001-3600-419.02-32	Defined Contribution	26,629	27,372
001-3600-419.02-33	Long-term Disability	2,727	2,807
001-3600-419.02-50	Unemployment	28	24
001-3600-419.02-60	Workers Compensation	1,331	978
Employee Benefits		232,255	258,697
001-3600-419.03-42	Software Agreements	1,400	624
001-3600-419.03-90	Associations	2,460	1,782
Professional & Technical		3,860	2,406
001-3600-419.04-33	Mtce Building & Grounds	3,500	1,922
001-3600-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	9,185	7,538
001-3600-419.04-42	Equipment Rental	-	292
Purchased Property Services		12,685	9,752
001-3600-419.05-20	Insurance	12	-
001-3600-419.05-30	Telephone	8,188	8,721
001-3600-419.05-40	Publications/Legal Ads	800	386
001-3600-419.05-60	Collection Fees	800	113
001-3600-419.05-61	Credit Card Fees	900	693
001-3600-419.05-80	Travel	10,740	10,740
001-3600-419.05-90	Education & Training	8,297	8,297
001-3600-419.05-92	Wearing Apparel	1,200	1,800
001-3600-419.05-97	Towing	-	243
Other Purchased Services		30,937	30,993
001-3600-419.06-40	Books & Subscriptions	3,150	2,021
001-3600-419.06-50	Operation Supplies	15,198	11,720
001-3600-419.06-61	Fuel	11,968	11,950
001-3600-419.06-99	Postage	5,000	5,000
Supplies		35,316	30,691
001-3600-419.08-76	Park Dedication Fees	30,000	-
		30,000	-
Total Building Inspection		\$ 1,031,146	\$ 1,037,258

CITY OF MINOT, NORTH DAKOTA

BUDGET 2020

TRAFFIC DIVISION

Account Number	Account Description	2019 Budget	2020 Budget
001-3700-419.01-10	Regular Employees	\$ 335,343	\$ 351,521
	1 Traffic Engineer		
	1 Traffic Maintenance Foreman		
	1 Traffic Maintenance Technician II		
	2 Traffic Maintenance Technicians		
	1 Traffic Maintenance Worker		
001-3700-419.01-20	Overtime	6,480	6,480
001-3700-419.01-30	Extra Help	19,931	19,931
Salaries		361,754	377,932
001-3700-419.02-10	Health Insurance	63,335	68,574
001-3700-419.02-11	Life Insurance	294	294
001-3700-419.02-20	Social Security	1,236	1,236
001-3700-419.02-21	Medicare	3,378	4,755
001-3700-419.02-30	Pension	49,069	55,576
001-3700-419.02-32	Defined Contribution	16,359	17,278
001-3700-419.02-33	Long-term Disability	1,442	1,512
001-3700-419.02-60	Workers Compensation	3,984	3,966
Employee Benefits		139,097	153,191
001-3700-419.03-20	Testing	-	118
001-3700-419.03-42	Software Agreements	3,948	2,334
001-3700-419.03-90	Associations	979	1,325
Professional & Technical		4,927	3,777
001-3700-419.04-21	Garbage	-	213
001-3700-419.04-25	Contracts One Calls	4,000	3,500
001-3700-419.04-33	Mtce Building & Grounds	5,000	5,000
001-3700-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	7,000	8,000
001-3700-419.04-37	Mtce Street Lights	135,000	137,700
001-3700-419.04-38	Mtce Sign, Signal, Markers	50,000	51,000
001-3700-419.04-44	Mtce Signal	140,000	142,800
Purchased Property Services		341,000	348,213
001-3700-419.05-20	Insurance	12	12
001-3700-419.05-30	Telephone	25,963	26,404
001-3700-419.05-40	Publications/Legal Ads	700	700
001-3700-419.05-80	Travel	11,940	12,200
001-3700-419.05-90	Education & Training	5,000	5,100
001-3700-419.05-92	Wearing Apparel	1,200	1,200
Other Purchased Services		44,815	45,616
001-3700-419.06-13	Thinner, Paint, Markings	183,666	186,477
001-3700-419.06-22	Electricity	552,683	552,683
001-3700-419.06-40	Books & Subscriptions	500	500
001-3700-419.06-50	Operation Supplies	16,140	39,140
001-3700-419.06-61	Fuel	10,627	11,038
001-3700-419.06-99	Postage	3,700	3,700
Supplies		767,316	793,538
Total Traffic Division		\$ 1,658,909	\$ 1,722,267

CITY OF MINOT, NORTH DAKOTA

BUDGET 2020

ENGINEERING

Account Number	Account Description	2019 Budget	2020 Budget
001-3800-419.01-10	Regular Employees	\$ 763,512	\$ 836,841
	1 City Engineer		
	1 Assistant City Engineer		
	1 Project Manager Field/Design		
	2 Civil Engineering Specialists		
	1 Engineering Technician, Senior		
	2 Project Civil Engineers		
	1 GIS Coordinator		
	1 CAD Drafter		
	1 Office & Admin Specialist, Senior		
001-3800-419.01-30	Extra Help	7,440	14,880
Salaries		770,952	851,721
001-3800-419.02-10	Health Insurance	126,669	124,726
001-3800-419.02-11	Life Insurance	490	539
001-3800-419.02-20	Social Security	461	923
001-3800-419.02-21	Medicare	7,033	10,833
001-3800-419.02-30	Pension	124,808	141,154
001-3800-419.02-32	Defined Contribution	34,455	27,658
001-3800-419.02-33	Long-term Disability	3,283	3,598
001-3800-419.02-34	NDPERS	-	12,129
001-3800-419.02-50	Unemployment	510	447
001-3800-419.02-60	Workers Compensation	1,073	920
Employee Benefits		298,782	322,927
001-3800-419.03-22	Professional Service Contracts	20,000	135,000
001-3800-419.03-42	Software Agreements	58,619	56,216
001-3800-419.03-90	Associations	2,216	3,026
Professional & Technical		80,835	194,242
001-3800-419.04-33	Mtce Building & Grounds	3,500	2,800
001-3800-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	4,000	4,000
Purchased Property Services		7,500	6,800
001-3800-419.05-20	Insurance	12	-
001-3800-419.05-30	Telephone	6,959	8,067
001-3800-419.05-40	Publications/Legal Ads	2,500	2,200
001-3800-419.05-60	Collections Fees	2,500	2,000
001-3800-419.05-61	Credit Card Fees	-	20
001-3800-419.05-80	Travel	9,860	10,865
001-3800-419.05-90	Education & Training	10,360	9,150
Other Purchased Services		32,191	32,302
001-3800-419.06-40	Books & Subscriptions	1,000	648
001-3800-419.06-50	Operation Supplies	20,040	17,690
001-3800-419.06-61	Fuel	5,866	4,586
001-3800-419.06-99	Postage	6,000	6,001
Supplies		32,906	28,925
Total Engineering		\$ 1,223,166	\$ 1,436,917

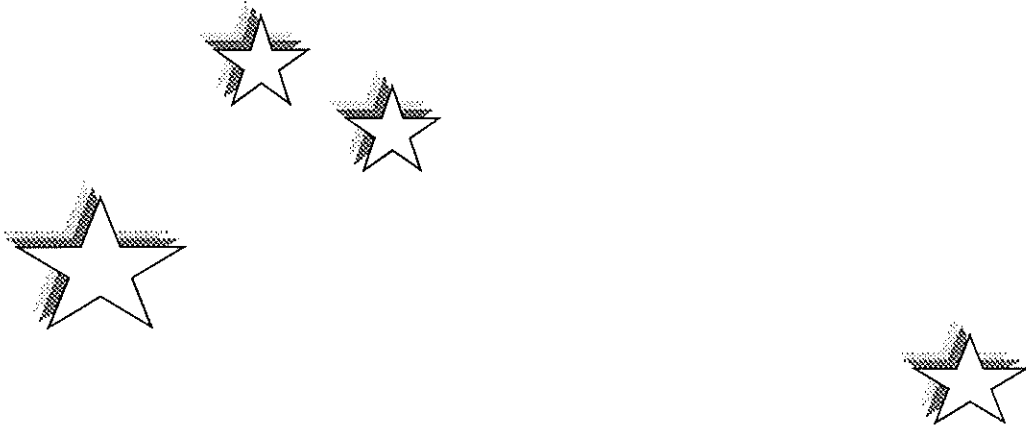
CITY OF MINOT, NORTH DAKOTA

BUDGET 2020

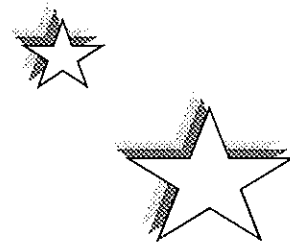
VEHICLE MAINTENANCE

Account Number	Account Description	2019 Budget	2020 Budget
001-3900-419.01-10	Regular Employees	\$ 438,839	\$ 455,084
	0.25 Bus Services/Vehicle Mtce Superintendent		
	0.50 Bus Services/Vehicle Mtce Foreman		
	1.00 Welder/Fabricator		
	2.00 Mechanics		
	2.00 Mechanic, Senior		
	1.00 Parts Specialist		
	1.00 Light Mechanic		
	0.02 Public Works Director		
	0.02 Assistant Public Works Director		
	0.02 Office & Administrative Specialist, Senior		
	0.01 Project Civil Engineer		
001-3900-419.01-20	Overtime	5,000	5,000
001-3900-419.01-30	Extra Help	42,390	44,682
Salaries		486,229	504,766
001-3900-419.02-10	Health Insurance	95,323	97,259
001-3900-419.02-11	Life Insurance	383	383
001-3900-419.02-20	Social Security	2,628	2,770
001-3900-419.02-21	Medicare	3,715	6,190
001-3900-419.02-30	Pension	126,638	142,919
001-3900-419.02-32	Defined Contribution	8,091	8,520
001-3900-419.02-33	Long-term Disability	1,887	1,957
001-3900-419.02-60	Workers Compensation	7,552	6,028
Employee Benefits		246,217	266,026
001-3900-419.03-20	Testing	625	640
001-3900-419.03-42	Software Agreements	2,910	2,910
Professional & Technical		3,535	3,550
001-3900-419.04-21	Garbage	-	1,040
001-3900-419.04-33	Mtce Building & Grounds	8,000	6,000
001-3900-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	10,000	10,000
001-3900-419.04-36	Mtce Radios	500	-
Purchased Property Services		18,500	17,040
001-3900-419.05-20	Liability Insurance	12	-
001-3900-419.05-30	Telephone	2,353	2,218
001-3900-419.05-80	Travel	1,500	3,000
001-3900-419.05-90	Education & Training	1,500	2,500
001-3900-419.05-92	Wearing Apparel	1,560	1,560
001-3900-419.05-93	Tool Allowance	3,300	3,300
Other Purchased Services		10,225	12,578
001-3900-419.06-40	Books & Subscriptions	4,200	4,400
001-3900-419.06-50	Operation Supplies	15,000	15,000
001-3900-419.06-61	Fuel	85,613	86,010
001-3900-419.06-99	Postage	-	25
Supplies		104,813	105,435
Total Vehicle Maintenance		\$ 869,519	\$ 909,395

CITY OF MINOT, NORTH DAKOTA



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BUDGET 2020

STREET DIVISION

Account Number	Account Description	2019 Budget	2020 Budget
001-4000-431.01-10	Regular Employees	\$ 1,585,435	\$ 1,642,477
	0.80 Street Superintendent		
	2.00 Street Foremen		
	15.00 Heavy Equipment Operators		
	7.00 Medium Equipment Operator		
	3.00 Light Equipment Operators		
	0.15 Public Works Director		
	0.15 Assistant Public Works Director		
	0.15 Administrative Clerk		
	0.25 Office & Administrative Specialist, Senior		
	0.15 Project Civil Engineer		
001-4000-431.01-20	Overtime	82,346	47,918
001-4000-431.01-30	Extra Help	100,000	150,000
Salaries		<u>1,767,781</u>	<u>1,840,395</u>
001-4000-431.02-10	Health Insurance	257,316	281,433
001-4000-431.02-11	Life Insurance	1,414	1,414
001-4000-431.02-20	Social Security	6,200	9,300
001-4000-431.02-21	Medicare	15,281	23,026
001-4000-431.02-30	Pension	419,195	473,456
001-4000-431.02-32	Defined Contribution	37,407	31,525
001-4000-431.02-33	Long-term Disability	6,817	7,063
001-4000-431.02-34	NDPERS	-	7,735
001-4000-431.02-50	Unemployment	3,054	2,672
001-4000-431.02-60	Workers Compensation	<u>22,527</u>	<u>20,940</u>
Employee Benefits		769,211	858,564
001-4000-431.03-20	Testing	1,200	960
001-4000-431.03-22	Contracts	2,400	3,000
001-4000-431.03-42	Software Agreements	1,440	1,356
001-4000-431.03-90	Associations	<u>890</u>	<u>588</u>
Professional & Technical		5,930	5,904
001-4000-431.04-11	Water	7,746	7,739
001-4000-431.04-25	Mtce Contract - Mowing/Forestry/Mosquitoes/One-Call	298,466	315,920
001-4000-431.04-33	Mtce Building & Grounds	25,000	20,000
001-4000-431.04-35	Mtce Car, Bus, Truck, Heavy Equipment	272,500	281,215
001-4000-431.04-36	Mtce Radios	1,200	-
001-4000-431.04-37	Mtce Street, Alley, & Road	1,075,000	1,225,000
001-4000-431.04-37	Mtce Street Levees	2,150,000	-
001-4000-431.04-38	Mtce Sign, Signal, Markers	10,000	10,000
001-4000-431.04-42	Equipment Rental	<u>344,794</u>	<u>306,340</u>
Purchased Property Services		4,184,706	2,166,214

BUDGET 2020

STREET DIVISION

Account Number	Account Description	2019 Budget	2020 Budget
001-4000-431.05-20	Insurance	\$ 12	\$ -
001-4000-431.05-30	Telephone	5,676	5,928
001-4000-431.05-40	Publications/Legal Ads	1,200	1,930
001-4000-431.05-60	Collection Fees	-	169
001-4000-431.05-61	Credit Card Fees	-	5
001-4000-431.05-80	Travel	1,500	3,000
001-4000-431.05-90	Education & Training	8,000	12,000
001-4000-431.05-92	Wearing Apparel	7,600	9,600
001-4000-431.05-97	Towing	-	247
Other Purchased Services		23,988	32,879
001-4000-431.06-40	Books & Subscriptions	-	52
001-4000-431.06-50	Operation Supplies	27,400	27,174
001-4000-431.06-61	Fuel	169,207	182,650
001-4000-431.06-91	Sand and Salt	175,000	165,000
001-4000-431.06-92	Cutting Edges & Brooms	80,000	87,387
001-4000-431.06-99	Postage	1,068	742
Supplies		452,675	463,005
001-4000-431.08-76	Sidewalk, Curb & Gutter (4468)	220,000	220,000
001-4000-431.08-77	Street Improvements (4469 and 4471)	4,000,000	4,324,693
Other		4,220,000	4,544,693
Total Street Division		<u>\$11,424,291</u>	<u>\$ 9,911,654</u>

BUDGET 2020

PROPERTY MAINTENANCE

Account Number	Account Description	2019 Budget	2020 Budget
001-4400-419.01-10	Regular Employees	\$ 393,938	\$ 414,225
	1.00 Property Mtce Superintendent		
	1.00 Building & Grounds Foreman		
	2.00 Building and Grounds Workers, Senior		
	3.00 Building and Grounds Workers		
	0.02 Public Works Director		
	0.03 Assistant Public Works Director		
	0.02 Administrative Clerk		
	0.05 Office & Administrative Specialist, Senior		
	0.03 Project Civil Engineer		
001-4400-419.01-20	Overtime	9,600	8,000
001-4400-419.01-30	Extra Help	63,548	44,591
Salaries		467,086	466,816
001-4400-419.02-10	Health Insurance	52,600	69,707
001-4400-419.02-11	Life Insurance	350	350
001-4400-419.02-20	Social Security	3,940	2,764
001-4400-419.02-21	Medicare	4,437	5,995
001-4400-419.02-30	Pension	97,881	115,373
001-4400-419.02-32	Defined Contribution	10,634	3,773
001-4400-419.02-33	Long-term Disability	1,694	1,781
001-4400-419.02-34	NDPERS	-	7,518
001-4400-419.02-60	Workers Compensation	3,086	3,117
Employee Benefits		174,622	210,378
001-4400-419.03-20	Testing	60	60
001-4400-419.03-22	Contracts	1,500	1,500
001-4400-419.03-30	Medical Exams	100	100
001-4400-419.03-42	Software Agreements	2,000	1,200
001-4400-419.03-90	Associations	175	175
Professional & Technical		3,835	3,035
001-4400-419.04-11	Water	5,811	5,591
001-4400-419.04-33	Mtce Building & Grounds	110,400	98,500
001-4400-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	3,000	2,742
001-4400-419.04-42	Equipment Rental	500	250
001-4400-419.04-43	Mtce Sirens	4,500	600
Purchased Property Services		124,211	107,683
001-4400-419.05-30	Telephone	3,452	3,082
001-4400-419.05-80	Travel	1,000	500
001-4400-419.05-90	Education & Training	2,000	1,500
001-4400-419.05-92	Wearing Apparel	1,000	1,000
Other Purchased Services		7,452	6,082
001-4400-419.06-50	Operation Supplies	25,000	20,000
001-4400-419.06-61	Fuel	2,991	3,082
001-4400-419.06-99	Postage	135	86
Supplies		28,126	23,168
Total Property Maintenance		\$ 805,332	\$ 817,162

BUDGET 2020

AIRPORT - INCOME DETAIL

		2019 Budget	2020 Budget
Federal Capital Grants		\$ 1,822,500	\$ 3,791,299
Cargo Apron Construction Design (AIR076)	3,023,306		
SRE - Blower (AIR083)	767,993		
State Capital Grants		120,250	210,627
Cargo Apron Construction Design (AIR076)	167,961		
SRE - Blower (AIR083)	42,666		
State Aeronautics		58,466	76,567
Airline Tax	56,067		
Intern Grant (AIR086)	5,000		
Airside Crack Sealing/Patchwork (AIR087)	7,500		
Striping & Painting (AIR087)	8,000		
Employee Parking Fees		28,000	21,790
Ramp Parking Fees		6,240	7,782
Pay Parking Fees		1,600,000	1,808,033
Service Fees - Other		-	100
Flowage/Storage Fees		118,525	124,250
Percentage of Gross		30,735	31,641
Landing Fees - Allegiant		139,576	119,112
Landing Fees - Delta		234,131	259,204
Landing Fees - United		102,584	131,394
Landing Fees - Freight		64,635	42,600
Landing Fees - Other		40,394	52,657
Security Badges		8,870	21,480
Ground Rent - Private and T-Hangars		77,060	82,967
Agricultural Land Rent		5,700	6,000
Terminal Rental - Delta		453,677	396,583
Terminal Rental - Allegiant		156,130	154,884
Terminal Rental - Car Rentals		497,000	568,215
Terminal Rental - Concessions		130,000	133,000
Terminal Rental - ATM		4,000	3,843
Terminal Rental - Advertising		25,000	30,000
Terminal Rental - United		194,508	292,424
Terminal Rental - Other		1,800	2,000
Terminal Rental - TSA		44,117	44,117
GA Terminal Rental - FBO		40,358	40,358
GA Terminal Rental - FAA		19,246	18,207
Terminal Non-Signatory		57,268	48,204
License Fees		7,225	2,300
Taxi Permit Fees		-	2,900
Interest Income		-	63,720
Miscellaneous Income		10,000	5,000
Passenger Facility Charge		620,720	701,878
Utilities		23,462	22,500
Customer Facility Charge		242,500	348,443
Easement Revenue		2,500	-
Sales Tax Revenue		122,000	15,000
Cash Reserves (Customer Facility Charge - AIRCFC)		(242,500)	(348,443)
Cash Reserves		-	400,000
Resources Available		6,866,677	9,732,636
Tax Levy		1,044,419	803,286
Budgeted Income		<u>\$ 7,911,096</u>	<u>\$ 10,535,922</u>
Mill Levy		5.07	3.85
Dollar change			\$2,624,826
Levy change			(1.22)

CITY OF MINOT, NORTH DAKOTA

BUDGET 2020

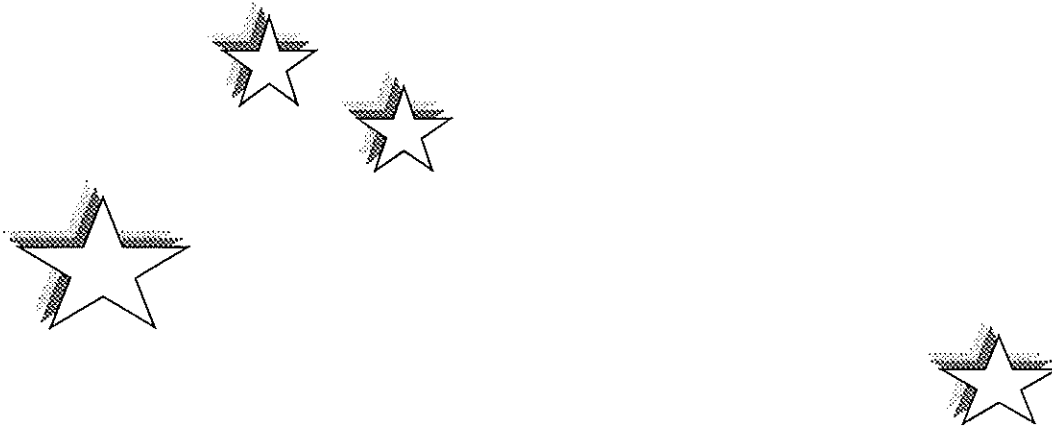
AIRPORT

Account Number	Account Description	2019 Budget	2020 Budget
100-5000-501.01-10	Regular Employees	\$ 1,407,720	\$ 1,434,051
	1 Airport Director		
	1 Airport Operations Manager		
	1 Airport Operations Foreman		
	1 Airport Facility Foreman		
	5 Airport Operations Technicians I		
	5 Airport Operations Technicians II		
	1 Airport Facility Technician		
	2 Airport Facility Technicians I		
	3 Airport Facility Technician II		
	1 Airport Services Coordinator		
	1 Office & Admin Specialist, Senior		
	3 ARFF Senior Firefighters		
100-5000-501.01-20	Overtime	9,800	9,800
100-5000-501.01-30	Extra Help	8,000	8,000
	Salaries	1,425,520	1,451,851
100-5000-501.02-10	Health Insurance	181,767	233,766
100-5000-501.02-11	Life Insurance	1,225	1,225
100-5000-501.02-20	Social Security	496	496
100-5000-501.02-21	Medicare	15,105	18,252
100-5000-501.02-30	Pension	113,655	103,332
100-5000-501.02-32	Defined Contribution	88,371	84,696
100-5000-501.02-33	Long-term Disability	6,053	6,166
100-5000-501.02-34	NDPERS	-	10,186
100-5000-501.02-50	Unemployment	642	561
100-5000-501.02-60	Workers Compensation	12,113	13,900
	Employee Benefits	419,427	472,580
100-5000-501.03-20	Testing	575	478
100-5000-501.03-22	Contracts	463,585	460,198
100-5000-501.03-42	Software Agreements	5,475	12,630
100-5000-501.03-90	Associations	2,480	3,685
	Professional & Technical	472,115	476,991
100-5000-501.04-11	Water	13,278	12,245
100-5000-501.04-21	Garbage Collection	6,000	4,940
100-5000-501.04-33	Mtce Building & Grounds	161,855	472,541
100-5000-501.04-35	Mtce Car, Bus, Truck, Heavy Equipment	55,500	74,595
100-5000-501.04-36	Mtce Radios	2,634	-
100-5000-501.04-37	Mtce Landside	23,200	58,700
100-5000-501.04-38	Mtce Airside	120,750	116,950
100-5000-501.04-42	Equipment Rental	3,152	-
100-5000-501.04-43	Mtce Security	2,100	9,500
	Purchased Property Services	388,469	749,471

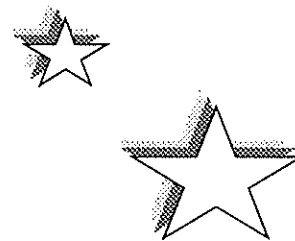
BUDGET 2020

AIRPORT

Account Number	Account Description	2019 Budget	2020 Budget
100-5000-501.05-10	Fleet Labor	\$ 4,665	\$ 9,825
100-5000-501.05-20	Insurance	13,270	12,240
100-5000-501.05-30	Telephone	16,854	15,383
100-5000-501.05-40	Publications/Legal Ads	530	769
100-5000-501.05-41	Promotion	47,465	96,970
100-5000-501.05-60	Collection Fees	-	200
100-5000-501.05-61	Credit Card Fees	10,000	210
100-5000-501.05-80	Travel	21,210	24,850
100-5000-501.05-90	Education & Training	24,700	26,965
100-5000-501.05-92	Wearing Apparel	4,000	3,100
	Other Purchased Services	142,694	190,512
100-5000-501.06-21	Natural Gas	66,617	62,346
100-5000-501.06-22	Electricity	327,084	332,731
100-5000-501.06-40	Books & Subscriptions	4,085	12,480
100-5000-501.06-50	Operation Supplies	42,135	26,885
100-5000-501.06-52	Foam & Dry Chemicals	4,000	4,000
100-5000-501.06-61	Fuel	40,690	36,073
100-5000-501.06-99	Postage	500	1,500
	Supplies	485,111	476,015
100-0000-165.14-00	Capital Purchases	2,072,000	4,212,554
	Cargo Apron Construction Design (AIR076)	3,359,229	
	SRE - Blower (AIR083)	853,325	
	Property	2,072,000	4,212,554
100-5000-501.08-15	Reimbursement to General Fund	313,577	313,577
	Other Objects	313,577	313,577
100-5000-491.31-01	Airport - Revenue Bonds	2,192,183	2,192,371
	Debt Service	2,192,183	2,192,371
	Total Airport	<u>\$ 7,911,096</u>	<u>\$ 10,535,922</u>



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BUDGET 2020

CEMETERY - INCOME DETAIL

	2019 Budget	2020 Budget
Lot Sales	\$ 120,363	\$ 86,385
Interments	147,175	147,603
Marker Setting & Storage	26,788	24,740
Columbarium Niches	5,200	9,700
Miscellaneous Income	2,606	447
Interest Earned	795	1,265
Donations	330	180
Sales Tax Improvements	50,000	26,000
2 Mowers (4479)	16,000	
Office Remodel	10,000	
Cash Reserves	-	50,000
Resources Available	353,257	346,320
Tax Levy	266,033	140,687
Budgeted Income	<u>\$ 619,290</u>	<u>\$ 487,007</u>
Mill Levy	1.29	0.67
Dollar change		\$ (132,283)
Levy change		(0.62)

BUDGET 2020

CEMETERY

Account Number	Account Description	2019 Budget	2020 Budget
120-5400-502.01-10	Regular Employees	\$ 243,746	\$ 218,693
	1.00 Cemetery Superintendent		
	2.00 Equipment Operators, Light		
	1.00 Office & Administrative Specialist		
	0.06 Public Works Director		
	0.04 Assistant Public Works Director		
	0.03 Administrative Clerk		
	0.05 Office & Administrative Specialist, Senior		
	0.05 Project Civil Engineer		
120-5400-502.01-20	Overtime	14,000	14,000
120-5400-502.01-30	Extra Help	40,000	40,000
Salaries		<u>297,746</u>	<u>272,693</u>
120-5400-502.02-10	Health Insurance	49,340	42,126
120-5400-502.02-11	Life Insurance	207	207
120-5400-502.02-20	Social Security	2,480	2,480
120-5400-502.02-21	Medicare	2,481	3,570
120-5400-502.02-30	Pension	73,498	35,490
120-5400-502.02-32	Defined Contribution	3,820	3,238
120-5400-502.02-33	Long-term Disability	1,048	940
120-5400-502.02-34	NDPERS	-	7,570
120-5400-502.02-60	Workers Compensation	1,944	1,490
Employee Benefits		<u>134,818</u>	<u>97,111</u>
120-5400-502.03-20	Testing	160	70
120-5400-502.03-42	Software Agreements	50	50
Professional and Technical		<u>210</u>	<u>120</u>
120-5400-502.04-11	Water	3,008	1,998
120-5400-502.04-21	Garbage	-	1,040
120-5400-502.04-33	Mtce Building & Grounds	22,000	21,716
120-5400-502.04-35	Mtce Car, Bus, Truck, Heavy Equipment	10,000	6,050
Purchased Property Services		<u>35,008</u>	<u>30,804</u>
120-5400-502.05-10	Fleet Labor	1,500	2,398
120-5400-502.05-20	Insurance	964	834
120-5400-502.05-30	Telephone	2,025	2,053
120-5400-502.05-40	Publications	180	184
120-5400-502.05-61	Credit Card Fees	1,000	873
120-5400-502.05-80	Travel	250	150
120-5400-502.05-90	Education	500	1,000
120-5400-502.05-91	Car Allowance	1,500	1,108
120-5400-502.05-92	Wearing Apparel	500	301
Other Purchased Services		<u>8,419</u>	<u>8,901</u>

BUDGET 2020

CEMETERY

Account Number	Account Description		2019 Budget	2020 Budget
120-5400-502.06-21	Natural Gas		\$ 2,500	\$ 1,246
120-5400-502.06-22	Electricity		3,000	3,385
120-5400-502.06-40	Books & Subscriptions		100	100
120-5400-502.06-50	Operation Supplies		11,500	8,428
120-5400-502.06-61	Fuel		8,154	5,355
120-5400-502.06-99	Postage		360	389
Supplies			<u>25,614</u>	<u>18,903</u>
120-0000-165.21-03	Capital Purchases		75,000	16,000
	2 Mowers (4479)	16,000		
Capital Purchases			<u>75,000</u>	<u>16,000</u>
120-5400-502.08-15	Reimbursement to General Fund		42,475	42,475
Other Objects			<u>42,475</u>	<u>42,475</u>
Total Cemetery			<u><u>\$ 619,290</u></u>	<u><u>\$ 487,007</u></u>

BUDGET 2020

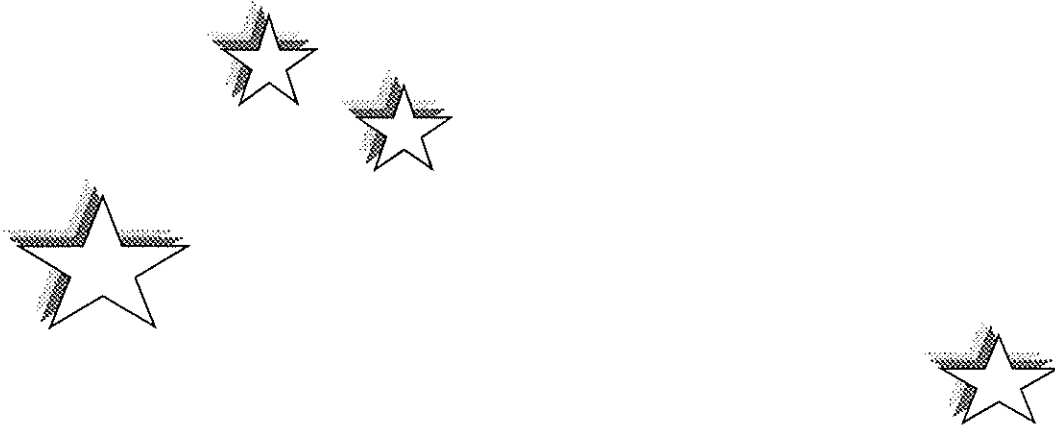
PARKING AUTHORITY - INCOME DETAIL

	<u>2019 Budget</u>	<u>2020 Budget</u>
Parking Receipts	\$ 43,731	\$ 49,166
Cash Reserves	(10,949)	(28,716)
Budgeted Income	<u>\$ 32,782</u>	<u>\$ 20,450</u>
Dollar change		\$ (12,332)

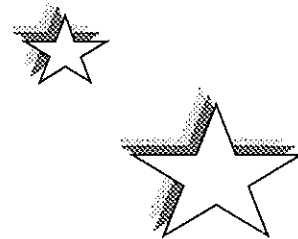
BUDGET 2020

PARKING AUTHORITY

Account Number	Account Description	2019 Budget	2020 Budget
125-5500-503.04-22	Mtce Contract - Snow Removal	\$ 15,000	\$ 7,500
125-5500-503.04-35	Mtce Car, Bus, Truck, & Heavy	4,000	-
125-5500-503.04-41	Rent	3,600	3,600
	Purchased Property Services	<u>22,600</u>	<u>11,100</u>
125-5500-503.05-20	Liability Insurance	1,007	986
125-5500-503.05-30	Telephone	601	364
	Other Purchased Services	<u>1,608</u>	<u>1,350</u>
125-5500-503.06-22	Electricity	1,500	1,107
125-5500-503.06-50	Operation Supplies	300	217
125-5500-503.06-99	Postage	200	102
	Supplies	<u>2,000</u>	<u>1,426</u>
125-5500-503.08-04	Payment in Lieu of Taxes	2,059	2,059
125-5500-503.08-15	Reimbursement to General Fund	4,515	4,515
	Other Objects	<u>6,574</u>	<u>6,574</u>
	Total Parking Authority	<u><u>\$ 32,782</u></u>	<u><u>\$ 20,450</u></u>



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BUDGET 2020

SANITATION - INCOME DETAIL

	<u>2019 Budget</u>	<u>2020 Budget</u>
Land Rent	\$ -	\$ 10,000
Residential Collection Fees	2,426,187	2,514,291
Landfill Gate Collection Fees	3,427,031	3,569,486
Tires	42,430	48,000
Roll-Offs	14,465	22,000
Miscellaneous Income	-	10,935
Water Plant Lime	239,276	237,138
Cash Reserves	(509,785)	(572,611)
Budgeted Income	<u>\$ 5,639,604</u>	<u>\$ 5,839,239</u>
Garbage Collection Budget	\$ 2,241,111	\$ 2,348,909
Landfill Budget	<u>3,398,493</u>	<u>3,490,330</u>
Total Sanitation Budget	<u>\$ 5,639,604</u>	<u>\$ 5,839,239</u>
Dollar change		\$ 199,635

BUDGET 2020

GARBAGE COLLECTION

Account Number	Account Description	2019 Budget	2020 Budget
130-5600-504.01-10	Regular Employees	\$ 627,404	\$ 638,393
	0.50 Sanitation/Landfill Superintendent		
	1.00 Sanitation Foreman		
	9.00 Heavy Equipment Operators		
	0.08 Public Works Director		
	0.15 Assistant Public Works Director		
	0.10 Administrative Clerk		
	0.10 Office & Administrative Specialist, Senior		
	0.13 Project Civil Engineer		
130-5600-504.01-20	Overtime	8,000	4,500
Salaries		635,404	642,893
130-5600-504.02-10	Health Insurance	99,512	118,377
130-5600-504.02-11	Life Insurance	542	542
130-5600-504.02-21	Medicare	5,723	7,974
130-5600-504.02-30	Pension	115,667	156,213
130-5600-504.02-32	Defined Contribution	25,517	20,323
130-5600-504.02-33	Long-term Disability	2,698	2,745
130-5600-504.02-34	NDPERS	-	277
130-5600-504.02-50	Unemployment	105	621
130-5600-504.02-60	Workers Compensation	17,994	17,488
Employee Benefits		267,758	324,560
130-5600-504.03-20	Testing	1,545	700
130-5600-504.03-30	Medical Exams	200	-
130-5600-504.03-42	Software Agreements	30,300	26,015
Professional & Technical		32,045	26,715
130-5600-504.04-11	Water	1,561	2,811
130-5600-504.04-25	Mtce Contracts/State Permit	1,200	25
130-5600-504.04-33	Mtce Building & Grounds	30,000	30,000
130-5600-504.04-35	Mtce Car, Bus, Truck, Heavy Equipment	104,000	85,882
130-5600-504.04-36	Mtce Radios	600	377
130-5600-504.04-40	Mtce Equipment	30,000	40,000
130-5600-504.04-42	Equipment Rental	176,996	125,528
130-0000-225.04-56	Equipment Rental (6 Garbage Trucks #4945-4950)	355,659	390,594
130-0000-225.04-59	Equipment Rental (Garbage Truck #5135)	40,953	48,025
130-0000-225.04-60	Equipment Rental (Garbage Truck #5147)	57,061	66,916
130-0000-225.04-61	Equipment Rental (UB Mailing machine #5247)	396	396
Purchased Property Services		798,426	790,554
130-5600-504.05-10	Fleet Labor	15,000	15,876
130-5600-504.05-20	Insurance	29,219	24,439
130-5600-504.05-30	Telephone	304	372
130-5600-504.05-40	Publications/Legal Ads	1,500	600
130-5600-504.05-80	Travel	2,500	2,500
130-5600-504.05-90	Education & Training	3,500	3,500
130-5600-504.05-92	Wearing Apparel	2,500	2,385
Other Purchased Services		54,523	49,672

BUDGET 2020

GARBAGE COLLECTION

Account Number	Account Description	2019 Budget	2020 Budget
130-5600-504.06-21	Natural Gas	\$ 5,174	\$ 6,995
130-5600-504.06-22	Electricity	4,534	5,243
130-5600-504.06-50	Operation Supplies	12,000	14,489
130-5600-504.06-61	Fuel	90,140	105,254
	Supplies	111,848	131,981
130-0000-165.02-09	Capital Purchases	-	46,000
	Roll off tanks for customer/compost collection use (4481)	40,000	
	Compost site #5 Camera (4482)	6,000	
	Property	-	46,000
130-5600-504.08-15	Reimbursement to General Fund	255,293	255,293
	Other Objects	255,293	255,293
130-5600-491.34-01	Equipment Purchase Transfer	20,000	20,000
130-5600-491.31-05	Water/Sewer Transfer	65,814	61,241
	Transfers	85,814	81,241
	Total Garbage Collection	\$ 2,241,111	\$ 2,348,909

BUDGET 2020

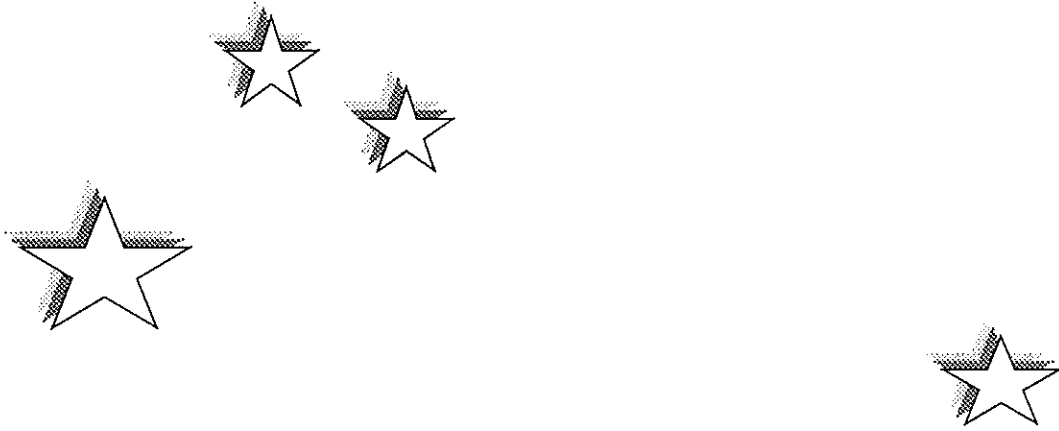
LANDFILL

Account Number	Account Description	2019 Budget	2020 Budget
130-5700-505.01-10	Regular Employees	\$ 634,537	\$ 626,324
	0.50 Sanitation/Landfill Superintendent		
	1.00 Landfill Foreman		
	6.00 Heavy Equipment Operators		
	2.00 Light Equipment Operator		
	1.00 Landfill Attendant		
	0.15 Public Works Director		
	0.20 Assistant Public Works Director		
	0.25 Administrative Clerk		
	0.15 Office & Administrative Specialist, Senior		
	0.12 Project Civil Engineer		
130-5700-505.01-20	Overtime	35,000	40,000
130-5700-505.01-30	Extra Help	41,000	41,000
	Salaries	710,537	707,324
130-5700-505.02-10	Health Insurance	109,130	89,620
130-5700-505.02-11	Life Insurance	557	557
130-5700-505.02-20	Social Security	2,542	2,542
130-5700-505.02-21	Medicare	6,542	9,039
130-5700-505.02-30	Pension	126,478	67,568
130-5700-505.02-32	Defined Contribution	23,781	20,126
130-5700-505.02-33	Long-term Disability	2,729	2,693
130-5700-505.02-34	NDPERS	-	17,342
130-5700-505.02-50	Unemployment	1,077	886
130-5700-505.02-60	Workers Compensation	9,471	9,772
	Employee Benefits	282,307	220,145
130-5700-505.03-20	Testing	800	10,355
130-5700-505.03-22	Prof Service Contracts	1,000	351,000
130-5700-505.03-31	Monitoring	20,000	31,603
130-5700-505.03-42	Software Agreements	8,875	8,650
130-5700-505.03-90	Associations	600	900
	Professional & Technical	31,275	402,508
130-5700-505.04-11	Water	3,840	813
130-5700-505.04-25	Mtce Contracts/State Permit/Contract One-Call	7,825	2,903
130-5700-505.04-26	Mtce Contracts/Security System	275	-
130-5700-505.04-27	Mtce Contract/Hazardous Waste Disposal	40,000	40,000
130-5700-505.04-28	E-Recycling	40,000	40,000
130-5700-505.04-29	Mtce Contracts/Tree Grinding	60,000	54,435
130-5700-505.04-30	Tires	70,000	59,378
130-5700-505.04-33	Mtce Building & Grounds	12,000	13,061
130-5700-505.04-35	Mtce Car, Bus, Truck, Heavy Equipment	106,125	105,018

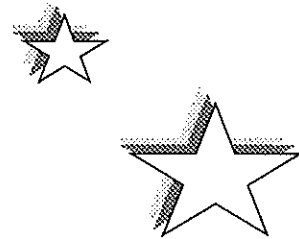
BUDGET 2020

LANDFILL

Account Number	Account Description	2019 Budget	2020 Budget
130-5700-505.04-36	Mtce Radios	\$ 600	\$ -
130-5700-505.04-39	Mtce Gravel Landfill Road	35,000	35,000
130-5700-505.04-42	Equipment Rental	35,000	35,000
130-0000-225.04-53	Equipment Rental (Compactor)	147,954	-
130-0000-225.04-54	Equipment Rental (Dozer)	58,449	58,449
130-0000-225.04-55	Equipment Rental (Scraper)	118,500	118,400
130-0000-225.04-58	Equipment Rental (Dozer)	50,000	35,744
130-0000-225.04-59	Equipment Rental (Dozer Lease)	-	95,000
130-0000-225.04-60	Equipment Rental (Compactor)	-	175,000
	Purchased Property Services	<u>785,568</u>	<u>868,201</u>
130-5700-505.05-10	Fleet Labor	3,800	2,674
130-5700-505.05-20	Insurance	-	31
130-5700-505.05-30	Telephone	9,374	6,386
130-5700-505.05-40	Publications/Legal Ads	1,500	500
130-5700-505.05-60	Collection Fees	-	250
130-5700-505.05-61	Credit Card Fees	5,000	5,018
130-5700-505.05-80	Travel	7,450	6,210
130-5700-505.05-90	Education & Training	8,500	7,425
130-5700-505.05-91	Car Allowance	2,000	1,563
130-5700-505.05-92	Wearing Apparel	<u>2,600</u>	<u>2,500</u>
	Other Purchased Services	40,224	32,557
130-5700-505.06-21	Natural Gas	192	167
130-5700-505.06-22	Electricity	7,421	7,703
130-5700-505.06-23	Propane	31,000	19,000
130-5700-505.06-50	Operation Supplies	32,300	26,000
130-5700-505.06-61	Fuel	151,454	159,968
130-5700-505.06-99	Postage	<u>1,925</u>	<u>3,515</u>
	Supplies	224,292	216,353
130-0000-165.02-09	Capital Purchases	606,000	335,000
	- Cell 7 (Year 4 of 6) - Future construction (4241.1)	300,000	
	- 4X4 1/2 Ton Landfill Pickup (4483)	35,000	
	Property	<u>606,000</u>	<u>335,000</u>
130-5700-505.08-15	Reimbursement to General Fund	<u>362,052</u>	<u>362,052</u>
	Other Objects	362,052	362,052
130-5700-491.30-00	General Fund Transfer	250,238	240,190
130-5700-491.34-01	Equipment Purchase Transfer	<u>106,000</u>	<u>106,000</u>
	Transfers	356,238	346,190
	Total Landfill	<u><u>\$ 3,398,493</u></u>	<u><u>\$ 3,490,330</u></u>



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BUDGET 2020

WATER AND SEWER - INCOME DETAIL

		2019 Budget	2020 Budget
Intergovernmental - State Capital Grants		\$ 212,084	\$ 4,598,509
NAWS 7-1B Water Plant Expansion (3210.7)	2,003,272		
SW Water Tower (4405)	2,595,237		
Special Assessment Collections		-	79,839
Water Sales		10,205,307	10,750,710
Sewer Sales		6,093,325	6,320,165
Misc Merchandise		-	52,996
Water/Sewer Replacement		2,008,165	1,220,657
Storm Sewer		1,586,932	1,584,460
Remote Readers		322,770	320,062
Miscellaneous/Tapins		187,731	313,163
Miscellaneous/Meters		133,231	15,240
NAWS Revenue		402,382	470,199
Septic Disposal		-	15,500
Storm Sewer Development		1,126,236	1,124,481
Interest Income		42,564	250,157
Sale of City Property		37,500	37,000
Skid Steer (WS0058)	37,000		
General Fund Transfer for SSD #123		-	500,000
NAWS Transfer for Water Plant Expansion (3210.7)		-	1,078,685
Sales Tax Flood Control Transfer		648,867	575,489
Sanitation Transfer		65,898	61,241
Water/Sewer Transfer		200,000	1,745,000
Refunding Bond Issuance (Storm Sewer District 123)		-	1,870,000
Cash Reserves		(3,107,270)	(1,391,884)
Budgeted Income		<u>\$ 20,165,722</u>	<u>\$ 31,591,669</u>
Storm Sewer Budget		\$ 2,854,063	\$ 6,413,843
Water System Budget		8,760,243	16,959,488
Sewer System Budget		6,477,436	8,157,097
Sanitation		65,814	61,241
Water/Sewer Replacement		2,008,165	-
Total Water and Sewer Budget		<u>\$ 20,165,722</u>	<u>\$ 31,591,669</u>
Dollar change			\$ 11,425,947

BUDGET 2020

STORM SEWER MAINTENANCE

Account Number	Account Description	2019 Budget	2020 Budget
140-5900-511.01-10	Regular Employees	\$ 284,690	\$ 292,922
	0.20 Street Superintendent		
	1.00 Storm Sewer Foreman		
	1.00 Heavy Equipment Operator		
	2.00 Light Equipment Operators		
	0.34 Utility Operator II		
	0.40 Project Civil Engineers		
	0.05 Public Works Director		
	0.05 Assistant Public Works Director		
	0.05 Administrative Clerk		
	0.06 Office & Administrative Specialist, Senior		
140-5900-511.01-20	Overtime	10,000	10,000
Salaries		294,690	302,922
140-5900-511.02-10	Health Insurance	42,808	46,288
140-5900-511.02-11	Life Insurance	252	252
140-5900-511.02-21	Medicare	2,627	3,869
140-5900-511.02-30	Pension	60,896	46,775
140-5900-511.02-32	Defined Contribution	9,784	2,909
140-5900-511.02-33	Long-term Disability	1,224	1,260
140-5900-511.02-34	NDPERS	-	11,768
140-5900-511.02-50	Unemployment	503	440
140-5900-511.02-60	Workers Compensation	2,828	2,986
Employee Benefits		120,922	116,547
140-5900-511.03-20	Testing	530	163
140-5900-511.03-22	Contracts	-	10,675
140-5900-511.03-42	Software Agreements	2,500	1,900
140-5900-511.03-90	Associations	300	700
Professional & Technical		3,330	13,438
140-5900-511.04-25	Contract One Call	4,625	4,000
140-5900-511.04-33	Mtce Building & Grounds	-	245
140-5900-511.04-35	Mtce Cars, Bus, Trucks, Heavy Equipment	25,000	26,125
140-5900-511.04-36	Mtce Radios	600	-
140-5900-511.04-38	Mtce Signs, Signals, Markers	1,000	2,500
140-5900-511.04-39	Mtce Storm Sewer, Manhole, Etc.	100,000	100,000
140-5900-511.04-42	Equipment Rental	4,000	4,000
140-0000-226.04-02	Equipment Rental (UB Mailing Machine #5247)	-	591
140-5900-511.04-56	Storm Sewer Replacement (4484)	400,000	500,000
Purchased Property Services		535,225	637,461
140-5900-511.05-20	Insurance	3,245	3,310
140-5900-511.05-30	Telephone	1,132	974
140-5900-511.05-61	Credit Card Fees	-	56
140-5900-511.05-80	Travel	2,250	2,000
140-5900-511.05-90	Education & Training	3,500	5,625
140-5900-511.05-92	Wearing Apparel	1,500	2,500
Other Purchased Services		11,627	14,465

BUDGET 2020

STORM SEWER MAINTENANCE

Account Number	Account Description	2019 Budget	2020 Budget
140-5900-511.06-22	Electricity	\$ 35,091	\$ 35,000
140-5900-511.06-50	Operation Supplies	28,000	31,283
140-5900-511.06-61	Fuel	5,877	6,631
140-5900-511.06-99	Postage	3,125	-
	Supplies	<u>72,093</u>	<u>72,914</u>
140-0000-165.03-90	Capital Purchases	515,000	4,030,000
	Storm Sewer District 121 (4087)	150,000	
	Storm Sewer District 123 (4393)	3,840,000	
	Vactor Replacement (Year 2 of 10) (WS0054)	40,000	
	Capital Purchases	<u>515,000</u>	<u>4,030,000</u>
140-5900-511.08-15	Reimbursement to General Fund	142,629	142,629
	Other Objects	<u>142,629</u>	<u>142,629</u>
140-5900-491.31-05	Water & Sewer	435,523	435,976
140-0000-225.04-35	2018 Clean Water State Revolving Loan Fund	361,667	391,987
140-0000-485.01-07	2018 Clean Water State Revolving Loan Fund	201,183	126,477
	Debt Service	<u>998,373</u>	<u>954,440</u>
140-5900-491.30-00	General Fund Transfer (Project Civil Engineer Dept 38)	115,523	87,479
	Transfer	<u>115,523</u>	<u>87,479</u>
	Storm Sewer Maintenance	<u><u>\$ 2,809,412</u></u>	<u><u>\$ 6,372,295</u></u>

BUDGET 2020

WATER SUPPLY AND TREATMENT

Account Number	Account Description	2019 Budget	2020 Budget
140-6000-506.01-10	Regular Employees	\$ 864,674	\$ 902,339
	1.00 Water Plant Superintendent		
	1.00 Water Plant Foreman		
	2.00 Water Plant Operators, Lead		
	5.00 Water Plant Operators III		
	2.00 Water Plant Operators II		
	2.00 Water Plant Operators I		
	1.00 Water Plant Instrument Technician		
	0.07 Public Works Director		
	0.10 Assistant Public Works Director		
	0.05 Administrative Clerk		
	0.05 Office & Administrative Specialist, Senior		
	0.31 Project Civil Engineers		
140-6000-506.01-30	Extra Help	30,000	30,000
Salaries		894,674	932,339
140-6000-506.02-10	Health Insurance	147,402	159,351
140-6000-506.02-11	Life Insurance	714	714
140-6000-506.02-20	Social Security	1,860	1,860
140-6000-506.02-21	Medicare	6,989	11,469
140-6000-506.02-30	Pension	249,289	283,258
140-6000-506.02-32	Defined Contribution	15,992	9,625
140-6000-506.02-33	Long-term Disability	3,718	3,880
140-6000-506.02-34	NDPERS	-	7,529
140-6000-506.02-60	Workers Compensation	8,176	6,842
Employee Benefits		434,140	484,528
140-6000-506.03-20	Testing	630	294
140-6000-503.03-22	Contracts	54,800	39,675
140-6000-506.03-31	Monitoring	20,600	20,992
140-6000-506.03-42	Software Agreements	750	5,540
140-6000-506.03-90	Associations	5,331	4,731
Professional & Technical		82,111	71,232
140-6000-506.04-21	Garbage Collection	-	1,040
140-6000-506.04-25	Contracts One Call	1,000	-
140-6000-506.04-33	Mtce Building & Grounds	215,000	126,598
140-6000-506.04-35	Mtce Car, Bus, Truck, Heavy Equipment	21,125	14,416
140-6000-506.04-36	Mtce Radios	600	600
140-6000-506.04-37	Mtce Water Main, Hydrant	10,000	7,182
140-6000-506.04-39	Mtce Tower, Reservoir, Well	270,000	261,228
140-6000-506.04-42	Equipment Rental	2,500	-
Purchased Property Services		520,225	411,064

BUDGET 2020

WATER SUPPLY AND TREATMENT

Account Number	Account Description	2019 Budget	2020 Budget
140-6000-506.05-10	Fleet Labor	\$ 8,000	\$ 3,132
140-6000-506.05-20	Insurance	37,671	32,930
140-6000-506.05-30	Telephone	11,114	5,820
140-6000-506.05-40	Publications/Legal Ads	10,150	3,135
140-6000-506.05-80	Travel	4,750	5,452
140-6000-506.05-90	Education & Training	7,000	4,617
140-6000-506.05-99	Other - Lab Tests	7,000	8,792
	Other Purchased Services	<u>85,685</u>	<u>63,878</u>
140-6000-506.06-10	Water Treatment Supplies	980,000	922,477
140-6000-506.06-21	Natural Gas	39,071	38,650
140-6000-506.06-22	Electricity	614,186	764,671
140-6000-506.06-40	Books & Subscriptions	500	192
140-6000-506.06-50	Operation Supplies	35,000	51,482
140-6000-506.06-61	Fuel	12,928	12,969
140-6000-506.06-99	Postage	1,017	706
	Supplies	<u>1,682,702</u>	<u>1,791,147</u>
140-0000-165.03-90	Capital Purchases	446,492	7,002,343
	NAWS 7-1B Water Plant Expansion (3210.7)	3,081,957	
	SW Water Tower (4405)	3,920,386	
	Capital	<u>446,492</u>	<u>7,002,343</u>
140-6000-506.08-15	Reimbursement to General Fund	743,924	743,924
	Other Objects	<u>743,924</u>	<u>743,924</u>
140-6000-491.31-05	Water and Sewer	510,602	388,592
140-0000-225.04-35	2018 ND Drinking Water State Revolving Fund	55,000	43,114
140-0000-485.01-05	2018 ND Drinking Water State Revolving Fund	31,017	13,911
	Debt Service	<u>596,619</u>	<u>445,617</u>
140-6000-491.31-04	Sanitation Transfer	239,276	237,138
140-6000-491.34-01	Equipment Purchase Transfer	218,000	218,000
140-6000-491.33-05	Highway Transfer	42,295	46,215
	Transfers	<u>499,571</u>	<u>501,353</u>
	Total Water Plant	<u><u>\$ 5,986,143</u></u>	<u><u>\$12,447,425</u></u>

BUDGET 2020

WATER DISTRIBUTION AND SEWAGE COLLECTION

Account Number	Account Description	2019 Budget	2020 Budget
140-6100-507.01-10	Regular Employees	\$ 1,083,055	\$ 1,116,492
	0.60 Water/Wastewater Superintendent		
	2.00 Water/Wastewater Foremen		
	2.00 Heavy Equipment Operators		
	2.00 Utility Operator Leads		
	7.00 Utility Operators III		
	1.33 Utility Operators II		
	2.00 Utility Operators I		
	1.00 Administrative Clerk, Principal		
	0.10 Public Works Director		
	0.10 Assistant Public Works Director		
	0.05 Administrative Clerk		
	0.05 Office & Administrative Specialist, Senior		
	0.35 Project Civil Engineers		
140-6100-507.01-20	Overtime	21,000	26,017
140-6100-507.01-30	Extra Help	60,000	40,000
Salaries		1,164,055	1,182,509
140-6100-507.02-10	Health Insurance	151,277	188,121
140-6100-507.02-11	Life Insurance	910	910
140-6100-507.02-20	Social Security	3,720	2,480
140-6100-507.02-21	Medicare	9,956	14,644
140-6100-507.02-30	Pension	304,428	345,015
140-6100-507.02-32	Defined Contribution	21,700	18,334
140-6100-507.02-33	Long-term Disability	4,657	4,801
140-6100-507.02-34	NDPERS	-	3,785
140-6100-507.02-50	Unemployment	1,321	1,169
140-6100-507.02-60	Workers Compensation	11,915	9,964
Employee Benefits		509,884	589,223
140-6100-507.03-20	Testing	1,280	900
140-6100-507.03-22	Pref Service Contract	-	550,026
140-6100-507.03-42	Software Agreements	3,400	1,049
140-6100-507.03-90	Associations	2,000	2,000
Professional & Technical		6,680	553,975
140-6100-507.04-21	Garbage	-	1,040
140-6100-507.04-25	Contracts	4,000	4,000
140-6100-507.04-33	Mtce Building & Grounds	25,000	25,000
140-6100-507.04-35	Mtce Car, Bus, Truck, Heavy Equipment	55,250	55,250
140-6100-507.04-36	Mtce Radios	1,500	1,500
140-6100-507.04-37	Mtce Streets, Alleys, Roads	175,000	195,000
140-6100-507.04-38	Mtce Sign, Signal, Markers	3,000	7,000
140-6100-507.04-39	Mtce San Sewer, Manhole	20,000	25,000
140-6100-507.04-41	Water Main, Hydrants, Valves	200,000	250,000
140-6100-507.04-42	Equipment Rental	15,000	15,000
140-0000-226.04-02	Equipment Rental (UB Mailer Machine #5247)	-	1,710
140-6100-507.04-52	Water Main Replacement (4493)	1,100,000	1,500,000
Purchased Property Services		1,598,750	2,080,500

BUDGET 2020

WATER DISTRIBUTION AND SEWAGE COLLECTION

Account Number	Account Description	2019 Budget	2020 Budget
140-6100-507.05-10	Fleet Labor	\$ 20,000	\$ 16,000
140-6100-507.05-20	Insurance	12	-
140-6100-507.05-30	Telephone	11,131	11,833
140-6100-507.05-40	Publications/Legal Ads	600	-
140-6100-507.05-60	Collection Fees	-	274
140-6100-507.05-61	Credit Card Collection Fees	681	282
140-6100-507.05-80	Travel	2,500	5,500
140-6100-507.05-90	Education & Training	2,040	3,640
140-6100-507.05-91	Car Allowance	2,500	-
140-6100-507.05-92	Wearing Apparel	4,000	4,000
140-6100-507.05-96	NAWS Distribution O&M	297,400	256,225
140-6100-507.05-97	NAWS Distribution REM	171,577	147,822
140-6100-507.05-99	Other - MAFB Meter Test	1,000	-
	Other Purchased Services	<u>513,441</u>	<u>445,576</u>
140-6100-507.06-14	Meters	100,000	100,000
140-6100-507.06-15	Remote Readers	50,000	50,000
140-6100-507.06-21	Natural Gas	319	278
140-6100-507.06-22	Electricity	5,235	5,323
140-6100-507.06-23	Propane	300	300
140-6100-507.06-40	Books & Subscriptions	200	200
140-6100-507.06-50	Operation Supplies	55,000	89,498
140-6100-507.06-61	Fuel	59,108	56,350
140-6100-507.06-99	Postage	1,350	520
	Supplies	<u>271,512</u>	<u>302,469</u>
140-0000-165.03-90	Capital Purchases	90,000	352,000
	4X4 3/4 Ton Pickup with Utility Box (WS0059)	46,000	
	4X4 1/2 Ton Extended Cab Pickup (WS0060)	35,000	
	Skid Steer (WS0058)	40,000	
	3rd St Tank Demo & Piping Improvement (4488)	200,000	
	Jetter & Vac-all Hose Cleaners (4489)	16,000	
	Heater Unit for Potholer Machine (4490)	8,000	
	Color Copier (4491)	7,000	
	Total Property	<u>90,000</u>	<u>352,000</u>
140-6100-507.08-15	Reimbursement to General Fund	<u>514,487</u>	<u>514,487</u>
	Total Other Objects	<u>514,487</u>	<u>514,487</u>
	Total Water Distribution and Sewage Collection	<u><u>\$ 4,668,809</u></u>	<u><u>\$ 6,020,739</u></u>

BUDGET 2020

SEWAGE PUMPING AND TREATMENT

Account Number	Account Description	2019 Budget	2020 Budget
140-6200-508.01-10	Regular Employees	\$ 616,436	\$ 642,558
	0.40 Water/Wastewater Superintendent		
	1.00 Water/Wastewater Foreman		
	2.00 Public Works Lab Technicians		
	4.33 Utility Operators II		
	2.00 Utility Operator III		
	0.10 Public Works Director		
	0.10 Assistant Public Works Director		
	0.05 Administrative Clerk		
	0.05 Office & Administrative Specialist, Senior		
	0.40 Project Civil Engineers		
140-6200-508.01-20	Overtime	5,250	5,471
140-6200-508.01-30	Extra Help	36,750	36,750
	Salaries	658,436	684,779
140-6200-508.02-10	Health Insurance	102,100	100,364
140-6200-508.02-11	Life Insurance	511	511
140-6200-508.02-20	Social Security	2,279	2,279
140-6200-508.02-21	Medicare	6,015	8,620
140-6200-508.02-30	Pension	117,164	164,147
140-6200-508.02-32	Defined Contribution	24,320	11,351
140-6200-508.02-33	Long-term Disability	2,651	2,763
140-6200-508.02-34	NDPERS	-	8,286
140-6200-508.02-50	Unemployment	981	941
140-6200-508.02-60	Workers Compensation	5,568	4,969
	Employee Benefits	261,589	304,231
140-6200-508.03-20	Testing	880	377
140-6200-508.03-22	Contracts	80,625	81,300
140-6200-508.03-42	Software Agreement	2,375	2,125
140-6200-508.03-90	Associations	1,300	1,300
	Professional & Technical	85,180	85,102
140-6200-508.04-11	Water	700	700
140-6200-508.04-25	Contract One Call	4,625	4,000
140-6200-508.04-33	Mtce Building & Grounds	130,000	140,000
140-6200-508.04-35	Mtce Car, Bus, Truck, Heavy Equipment	35,000	35,000
140-6200-508.04-36	Mtce Radios	2,000	2,000
140-6200-508.04-38	Mtce Signs, Signals, Markers	2,000	4,000
140-6200-508.04-39	Mtce San Sewer, Manhole	150,000	150,000
140-0000-226.04-02	Equipment Rental (UB Mailer Machine #5247)	-	809
140-6200-508.04-55	Sewer Rehabilitation (4494)	800,000	1,000,000
	Purchased Property Services	1,124,325	1,336,509

BUDGET 2020

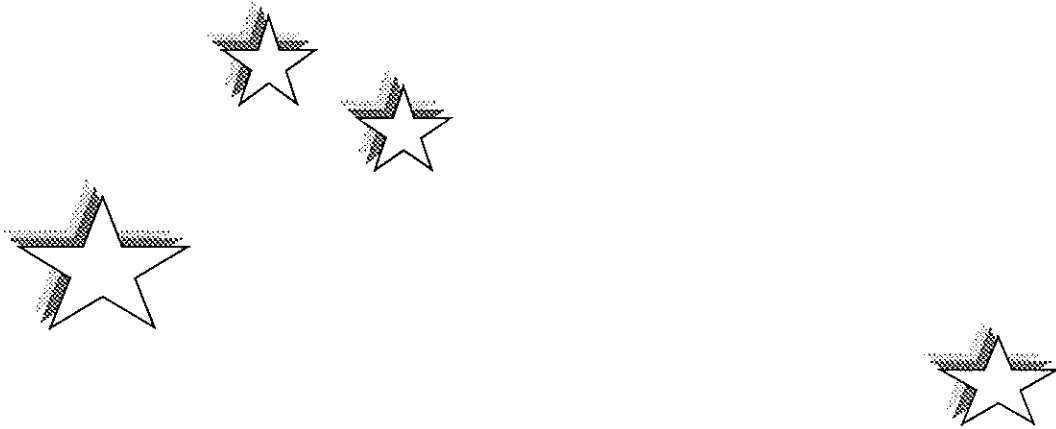
SEWAGE PUMPING AND TREATMENT

Account Number	Account Description	2019 Budget	2020 Budget
140-6200-508.05-10	Fleet Labor	\$ 15,000	\$ 12,600
140-6200-508.05-20	Insurance	16,293	17,439
140-6200-508.05-30	Telephone	14,451	12,488
140-6200-508.05-40	Publications/legal ads	275	425
140-6200-508.05-80	Travel	3,250	5,750
140-6200-508.05-90	Education & Training	3,500	8,125
140-6200-508.05-92	Wearing Apparel	2,000	4,000
140-6200-508.05-98	Leases	24,814	25,000
140-6200-508.05-99	Other - Lab Tests	14,000	14,000
	Other Purchased Services	93,583	99,827
140-6200-508.06-21	Natural Gas	31,497	31,497
140-6200-508.06-22	Electricity	733,863	705,000
140-6200-508.06-23	Propane	315	315
140-6200-508.06-50	Operation Supplies	183,000	186,387
140-6200-508.06-51	Lab Supplies	4,500	4,000
140-6200-508.06-61	Fuel	22,490	24,023
140-6200-508.06-99	Postage	1,225	925
	Supplies	976,890	952,147
140-0000-165.03-90	Capital Purchases	147,000	177,500
	Jetter/Vac Truck (Year 3 of 10) (WS0053)	40,000	
	Jetter Truck (Year 2 of 10) (WS0057)	32,000	
	Zero Turn Radius Mower (4492)	7,000	
	Skidsteer for Lift Maintenance (4487)	45,000	
	Skidsteer Snow Blower Attachment (4487)	7,500	
	4x4 3/4 Ton Extended Cab Pickup with Utility Box (WS0061)	46,000	
	Property	147,000	177,500
140-6200-508.08-15	Reimbursement to General Fund	329,266	329,266
	Other Objects	329,266	329,266
140-6200-491.31-05	Water and Sewer	2,247,690	2,044,857
	Debt Service	2,247,690	2,044,857
140-6200-491.34-01	Equipment Purchase Transfer	196,000	196,000
	Transfers	196,000	196,000
	Total Sewage Pumping and Treatment	\$ 6,119,959	\$ 6,210,218

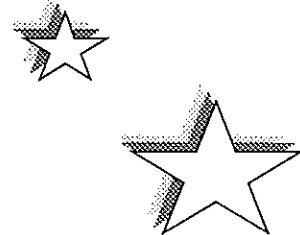
BUDGET 2020

UTILITY ACCOUNTING

Account Number	Account Description	2019 Budget	2020 Budget
140-6300-509.01-10	Regular Employees	\$ 174,549	\$ 178,433
	1.00 Financial Clerk		
	2.00 Financial Clerk, Senior		
	0.20 City Treasurer		
	0.05 Public Works Director		
	0.01 Assistant Public Works Director		
	0.02 Office & Administrative Specialist, Senior		
	0.05 Project Civil Engineer		
Salaries		174,549	178,433
140-6300-509.02-10	Health Insurance	18,613	26,834
140-6300-509.02-11	Life Insurance	163	163
140-6300-509.02-21	Medicare	1,693	2,241
140-6300-509.02-30	Pension	32,040	36,198
140-6300-509.02-32	Defined Contribution	7,129	7,211
140-6300-509.02-33	Long-term Disability	751	767
140-6300-509.02-50	Unemployment	64	56
140-6300-509.02-60	Workers Compensation	147	112
Employee Benefits		60,600	73,582
140-6300-509.03-22	Prof Service Contracts	45,000	2,157
140-6300-509.03-42	Software Agreements	2,100	31,213
140-6300-509.03-43	Service Fees	1,000	178
Professional & Technical		48,100	33,548
140-6300-509.04-42	Equipment Rental	1,370	-
140-0000-226.04-01	Equipment Rental (Mail machine Lease #4564)	1,022	-
140-0000-226.04-02	Equipment Rental (Mail machine Lease #5247)	3,108	-
Purchased Property Services		5,500	-
140-6300-509.05-30	Telephone	1,013	547
140-6300-509.05-60	Collection Fees	8,190	8,415
140-6300-509.05-61	Credit Card Fees	91,233	97,290
Other Purchased Services		100,436	106,252
140-6300-509.06-21	Natural Gas	183	177
140-6300-509.06-50	Operation Supplies	22,575	15,622
140-6300-509.06-61	Fuel	270	-
140-6300-509.06-99	Postage	87,917	52,109
Supplies		110,945	67,908
140-6300-509.08-15	Reimbursement to General Fund	81,269	81,269
Other Objects		81,269	81,269
Total Utility Accounting		\$ 581,399	\$ 540,992



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BUDGET 2020

PARKING RAMPS - INCOME DETAIL

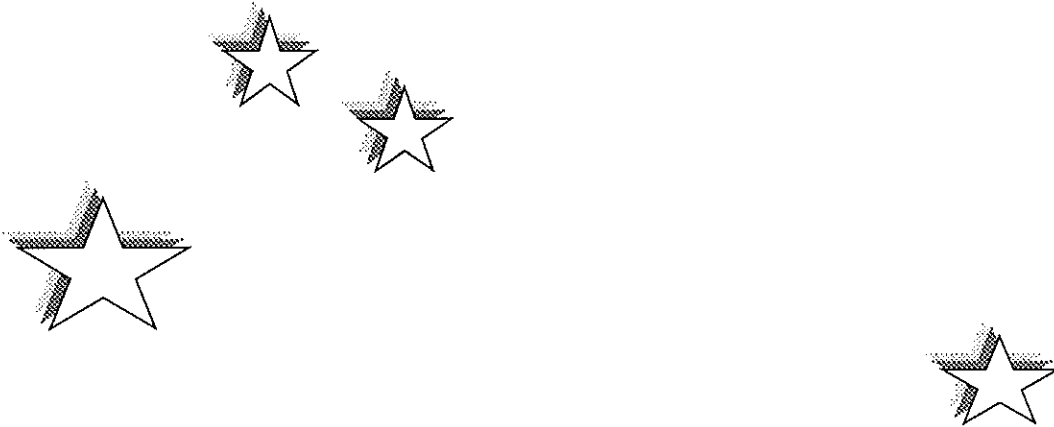
	<u>2019 Budget</u>	<u>2020 Budget</u>
Parking Receipts	\$ 72,000	\$ 73,440
Interest Income	-	630
Resources Available	<u>72,000</u>	<u>74,070</u>
Tax Levy	<u>1,588,557</u>	<u>34,781</u>
Budgeted Income	<u>\$ 1,660,557</u>	<u>\$ 108,851</u>
Mill Levy	7.71	0.17
Budget Dollar Change		\$ (1,551,706)
Mill Levy Change		(7.55)

BUDGET 2020

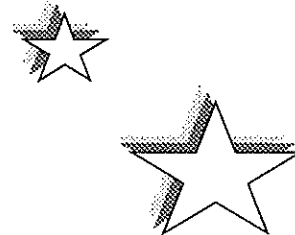
PARKING RAMPS

Account Number	Account Description	2019 Budget	2020 Budget
150-6500-512.01-10	Regular Employees	\$ -	\$ 6,308
150-6500-512.01-30	Extra Help	25,440	1,288
Salaries		25,440	7,596
150-6500-512.02-10	Health Insurance	-	505
150-6500-512.02-20	Social Security	1,577	80
150-6500-512.02-21	Medicare	369	76
150-6500-512.02-32	Defined Contribution	-	76
150-6500-512.02-33	Long-term Disability	-	27
Employee Benefits		1,946	764
150-6500-512.03-22	Contracts - Snow Removal	6,000	-
Professional & Technical		6,000	-
150-6500-512.04-33	Mtce Building & Grounds	40,000	48,185
150-6500.512.04-42	Equipment Rental	-	6,703
Purchased Property Services		40,000	54,888
150-6500-512.05-20	Insurance	15,411	7,787
150-6500-512.05-30	Telephone	12,960	4,847
150-6500-512.05-40	Publications/Legal Ads	4,000	-
150-6500-512.05-61	Credit Card Fees	1,000	1,297
Other Purchased Services		33,371	13,931
150-6500-512.06-21	Natural Gas	11,829	2,835
150-6500-512.06-22	Electricity	16,971	18,058
150-6500-512.06-50	Operation Supplies	25,000	1,625
Supplies		53,800	22,518
150-0000-165.30-01	Capital Purchases	1,500,000	-
Capital Purchases		1,500,000	-
150-6500-512.08-15	Reimbursement to General Fund	-	9,154
Other Objects		-	9,154
Total Parking Ramps		<u>\$ 1,660,557</u>	<u>\$ 108,851</u>

BUDGET 2020



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BUDGET 2020

CITY BUS - INCOME DETAIL

	2019 Budget	2020 Budget
Federal Operating Grants (5311)	\$ 586,580	\$ 624,730
BUS038 July 2019 through June 2020		
BUS041 July 2020 through June 2021		
State Operating Grants	68,037	61,537
State Aid for Transit (BUS038 and BUS041)	53,037	
School Transportation	8,500	
Operating Revenue	75,000	81,000
Interest Income	-	1,980
Advertisement Revenue	17,160	17,160
Cash Reserves	-	90,000
Resources Available	746,777	876,407
Tax Levy	418,371	330,494
Budgeted Income	<u>\$ 1,165,148</u>	<u>\$ 1,206,901</u>
Mill Levy	2.03	1.58
Dollar change		\$ 41,753
Levy change		(0.45)

BUDGET 2020

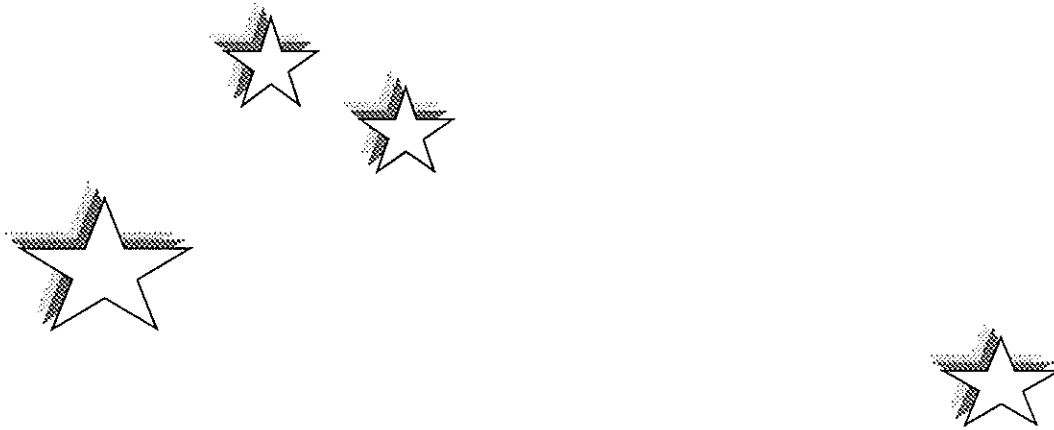
CITY BUS

Account Number	Account Description	2019 Budget	2020 Budget
205-6600-419.01-10	Regular Employees	\$ 488,736	\$ 517,161
	0.75 Bus Services/Vehicle Mtce Superintendent		
	0.50 Bus Services/Vehicle Mtce Foreman		
	1.00 Mechanic		
	1.00 Light Mechanic		
	5.00 Bus Drivers		
	1.00 Admin Clerk/Bus Driver		
	0.15 Public Works Director		
	0.05 Assistant Public Works Director		
	0.25 Administrative Clerk		
	0.15 Office & Administrative Specialist		
205-6600-419.01-20	Overtime	5,000	4,000
205-6600-419.01-30	Extra Help	40,000	30,000
Salaries		<u>533,736</u>	<u>551,161</u>
205-6600-419.02-10	Health Insurance	96,782	100,238
205-6600-419.02-11	Life Insurance	483	483
205-6600-419.02-20	Social Security	2,480	1,860
205-6600-419.02-21	Medicare	5,198	6,980
205-6600-419.02-30	Pension	50,038	59,195
205-6600-419.02-32	Defined Contribution	28,424	21,605
205-6600-419.02-33	Long-term Disability	2,102	2,224
205-6600-419.02-34	NDPERS	-	8,485
205-6600-419.02-50	Unemployment	378	331
205-6600-419.02-60	Workers Compensation	5,568	4,807
Employee Benefits		<u>191,453</u>	<u>206,208</u>
205-6600-419.03-20	Testing	700	700
205-6600-419.03-22	Prof Service Contracts	70,457	76,012
205-6600-419.03-42	Software Agreements	1,000	850
205-6600-419.03-90	Associations	1,025	1,025
Professional & Technical		<u>73,182</u>	<u>78,587</u>
205-6600-419.04-21	Garbage	-	1,040
205-6600-419.04-33	Mtce Building & Grounds	6,000	7,100
205-6600-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	100,000	90,000
205-6600-419.04-36	Mtce Radios	500	500
205-6600-419.04-39	Mtce Shelter Repairs	1,000	1,000
Purchased Property Services		<u>107,500</u>	<u>99,640</u>

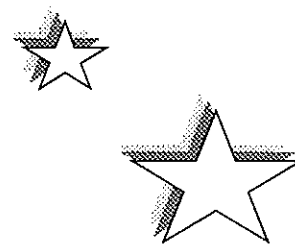
BUDGET 2020

CITY BUS

Account Number	Account Description	2019 Budget	2020 Budget
205-6600-419.05-10	Fleet Labor	\$ 4,000	\$ 4,000
205-6600-419.05-20	Liability Insurance	37,095	37,095
205-6600-419.05-30	Telephone	528	322
205-6600-419.05-40	Publications/Legal Ads	500	500
205-6600-419.05-41	Promotion	10,000	5,000
205-6600-419.05-61	Credit Card Fees	587	650
205-6600-419.05-80	Travel	7,000	7,000
205-6600-419.05-90	Education & Training	3,000	3,000
205-6600-419.05-92	Wearing Apparel	1,350	1,350
205-6600-419.05-93	Tool Allowance	900	900
205-6600-419.05-97	Towing	-	500
Other Purchased Services		64,960	60,317
205-6600-419.06-21	Natural Gas	3,815	3,729
205-6600-419.06-22	Electricity	9,906	9,313
205-6600-419.06-50	Operation Supplies	17,500	16,500
205-6600-419.06-61	Fuel	94,844	100,228
205-6600-419.06-99	Postage	100	100
Supplies		126,165	129,870
205-6600-419.08-15	Reimbursement to General Fund	68,152	81,118
Other Objects		68,152	81,118
Total City Bus		<u>\$ 1,165,148</u>	<u>\$1,206,901</u>



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BUDGET 2020

LIBRARY - INCOME DETAIL

	2019 Budget	2020 Budget
State Operating Grants	\$ 35,328	\$ 48,000
Fines and Fees	12,510	10,938
Interest Income	-	369
Miscellaneous Income	11,863	10,304
Memorial Revenue	4,246	4,246
Union Catalog Fees	1,125	1,125
Copy Machine	9,966	11,135
Sales Tax Improvements	-	321,950
Resources Available	75,038	408,067
Tax Levy	1,322,732	1,314,952
Budgeted Income	<u>\$ 1,397,770</u>	<u>\$ 1,723,019</u>
Mill Levy	6.42	6.30
Dollar change		\$ 325,249
Levy change		(0.12)

BUDGET 2020

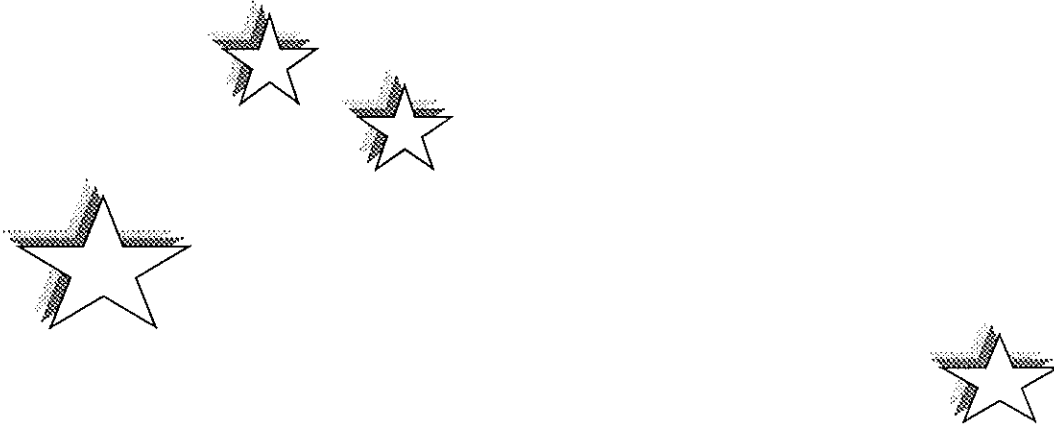
LIBRARY

Account Number	Account Description	2019 Budget	2020 Budget
210-6700-455.01-10	Regular Employees	\$ 728,424	\$ 772,890
	1.00 Library Director		
	1.00 Library/Technology Supervisor		
	1.00 Librarian, Senior		
	2.00 Librarians		
	1.00 Building & Grounds Worker, Senior		
	1.00 Building & Grounds Worker		
	1.00 Information/Reference Specialist		
	0.80 Teen Librarian		
	1.00 Library Associate II		
	3.88 Library Associates I		
	0.88 Library Associate		
	0.88 Library Assistant		
210-6700-455.01-30	Extra Help	75,049	78,109
Salaries		803,473	850,999
210-6700-455.02-10	Health Insurance	144,692	137,901
210-6700-455.02-11	Life Insurance	784	784
210-6700-455.02-20	Social Security	49,815	52,762
210-6700-455.02-21	Medicare	9,552	12,142
210-6700-455.02-60	Workers Compensation	1,887	1,064
Employee Benefits		206,730	204,653
210-6700-455.03-42	Software Agreements	5,542	9,219
210-6700-455.03-90	Associations	1,520	1,290
Professional & Technical		7,062	10,509
210-6700-455.04-11	Water	5,000	4,243
210-6700-455.04-33	Mtce Building & Grounds	76,725	338,956
210-6700-455.04-40	Mtce Equipment Repair	23,186	23,931
210-6700-455.04-42	Equipment Rental	660	1,210
Purchased Property Services		105,571	368,340
210-6700-455.05-20	Liability Insurance	8,773	11,748
210-6700-455.05-30	Telephone	4,861	4,287
210-6700-455.05-40	Publications/Legal Ads	1,123	710
210-6700-455.05-60	Collection Fees	820	536
210-6700-455.05-61	Credit Card Fees	1,183	1,032
210-6700-455.05-80	Travel	4,226	4,085
210-6700-455.05-90	Education & Training	1,879	2,650
210-6700-455.05-91	Car Allowance	1,166	924
Other Purchased Services		24,031	25,972

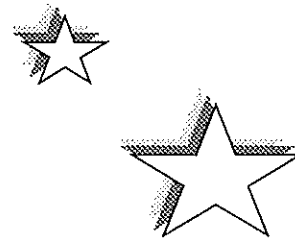
BUDGET 2020

LIBRARY

Account Number	Account Description	2019 Budget	2020 Budget
210-6700-455.06-21	Natural Gas	\$ 5,863	\$ 5,517
210-6700-455.06-22	Electricity	38,009	34,983
210-6700-455.06-40	Books & Subscriptions	54,761	60,693
210-6700-455.06-50	Operation Supplies	44,372	54,654
210-6700-455.06-61	Fuel	102	59
210-6700-455.06-99	Postage	7,500	5,754
Supplies		<u>150,607</u>	<u>161,660</u>
210-6700-455.08-15	Reimbursement to General Fund	80,326	80,326
210-6700-455.08-16	OCLC Services	15,724	16,314
210-6700-455.08-17	Memorial Expenditures	4,246	4,246
Other Objects		<u>100,296</u>	<u>100,886</u>
Total Library		<u><u>\$ 1,397,770</u></u>	<u><u>\$ 1,723,019</u></u>



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BUDGET 2020

RECREATION/AUDITORIUM - INCOME DETAIL

	2019 Budget	2020 Budget
Users Fees	\$ 228,066	\$ -
Tennis Center	37,186	-
Concessions	108,353	-
Rentals	68,092	-
Miscellaneous Income	31,623	-
Cash Reserves	-	925,949
Resources Available	473,320	925,949
Tax Levy	1,657,322	-
Budgeted Income	<u>\$ 2,130,642</u>	<u>\$ 925,949</u>
Recreation Budget	\$ 1,210,985	\$ 925,949
Auditorium Budget	919,657	-
Total Recreation & Auditorium Budgets	<u>\$ 2,130,642</u>	<u>\$ 925,949</u>
Mill Levy	8.05	0.00
Dollar change		\$ (1,204,693)
Levy change		(8.05)

BUDGET 2020

RECREATION

Account Number	Account Description	2019 Budget	2020 Budget
215-6800-451.01-10	Regular Employees	\$ 370,394	\$ -
	0.5 Auditorium/Recreation Director		
	0.8 Assistant Auditorium/Recreation Director		
	0.8 Auditorium/Recreation Coordinator		
	0.5 Auditorium/Recreation Concession Coordinator		
	0.5 Auditorium/Recreation Foreman		
	0.6 Auditorium/Recreation Technicians, Senior		
	0.7 Auditorium/Recreation Technician		
	1.0 Tennis Center Manager		
215-6800-451.01-20	Overtime	630	-
215-6800-451.01-30	Extra Help	157,500	-
215-6800-451.01-40	Contracted Referees	94,500	-
Salaries		623,024	-
215-6800-451.02-10	Health Insurance	66,409	-
215-6800-451.02-11	Life Insurance	265	-
215-6800-451.02-20	Social Security	18,880	-
215-6800-451.02-21	Medicare	6,577	-
215-6800-451.02-30	Pension	98,618	-
215-6800-451.02-32	Defined Contribution	4,391	-
215-6800-451.02-33	Long-term Disability	1,593	-
215-6800-451.02-50	Unemployment	2,154	-
215-6800-451.02-60	Workers Compensation	5,424	-
Employee Benefits		204,311	-
215-6800-451.03-22	Contracts	15,000	-
215-6800-451.03-42	Software Agreements	2,571	-
215-6800-451.03-90	Associations	800	-
Professional & Technical		18,371	-
215-6800-451.04-11	Water	38,924	-
215-6800-451.04-21	Garbage Collection	2,500	-
215-6800-451.04-33	Mtce Building & Grounds	105,250	-
215-6800-451.04-35	Mtce Car, Bus, Truck, Heavy Equipment	4,000	-
215-6800-451.04-42	Equipment Rental	2,000	-
Purchased Property Services		152,674	-
215-6800-451.05-10	Fleet Labor	1,000	-
215-6800-451.05-20	Insurance	3,569	-
215-6800-451.05-30	Telephone	4,800	-
215-6800-451.05-40	Publications/Legal Ads	200	-
215-6800-451.05-41	Promotions	5,200	-
215-6800-451.05-61	Credit Card Fees	1,799	-
215-6800-451.05-80	Travel	2,500	-
215-6800-451.05-90	Education & Training	200	-
Other Purchased Services		19,268	-

BUDGET 2020

RECREATION

Account Number	Account Description	2019 Budget	2020 Budget
215-6800-451.06-21	Natural Gas	\$ 7,194	\$ -
215-6800-451.06-22	Electricity	22,093	-
215-6800-451.06-40	Books & Subscriptions	200	-
215-6800-451.06-50	Operation Supplies	30,300	-
215-6800-451.06-59	Trophies, Awards, Ribbons	3,300	-
215-6800-451.06-61	Fuel	6,692	-
215-6800-451.06-99	Postage	1,262	-
Supplies		<u>71,041</u>	<u>-</u>
215-6800-451.08-13	PFR - Taxable	17,713	-
215-6800-451.08-15	Reimbursement to General Fund	100,928	-
215-6800-451.08-17	Credit Card Discounts	1,155	-
215-6800-451.08-18	Hammond Park Transfer	2,500	-
Other Objects		<u>122,296</u>	<u>-</u>
215-6800-491.30-00	Transfer to General Fund	<u>-</u>	<u>925,949</u>
Total Recreation		<u>\$ 1,210,985</u>	<u>\$ 925,949</u>

BUDGET 2020

AUDITORIUM

Account Number	Account Description	2019 Budget	2020 Budget
215-6900-453.01-10	Regular Employees	\$ 333,653	\$ -
	0.5 Auditorium/Recreation Director		
	0.2 Assistant Auditorium/Recreation Director		
	0.2 Auditorium/Recreation Coordinator		
	0.5 Auditorium/Recreation Concession Coordinator		
	0.5 Auditorium/Recreation Foreman		
	2.4 Auditorium/Recreation Technician, Senior		
	1.3 Auditorium/Recreation Technician		
215-6900-453.01-20	Overtime	3,000	-
215-6900-453.01-30	Extra Help	60,000	-
Salaries		396,653	-
215-6900-453.02-10	Health Insurance	43,660	-
215-6900-453.02-11	Life Insurance	274	-
215-6900-453.02-20	Social Security	3,720	-
215-6900-453.02-21	Medicare	3,662	-
215-6900-453.02-30	Pension	93,709	-
215-6900-453.02-32	Defined Contribution	6,701	-
215-6900-453.02-33	Long-term Disability	1,435	-
215-6900-453.02-60	Workers Compensation	1,344	-
Employee Benefits		154,505	-
215-6800-451.03-42	Software Agreements	2,571	-
215-6900-453.03-90	Associations	200	-
Professional & Technical		2,771	-
215-6900-453.04-11	Water	4,047	-
215-6900-453.04-21	Garbage Collection	2,500	-
215-6900-453.04-33	Mtce Building & Grounds	80,000	-
215-6900-453.04-35	Mtce Car, Bus, Truck, Heavy Equipment	1,000	-
215-6900-453.04-40	Mtce Equipment	500	-
215-6900-453.04-42	Equipment Rental	500	-
Purchased Property Services		88,547	-
215-6900-453.05-10	Fleet Labor	500	-
215-6900-453.05-30	Telephone	3,233	-
215-6900-453.05-40	Publications/Legal Ads	200	-
215-6900-453.05-90	Education & Training	250	-
215-6900-453.05-92	Wearing Apparel	750	-
215-6900-453.05-95	Laundry	500	-
Other Purchased Services		5,433	-

BUDGET 2020

AUDITORIUM

Account Number	Account Description	2019 Budget	2020 Budget
215-6900-453.06-21	Natural Gas	\$ 23,116	\$ -
215-6900-453.06-22	Electricity	67,378	-
215-6900-453.06-50	Operation Supplies	35,000	-
215-6900-453.06-61	Fuel	1,757	-
215-6900-453.06-99	Postage	1,000	-
Supplies		<u>128,251</u>	<u>-</u>
215-6900-453.08-13	PFR - Taxable	42,569	-
215-6900-453.08-15	Reimbursement to General Fund	<u>100,928</u>	<u>-</u>
Other Objects		143,497	-
Total Auditorium		<u><u>\$ 919,657</u></u>	<u><u>\$ -</u></u>

BUDGET 2020

SALES TAX - FIRST PENNY - INCOME DETAIL

	2019 Budget	2020 Budget
Tax Relief Fund (10%)		
Sales Tax Collections	\$ 1,000,000	\$ 1,000,000
Interest Income	-	786
Cash Reserves	52,575	115,447
Budgeted Income	1,052,575	1,116,233
 MAGIC Fund (15%)		
Sales Tax Collections	1,500,000	1,500,000
Interest Income	43,933	31,504
Cash Reserve	-	(777,470)
Budgeted Income	1,543,933	754,034
 Improvements Fund (25%)		
Sales Tax Collections	2,500,000	2,500,000
Interest Income	-	17,939
Budgeted Income	2,500,000	2,517,939
 Flood Control (50%) Capital portion in fund 430		
Sales Tax Collections	5,000,000	5,000,000
State Operating Grant	-	26,360,000
Interest Income	34,924	39,984
Transfer in from MAGIC Fund	1,116,433	-
Transfer in from Community Facilities/Flood Control Fund	1,800,000	1,800,000
Cash Reserves	-	4,234,438
Bond Issuance	-	3,959,158
Budgeted Income	7,951,357	41,393,580
 Total First Penny Budgeted Income	<u>\$ 13,047,865</u>	<u>\$ 45,781,786</u>
 Dollar change		\$ 32,733,921
 Total Sales Tax Collections	\$ 10,000,000	\$ 10,000,000
Dollar change		\$ -

In the 2020 budget, estimated collections are \$10,000,000; however, should collections exceed or be less than these estimates, they will be carried in or used from the fund reserve of each category to which the fund is divided: 50% flood control, 25% infrastructure improvements, 15% economic development, and 10% property tax relief.

BUDGET 2020

SALES TAX - FIRST PENNY

Account Number	Account Description	2019 Budget	2020 Budget
261-7500-491.30-00	Tax Relief	\$ 1,000,000	\$ 1,000,000
261-7500-491.30-00	Transfer reserves to general fund	52,575	116,233
	Total Tax Relief	1,052,575	1,116,233
262-7900-491.32-11	Transfer to Flood Control	1,116,433	-
262-7900-465.12-00	Economic Development	-	122,330
	Marketing	328,500	380,034
262-7700-465.02-01	MADC	365,000	
	Souris Basin	15,034	
262-7800-465.03-01	MAFB Retention	45,000	70,000
262-7600-465.01-01	General Administration	1,000	1,000
262-7600-465.01-03	Audit Compliance Contract	3,000	3,000
262-7600-491.30-00	Transfer to General Fund	50,000	177,670
	Total MAGIC Fund	1,543,933	754,034
263-8000-491.31-01	Light Panel GA Terminal to SRE Bldg at Airport (AIR084)	-	15,000
263-8000-491.31-01	Cargo Apron Design	6,250	-
263-8000-491.31-01	GA Apron Phases II & III	85,500	-
263-8000-491.31-01	Airfield Mower with Broom Attachment	19,000	-
263-8000-491.31-01	Restroom & Ceiling Tiles for Customs Office	2,250	-
263-8000-491.31-01	Airport Graco Grindlazer 390 Scarifier	9,000	-
263-8000-491.31-02	2 Cemetery Mowers (4479)	8,000	16,000
263-8000-491.31-02	Cemetery Office Remodel (4480)	-	10,000
263-8000-491.31-02	Cemetery Security System	12,000	-
263-8000-491.31-02	Cemetery Vault Building Repairs	30,000	-
263-8000-491.30-00	Aerial LiDAR Photography Update (4474)	-	115,000
263-8000-491.30-00	Signal Pole/Mast Arm Replacements (4475)	250,000	250,000
263-8000-491.30-00	Traffic Signal Cabinet Replacement 5 Locations (4476)	300,000	315,000
263-8000-491.30-00	Traffic Signal Battery Backups 2 locations (4477)	10,400	10,920
263-8000-491.30-00	City Accounting Software (Year 1 of 2) (G&A018)	1,125,000	500,000
263-8000-491.30-00	Police Radio Replacement SIRN (PD0176)	-	312,500
263-8000-491.30-00	Fire Radio Replacement SIRN (FD0100)	-	103,500
263-8000-491.30-00	Generator Fire Station 2	40,000	-
263-8000-491.30-00	Fire Station 2 Re-roof	75,000	-
263-8000-491.32-02	Library Building Exterior Remodel (LIB035)	-	321,950
263-8000-491.32-10	Major Projects	527,600	328,069
263-8000-491.30-00	Sidewalks (4468)	-	220,000
	Total Improvements	2,500,000	2,517,939

BUDGET 2020

SALES TAX - FIRST PENNY

Account Number	Account Description	2019 Budget	2020 Budget
265-9500-415.08-01	Burlington Bridge Construction (Phase BU-1A) (3529)	\$ -	\$ 1,200,000
265-9500-415.08-01	Robinwood Levee Design (Phase WC-2) (3529)	-	1,800,000
265-9500-415.08-01	Kings Court Levee Design (WC-3) (3529)	-	800,000
265-9500-415.08-01	Flood Control STaRR Program (3529.8)	1,040,000	4,900,000
265-9500-415.08-01	Velva Bridge Design & Construction (Phase VE-1) (CAP012)	-	2,100,000
265-9500-415.08-01	Sawyer Bridge Dsgn & Constr (Phase SA-1) (CAP012)	-	2,100,000
265-9500-415.08-01	Mouse River Park Bridge Dsgn & Constr (Phase RC-1) (CAP012)	-	2,200,000
265-9500-415.08-01	Tierrecita Vallejo Levee Dsgn & Constr (Phase WC-1) (3529)	420,000	7,500,000
265-9500-415.08-01	Rural Conveyance Impr Dsgn & Constr (Phase RU-1) (3529)	-	4,700,000
265-9500-415.08-01	Burlington Levee System Construction (Phase BU-1A) (3529)	3,150,000	12,500,000
265-9500-415.08-01	Flood Control Outlaw Creek Design	525,000	-
265-9500-415.08-01	Flood Control 110 4th Ave NW	210,000	-
265-9500-415.08-01	Flood Control Design Phase TBD (excluding Minot)	315,000	-
265-9500-491.30-00	Transfer to General Fund	1,129,479	50,000
265-9500-491.31-05	Debt Payments SRF	648,867	575,489
265-9500-491.30-00	Debt Payments Sales Tax Bonds	513,011	968,091
	Total Flood Control	7,951,357	41,393,580
	Total Sales Tax Expenditures	<u>\$13,047,865</u>	<u>\$45,781,786</u>

BUDGET 2020

The following is a summary description of the projected sales tax first penny improvements budget:

Major Projects - Funds budgeted here are set aside for infrastructure and improvement projects as designated by the City Council.

Sidewalk improvements - A yearly project for the maintenance of sidewalks within the City of Minot.

Aerial & LiDAR Photography Update - Every 5 years, the City updates the high resolution aerial photography of the City and the 2 mile extraterritorial jurisdiction. The City also updates the one foot contour topography map of the same area. This information is used daily by City staff, consulting engineers, developers, real estate and insurance industry professionals, and citizens. The information will be especially critical when new floodplain maps are implemented. The information is used to assist with elevation certificates.

Signal Pole/Mast Arm Replacements - There are several signal systems around Minot where signal poles and mast arms need to be replaced due to fatigue and corrosion. In 2014, a signal standard at 22nd Ave SW/16th St fell onto 16th St due to metal fatigue. No one was injured, but if the signal fell during rush hour, a catastrophic result may have occurred. An analysis was conducted on all signals after the event, and prioritized the replacements. Several replacements have been completed, but more replacements are needed. The poles and mast arms will be replaced as required, until all signals are in a known safe condition.

Traffic Signal Cabinet Replacement 5 Locations - This will be for traffic signal cabinet replacements at 5 intersection locations. The City's traffic signal cabinets, which are the equipment that runs the signals, is outdated and replacement parts are sparse or non-existent. The majority of the system cannot function in an interconnected way. By upgrading the cabinets with new technology, staff can link the signals along a corridor (such as Broadway) and time them. Traffic can move through the corridor with limited stops. The new cabinets will require less operation and maintenance than current signals due to the newer equipment. Traffic staff will have to continue to perform routine maintenance. The electrical costs will be the same. As corridor equipment is upgraded, staff will be working towards Intelligent Transportation Systems (ITS) for Minot's critical corridors. ITS will allow the signals to be linked, programmed, and managed. This will increase corridor capacity, safety, and mobility.

Traffic Signal Battery Backups 2 locations - Approximately half of the City's 50 signals have a battery backup system. In the event of a power failure, the battery backups will keep the signals running in full operation for several hours until power can be restored. If the signal does not have a battery backup, the signal will go dark until power is restored and the signal is reset. Critical transportation corridors must have battery backups for public safety and corridor mobility.

City Accounting Software (Year 2 of 2) - The City is in need to replace its aging ERP (Enterprise Resource Planning) software. This changed is needed to gain efficiency and provide information needed for data based decision making. The software will allow the City to automate additional processes and provide better engagement with citizens.

Police radio replacements SIRN project - As part of the SIRN (Statewide interoperable radio network), all police portable and mobile radios will be replaced. The State will reimburse the City \$1,500 per radio with a total of 129 radios being replaced.

Fire radio replacements SIRN project - As part of the SIRN (Statewide interoperable radio network), all fire portable and mobile radios will be replaced. The State will reimburse the City \$1,500 per radio with a total of 69 radios being replaced.

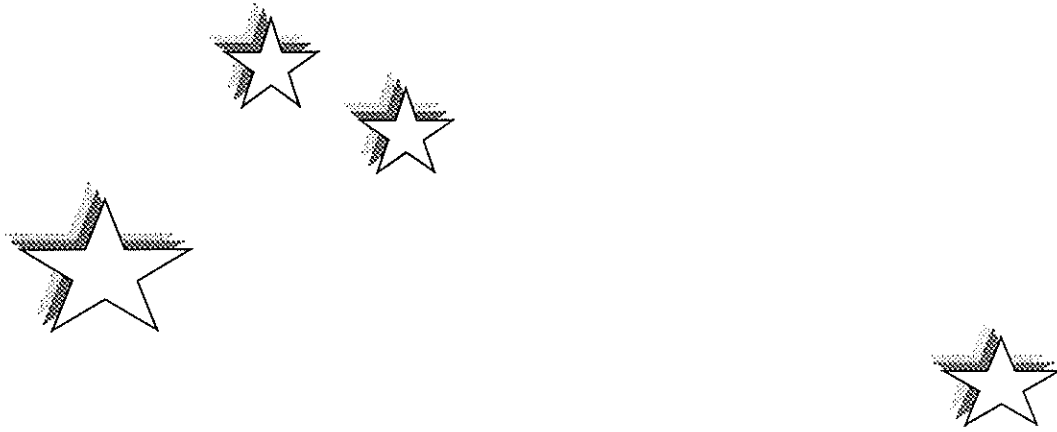
BUDGET 2020

Move Airfield light panel from GA terminal to SRE building - The airfield lighting panel controls all airfield lighting, allowing for troubleshooting and maintenance. The current panel that is located in the old fuel office (now Avflight) was going to be moved into the SRE building under a Runway 8/26 extension project. While that project has been terminated, the panel still needs to be relocated. The panel is not currently working due to suspected bad cables from the electrical vault to the Avflight building, which will be repaired during the move to the SRE building. Over the last few years, Airport Operations staff have been permitted to use the panel housed in the air traffic control tower. Recently, Airport staff have been informed access to this panel will no longer be allowed after-hours due to tower security protocol.

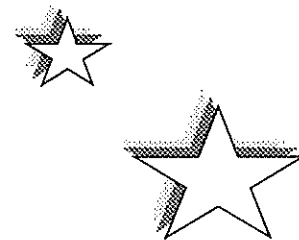
Cemetery rider tractor mowers - Mowers are on a rotation replacement schedule that is based on the time and hours worked on the machines. This schedule dictates when it is time to replace equipment in an orderly fashion so that we can avoid equipment break downs and/or replacing them all at once. We use these mowers for the sections, open areas, and in the greenway tree area.

Cemetery office remodel - Currently when more than one customer is in the office there is no privacy as we do not have a separate waiting area for waiting and meeting with customers. An office remodel would benefit employees and customers. Previous superintendents have supported the idea of an office remodel to accommodate customers. We would like to turn the northwest women's bathroom area of the office into a private office. This separate space will help us avoid uncomfortable interactions between customers, especially when sensitive matters are involved.

Library repair precast exterior of building - In 2015, the Minot Public Library had a building and systems assessment completed by Anderson, Wade & Whitty Architects. At this time, it was recommended that the building's "precast should be replaced soon." This need was actually first identified in 2013 when a small portion of the precast was repaired due to damage caused during the 2011 flood. The Library Board has considered this building improvement every year since 2016 and has continued to push the work off due to budget constraints. In 2015, the estimated cost to do this work was approximately \$171,500 and for 2020 the estimated cost is now \$321,950. The Library Board believes that these improvements are not merely aesthetic, but that the upgrades to the precast will protect the City's investment, add more insulation and hopefully make the building more energy efficient.



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BUDGET 2020

SALES TAX - SECOND PENNY - INCOME DETAIL

	2019 Budget	2020 Budget
Tax Relief Fund (18%)		
Sales Tax Collections	\$ 1,800,000	\$ 1,800,000
Interest Income	-	3,140
Cash Reserves	120,514	309,132
Budgeted Income	<u>1,920,514</u>	<u>2,112,272</u>
Infrastructure Fund (24%)		
Sales Tax Collections	2,400,000	2,400,000
Interest Income	-	69,376
Cash Reserves	300,000	(919,376)
Budgeted Income	<u>2,700,000</u>	<u>1,550,000</u>
Community Facilities Fund / Flood Control Fund (18%)		
Sales Tax Collections	1,800,000	1,800,000
Budgeted Income	<u>1,800,000</u>	<u>1,800,000</u>
Northest Area Water Supply - NAWs (40%)		
Sales Tax Collections	4,000,000	4,000,000
State Revenue	22,100,000	21,417,217
Interest Income	88,645	-
Cash Reserves	7,961,355	8,661,032
	<u>34,150,000</u>	<u>34,078,249</u>
Total Second Penny Budgeted Income	<u><u>\$ 40,570,514</u></u>	<u><u>\$ 39,540,521</u></u>
Dollar Change in Second Penny Budgeted Income		\$ (1,029,993)
Total Second Penny Sales Tax Collections	\$ 10,000,000	\$ 10,000,000
Dollar Change in Second Penny Sales Tax Collections		-

BUDGET 2020

SALES TAX - SECOND PENNY

Account Number	Account Description	2019 Budget	2020 Budget
274-9200-491.30-00	Tax Relief	\$ 1,800,000	\$ 1,800,000
274-9200-491.30-00	Transfer Reserves to General Fund	120,514	312,272
	Total Tax Relief	<u>1,920,514</u>	<u>2,112,272</u>
275-9300-491.30-00	Street Improvements (4469 and 4471)	1,250,000	1,500,000
275-9300-491.30-00	Reduce Highway Debt	1,400,000	-
275-9300-491.30-00	Transfer to General Fund	50,000	50,000
	Total Infrastructure Fund	<u>2,700,000</u>	<u>1,550,000</u>
276-9400-491.32-11	Transfer to Flood Control (3529)	1,800,000	1,800,000
	Total Community Facilities / Flood Control Fund	<u>1,800,000</u>	<u>1,800,000</u>
267-8700-491.31-05	Water Plant Expansion (3210.7)	-	1,078,685
267-8700-419.73-03	NAWS (NWAWS)	34,100,000	32,949,564
267-0000-491.30-00	Transfer to General Fund	50,000	50,000
	Total NAWS	<u>34,150,000</u>	<u>34,078,249</u>
	Total Sales Tax Expenditures	<u><u>\$ 40,570,514</u></u>	<u><u>\$ 39,540,521</u></u>

BUDGET 2020

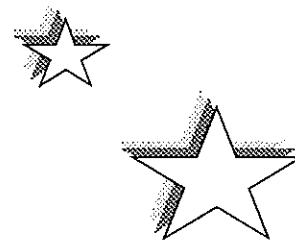
The following is a summary description of the projected sales tax second penny infrastructure budget:

City Hall/Auditorium Retaining Wall Reconstruction - The current retaining wall is collapsing and cracks are developing with over seventeen feet of empty space below. The current wall has become a safety hazard requiring a major reconstruction.

Street Improvements - Funds programed for the annual street improvement projects.



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BUDGET 2020

DEBT SERVICE - INCOME DETAIL

	2019 Levy	2020 Levy	2019 Budget	2020 Budget
Airport Income				
Airport Operations			\$ 2,192,183	\$ 2,192,371
Resources Available			<u>2,192,183</u>	<u>2,192,371</u>
Water & Sewer Income				
Water & Sewer Operations			3,193,815	2,789,586
Special Assessment Collections			959,792	79,839
Storm Sewer Development (NBRDWY, 6th St, 2nd Ave SW, 10th St SW)			200,000	-
Resources Available			<u>4,353,607</u>	<u>2,869,425</u>
Highway Income				
Tax Levy	12.14	11.78	2,499,309	2,457,032
Water & Sewer Operations			42,295	46,215
Resources Available			<u>2,541,604</u>	<u>2,503,247</u>
Special Assessment Income				
Special Assessment Collections			1,762,633	1,659,496
Storm Sewer Development			190,000	-
Sinking Fund Balance			517,100	779,294
Specials - City Owned Property	0.17	0.33	35,001	68,000
Resources Available			<u>2,504,734</u>	<u>2,506,790</u>
Sales Tax Flood Control Income - 1st Penny				
CWSRF and DWSRF Governmental	-	0.35	-	72,515
CWSRF and DWSRF Water and Sewer			-	575,489
Flood Control Bonds	2.49	4.29	513,011	895,576
Total Sales Tax Flood Control - 1st Penny			<u>513,011</u>	<u>1,543,580</u>
Total Debt Income/Levy	<u>14.80</u>	<u>16.75</u>	<u>\$ 12,105,139</u>	<u>\$ 11,615,413</u>
Change in Debt Service				
Dollar change				\$ (489,726)
Levy change				1.95

BUDGET 2020

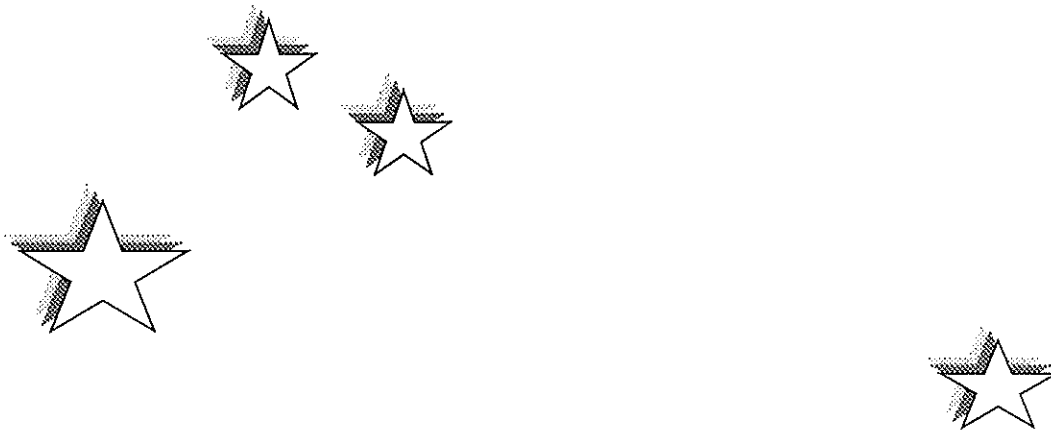
DEBT SERVICE - HIGHWAY DEBT

	General Obligation Bonds	Plus 4.87% Delinquency	Total
General Obligation Bonds			
Highway Bonds (2010)	\$ 115,538	\$ 5,627	\$ 121,164
Highway Bonds (2012)	168,475	8,205	176,680
Highway Bonds (2013)	726,163	35,364	761,527
Highway Bonds (2014)	461,425	22,471	483,896
Highway Bonds (2015)	46,900	2,284	49,184
Highway Bonds (2016)	868,500	42,296	910,796
Total Resources Available	<u>\$ 2,387,000</u>	<u>\$ 116,247</u>	<u>\$ 2,503,247</u>

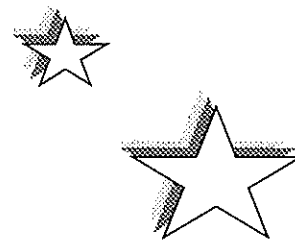
BUDGET 2020

2020 DEBT RETIREMENT PAYMENTS

	Principal	Interest	Total
Airport			
2013 Airport Revenue Bonds (RB-13A)	\$ 497,500	\$ 421,813	\$ 919,313
2014 Airport Revenue Bonds (RB-14A)	281,250	188,864	470,114
2015 Airport Revenue Bonds (RB-15A)	493,750	309,194	802,944
Total Airport	<u>1,272,500</u>	<u>919,871</u>	<u>2,192,371</u>
Water and Sewer			
2004 Water & Sewer (RB04RF)	176,250	17,525	193,775
2012 Water & Sewer (RB-12W)	256,250	19,725	275,975
2013 Water & Sewer (RB-13W)	332,500	114,438	446,938
2014 Water & Sewer (RB-14W)	266,250	82,480	348,730
2015 Water & Sewer (RB-15W)	672,500	118,500	791,000
2016 Water & Sewer (RB-16W)	272,500	138,900	411,400
2018 ND Clean Water State Revolving Fund (CWSRF) WWTF (RB-18W)	189,059	60,565	249,624
2019 ND Clean Water State Revolving Fund (CWSRF) WWTF Est (RB-18W)	122,181	29,802	151,983
Total Water and Sewer	<u>2,287,490</u>	<u>581,935</u>	<u>2,869,425</u>
General Obligation			
2010 General Obligation (H2010)	112,500	3,038	115,538
2012 General Obligation (H2012)	156,250	12,225	168,475
2013 General Obligation (H2013)	650,000	76,163	726,163
2014 General Obligation (H2014)	396,250	65,175	461,425
2015 General Obligation (H2015)	40,000	6,900	46,900
2016 General Obligation (H2016)	575,000	293,500	868,500
Total General Obligation - Highway Reserve	<u>1,930,000</u>	<u>457,000</u>	<u>2,387,000</u>
Special Assessments			
2011 Refunding (R2011)	478,750	16,925	495,675
2012 Refunding (R2012)	190,000	10,208	200,208
2013 Refunding (R2013)	782,500	281,975	1,064,475
2014 Refunding (R2014)	318,750	77,340	396,090
2015 Capital Financing All Seasons Arena (R2015B)	127,917	47,094	175,010
2015 Refunding (R2015)	80,000	44,300	124,300
2016 Refunding (R2016)	30,000	21,033	51,033
Total Special Assessments	<u>2,007,917</u>	<u>498,874</u>	<u>2,506,790</u>
Sales Tax Flood Control - 1st Penny			
2018 ND Drinking Water SRF Governmental (FC-18D)	3,892	1,324	5,216
2018 ND Clean Water SRF Governmental (FC-18C)	3,892	1,324	5,216
2018 ND Drinking Water SRF Water & Sewer (FC-18D)	4,410	1,500	5,910
2018 ND Clean Water SRF Water & Sewer (FC-18C)	79,463	27,030	106,493
2019 ND Drinking Water SRF Governmental (FC-18D)	32,509	10,421	42,930
2019 ND Clean Water SRF Governmental (FC-18C)	14,532	4,621	19,153
2019 ND Drinking Water SRF Water & Sewer (FC-18D)	38,704	12,411	51,115
2019 ND Clean Water SRF Water & Sewer (FC-18C)	312,524	99,447	411,971
2019 Flood Control Bonds (FC-20)	428,750	466,826	895,576
Total Sales Tax Flood Control - 1st Penny	<u>918,676</u>	<u>624,904</u>	<u>1,543,580</u>
Grand Total	<u>\$ 8,416,583</u>	<u>\$ 3,082,583</u>	<u>\$11,499,166</u>



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BUDGET 2020

HIGHWAY CAPITAL PROJECTS - INCOME DETAIL

		2019 Budget	2020 Budget
Federal Capital Grants		\$ -	\$ 7,011,500
31st Ave SE Recon - 13th St to Broadway Design/ROW (4331)	6,444,000		
Burdick Expressway ADA Upgrades NDDOT (4396)	567,500		
State Capital Grants		-	1,510,911
Burdick Expressway Viaduct Rehabilitation (3979)	200,000		
31st Ave SE Recon - 13th St to Broadway Design/ROW (4331)	1,310,911		
Cash Reserves		875,000	1,135,631
31st Ave SE Recon - 13th St to Broadway Design/ROW (4331)	1,135,631		
Tax Levy		-	602,665
31st Ave SE Recon - 13th St to Broadway Design/ROW (4331)	552,662		
Transfer to General Fund	50,000		
Budgeted Income		<u>\$ 875,000</u>	<u>\$ 10,260,707</u>
Mill Levy		0.00	2.89
Dollar change			\$ 9,385,707
Levy change			2.89

BUDGET 2020

HIGHWAY CAPITAL PROJECTS

Account Number	Account Description		<u>2019 Budget</u>	<u>2020 Budget</u>
413-8700-431.41-60	Capital Projects		\$ 825,000	\$ 10,210,707
	Burdick Expressway ADA Upgrades NDDOT (4396)	567,500		
	Burdick Expressway Viaduct Rehabilitation (3979)	200,000		
	31st Ave SE Recon - 13th St to Brwy Design/ROW (4331)	9,443,207		
413-0000-491.30-00	Transfer to General Fund		<u>50,000</u>	<u>50,000</u>
	Total Highway Capital Projects		<u>\$ 875,000</u>	<u>\$ 10,260,707</u>

BUDGET 2020

CAPITAL PURCHASES - INCOME DETAIL

		2019 Budget	2020 Budget
Federal Grants		\$ 2,100,000	\$ 6,050,000
City Hall Facility (CAP032)	3,750,000		
Home Acquisitions (Various)	2,300,000		
State Grants		9,800,000	10,249,051
Home Acquisitions - SWC (Various)	6,900,000		
City Retaining Wall (4398)	1,999,051		
Northwest Fire Station (FD0024)	1,350,000		
Cash Reserves		-	900,949
City Retaining Wall (4398)	400,949		
City Hall Facility (CAP032)	500,000		
Transfer from General Fund		-	3,425,949
City Hall Facility (CAP032)	2,500,000		
City Retaining Wall (4398)	925,949		
Budgeted Income		<u>\$11,900,000</u>	<u>\$ 20,625,949</u>
Dollar change			\$ 8,725,949

BUDGET 2020

CAPITAL PURCHASES

Account Number	Account Description	2019 Budget	2020 Budget
423-9501-463.07-93	Capital Purchases	\$ 9,800,000	\$18,325,949
	Home Acquisitions - SWC (Various)	6,900,000	
	City Retaining Wall (4398)	3,325,949	
	Northwest Fire Station (FD0024)	1,350,000	
	City Hall Facility (CAP032)	6,750,000	
423-9501-491.41-72	CDBG-NDR	2,100,000	2,300,000
	Home Acquisitions (Various)	2,300,000	
Capital Purchases		<u>\$11,900,000</u>	<u>\$20,625,949</u>

BUDGET 2020

EQUIPMENT PURCHASES - INCOME DETAIL

		2019 Budget	2020 Budget
Federal Grants		\$ 56,377	\$ 476,000
ADA Mini Van (4486)	36,000		
Low Floor Heavy Duty Transit Bus (4485)	360,000		
FY19 Section 5339 Video Security Equipment (BUS036)	80,000		
State Capital Grant (HUB City)		-	1,470,416
Traffic Signal Cabinet Replacement 5 Locations (4476)	315,000		
Signal Pole/Mast Arm Replacement (4475)	250,000		
Traffic Signal Standards - Burdick/3rd St SE (4394.1)	200,000		
Traffic Department Building (4498)	160,000		
5 Patrol All-Wheel Drive Vehicles (PD0178)	175,000		
Brine Facility (Year 2 of 2) (4409)	225,000		
Books & Materials (LIB036)	145,416		
County		6,666	-
Sanitation Fund Transfer		126,000	126,000
Garbage	20,000		
Landfill	106,000		
Water & Sewer Utility Fund Transfer		414,000	414,000
Water Plant	218,000		
Sewer	196,000		
Sale of City Property		71,500	159,500
S70 Skid Steer with Trade-in (STR051)	31,000		
T650 Skid Steer with Trade-in (STR052)	51,500		
(2) S650 Skid Steers (STR053)	77,000		
Cash Reserves		-	501,000
Citywide Asset Management Software (4423)	500,000		
Parking Control Vehicle (PD0177)	1,000		
Tax Levy		1,370,842	525,823
Parking Control Vehicle (PD0177)	14,343		
Undercover Vehicle (PD0179)	20,000		
Microfiche Scanner/Server - Records (PD0180)	6,900		
Gear Extractor (Station 1 & 4; Year 2 of 2) (FD0085)	13,000		
Fire Inspector Vehicle (FD0101)	20,000		
Skidsteer (FD0102)	36,000		
Truck Box Package Convert Old Garbage Truck (4495)	32,000		
2 - 3/4 Ton Extended Cab Pickups (STR049)	70,000		
(1) 1/2 Ton Crew Cab 4X4 Pickup (STR050)	35,000		
S70 Skid Steer with Trade-in (STR051)	4,000		
T650 Skid Steer with Trade-in (STR052)	4,500		
(2) S650 Skid Steers (STR053)	7,000		
Street Sweeper (4496)	200,000		
2 Turf Mowers (4497)	60,000		
Books & Materials (LIB036)	3,080		
Budgeted Income		<u>\$ 2,045,385</u>	<u>\$ 3,672,739</u>
Mill Levy		6.66	2.52
Dollar change			\$ 1,627,354
Levy change			(4.14)

CITY OF MINOT, NORTH DAKOTA

BUDGET 2020

EQUIPMENT PURCHASES

Account Number	Account Description	2019 Budget	2020 Budget
429-7300-419.07-93		\$ 1,060,900	\$ 2,424,343
	Capital Purchases (Information Technology)		
	IBM Power 720 Server Replacement (IT0019)	45,000	
	Network Switch Upgrade (Year 2 of 2) (IT0018)	40,000	
	Dell VxRail Nodes for ERP (IT0020)	47,923	
	Capital Purchases (Traffic)		
	3/4 Ton Fleet Truck (Year 2 of 2) (TFC017)	37,500	
	Traffic Signal Cabinet Replacement 5 Locations (4476)	315,000	
	Signal Pole/Mast Arm Replacement (4475)	250,000	
	Traffic Signal Battery Backups 2 Locations (4477)	10,920	
	Street Light Feed Point Replacement (4478)	40,000	
	Traffic Signal Standards - Burdick/3rd St SE (4394.1)	200,000	
	Traffic Department Building (4498)	160,000	
	Capital Purchases (Engineering)		
	Trimble GPS Survey Equipment (Year 2 of 3) (ENG015)	10,000	
	Citywide Asset Management Software (4423)	500,000	
	GPS Receiver (4473)	6,000	
	Capital Purchases (Vehicle Maintenance)		
	Parts Truck (Year 1 of 2) (SHP008)	15,000	
	Capital Purchases (Property Maintenance)		
	Heat Exchanger for PW/Eng Cooling Tower (Year 2 of 2) (4407)	120,000	
	4x4 Extended Cab Pickup (PM0008)	32,000	
	Capital Purchases (Bus)		
	Low Floor Heavy Duty Transit Bus (4485)	450,000	
	ADA Mini Van (4486)	45,000	
	FY19 Section 5339 Video Security Equipment (BUS036)	100,000	
429-7300-421.07-93	Capital Purchases (Police)	239,748	233,900
	Parking Control Vehicle (PD0177)	32,000	
	5 Patrol All-Wheel Drive Vehicles (PD0178)	175,000	
	Undercover Vehicle (PD0179)	20,000	
	Microfiche Scanner/Server - Records (PD0180)	6,900	
429-7300-422.07-93	Capital Purchases (Fire)	75,000	69,000
	Gear Extractor (Station 1 & 4; Year 2 of 2) (FD0085)	13,000	
	Fire Inspector Vehicle (FD0101)	20,000	
	Skidsteer (FD0102)	36,000	

BUDGET 2020

EQUIPMENT PURCHASES

Account Number	Account Description		2019 <u>Budget</u>	2020 <u>Budget</u>
429-7300-431.07-93	Capital Purchases (Street)		\$ 527,500	\$ 797,000
	Brine Facility (Year 2 of 2) (4409)	225,000		
	Truck Box Package Convert Old Garbage Truck (4495)	32,000		
	2 - 3/4 Ton Extended Cab Pickups (STR049)	70,000		
	(1) 1/2 Ton Crew Cab 4X4 Pickup (STR050)	35,000		
	S70 Skid Steer with Trade-in (STR051)	35,000		
	T650 Skid Steer with Trade-in (STR052)	56,000		
	(2) S650 Skid Steers (STR053)	84,000		
	Street Sweeper (4496)	200,000		
	2 Turf Mowers (4497)	60,000		
429-7300-455.07-93	Capital Purchases (Library)		142,237	148,496
	Books & Materials (LIB036)	148,496		
Equipment Purchases			<u>\$ 2,045,385</u>	<u>\$ 3,672,739</u>

BUDGET 2020

Equipment Purchases Descriptions

Information Technology

Network Switch Upgrade (Year 2 of 2) - The City of Minot purchased over 20 in-rack network switches in 2013. Since 2013, switches have only been purchased as defective-replacements or as a result of building expansion/remodel. Network switches have an expected life expectancy of 5-7 years and the majority of the City's equipment will meet or exceed that threshold in 2019/2020.

IBM Power 720 Server Replacement - Replace existing Central Square server for historical access. The server has a 7 year life expectancy.

Dell VxRail Nodes for ERP - Add 2 servers to existing VxRail environment, one server will be utilized for production and 1 for disaster recovery for ERP.

Traffic Department

3/4 Ton Fleet Truck (Year 2 of 2) - The new truck will replace a 1994 4X2 pickup in the fleet. The vehicle has over 108,000 miles and requires \$1,000's in repairs.

Traffic Signal Cabinet Replacement 5 Locations - This will be for traffic signal cabinet replacements at 5 intersection locations. The City's traffic signal cabinets, which are the equipment that runs the signals, is outdated and replacement parts are sparse or non-existent. The majority of the system cannot function in an interconnected way. By upgrading the cabinets with new technology, staff can link the signals along a corridor (such as Broadway) and time them. Traffic can move through the corridor with limited stops. The new cabinets will require less operation and maintenance than current signals due to the newer equipment. Traffic staff will have to continue to perform routine maintenance. The electrical costs will be the same. As corridor equipment is upgraded, staff will be working towards Intelligent Transportation Systems (ITS) for Minot's critical corridors. ITS will allow the signals to be linked, programmed, and managed. This will increase corridor capacity, safety, and mobility.

Signal Pole/Mast Arm Replacements - There are several signal systems around Minot where signal poles and mast arms need to be replaced due to fatigue and corrosion. In 2014, a signal standard at 22nd Ave SW/16th St fell onto 16th St due to metal fatigue. No one was injured, but if the signal fell during rush hour, a catastrophic result may have occurred. An analysis was conducted on all signals after the event, and prioritized the replacements. Several replacements have been completed, but more replacements are needed. The poles and mast arms will be replaced as required, until all signals are in a known safe condition.

Traffic Signal Battery Backups 2 locations - Approximately half of the City's 50 signals have a battery backup system. In the event of a power failure, the battery backups will keep the signals running in full operation for several hours until power can be restored. If the signal does not have a battery backup, the signal will go dark until power is restored and the signal is reset. Critical transportation corridors must have battery backups for public safety and corridor mobility.

Street Light Feed Point Replacement - Portions of the street lighting system in the City are deteriorating due to age, and portions of the system need replacement. The feed point is the electrical source for each individual lighting system. Feed points that are non-accessible and/or are past their service life will be programmed for replacement.

BUDGET 2020

Traffic Department (continued)

Traffic Department Building - The City would utilize the money to relocate a building that would be occupied by Traffic. Our traffic division currently operates out of three different buildings around the City. The old sign shop, located downtown near the 3rd St Bridge, the sanitation building located at public works, and the paint both located in the public works shop. The sign shop building was severely impacted by the 2011 flood. The building was the former location of maintenance activities, but once the flood destroyed most of the interior, operations other than cold storage were moved to the new sanitation building. The old sign shop needs to be demolished for flood control, taking away what little space will be left to use. The NDR program is acquiring the Souris Basin Transit shop, located adjacent to the old sign shop. It is feasible to relocate this building to the public works facility and utilize this building for operations. This would save hundreds of thousands of dollars in future expenses for a new building and free other space within public works for use by sanitation and the shop.

3rd St SE / Burdick Expressway SE Intersection Signal Replacement - The traffic signal at Burdick Expressway and 3rd Street SE has outlived its useful life and needs replacement. The poles have metal fatigue and the equipment is outdated. Replacement parts are no longer manufactured. The signal will be removed and replaced with new equipment that is able to be programmed with ITS. This project will be constructed alongside the NDDOT funded Burdick Expressway project in 2020.

Engineering Department

Trimble GPS Equipment Replacement (Year 2 of 3) - The first request is for the second year of funding for replacement GPS Survey Equipment. The original equipment was purchased in 2011, and the technology is being to be outdated. When full funding is available in 2021, the equipment will be 10 years old. This is the department's primary survey equipment and is used daily in service of the department and other city department needs. The equipment would be considered a critical asset to the city.

Asset Management Software (Year 2 of 2) - The assets management software would have these minimum function: (1) cataloging all types of City assets such as streets, utilities, buildings, lighting/signals, signs, etc.; (2) Establish a work order system to effectively manage operations and maintenance activities. The work orders would track time, costs, equipment, status, etc.; (3) Establish a complaint generated work order. This would allow citizens to report potholes, street light outages, and nuisances, and others which would generate a work order for staff to address. The citizen would know the status of the issue; (4) Data of all assets can be reported, sorted, and analyzed in GIS to provide decision makers the data needed to make decisions about funding priorities, problem areas, and help prioritize solutions. Fleet and fuel management module was included in the RFP to transform the way our shop manages our citywide fleet of vehicles and equipment. The same work order systems will be used like we are requesting on the infrastructure side.

GPS Receiver - The engineering department is requesting an additional GPS receiver for high accuracy data collection. As the Engineering department, along with several other departments transition to the Asset Management Software, much more of our work will be data driven and tracked via GPS. There will be an abundance of information that will need to be collected to initially populate the system. This work can be done by engineering staff and engineering interns but the current amount of available data collection equipment becomes a limiting factor. The department currently has one data collector with GPS receiver for high accuracy as well as one handheld data collector with low accuracy. The high accuracy collector is used continuously by Engineering, Public Works, and Traffic. With an additional GPS receiver our ability to collect the quality data that will be necessary for the asset management system would be improved greatly.

BUDGET 2020

Property Maintenance

Heat Exchanger for Public Works/Engineering Cooling Tower System - This project was budgeted in 2019 but when bids were received it was realized there was more to the project. The system needs to be looked at as a whole which would require the cooling tower and the heat exchanger replacements to be designed and replaced together. The total amount will be \$120,000, of that \$36,000 reserves from 2019 and the remaining \$84,000 is being utilized in 2020.

4 x 4 Extended Cab Pick-up - This pick-up will replace the 2000 E250 service van used by the maintenance staff. The vehicle has high mileage, considerable rust and is not a dependable unit in the winter. The Maintenance staff needs a vehicle that can respond to calls in poor winter road conditions.

Shop

Replace Parts Truck (Year 1 of 2) - This will replace a 2006 Chevy Colorado that has over 100,000 miles on it. The vehicle is used to pick up parts for the Vehicle Maintenance shop as well as deliver items to contractors that need repairs, such as hydraulic cylinders, pumps, etc. The vehicle is beginning to have significant corrosion issues and if it is not replaced will start to cost the city much more time and funding to maintain.

Bus

ADA Compliant Van - The City has requested grant monies through the State that if awarded will reimburse 80 percent of the cost of the van. This vehicle will replace a 2016 ADA mini-van that will be beyond its life expectancy at the end of 2019. This van will be used by Souris Basin Transportation to provide contracted complimentary ADA service to our fixed route service. Replacing this aging vehicle will help provide better service to our passengers that use this service by having a new more reliable vehicle that will require less maintenance and down time than the older vehicle it is replacing. The local match, if the grant is awarded will be \$9,000.

Heavy Duty Low Floor Transit Bus - The bus requested in the 2020 Bus Department budget is for a 2020 Heavy Duty Low Floor Transit Bus to replace a 2003 Freightliner Startrans that is well beyond its life expectancy and is in very poor condition. It will enhance our service by providing our passengers a much more comfortable ride and will provide a much easier and comfortable experience for our handicapped passengers. Purchasing this bus in this fiscal year will allow purchase and delivery prior to our proposed route expansion in 2021. This purchase will only be made if the grant funds are approved. The local match, if the grant is awarded will be \$90,000.

FY19 Section 5339 Capital Purchases Video Security Equipment - This grant has been approved and this will be for the 20% required City share. This project would replace ten video surveillance systems in our bus fleet. This would include for each of the ten buses a mobile recorder with an event switch, accelerometer and removable 2.0 TB hard disk drive. It would also include six cameras in each bus, one forward facing, one on the exterior curbside, and four interior cameras. The total cost of this project will also include all required software for managing video downloads and system health as well as vehicle licenses and installation costs. The local match will be \$20,000.

Police

Patrol Vehicles (5) All-Wheel Drive (\$35,000 each) police package vehicles. This will keep pace with a four year replacement schedule for patrol vehicles. All vehicles to be replaced will have higher mileage and will be used as Administrative vehicles or transferred to departments within the city.

Undercover Vehicle - Replacement of one undercover vehicle with high mileage. The existing vehicle will be traded in on a new or newer vehicle.

Parking Control Vehicle - The current parking control vehicle will have over 130,000 miles at time of replacement. Performing continued maintenance on the vehicle has been increasingly expensive.

BUDGET 2020

Police (continued)

Microfiche scanner / server for records - This scanner will enable our Records staff to digitize records that are currently being stored in file cabinets on microfiche film that needs to be manually searched each time a record is needed.

Fire

Gear Extractor (Station 1 & 4) - These extractors allow for personnel to keep fire personal protective equipment clean. MFD policy requires gear is kept clean and washed after each fire. This requirement is for the health and safety of the firefighters as studies have shown firefighters have a 9% greater risk of being diagnosed with cancer and a 14% higher risk of dying from cancer than the general U.S. population (CDC/NIOSH). Extractors clean heavy gear as well as allow for a quicker drying time.

Fire Inspector Vehicle - Following the fire department replacement schedule, one fire inspector vehicle will replace a 2006 Chevy Impala.

Bobcat Skid steer - This request is to assure adequate snow removal needs at the airport fire station (Station 3). Our current bobcat has been in the maintenance shop for the past 8+ months and even while working with the Bobcat dealer cannot pinpoint the issues. To our knowledge the main relief valve is not working and parts are not available. The equipment is beyond its service life. In order to keep the stations open during inclement weather we are required to maintain the road as the street department and airport operations crews are busy maintaining the main runways and taxiways. This is also used for maintenance at the training grounds for moving training props, cleanup following training and maintaining the property.

Street Department

Brine Facility (Year 2 of 2) - The brine facility will allow us to produce our own brine for use in pre-wetting roadways before winter storms, which help with icy road conditions. Utilizing brine, during the correct timeframe is much more efficient than sand and salt, although it is not a total replacement for salt. Currently we buy our brine from the NDDOT and we are subject to their availability and time table for when we can get it from them. This equipment would be installed in one of our existing buildings at the Public Works complex so we do not have to build a special building for it, like many other municipalities do.

(2)\$650 Skid steers - Each year we are able to trade these two skid steers in for approximately \$3500 each. The full value is shown above for accounting purposes, however, the actual yearly cost is \$7,000 total or \$3,500 per skid steer to trade these units in and have new units each year with full warranty.

Truck Box/Hoist Package - This box and hoist will be installed on an existing garbage truck that that will be converted to a dump truck.

1/2 ton crew cab 4X4 pickup - This will replace Unit 745 which is a 1994 Ford ½ ton 4X4 pickup that is mainly used for daily operations and summer mowing operations. This vehicle has 124,000 miles and any major repairs on this vehicle could exceed the value of his vehicle.

\$70 Skid Steer Trade In - Annually the City is able to trade these two skid steers in for approximately \$2,000 each. The full value is shown above for accounting purposes; however, the actual yearly cost is \$4,000 total or \$2,000 per skid steer to trade these units in and have new units each year with a full warranty.

T650 Skid Steer Trade In - The trade in of this unit each year provides the City a new model under warranty and saves on overall operations costs. The cost is approximately \$4-\$5 per hour to use this unit.

BUDGET 2020

Street Department (continued)

Street Sweeper (Year 2 of 2) - This would replace a 2003 model street sweeper, which at the time of replacement (2020) will be 17 years old and have over 7500 hours. The recommended replacement interval for these pieces of equipment is 7 years. Through yearly seasonal and thorough maintenance schedules, we have extended the life of these pieces of equipment to more than double that. This is year 2 of budgeting for this piece of equipment

2 Turf Mowers - New large deck mower needed with all of the boulevards and right of ways we maintain as well as the flood lots we have acquired. By the end of 2019 we will have phases 2 and 3 of the flood project mostly complete and will have the need for a large mower to help maintain the new levees and adjacent flood lots. These wider swath mowers allow us to cover more ground with the limited manpower. This also will aide in mowing over 360 acres of right of way and 400 flood buyout lots.

2 3/4 Ton Extended Cab Pick-up - This will replace two different units. Unit 76 is a 1999 Dodge ½ ton 4X4 pickup that is used for filling potholes. Since 2009, this vehicle has had 3 transmission replacements. In the last 5 years, this unit has had \$7,909.87 in repairs. It has over 171,000 miles on it and it is a light duty ½ ton pickup and with the heavy loads a ¾ ton pickup would be a better option for hauling Omega mix for pothole patching. Unit 767 is a 2001 Dodge ½ ton 4X4 that was acquired from the Airport in 2017 to be used for the summer mowing crew. This vehicle has over 147,000 miles on it and any major repairs could exceed the value of the vehicle. This unit continues to have issue with the front end components

Library

Books & Materials The books and materials at the library are considered a capital asset.

BUDGET 2020

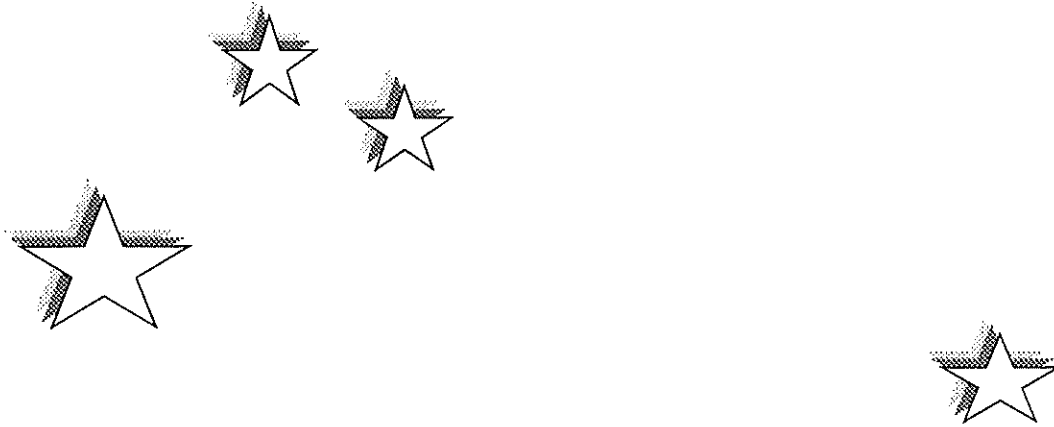
FLOOD CONTROL - INCOME DETAIL

	2019 Budget	2020 Budget
State Capital Grants	\$ -	\$30,550,000
Tax Levy	1,079,479	-
Revenue Bonds	20,025,521	16,450,000
Budgeted Income	<u>\$ 21,105,000</u>	<u>\$ 47,000,000</u>
Mill Levy	5.24	0.00
Dollar change		\$ 25,895,000
Levy change		(5.24)

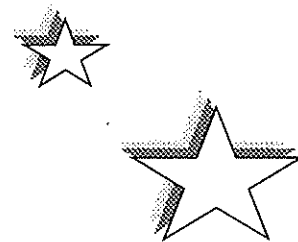
BUDGET 2020

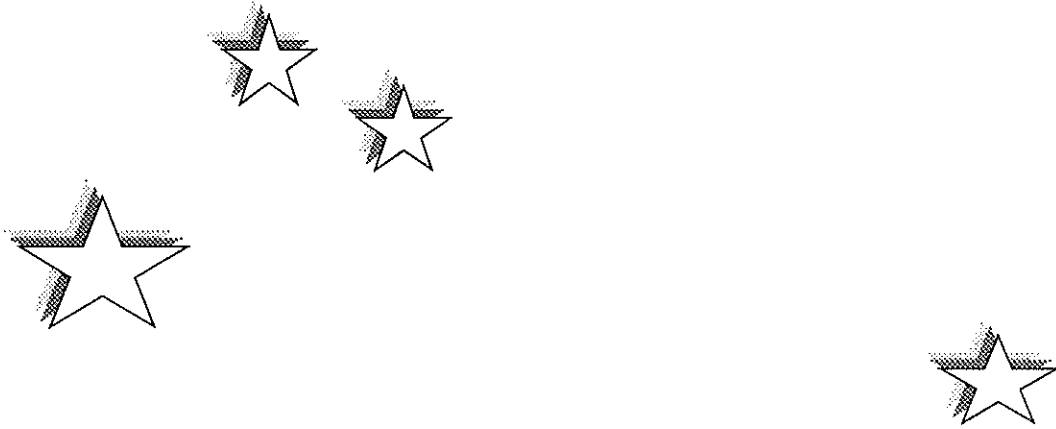
FLOOD CONTROL

Account Number	Account Description	2019 Budget	2020 Budget
430-9500-419.07-93	Minot NW Regional Detention Pond Diversion	\$ 210,000	\$ -
430-9500-419.07-93	Minot 4th Avenue Utility Relocations	35,000	-
430-9500-419.07-93	4th Avenue Floodwalls Construction (Phase MI-1) (3529)	8,575,000	15,000,000
430-9500-419.07-93	Napa Valley/Forest Road Construction (Phase MI-2/3) (3529)	7,070,000	8,800,000
430-9500-419.07-93	Maple Diversion Design & Construction (Phase MI-4) (3529)	1,050,000	8,000,000
430-9500-419.07-93	4th Avenue Tieback Levee Design & Construction (Phase MI-5) (3529)	4,165,000	12,600,000
430-9500-419.07-93	Eastwood Park Floodwall Design (Phase MI-6) (3529)	-	1,800,000
430-9500-419.07-93	Valker Road South Levee Design (Phase MI-7) (3529)	-	800,000
Flood Control		<u>\$21,105,000</u>	<u>\$47,000,000</u>

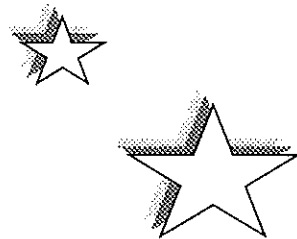


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BUDGET 2020

HOTEL/MOTEL/CAR RENTALS INCOME DETAIL

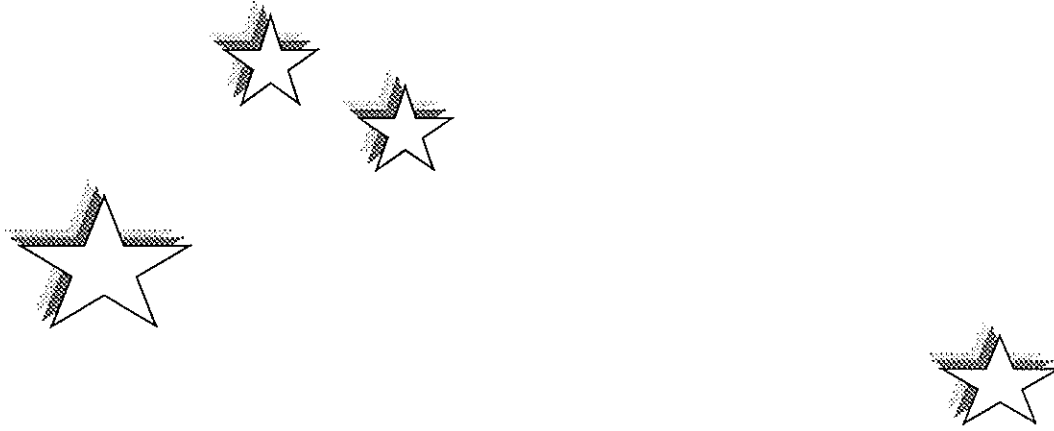
	2019 Budget	2020 Budget
Hotel/Motel Tax	\$ 782,930	\$ 876,882
Car Rental Tax	32,317	36,195
Budgeted Income	<u>\$ 815,247</u>	<u>\$ 913,077</u>
Dollar change		\$ 97,830

The Hotel/Motel/Car Rental tax budget consists of income from the current two cent hotel/motel tax dedicated to the Minot Convention & Visitor's Bureau, a one cent hotel/motel tax dedicated to the All Seasons Arena maintenance, and a one cent car rental tax for the Minot Convention & Visitor's Bureau.

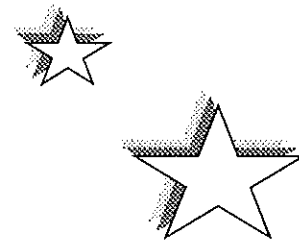
BUDGET 2020

HOTEL/MOTEL/CAR RENTALS

Account Number	Account Description	2019 Budget	2020 Budget
609-0000-485.39-01	Hotel/Motel - Convention & Visitors Bureau	\$ 492,073	\$ 555,021
609-0000-485.39-02	Hotel/Motel - All Seasons Arena	242,257	84,148
609-0000-485.40-00	Car Rental - Convention & Visitors Bureau	30,917	34,795
609-0000-491.30-00	Transfer to General Fund	50,000	50,000
609-0000-491.33-04	Transfer to Debt Service	-	189,113
Hotel/Motel/Car Rental Tax		<u>\$ 815,247</u>	<u>\$ 913,077</u>



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BUDGET 2020

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
1	\$13,000	\$13,325	\$13,658	\$14,000	\$14,350	\$14,708	\$15,076	\$15,453	\$15,839	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299
2	\$13,325	\$13,658	\$14,000	\$14,350	\$14,708	\$15,076	\$15,453	\$15,839	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781
3	\$13,658	\$14,000	\$14,350	\$14,708	\$15,076	\$15,453	\$15,839	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276
4	\$14,000	\$14,350	\$14,708	\$15,076	\$15,453	\$15,839	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782
5	\$14,350	\$14,708	\$15,076	\$15,453	\$15,839	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302
6	\$14,708	\$15,076	\$15,453	\$15,839	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302	\$21,835
7	\$15,076	\$15,453	\$15,839	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302	\$21,835	\$22,380
8	\$15,453	\$15,839	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302	\$21,835	\$22,380	\$22,940
9	\$15,839	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302	\$21,835	\$22,380	\$22,940	\$23,513
10	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302	\$21,835	\$22,380	\$22,940	\$23,513	\$24,101
11	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302	\$21,835	\$22,380	\$22,940	\$23,513	\$24,101	\$24,704
12	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302	\$21,835	\$22,380	\$22,940	\$23,513	\$24,101	\$24,704	\$25,321
13	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302	\$21,835	\$22,380	\$22,940	\$23,513	\$24,101	\$24,704	\$25,321	\$25,954
14	\$17,921	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302	\$21,835	\$22,380	\$22,940	\$23,513	\$24,101	\$24,704	\$25,321	\$25,954	\$26,603
15	\$18,369	\$18,828	\$19,299	\$19,781	\$20,276	\$20,782	\$21,302	\$21,835	\$22,380	\$22,940	\$23,513	\$24,101	\$24,704	\$25,321	\$25,954	\$26,603	\$27,268
34	\$29,365	\$30,099	\$30,852	\$31,623	\$32,414	\$33,224	\$34,054	\$34,906	\$35,778	\$36,673	\$37,590	\$38,530	\$39,493	\$40,480	\$41,492	\$42,529	\$43,593
35	\$30,099	\$30,852	\$31,623	\$32,414	\$33,224	\$34,054	\$34,906	\$35,778	\$36,673	\$37,590	\$38,530	\$39,493	\$40,480	\$41,492	\$42,529	\$43,593	\$44,682
36	\$30,852	\$31,623	\$32,414	\$33,224	\$34,054	\$34,906	\$35,778	\$36,673	\$37,590	\$38,530	\$39,493	\$40,480	\$41,492	\$42,529	\$43,593	\$44,682	\$45,799
37	\$31,623	\$32,414	\$33,224	\$34,054	\$34,906	\$35,778	\$36,673	\$37,590	\$38,530	\$39,493	\$40,480	\$41,492	\$42,529	\$43,593	\$44,682	\$45,799	\$46,944
38	\$32,414	\$33,224	\$34,054	\$34,906	\$35,778	\$36,673	\$37,590	\$38,530	\$39,493	\$40,480	\$41,492	\$42,529	\$43,593	\$44,682	\$45,799	\$46,944	\$48

CITY OF MINOT
NORTH DAKOTA

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
Grade																	
62	\$58,627	\$60,093	\$61,595	\$63,135	\$64,713	\$66,331	\$67,990	\$69,689	\$71,432	\$73,217	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032
63	\$60,093	\$61,595	\$63,135	\$64,713	\$66,331	\$67,990	\$69,689	\$71,432	\$73,217	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208
64	\$61,595	\$63,135	\$64,713	\$66,331	\$67,990	\$69,689	\$71,432	\$73,217	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438
65	\$63,135	\$64,713	\$66,331	\$67,990	\$69,689	\$71,432	\$73,217	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724
66	\$64,713	\$66,331	\$67,990	\$69,689	\$71,432	\$73,217	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067
67	\$66,331	\$67,990	\$69,689	\$71,432	\$73,217	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469
68	\$67,990	\$69,689	\$71,432	\$73,217	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931
69	\$69,689	\$71,432	\$73,217	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454
70	\$71,432	\$73,217	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041
71	\$73,217	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692
72	\$75,048	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409
73	\$76,924	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194
74	\$78,847	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049
75	\$80,818	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975
76	\$82,839	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975
77	\$84,910	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049
78	\$87,032	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200
79	\$89,208	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430
80	\$91,438	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741
81	\$93,724	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134
82	\$96,067	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134	\$142,613
83	\$98,469	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134	\$142,613	\$146,178
84	\$100,931	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134	\$142,613	\$146,178	\$149,833
85	\$103,454	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134	\$142,613	\$146,178	\$149,833	\$153,578
86	\$106,041	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134	\$142,613	\$146,178	\$149,833	\$153,578	\$157,418
87	\$108,692	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134	\$142,613	\$146,178	\$149,833	\$153,578	\$157,418	\$161,353
88	\$111,409	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134	\$142,613	\$146,178	\$149,833	\$153,578	\$157,418	\$161,353	\$165,387
89	\$114,194	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134	\$142,613	\$146,178	\$149,833	\$153,578	\$157,418	\$161,353	\$165,387	\$169,522
90	\$117,049	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134	\$142,613	\$146,178	\$149,833	\$153,578	\$157,418	\$161,353	\$165,387	\$169,522	\$173,760
91	\$119,975	\$122,975	\$126,049	\$129,200	\$132,430	\$135,741	\$139,134	\$142,613	\$146,178	\$149,833	\$153,578	\$157,418	\$161,533	\$165,387	\$169,522	\$173,760	\$178,104

BUDGET 2020

2020 Proposed Salary Ranges Per Job Class

Occupational Job Families and Job Classes	Number of Positions	Current Grade	-Recommended-			
			New Grade	Min Step (Step 1)	Mid Step (Step 9)	Max Step (Step 17)
<u>Executive Group</u>						
City Manager	1	86	91	\$ 119,975	\$ 146,178	\$ 178,104
Public Information Officer	1	59	59	54,441	66,331	80,818
City Clerk	1	59	59	54,441	66,331	80,818
Communication Specialist	1	47	48	41,492	50,554	61,595
<u>Management Information Systems Group</u>						
Information Technology Manager Networks/Communication	1	67	69	69,689	84,910	103,454
Information Technology Manager Systems/Support	1	67	69	69,689	84,910	103,454
Information Technology Specialist, Senior	1	59	60	55,802	67,990	82,839
Information Technology Specialist	0	55	56	50,554	61,595	75,048
Information Technology Technician	2	47	48	41,492	50,554	61,595
<u>Finance And Accounting Group</u>						
Finance Director	1	82	84	100,931	122,975	149,833
Comptroller	1	71	73	76,924	93,724	114,194
City Treasurer	1	67	69	69,689	84,910	103,454
Senior Internal Auditor	0	60	61	57,197	69,589	84,910
Senior Accountant	2	58	59	54,441	66,331	80,818
Internal Auditor	1	56	57	51,818	63,135	76,924
Accountant	3	54	55	49,321	60,093	73,217
Purchasing Officer/Financial Professional	1	54	55	49,321	60,093	73,217
Financial Specialist	1	51	51	44,682	54,441	66,331
Financial Clerk, Senior	2	44	44	37,590	45,799	55,802
Financial Clerk	1	41	41	34,906	42,529	51,818
<u>Human Resource Group</u>						
Human Resource Director	1	73	75	80,818	98,469	119,975
Human Resource Generalist, Senior	2	58	58	53,113	64,713	78,847
Human Resource Generalist	0	52	52	45,799	55,802	67,990
Human Resource Generalist –Training and Development	1	52	52	45,799	55,802	67,990
Human Resource Specialist	0	47	47	40,480	49,321	60,093
<u>City Assessor Group</u>						
City Assessor	1	73	75	80,818	98,469	119,975
Assistant City Assessor	1	65	66	64,713	78,847	96,067
Property Appraiser, Senior	3	56	59	54,441	66,331	80,818
Property Appraiser	0	52	53	46,944	57,197	69,689
Property Assessment Specialist	1	48	48	41,492	50,554	61,595
<u>Administrative Support Group</u>						
Clerk Of Court	1	50	51	44,682	54,441	66,331
Executive Secretary	1	48	48	41,492	50,554	61,595
Office and Administrative Specialist, Senior	7	48	48	41,492	50,554	61,595
Office and Administrative Specialist	0	45	45	38,530	46,944	57,197
Administrative Clerk, Principal	6	42	43	36,673	44,682	54,441
Administrative Clerk, Senior	1	39	40	34,054	41,492	50,554
Administrative Clerk	3	36	37	31,623	38,530	46,944

BUDGET 2020

2020 Proposed Salary Ranges Per Job Class

Occupational Job Families and Job Classes	Number of Positions	Current Grade	-Recommended-			
			New Grade	Min Step (Step 1)	Mid Step (Step 9)	Max Step (Step 17)
<u>Legal Group</u>						
City Attorney	1	82	83	98,469	119,975	146,178
Assistant City Attorney	1	70	72	75,048	91,438	111,409
Legal Administrative Assistant	1	48	48	41,492	50,554	61,595
<u>Public Works Management Group</u>						
Public Works Director	1	82	83	98,469	119,975	146,178
Assistant Public Works Director	1	72	73	76,924	93,724	114,194
Project Civil Engineer	4	65	65	63,135	76,924	93,724
<u>Engineering Group</u>						
City Engineer	1	81	81	93,724	114,194	139,134
Assistant City Engineer	1	70	70	70,432	87,032	106,041
Project Manager Field/Design	1	67	67	66,331	80,818	98,469
Land Surveyor	0	65	65	63,135	76,924	93,724
Civil Engineering Specialist	2	58	58	53,113	64,713	78,847
GIS Coordinator	1	55	57	51,818	63,135	76,924
Engineering Technician, Senior	1	54	54	48,118	58,627	71,432
Engineering Technician	0	50	50	43,593	53,113	64,713
<u>Community Development Group</u>						
Community Development Director	1	81	81	93,724	114,194	139,134
Economic Development Specialist	1	70	70	71,432	87,032	106,041
Principal Planner	1	65	65	63,135	76,924	93,724
Associate Planner	1	55	55	49,321	60,093	73,217
Planner I	0		53	46,944	57,197	69,689
Zoning / Code Enforcement Inspector	1	47	47	40,480	49,321	60,093
Building Official	1	67	67	66,331	80,818	98,469
Senior Building Inspector	1	60	60	55,802	67,990	82,839
Building Inspector II	2	58	58	53,113	64,713	78,847
Electrical Inspector II	2	58	58	53,113	64,713	78,847
Mechanical Inspector II	0	58	58	53,113	64,713	78,847
Plumbing Inspector II	1	58	58	53,113	64,713	78,847
Building Inspector I	0	54	54	48,118	58,627	71,432
Electrical Inspector I	0	54	54	48,118	58,627	71,432
Mechanical Inspector I	0	54	54	48,118	58,627	71,432
Plumbing Inspector I	0	54	54	48,118	58,627	71,432
Residential Plan Reviewer	1	47	47	40,480	49,321	60,093
Building Permit Technician	0	45	45	37,590	45,799	55,802
<u>Traffic Group</u>						
Traffic Engineer	1	65	65	63,135	76,924	93,724
Traffic Foreman	1	58	58	53,113	64,713	78,847
Traffic Maintenance Technician II	1	50	51	44,682	54,441	66,331
Traffic Maintenance Technician	1	47	48	41,492	50,554	61,595
Traffic Maintenance Worker	2	43	44	37,590	45,799	55,802
<u>Street Maintenance Group</u>						
Street Superintendent	1	65	69	69,689	84,910	103,454
Street Foreman	2	58	58	53,113	64,713	78,847
Storm Sewer Foreman	1	58	58	53,113	64,713	78,847

BUDGET 2020

2020 Proposed Salary Ranges Per Job Class

Occupational Job Families and Job Classes	Number of Positions	Current Grade	-Recommended-			
			New Grade	Min Step (Step 1)	Mid Step (Step 9)	Max Step (Step 17)
<u>Equipment Operator And Laborer Group</u>						
Heavy Equipment Operator	32	50	50	43,593	53,113	64,713
Equipment Operator-Medium	5	48	48	41,492	50,554	61,595
Equipment Operator-Light	12	45	45	38,530	46,944	57,197
<u>Vehicle Maintenance Group</u>						
Bus Services/Shop Maintenance Superintendent	1	65	69	69,689	84,910	103,454
Bus Services/Shop Maintenance Foreman	1	58	58	53,113	64,713	78,847
Fire Equipment Mechanic	1	58	58	53,113	64,713	78,847
Mechanic, Senior	1	52	52	45,799	55,802	67,990
Welder/Fabricator	1	52	52	45,799	55,802	67,990
Mechanic	4	49	49	42,529	51,818	63,135
Parts Specialist	1	43	43	36,673	44,682	54,441
Light Mechanic	1	41	41	34,906	42,529	51,818
Bus Driver	5	40	41	34,906	42,529	51,818
Administrative Clerk/Bus Driver	1	37	38	32,414	39,493	48,118
<u>Water Plant Operations Group</u>						
Water Plant Superintendent	1	65	69	69,689	84,910	103,454
Water Plant Foreman	1	58	58	53,113	64,713	78,847
Water Plant Operator, Lead	2	52	52	45,799	55,802	67,990
Water Plant Instrumentation Technician	1	50	50	43,593	53,113	64,713
Water Plant Operator III	4	49	49	42,529	51,818	63,135
Water Plant Operator II	3	47	47	40,480	49,321	60,093
Water Plant Operator I	2	45	45	37,590	45,799	55,802
Public Works Laboratory Technician	2	50	50	43,593	53,113	64,713
<u>Water/Wastewater Operations Group</u>						
Water/Wastewater Superintendent	1	65	69	69,689	84,910	103,454
Water/Wastewater Foreman	3	58	58	53,113	64,713	78,847
Utility Operator, Lead	2	52	52	45,799	55,802	67,990
Utility Operator III	5	49	49	42,529	51,818	63,135
Utility Operator II	9	47	47	40,480	49,321	60,093
Utility Operator I	3	45	45	37,590	45,799	55,802
<u>Building and Grounds Maintenance Group</u>						
Property Maintenance Superintendent	1	65	69	69,689	84,910	103,454
Building and Grounds Foreman			58	53,113	64,713	78,847
Building and Grounds Worker, Senior	3	48	48	41,492	50,554	61,595
Building and Grounds Worker	3	42	42	35,778	43,593	53,113
<u>Cemetery Operations Group</u>						
Cemetery Superintendent	1	61	65	63,135	76,924	93,724
<u>Sanitation/Landfill Operations Group</u>						
Sanitation/Landfill Superintendent	1	65	69	69,689	84,910	103,454
Landfill Foreman	1	58	58	53,113	64,713	78,847
Sanitation Foreman	1	58	58	53,113	64,713	78,847
Landfill Attendant	1	36	37	31,623	38,530	46,944

BUDGET 2020

2020 Proposed Salary Ranges Per Job Class

Occupational Job Families and Job Classes	Number of Positions	Current Grade	-Recommended-			
			New Grade	Min Step (Step 1)	Mid Step (Step 9)	Max Step (Step 17)
<u>Airport Operations</u>						
Airport Director	1	77	79	89,208	103,454	132,430
Airport Operations Manager	1	67	69	69,689	84,910	103,454
Airport Operations Foreman	1	58	58	53,113	64,713	78,847
Airport Facility Foreman	1	58	58	53,113	64,713	78,847
Airport Services Coordinator	1	52	52	45,799	55,802	67,990
Airport Operations Technician II	7	50	50	43,593	53,113	64,713
Airport Operations Technician	3	46	46	39,493	48,118	58,627
Airport Facility Technician II			46	39,493	48,118	58,627
Airport Facility Technician	6	42	42	35,778	43,593	53,113
<u>Law Enforcement Command Group</u>						
Police Chief	1	82	83	98,469	119,975	146,178
Police Captain	3	71	72	75,048	91,438	111,409
Police Lieutenant	5	67	67	66,331	80,818	98,469
<u>Law Enforcement Operations Group</u>						
Police Sergeant	13	60	60	55,802	67,990	82,839
Police Officer, Master			56	50,554	61,595	75,048
Police Officer, Senior	31	54	54	48,118	58,627	71,432
Police Officer	30	52	52	45,799	55,802	67,990
Evidence and Property Technician	1	43	45	37,590	45,799	55,802
Animal Control Officer	2	41	41	34,906	42,529	51,818
Parking Enforcement Officer	1	36	36	30,852	37,590	45,799
<u>Public Safety Communications Group</u>						
Public Safety Answering Point Manager	1	59	63	60,093	73,217	89,208
Dispatcher, Lead	3	55	56	50,554	61,595	75,048
Dispatcher, Senior	3	49	50	43,593	53,113	64,713
Dispatcher	9	45	46	39,493	48,118	58,627
<u>Fire Control Group</u>						
Fire Chief	1	81	83	98,469	119,975	146,178
Assistant Fire Chief	1	71	73	76,924	93,724	114,194
Fire Battalion Chief	3	69	71	73,217	89,208	108,692
Fire Marshal	0	69	71	73,217	89,208	108,692
Fire Captain	13	61	61	57,197	69,589	84,910
Fire Inspector II			58	53,113	64,713	78,847
Fire Inspector I	2	56	56	50,554	61,595	75,048
Firefighter, Senior	26	54	54	48,118	58,627	71,432
Firefighter	19	52	52	45,799	55,802	67,990

ORDINANCE NO. 5419
ANNUAL BUDGET ORDINANCE

An ordinance entitled the “Annual Budget Ordinance,” appropriating the sums of money needed to defray the expenses and liabilities of the City of Minot, North Dakota, and making the annual tax levy for the period January 1, 2020, and ending December 31, 2020.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT, NORTH DAKOTA:

- §1: The City Manager’s budget is hereby approved.
- §2: The Position Classification and Fiscal Year 2020 Compensation Plan is hereby approved.
- §3: Total appropriations: Based upon the foregoing, and notwithstanding any prior ordinance to the contrary, (except those relating to the issuance of outstanding revenue bonds), there is hereby appropriated the following sums of money deemed necessary to defray the expenses and liabilities of the City of Minot, North Dakota, for the period beginning January 1, 2020 and ending December 31, 2020:

<u>General Fund</u>	\$ 47,967,114
<u>Enterprise Funds</u>	
Airport	10,535,922
Cemetery	487,007
Parking Authority	20,450
Sanitation	5,839,239
Water, Sewer, and Storm Sewer	31,591,669
Parking Ramps	108,851
<u>Special Revenue Funds</u>	
City Bus	1,206,901
Library	1,723,019
Recreation/Auditorium	925,949
<u>Capital Project Funds</u>	
Highway Capital Projects	10,260,707
Capital Purchases	20,625,949
Equipment Purchases	3,672,739
Flood Control	47,000,000
Total Operations	181,965,516
<u>Other Funds</u>	
Sales Tax	51,244,058
NA WS Sales Tax	34,078,249
Debt Retirement	6,553,617
Hotel/Motel/Car Rentals	913,077
Total Budget	\$ 274,754,517

- §4: There is hereby levied upon the taxable property in the City of Minot, North Dakota, for the period beginning January 1, 2020 and ending December 31, 2020 inclusive, the following sums of money:

General Fund - 1601	\$ 17,590,374
General Fund - 1601 E911	465,000
Airport - 1606	803,286
Cemetery - 1614	140,687
Parking Ramps - 1601	34,781
City Bus - 1638	330,494
Library - 1613	1,314,952
Recreation - 1618	-
Flood Control - 1601	-
Highway Reserve - 1624	602,665
Equipment Purchase - 1624	525,823
Total Operations	<u>21,808,063</u>
Debt Retirement General Obligation Bonds - 1622	2,457,032
Debt Retirement Special Assessment Bonds - 1623	68,000
Debt Retirement Flood Control - 1621	968,091
Grand Total	<u>\$ 25,301,186</u>

- §5: Section 14-27 (b) The waste management utility shall charge the following fees for disposing of waste delivered to it at its landfill effective January 1, 2020:

(1) Municipal solid waste, per ton \$48.00
Minimum charge \$10.00

(2) Inert waste, per ton \$35.00
Minimum charge \$5.00

- §6: The City transportation shall charge the following fees for bus rides effective January 1, 2020:

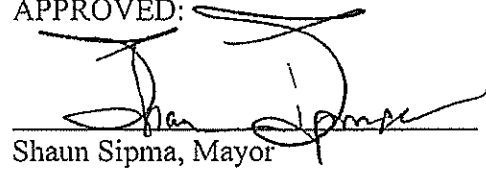
1 Day Pass	\$ 5.00
Cash Adult	1.50
Cash Senior	1.50
Cash Students	1.50
Cash Disabled	1.50
10 Ride Adult	10.00
10 Ride Senior	8.00
10 Ride Students	8.00
10 Ride Disabled	8.00
31 Day Adult	36.00
31 Day Senior	28.00
31 Day Students	28.00
31 Day Disabled	28.00

§7: This ordinance shall become effective upon final passage and approval.

PASSED FIRST READING: September 16, 2019

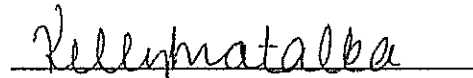
PASSED SECOND READING: September 23, 2019

APPROVED:



Shaun Sipma, Mayor

ATTEST:



Kelly Matalka, City Clerk

RESOLUTION NO. 3635

RESOLUTION ESTABLISHING THE 2020 RATES, FEES, AND CHARGES PERTAINING TO MINOT INTERNATIONAL AIRPORT

Whereas, the City of Minot seeks to establish uniform rates, fees and charges at the Minot International Airport

Therefore, now be it resolved, that the following rates, fees and charges are established at the Minot International Airport **EFFECTIVE JANUARY 1, 2020**

SECTION 1. TERMINAL AIRLINE RENT AND PER USE FEES

Signatory Airline Rental Fees shall be as follows:

January 1, 2020 – December 31, 2020

Cost per square foot (Exclusive & Joint Space): \$15.04 / sq. ft.

CHANGED FROM \$14.60 to \$15.04 / SQUARE FOOT

SECTION 2. RENTAL CAR TERMINAL RENT AND PER USE FEES

(a) Rental Car Terminal Rental Fees shall be as follows:

January 1, 2020 – December 31, 2020

Cost per square foot: \$18.16 / sq. ft.

NO CHANGE

(b) Rental Car Designated Parking Space Fees shall be as follows:

January 1, 2020 – December 31, 2020

Cost per parking space: \$9.00

NO CHANGE

SECTION 3: AIRPORT GROUND RENT FEES

Airport Ground Rent Fees shall be as follows:

- a) Applies to all NEW, EXTENDED OPTION, OR RENEWED leases
- b) Ground Rent fees are based on lot location and type of use on airport property and compared to land rent values associated with similarly situated airports
- c) Must comply with Airport Minimum Standards and requirements
- d) For all new, renewed, or term extension leases, the following annual GROUND RENTAL fees shall apply:
 - a. Southeast General Aviation Lots
\$0.22 per square foot
 - b. Northwest General Aviation Lots
\$0.26 per square foot
 - c. West-Side General Aviation Lots
\$0.30 per square foot
- e) All new, extended option, or renewed Aeronautical Service Provider (Single Service Operator, this includes Cargo Operators; Multiple Service Operator; and Full Service Operator) shall apply:
\$0.30 per square foot

NO CHANGE

SECTION 4: AIRPORT OWNED T-HANGAR RENTAL FEES

Airport Owned T-Hangars shall be as follows:

Tenant shall pay the City rent in the amount of \$75.00 a month, with each month's payment to be made in advance.

The tenant may use the hangar only for the purpose of storing an aircraft owned by him/her or in which he/she has an ownership interest.

The term of the agreement shall continue on a month-to-month basis.

NO CHANGE

SECTION 5. LANDING FEES AND ARFF CHARGES

(a) Signatory Airline Landing Fees shall be as follows:

January 1, 2020 – December 31, 2020

\$2.52 / 1,000 lbs. / landing

CHANGED FROM \$2.22 TO \$2.52 / 1,000 LBS. / LANDING

(b) ARFF Fees

\$0.28 / 1,000 lbs. / landing

CHANGED FROM \$0.54 TO \$0.28 / 1,000 LBS. / LANDING

SECTION 6. NON-SIGNATORY RATE PREMIUM

All airlines not executing a Signatory Airline Use and Lease Agreement shall be charged four-hundred dollars (\$412) per turn for terminal building use in addition to 125% of the signatory landing fees and ARFF fees.

NO CHANGE

SECTION 7. LANDING FEES FOR COMMERCIAL GENERAL AVIATION

Airport Commercial General Aviation Landing Fees shall be as follows:

(a) All aircraft weighing 12,500 pounds or more:

January 1, 2020 – December 31, 2020

125% of the signatory landing fees and ARFF fees.

(b) All commercial air freight operator aircraft and all commercial commuter aircraft weighing LESS than 12,500 pounds

January 1, 2020 – December 31, 2020

\$18.38 per landing

Non-signatory airlines shall be charged 125% of this rate

CHANGED FROM \$17.50 TO \$18.38 / LANDING

SECTION 8. COMMERCIAL AERONAUTICAL SERVICE PROVIDER LICENSE FEE

Airport Commercial Aeronautical Services License Fees shall be as follows:

Commercial Aeronautical Service providers (i.e. Single Service Operator, Multiple Service Operator, and Full Service Operator) that are conducting business on the Minot International Airport shall pay a yearly license fee.

- (a) All based (lease property on the airport) SSO, MSO, and FSO shall pay the airport a license fee of \$325 per year.
- (b) All transient companies shall pay the airport a license fee of \$1,000 per year per company.

NO CHANGE

SECTION 9: AIRPORT RAMP PARKING FEES

Airport Ramp Parking Fees shall be as follows:

January 1, 2020 – December 31, 2020

Cost per aircraft per day parked on the ramp:

- \$5.00 / aircraft / day up to a maximum of \$60.00 / aircraft / month for aircraft under 12,500 pounds.
- \$15.00 / aircraft / day for aircraft weighing 12,500 pounds or more

NO CHANGE

SECTION 10. AIRPORT PAY PARKING FEES

- (a) Short-Term Parking
 - FREE 30 Minutes
 - \$ 2.00 One (1) Hour
 - \$ 4.00 Two (2) Hours
 - \$ 6.00 Three (3) Hours
 - \$ 8.00 Four (4) Hours
 - \$ 10.00 Five (5) Hours
 - \$ 12.00 Six (6) Hours
 - \$ 14.00 Daily
- (b) Long-Term Parking
 - \$ 2.00 One (1) Hour
 - \$ 4.00 Two (2) Hours
 - \$ 6.00 Three (3) Hours
 - \$ 8.00 Four (4) Hours
 - \$ 10.00 Five (5) Hours
 - \$ 12.00 Daily Maximum (More than Four (5) hours)
 - \$ 72.00 Weekly Maximum
 - \$ 25.00 Air Crews Using Pay Parking

NO CHANGE

SECTION 11. GROUND TRANSPORTATION FEES

All Airport fees for the operation of Taxis / Shuttles / Vans or other ground transportation for the purpose of dropping off or picking up customers at the airport shall be Fifty Dollars (\$50) per month which equates to Six Hundred Dollars (\$600) per year.

Hotel shuttles/vans will be charged \$100 per year for a windshield sticker as proof of payment.

NO CHANGE

SECTION 12: AIRPORT TENANT EMPLOYEE PARKING

Airport tenant employees will be charged \$200 each year for parking in the employee parking lot at the airport.

NO CHANGE

SECTION 13. CONFERENCE ROOM RENTAL FEES

The Airport's Conference Rooms may be available for rent on an hourly basis. The room rental rates are as follows:

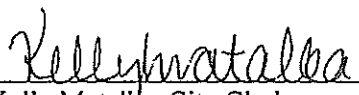
- \$40.00 per hour for the 2nd Floor Conference Room at the Airport Terminal
- \$20.00 per hour for the 1st Floor Conference Rooms at the Airport Terminal
- A fifty percent (50%) discount for Airport tenants.

NO CHANGE


This resolution shall become effective JANUARY 1, 2020 with special provisions under Section 9 of this Resolution.

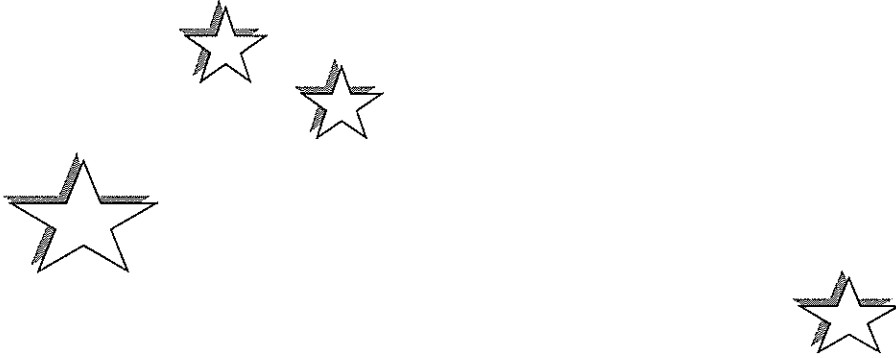
Passed and adopted this 23rd day of September, 2019.

ATTEST:


Kelly Matalka, City Clerk

APPROVED:


Shaun Sipma, Mayor



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