

# City of Minot

## City Manager's Office

September 21, 2017

Honorable Mayor and Aldermen,

The 2018 City of Minot budget continues the City Council's long standing effort at providing municipal services as cost effectively as possible. The City levy approved by the City Council in 2017 was 79.26 mills. The final adjusted rate by the County was 77.81. The mill for 2018 is 106.46. The value of each mill has decreased as detailed in the attached 2018 budget comments.

To meet the growth of the City and continue to maintain infrastructure, the City has a number of capital improvement projects (CIP) planned for 2018. The following is a brief list of the major projects: (The CIP may be viewed under the CIP tab within the budget.)

- Flood Control Projects
- Broadway Bridge Reconstruction
- Water Plant Expansion/NAWS
- Wastewater Transfer Facility Hydraulic Improvements
- North Minot Sanitary Sewer 30<sup>th</sup> Ave 13<sup>th</sup> St to Broadway

In order to adequately fund and operate the City, the 2018 budget will implement a new rate for the sewer and airport departments. Details of the increase is under the budget comments section.

The 2018 Annual Pay and Classification Plan is included in the budget. The Pay Plan continues the market based pay system implemented in 2001. The Pay Plan, as adopted by the City Council, includes a permanent salary competitiveness policy at 100% of the estimated prevailing rate. The turnover rate is 4.2%. The salary increase was cut in half by the City Council for the 2018 budget.

Under North Dakota State law, cities are allowed to transfer up to 20% of revenues from utility funds to the general fund in part to cover the City's administrative costs in providing water and sewer services. The recommendation for the 2018 budget is a transfer of 10.73%. The 2017 transfer was 9.79%.

Thank you for the opportunity to submit the 2018 budget for your consideration.

Sincerely,



Tom Barry  
City Manager

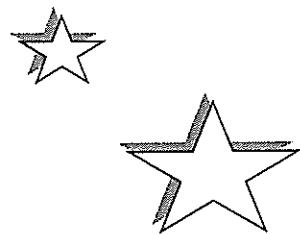
★ The Magic City ★

## BUDGET 2018



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# BUDGET 2018

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# BUDGET 2018

## COMPARISON OF THE TOTAL BUDGET BY FUND

	2017 Budget	2018 Budget	Increase (Decrease)
<u><i>General Fund</i></u>	\$ 34,211,712	\$ 34,379,005	\$ 167,293
<u><i>Enterprise Fund</i></u>			
Airport	9,387,138	8,616,705	(770,433)
Cemetery	578,440	590,813	12,373
Parking Authority	68,633	61,390	(7,243)
Sanitation	13,213,320	5,719,718	(7,493,602)
Water, Sewer, and Replacement	19,253,060	28,802,418	9,549,358
<u><i>Special Revenue Funds</i></u>			
City Bus	1,166,428	1,108,868	(57,560)
Library	1,575,529	1,378,502	(197,027)
Recreation/Auditorium	3,251,464	2,048,637	(1,202,827)
Emergency Fund	82,431	1,131,688	1,049,257
<u><i>Capital Project Funds</i></u>			
Fire Equipment Purchase	585,000	590,550	5,550
Equipment Purchase	988,335	1,811,141	822,806
Flood Control	16,000,000	16,187,500	187,500
Total Operations	100,361,490	102,426,934	2,065,444
<u><i>Other Funds</i></u>			
Sales Tax	27,972,556	20,783,722	(7,188,834)
NAWS Reserves	10,350,000	10,550,000	200,000
Sidewalk	120,000	120,000	-
Street Improvement	2,900,000	2,900,000	-
Demolitions	500,000	-	(500,000)
CDBG-DR National Disaster Resilience Competition	43,874,372	-	(43,874,372)
Debt Retirement	6,131,446	5,762,602	(368,844)
Hotel/Motel/Car Rentals	776,991	835,538	58,547
Total Budget	<u><u>\$ 192,986,855</u></u>	<u><u>\$ 143,378,797</u></u>	<u><u>\$ (49,608,058)</u></u>

## BUDGET 2018

### COMPARISON OF PROPERTY TAX LEVY

The 2017 property tax levy was \$17,871,718. The taxable valuation for that budget was \$225,500,000 (final was \$229,680,240) and produced a mill levy of 79.26. The taxable valuation for 2018 is estimated at \$212,454,000. The property tax levy of \$22,616,328 will produce a mill levy of 106.46 after the direct property relief is applied.

	2017 Dollar Levy	2017 Mills	2018 Dollar Levy	2018 Mills
General Fund - 1601	\$ 9,938,403	44.07	\$13,106,903	61.69
Airport - 1606	548,974	2.43	603,975	2.84
Cemetery - 1614	240,831	1.07	216,422	1.02
City Bus - 1638	417,088	1.85	342,036	1.61
Library - 1613	1,271,092	5.64	1,304,630	6.14
Recreation - 1618	1,476,997	6.55	1,564,791	7.37
Emergency Levy - 1604	82,431	0.37	1,131,688	5.33
Fire Equipment - 1625	461,500	2.05	590,550	2.78
Equipment Purchase - 1624	262,235	1.16	704,080	3.31
Total Operations	<u>14,699,551</u>	<u>65.19</u>	<u>19,565,075</u>	<u>92.09</u>
Debt Retirement General Obligation Bonds - 1622	3,080,647	13.66	2,999,029	14.12
Debt Retirement Special Assessment Bonds - 1623	91,520	0.41	52,224	0.25
Grand Total	<u>\$ 17,871,718</u>	<u>79.26</u>	<u>\$22,616,328</u>	<u>106.46</u>
Dollar Change after Sales Tax - Property Tax Relief			\$ 4,744,610	
Levy Change after Sales Tax - Property Tax Relief			27.20	

# BUDGET 2018

## COMPARISON OF OPERATING BUDGETS BY SPENDING CATEGORY

Account Descriptions	2017 Budget	2018 Budget	Dollar Change	% Change
Regular Employees	\$ 24,874,384	\$ 24,628,116	\$ (246,268)	-0.99%
Overtime	553,524	574,419	20,895	3.77%
Extra Help	1,352,004	1,072,273	(279,731)	-20.69%
<b>Total Salaries</b>	<b>26,779,912</b>	<b>26,274,808</b>	<b>(505,104)</b>	<b>-1.89%</b>
Health Insurance	3,096,885	3,038,079	(58,806)	-1.90%
Life Insurance	21,103	20,510	(593)	-2.81%
Social Security	148,304	133,715	(14,589)	-9.84%
Medicare	310,076	296,124	(13,952)	-4.50%
Pension	4,688,739	5,036,969	348,230	7.43%
Defined Contribution	709,361	753,887	44,526	6.28%
Long-term Disability	103,189	101,527	(1,662)	-1.61%
Unemployment	10,454	13,479	3,025	28.94%
Worker's Compensation	320,021	266,901	(53,120)	-16.60%
Deferred Compensation	9,800	11,026	1,226	12.51%
<b>Total Benefits</b>	<b>9,417,932</b>	<b>9,672,217</b>	<b>254,285</b>	<b>2.70%</b>
Elections	20,000	20,000	-	0.00%
Testing	17,260	16,971	(289)	-1.67%
Financial Audit	94,863	106,148	11,285	11.90%
Professional Service Contracts	1,189,937	979,786	(210,151)	-17.66%
Medical Exams	24,300	49,440	25,140	103.46%
Monitoring	49,800	130,600	80,800	162.25%
Software Agreements	534,357	561,853	27,496	5.15%
CD Police Auxiliary	13,200	12,200	(1,000)	-7.58%
Associations	262,618	247,297	(15,321)	-5.83%
Other	7,479	7,500	21	0.28%
<b>Total Professional and Technical</b>	<b>2,213,814</b>	<b>2,131,795</b>	<b>(82,019)</b>	<b>-3.70%</b>
Water	81,202	72,744	(8,458)	-10.42%
Maintenance Contracts	420,994	419,644	(1,350)	-0.32%
Maintenance	8,356,285	7,668,891	(687,394)	-8.23%
Equipment Rental	1,432,097	1,488,490	56,393	3.94%
<b>Total Purchased Property Services</b>	<b>10,290,578</b>	<b>9,649,769</b>	<b>(640,809)</b>	<b>-6.23%</b>
Legal Fees	12,500	15,000	2,500	20.00%
Fleet Labor	74,955	77,960	3,005	4.01%
Liability Insurance	462,505	570,586	108,081	23.37%
Telephone	355,350	259,524	(95,826)	-26.97%
Publications/Legal Ads	39,840	36,965	(2,875)	-7.22%
Promotions	88,036	87,285	(751)	-0.85%
Travel	212,615	196,215	(16,400)	-7.71%
Education & Training	222,004	228,318	6,314	2.84%
Car Allowance	15,748	13,139	(2,609)	-16.57%
Wearing Apparel	81,507	84,740	3,233	3.97%
Laundry	3,050	1,500	(1,550)	-50.82%
Pound Service/NAWS Distribution O&M	260,660	263,660	3,000	1.15%
Towing/NAWS Distribution REM/Nuisance Abatement	169,050	168,650	(400)	-0.24%
Miscellaneous Purchased Services	302,499	373,966	71,467	23.63%
<b>Total Other Purchased Services</b>	<b>2,300,319</b>	<b>2,377,508</b>	<b>77,189</b>	<b>3.36%</b>

# BUDGET 2018

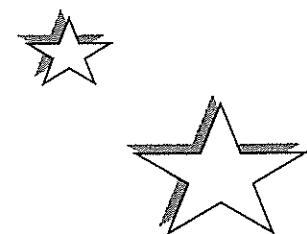
## COMPARISON OF OPERATING BUDGETS BY SPENDING CATEGORY

Account Descriptions	2017 Budget	2018 Budget	Dollar Change	% Change
Water Treatment Supplies	\$ 980,120	\$ 980,120	\$ -	0.00%
Thinner, Paint, Markings	150,000	183,876	33,876	22.58%
Meters	250,000	150,000	(100,000)	-40.00%
Remote Readers	200,000	100,000	(100,000)	-50.00%
Natural Gas	301,785	228,730	(73,055)	-24.21%
Electricity	2,147,288	2,550,087	402,799	18.76%
Books & Subscriptions	113,760	95,653	(18,107)	-15.92%
Operation Supplies	1,311,287	1,499,035	187,748	14.32%
Fuel	1,153,781	1,027,214	(126,567)	-10.97%
Sand and Salt	200,000	200,000	-	0.00%
Miscellaneous Supplies	174,350	173,350	(1,000)	-0.57%
Postage	149,168	148,928	(240)	-0.16%
Total Supplies	<u>7,131,539</u>	<u>7,336,993</u>	<u>205,454</u>	<u>2.88%</u>
Capital Purchases	29,020,871	31,912,190	2,891,319	9.96%
Total Property	<u>29,020,871</u>	<u>31,912,190</u>	<u>2,891,319</u>	<u>9.96%</u>
Contingency	105,931	1,152,785	1,046,854	988.24%
Payment in Lieu of Taxes	564	564	-	0.00%
Buy Money/Souris Basin Planning Council	4,500	4,500	-	0.00%
Purchases For Resale	80,000	80,000	-	0.00%
Domestic Violence Fees	25,000	25,000	-	0.00%
Reimbursements to General Fund	2,984,768	3,098,644	113,876	3.82%
OCLC Services	14,645	15,156	511	3.49%
Credit Card Discounts/Memorials	20,600	18,346	(2,254)	-10.94%
Community Contributions	609,089	610,500	1,411	0.23%
Restitution	4,500	12,000	7,500	166.67%
Bonds Posted	200,000	200,000	-	0.00%
Park District State Aid	533,086	528,252	(4,834)	-0.91%
Total Other Objects	<u>4,582,683</u>	<u>5,745,747</u>	<u>1,163,064</u>	<u>25.38%</u>
Debt Service Payments	7,310,318	6,047,618	(1,262,700)	-17.27%
Transfers	1,313,524	1,278,290	(35,234)	-2.68%
<b>Grand Totals</b>	<b><u>\$ 100,361,490</u></b>	<b><u>\$ 102,426,934</u></b>	<b><u>\$ 2,065,444</u></b>	<b><u>2.06%</u></b>

## BUDGET 2018



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# BUDGET 2018

September 21, 2017

TO: Honorable Mayor and All Aldermen  
FROM: Tom Barry, City Manager  
RE: 2018 Budget Comments

## SUMMARY

Developing the 2018 Budget has been challenging. The City has had to balance decreasing revenues with the challenge of maintaining quality of service and preserving City assets. This budget was prepared in accordance with the Budget Principles & Priorities outlined by City Leadership. The following are some "highlights" of the 2018 Budget.

The number of mills levied by the City of Minot for the 2018 budget is 106.46 mills. The estimated valuation for 2018 is \$212,454,000 compared to the certified value of \$229,680,240 in 2017.

The property tax dollar levy for the budget is an increase of \$4,744,610 or 27.20 percent. This increase is due primarily to the decrease in revenues from fees and permits, sales tax collections, the decrease in the use of sales tax reserves and constrained issuance of new debt.

The total 2018 budget is \$143,378,797 compared to \$192,986,855 in 2017, which is a reduction of \$49,608,058 or 25.71 percent. The decrease is due to a decline in sales tax revenues available for operations (\$7,188,834), declining airport revenues (\$770,433), a reduction in the sanitation fund due to the purchase of the sanitation land (\$7,493,602), and the resilience projects being budgeted in 2017 (\$43,874,372).

The property tax valuations declined by 7.5% resulting in a need to raise the mill rate 6.17 mills compared to the 2017 mill rate to raise the same dollar amount. General fund revenues declined by \$3,001,207 creating the need to raise an additional 14.13 mills. The emergency fund was depleted due to snow events in 2016-2017, which created a need to make the fund whole and replenish three mills worth of value, which increased the mill levy 4.94 mills.

For informational purposes, the City has reduced the mill levy dramatically since 2006 (more than 36%). The City's certified mill levy for the last ten years are as follows:

2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
122.74	113.70	113.25	108.12	107.33	76.67	84.29	76.05	77.90	77.05	77.81

## EMPLOYEE PAY/BENEFITS

The 2018 budget was prepared incorporating 50 percent of the Pay Plan as recommended by the Civil Service Commission. Overall, salaries decreased from 2017 by \$505,104 and benefits increased by \$254,285 due to the pension contribution increasing.

***CITY OF MINOT, NORTH DAKOTA***

# BUDGET 2018

## STAFFING

Despite the request for 25 new FTE's, no new staff were added during the 2018 budget. In fact, 19.5 full-time positions were removed through attrition and additional savings were realized through the reduction in part-time and seasonal positions.

## OTHER CHANGES

The annual recommended contribution for the pension plan for 2017 is 50.44 percent (35.70 percent City and 14.74 percent employees). It is composed of 15.51 percent normal cost and 34.93 percent for the unfunded liability. Normal cost is the present value of benefits attributed to employee service performed during the current year or in simple terms the cost of the pension plan for the current employees.

## MILL LEVY

Each year, the City Council, acting as the governing body, must balance the level of services to be provided with the financial impact of those services. The 2018 budget is based on the valuation of the 2017 mill. There is a one-year lag in the mill value. The City represented 28 percent of the consolidated mill levy in 2017, including school, county, park, state and city levies.

Property taxes are based on the assessed value of an individual's home and the number of mills required by the City for those services supported by property tax such as public safety and street maintenance. The 2018 budget will affect individual property owners differently. The value of a mill is decreasing as compared to the 2017 budgeted value. The assessed value of property from 2016 to 2017 decreased about 7.5 percent.

The following example illustrates both the change in value and the mill rate for the median home in Minot from 2017 to 2018:

	2017	2018
Home value	\$ 190,000	\$ 182,000
Assessed value at 50%	95,000	91,000
Taxable value at 9%	8,550	8,190
Total City mills	<u>0.07926</u>	* <u>0.10646</u>
Property Tax	<u>\$ 677.67</u>	<u>\$ 871.91</u>
*County finalized rate		

This means the median homeowner within the City of Minot would see an increase of approximately \$194.23 or \$16.19/month.

## RATES AND FEES

The intent of a rate increase in an enterprise fund is to make an individual department, or fund, become or remain self-supporting without the need to supplement their revenues with property tax dollars. However, to offset rate increases to the water and sewer rates this budget is applying \$1,050,000 from city sales tax to the water/sewer department for infrastructure costs.

## BUDGET 2018

Water Category	2017	2018	Change
<b>Residential, Duplex, Tri-plex, &amp; Four-plex</b>			
Flat meter rate	\$ 10.78	\$ 10.78	\$ -
Cubic fee per month per 100 cubic feet	3.75	3.75	-
Irrigation meter rate (May through October)	10.78	10.78	-
Cubic fee per month per 100 cubic feet	3.75	3.75	-
<b>Apartment, Commercial, Government, Industrial and Mobile Homes</b>			
Flat meter rate			
5/8" to 1"	13.20	13.20	-
1.5" to 2"	25.23	25.23	-
3" to 4"	66.96	66.96	-
6" to 8"	136.38	136.38	-
Cubic fee per month per 100 cubic feet	4.22	4.22	-
Irrigation meter rate	13.20	13.20	-
Cubic fee per month per 100 cubic feet	3.75	3.75	-

Sewer Category	2017	2018	Change
<b>Residential, Duplex, Tri-plex, &amp; Four-plex</b>			
Flat rate	\$ 6.04	\$ 6.52	\$ 0.48
Cubic fee per month per 100 cubic feet	2.56	2.77	0.21
<b>Apartment, Commercial, and Government</b>			
Flat rate	5.99	6.47	0.48
Cubic fee per month per 100 cubic feet	2.87	3.10	0.23
<b>Industrial</b>			
Flat rate	5.87	5.87	-
Cubic fee per month per 100 cubic feet	3.36	3.36	-
Bio-oxygen Demand	88.11	88.11	-
Total Suspended Solids	73.92	73.92	-

Storm Sewer Category	2017	2018	Change
Maintenance Charge	\$ 5.28	\$ 5.28	\$ -
Development Charge	3.75	3.75	-

***CITY OF MINOT, NORTH DAKOTA***

## BUDGET 2018

The following is an example of the impact of the rates for the average residential user using 1,200 cubic feet of water:

Category	2017	2018
<b>Water</b>		
Flat Rate	\$ 12.78	\$ 12.78
Flow Rate	45.00	<u>45.00</u>
<i>Total Water</i>	57.78	57.78
<b>Sewer</b>		
Flat Rate	6.04	6.52
Usage Rate	30.72	<u>33.24</u>
<i>Total Sewer</i>	36.76	39.76
<b>Storm Sewer Maintenance</b>	5.28	5.28
<b>Storm Sewer Development</b>	3.75	<u>3.75</u>
<i>Total Bill</i>	<u>\$ 103.57</u>	<u>\$ 106.57</u>

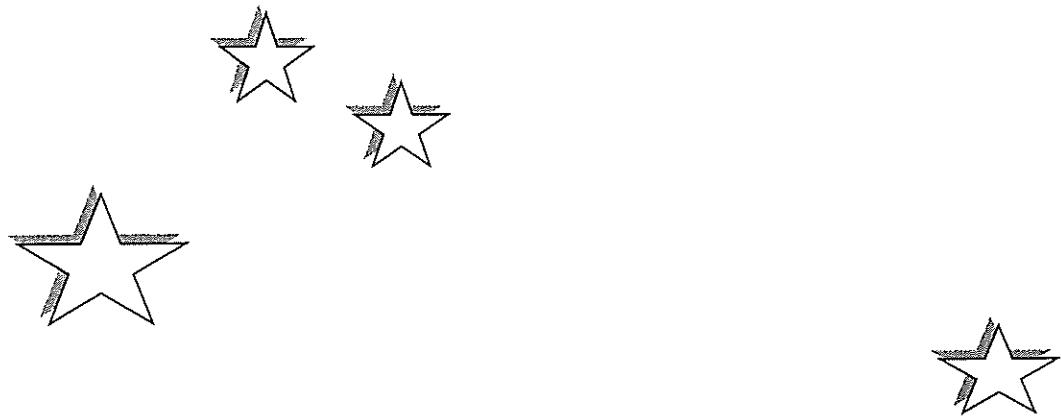
## BUDGET 2018

The airport is changing the following rates:

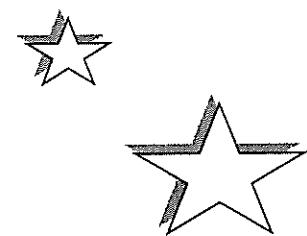
	2017	2018	
Terminal Airline Rent & Per User Fees	\$ 13.80	\$ 13.52	Per square foot
Landing Fees	\$ 2.30	\$ 2.21	Per 1,000 lbs
ARFF Fees	\$ 0.60	\$ 0.74	Per 1,000 lbs
Non-Signatory Rate Premium	\$ 375.00	\$ 400.00	Per Turn
125% of Signatory Landing Fees and ARFF Fees	\$ 3.63	\$ 3.69	Per 1,000 lbs
<b>Airport Parking Fees</b>			
Short-Term Parking	FREE	FREE	30 Minutes
	\$ 2.00	\$ 2.00	One (1) Hour
	\$ 4.00	\$ 4.00	Two (2) Hours
	\$ 6.00	\$ 6.00	Three (3) Hours
	\$ 8.00	\$ 8.00	Four (4) Hours
	\$ 10.00	\$ 10.00	Five (5) Hours
	\$ 12.00	\$ 12.00	Six (6) Hours
	\$ 14.00	\$ 14.00	Daily
Long-Term Parking	\$ 2.00	\$ 2.00	One (1) Hour
	\$ 4.00	\$ 4.00	Two (2) Hours
	\$ 6.00	\$ 6.00	Three (3) Hours
	\$ 8.00	\$ 8.00	Four (4) Hours
	\$ 10.00	\$ 10.00	Five (5) Hours
	\$ 12.00	\$ 12.00	Daily Maximum (More than Five (5) hours)
	\$ 72.00	\$ 72.00	Weekly Maximum
	\$ 25.00	\$ 25.00	Air Crews Using Pay Parking
<b>Landing Fees for Commercial General Aviation</b>			
Aircraft weighing 12,500 lbs or more	\$ 3.63	\$ 3.69	Per 1,000 lbs
Commercial Air Freight Operator & all Commercial			
Commuter aircraft weighting less than 12,500 lbs	\$ 15.00	\$ 17.50	Per Landing
*Non-Signatory Airlines Shall be Charged 125% of this rate			
<b>Ground Transportation Fees</b>			
Taxis/Shuttles/Vans or other ground transportation	\$ 50.00	\$ 50.00	Per month
Hotel Shuttles/Vans windshield sticker	\$ 50.00	\$ 100.00	Per year
<b>Conference Room Rental Rates</b>			
2nd Floor Conference Room at Airport Terminal	\$ 40.00	\$ 40.00	
1st Floor Conference Rooms at Airport Terminal	\$ 20.00	\$ 20.00	
A fifty percent (50%) discount for airport tenants			
<b>Ramp Parking Fees</b>			
	\$ 25.00		Per Month
		\$ 5.00	Per Day

There are no changes to the sanitation, cemetery, water, or bus rates. The Finance Department will continue their annual review of rates and will report their findings to the administration. If additional adjustments are necessary, they will be recommended to the City Council.

## BUDGET 2018



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## BUDGET 2018

### GENERAL FUND - INCOME DETAIL

	2017 Budget	2018 Budget
<b>Federal Revenues</b>		
Federal Operating Grants	\$ 72,159	\$ 106,750
Total Federal Revenue	<u>72,159</u>	<u>106,750</u>
<b>State Revenues</b>		
State Operating Grants	39,900	48,714
Highway Fund	2,220,006	2,352,191
State Aid Distribution	3,553,907	3,521,682
Telecommunications Tax	115,873	140,497
Cigarette Tax	106,168	120,040
Fire Insurance Refund	347,616	311,000
Gambling Tax Revenue	22,764	23,755
Total State Revenue	<u>6,406,234</u>	<u>6,517,879</u>
<b>Ward County Revenues</b>		
Roads and Bridges	4,218	2,339
Joint Communications	1,117,593	834,471
Computer Maintenance	136,753	130,005
Centrally Assessed Utilities	21,485	23,074
County Operating Grants	11,172	11,182
Total County Revenue	<u>1,291,221</u>	<u>1,001,071</u>
<b>Other Agency Revenues</b>		
Housing Authority	49,957	49,957
Parking Authority	783	564
Cable TV	534,571	643,005
Schools	95,945	116,907
Total Other Agency Revenue	<u>681,256</u>	<u>810,433</u>
<b>City Revenue</b>		
Permits/Licenses	1,093,256	581,078
Plans, Specs & Review Fees	548,439	22,575
Engineering & Maps	-	358,500
Parking Tickets	97,860	87,322
Police Court	501,513	581,436
Work For Others	39,578	60,417
Interest Income	431,273	528,643
Insurance Conferment	1,304	1,304
Miscellaneous Income	212,762	259,841
Special Assessments	4,647	6,416
Towing Fees	27,946	21,585
Alarm Permits	50,040	52,440
Total City Revenue	<u>3,008,618</u>	<u>2,561,557</u>

## BUDGET 2018

### GENERAL FUND - INCOME DETAIL

	2017 Budget	2018 Budget
Transfers Between Funds		
Utilities and Special Revenue Funds	\$ 2,984,768	\$ 3,098,644
Fleet Labor	74,955	77,960
Cash Reserves Fleet Labor	126,059	38,253
Sanitation	281,184	253,545
Water/Sewer	104,287	105,483
Sales Tax Property Tax Relief - 1st Penny	1,134,201	911,244
Sales Tax Economic Development	50,000	50,000
Sales Tax Improvements	591,395	1,205,550
Sales Tax Flood Control	315,000	50,000
Sales Tax NAWS	50,000	50,000
Sales Tax Property Tax Relief - 2nd Penny	3,985,960	2,733,733
Sales Tax Infrastructure	2,966,012	1,550,000
Sales Tax Community Facilities	50,000	50,000
Highway Repair & Construction Fund	50,000	50,000
Hotel/Motel/Car Rental Administration	50,000	50,000
Total Transfers	<u>12,813,821</u>	<u>10,274,412</u>
Resources Available		
Tax Levy	24,273,309	21,272,102
Budgeted Income	<u>9,938,403</u>	<u>13,106,903</u>
	<u><u>\$ 34,211,712</u></u>	<u><u>\$ 34,379,005</u></u>
Mill Levy	44.07	61.69
Dollar change	\$ 167,293	
Levy change	17.62	

## BUDGET 2018

### **MAYOR AND CITY COUNCIL**

Account Number	Account Description	2017 Budget	2018 Budget
001-0100-411.01-10	Regular Employees 1 Mayor 6 Aldermen	\$ 83,970	\$ 51,840
	Salaries	83,970	51,840
001-0100-411.02-20	Social Security	5,206	3,214
001-0100-411.02-21	Medicare	1,218	752
001-0100-411.02-60	Workers Compensation	501	367
	Employee Benefits	6,925	4,333
001-0100-411.03-90	Associations ND League of Cities Chamber of Commerce ND Water Education Western Dakota Energy	22,450 23,000 1,150 400 4,000	28,550
	Professional & Technical	22,450	28,550
001-0100-411.05-30	Telephone	-	2,500
001-0100-411.05-40	Publication/Legal Ads	-	4,500
001-0100-411.05-80	Travel	10,900	10,000
001-0100-411.05-90	Education & Training	3,800	5,000
001-0100-411.05-94	Mayor's Expenses	3,000	3,000
	Other Purchased Services	17,700	25,000
001-0100-411.06-50	Operation Supplies	36,000	25,000
001-0100-411.06-99	Postage Supplies	350 36,350	350 25,350
001-0100-411.08-01	Contingency	2,500	-
	Other Objects	2,500	-
	Total Mayor and City Council	<u>\$ 169,895</u>	<u>\$ 135,073</u>

# BUDGET 2018

## CITY MANAGER

Account Number	Account Description	2017 Budget	2018 Budget
001-0200-413.01-10	Regular Employees 1 City Manager 1 Public Information Officer 1 Executive Secretary 1 City Clerk	\$ 364,920	\$ 341,382
	Extra Help	-	25,000
Salaries		364,920	366,382
001-0200-413.02-10	Health Insurance	49,604	44,922
001-0200-413.02-11	Life Insurance	250	196
001-0200-413.02-20	Social Security	9,123	11,316
001-0200-413.02-21	Medicare	4,854	4,878
001-0200-413.02-30	Pension	17,094	19,677
001-0200-413.02-32	Defined Contribution	13,067	10,300
001-0200-413.02-33	Long-term Disability	1,569	1,468
001-0200-413.02-60	Workers Compensation	376	682
001-0200-413.02-61	Deferred Compensation	9,800	11,026
Employee Benefits		105,737	104,465
001-0200-413.03-42	Software Agreements	720	9,342
001-0200-413.03-90	Associations	22,545	22,550
Professional & Technical		23,265	31,892
001-0200-413.05-30	Telephone	3,122	3,068
001-0200-413.05-40	Promotions	25,000	20,000
001-0200-413.05-80	Travel	11,600	10,400
001-0200-413.05-90	Education & Training	12,550	9,000
001-0200-413.05-91	Car Allowance	5,263	5,100
Other Purchased Services		57,535	47,568
001-0200-413.06-40	Books & Subscriptions	1,970	2,240
001-0200-413.06-50	Operation Supplies	13,843	10,000
001-0200-413.06-61	Fuel	255	212
001-0200-413.06-99	Postage	1,500	1,500
Supplies		17,568	13,952
001-0200-413.08-01	Contingency	15,000	13,500
Other Objects		15,000	13,500
Total City Manager		<u>\$ 584,025</u>	<u>\$ 577,759</u>

## BUDGET 2018

### HUMAN RESOURCES

Account Number	Account Description	2017 Budget	2018 Budget
001-0300-413.01-10	Regular Employees 1 Human Resource Director 1 Human Resource Generalist, Senior 1 Human Resource Specialist	\$ 201,475	\$ 207,809
Salaries		201,475	207,809
001-0300-413.02-10	Health Insurance	21,517	25,745
001-0300-413.02-11	Life Insurance	147	147
001-0300-413.02-21	Medicare	2,370	2,381
001-0300-413.02-30	Pension	29,429	34,746
001-0300-413.02-32	Defined Contribution	8,620	8,838
001-0300-413.02-33	Long-term Disability	866	894
001-0300-413.02-60	Workers Compensation	460	383
Employee Benefits		63,409	73,134
001-0300-413.03-20	Testing	7,000	3,500
001-0300-413.03-22	Contracts	2,500	-
001-0300-413.03-42	Software Agreements	32	32
001-0300-413.03-90	Associations	2,034	1,900
Professional & Technical		11,566	5,432
001-0300-413.05-30	Telephone	562	468
001-0300-413.05-40	Publications/Legal Ads	10,000	2,500
001-0300-413.05-90	Education & Training	3,700	13,000
001-0300-413.05-91	Car Allowance	129	-
001-0300-413.05-99	Other Supervisory Training Awards Program	7,500 2,500 2,500	5,000 21,891 20,968
Other Purchased Services			
001-0300-413.06-40	Books & Subscriptions	3,000	3,000
001-0300-413.06-50	Operation Supplies	4,000	4,000
001-0300-413.06-99	Postage Supplies	3,000 10,000	2,800 9,800
Total Human Resources/City Clerk		\$ 308,341	\$ 317,143

# BUDGET 2018

## CITY ATTORNEY

Account Number	Account Description	2017 Budget	2018 Budget
001-0400-415.01-10	Regular Employees	\$ 257,194	\$ 279,226
	1.0 City Attorney		
	1.0 Assistant City Attorney		
	1.0 Legal Administrative Assistant		
	0.5 Administrative Clerk		
Salaries		257,194	279,226
001-0400-415.02-10	Health Insurance	19,162	19,047
001-0400-415.02-11	Life Insurance	147	172
001-0400-415.02-21	Medicare	3,034	3,249
001-0400-415.02-30	Pension	36,753	42,307
001-0400-415.02-32	Defined Contribution	11,212	12,857
001-0400-415.02-33	Long-term Disability	1,106	1,201
001-0400-415.02-60	Workers Compensation	364	264
Employee Benefits		71,778	79,097
001-0400-415.03-22	Contracts	108,000	192,000
	Legislative Assistant - Legal Contract	42,000	
	Technical Expertise	150,000	
001-0400-415.03-90	Associations	1,280	1,280
Professional & Technical		109,280	193,280
001-0400-415.05-30	Telephone	389	325
001-0400-413.05-40	Publications/Legal Ads	250	250
001-0400-415.05-80	Travel	1,250	1,250
001-0400-415.05-90	Education & Training	1,200	1,200
Other Purchased Services		3,089	3,025
001-0400-415.06-40	Books and Subscriptions	5,905	5,950
001-0400-415.06-50	Operation Supplies	4,500	4,500
001-0400-415.06-99	Postage	1,500	1,650
Supplies		11,905	12,100
Total City Attorney		<u>\$ 453,246</u>	<u>\$ 566,728</u>

# BUDGET 2018

## ADMINISTRATION AND GENERAL

Account Number	Account Description	2017	2018
		Budget	Budget
001-0600-419.01-37	Grants	\$ 95,365	\$ 196,852
Salaries		95,365	196,852
001-0600-419.02-20	Social Security	3,737	3,366
001-0600-419.02-21	Medicare	1,383	1,276
001-0600-419.02-30	Pension	-	46,995
Employee Benefits		5,120	51,637
001-0600-419.03-10	Elections	20,000	20,000
001-0600-419.03-21	Financial Audit	46,480	47,765
001-0600-419.03-99	Other - Municipal Code	7,479	7,500
Professional & Technical		73,959	75,265
001-0600-419.04-11	Water	6,000	6,000
001-0600-419.04-42	Equipment Rental	20,064	20,100
Purchased Property Services		26,064	26,100
001-0600-419.05-20	Liability Insurance	349,628	443,292
Comprehensive General Liability	257,800		
Building and Contents	45,886		
Boiler and Machinery	5,289		
Automotive Liability & Full Coverage 2009+	84,520		
Inland Marine/Public Assets	43,365		
Flood Insurance	6,202		
Storage Tanks	230		
001-0600-419.05-40	Publications/Legal Ads	2,500	2,500
001-0600-419.05-42	Publish Minutes	15,000	15,000
001-0600-419.05-43	Publish Annual Report	4,500	-
001-0600-419.05-61	Credit Card Fees	700	700
001-0600-419.05-80	Travel	10,000	5,000
001-0600-419.05-90	Education & Training	1,500	1,500
Other Purchased Services		383,828	467,992
001-0600-419.06-21	Natural Gas	74,095	46,919
001-0600-419.06-22	Electricity	143,177	159,485
001-0600-419.06-50	Operation Supplies	15,000	12,500
Supplies		232,272	218,904
001-0600-419.08-01	Contingency	5,000	6,597
001-0600-419.08-56	Companions For Children	7,000	-
001-0600-419.08-57	Second Story	5,000	5,000
001-0600-419.08-59	Commission on Aging	150,000	150,000
001-0600-419.08-60	First District Health Unit	336,589	345,000
001-0600-419.08-62	Council of the Arts	46,000	46,000
001-0600-419.08-73	Park District State Aid	533,086	528,252
Other Objects		1,082,675	1,080,849
Total Administration and General		\$ 1,899,283	\$ 2,117,599

## BUDGET 2018

### FINANCE

Account Number	Account Description	2017 Budget	2018 Budget
001-0800-415.01-10	Regular Employees 1.0 Finance Director 0.8 City Treasurer 1.0 Comptroller 0.85 Internal Auditor 2.0 Accountant, Senior 2.5 Accountants 1.0 Office & Admin Specialist, Senior 1.0 Financial Specialists	\$ 751,948	\$ 726,856
001-0800-415.01-20	Overtime	2,000	2,000
001-0800-415.01-30	Extra Help	24,241	24,241
Salaries		<u>778,189</u>	<u>753,097</u>
001-0800-415.02-10	Health Insurance	68,935	74,851
001-0800-415.02-11	Life Insurance	529	497
001-0800-415.02-20	Social Security	1,503	1,503
001-0800-415.02-21	Medicare	8,602	8,597
001-0800-415.02-30	Pension	167,409	131,557
001-0800-415.02-32	Defined Contribution	17,504	28,668
001-0800-415.02-33	Long-term Disability	3,242	3,134
001-0800-415.02-50	Unemployment	919	766
001-0800-415.02-60	Workers Compensation	1,357	1,047
Employee Benefits		<u>270,000</u>	<u>250,620</u>
001-0800-415.03-42	Software Agreements	381	500
001-0800-415.03-90	Associations	4,760	2,500
Professional & Technical		<u>5,141</u>	<u>3,000</u>
001-0800-415.05-30	Telephone	2,613	1,729
001-0800-415.05-80	Travel	3,594	3,500
001-0800-415.05-90	Education & Training	11,483	8,000
001-0800-415.05-91	Car Allowance	456	300
Other Purchased Services		<u>18,146</u>	<u>13,529</u>
001-0800-415.06-40	Books & Subscriptions	1,265	1,000
001-0800-415.06-50	Operation Supplies	18,400	17,000
001-0800-415.06-99	Postage	10,000	10,000
Supplies		<u>29,665</u>	<u>28,000</u>
Total Finance		<u><u>\$ 1,101,141</u></u>	<u><u>\$ 1,048,246</u></u>

## BUDGET 2018

### INFORMATION TECHNOLOGY

Account Number	Account Description	2017 Budget	2018 Budget
001-0900-419.01-10	Regular Employees 1 Manager of Systems & Support 1 Manager of Networks & Communications 1 Information Technology Specialist 2 Information Technology Technicians	\$ 280,746	\$ 291,544
001-0900-419.01-30	Salaries Extra Help	<u>30,492</u> 311,238	<u>22,932</u> 314,476
001-0900-419.02-10	Health Insurance	42,252	40,542
001-0900-419.02-11	Life Insurance	245	245
001-0900-419.02-20	Social Security	1,891	1,422
001-0900-419.02-21	Medicare	3,696	3,618
001-0900-419.02-30	Pension	45,420	53,624
001-0900-419.02-32	Defined Contribution	10,888	11,307
001-0900-419.02-33	Long-term Disability	1,207	1,254
001-0900-419.02-60	Workers Compensation	<u>672</u>	<u>525</u>
	Employee Benefits	106,271	112,537
001-0900-419.03-22	Contracts	10,400	10,400
001-0900-419.03-42	Software Agreements	295,095	300,194
001-0900-419.03-90	Associations	<u>250</u>	<u>250</u>
	Professional & Technical	305,745	310,844
001-0900-419.04-35	Mtce Car, Bus, Truck, Heavy Purchased Property Services	<u>-</u>	<u>300</u> <u>-</u> <u>300</u>
001-0900-419.05-10	Fleet Labor	-	500
001-0900-419.05-30	Telephone	18,140	17,321
001-0900-419.05-40	Publications/Legal Ads	200	200
001-0900-419.05-80	Travel	7,000	7,000
001-0900-419.05-90	Education & Training	<u>10,000</u>	<u>10,000</u>
	Other Purchased Services	35,340	35,021
001-0900-419.06-40	Books & Subscriptions	250	250
001-0900-419.06-50	Operation Supplies	48,829	21,617
001-0900-419.06-61	Fuel	-	328
001-0900-419.06-99	Postage Supplies	<u>150</u> 49,229	<u>150</u> 22,345
	Total Information Technology	<u>\$ 807,823</u>	<u>\$ 795,523</u>

## BUDGET 2018

### ASSESSORS

Account Number	Account Description	2017 Budget	2018 Budget
001-1100-419.01-10	Regular Employees 1 City Assessor 1 Assistant City Assessor 2 Property Appraisers, Senior 1 Property Appraisers 1 Property Appraisal Specialist	\$ 407,489	\$ 422,229
001-1100-419.01-30	Extra Help Salaries	18,761 426,250	12,000 434,229
001-1100-419.02-10	Health Insurance	43,147	44,850
001-1100-419.02-11	Life Insurance	294	294
001-1100-419.02-20	Social Security	1,163	744
001-1100-419.02-21	Medicare	4,657	4,525
001-1100-419.02-30	Pension	97,244	113,930
001-1100-419.02-32	Defined Contribution	7,824	8,248
001-1100-419.02-33	Long-term Disability	1,752	1,816
001-1100-419.02-60	Workers Compensation Employee Benefits	885 156,966	622 175,029
001-1100-419.03-42	Software Agreements	25,000	25,000
001-1100-419.03-90	Associations Professional & Technical	1,390 26,390	1,800 26,800
001-1100-419.04-33	Mtce Building & Grounds	2,000	2,000
001-1100-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment Purchased Property Services	4,000 6,000	3,000 5,000
001-1100-419.05-30	Telephone	5,070	3,928
001-1100-419.05-40	Publications Legal Ads	100	60
001-1100-419.05-80	Travel	6,200	4,500
001-1100-419.05-90	Education & Training Other Purchased Services	4,450 15,820	4,000 12,488
001-1100-419.06-40	Books & Subscriptions	2,650	2,200
001-1100-419.06-50	Operation Supplies	9,600	7,500
001-1100-419.06-61	Fuel	3,854	3,257
001-1100-419.06-99	Postage Supplies	6,200 22,304	3,945 16,902
Total Assessors		<u>\$ 653,730</u>	<u>\$ 670,448</u>

# BUDGET 2018

## POLICE ADMINISTRATION

Account Number	Account Description	2017	2018
		Budget	Budget
001-2000-421.01-10	Regular Employees 1 Police Chief 1 Captain 1 Lieutenant 2 Sergeants 2 Police Officers, Senior 1 Office & Admin Specialist, Senior 2 Administrative Clerks, Principal 1 Office & Administrative Specialist 1 Administrative Clerk, Senior 1 Evidence & Property Technician	\$ 833,483	\$ 845,335
001-2000-421.01-20	Overtime	18,000	18,000
001-2000-421.01-30	Extra Help Salaries	30,099 881,582	- 863,335
001-2000-421.02-10	Health Insurance	95,818	93,774
001-2000-421.02-11	Life Insurance	637	637
001-2000-421.02-20	Social Security	1,866	-
001-2000-421.02-21	Medicare	9,250	8,635
001-2000-421.02-30	Pension	237,488	258,040
001-2000-421.02-32	Defined Contribution	6,172	9,802
001-2000-421.02-33	Long-term Disability	3,584	3,635
001-2000-421.02-60	Workers Compensation	5,466	4,132
Employee Benefits		360,281	378,655
001-2000-421.03-22	Professional Service Contracts	23,698	27,203
001-2000-421.03-42	Software Agreements	4,421	5,141
001-2000-421.03-43	CD Police Auxiliary/Dive Team	11,500	10,000
001-2000-421.03-90	Associations	4,800	4,600
Professional & Technical		44,419	46,944
001-2000-421.04-33	Mtce Building & Grounds	17,000	20,000
001-2000-421.04-35	Mtce Car, Bus, Truck, Heavy Equipment	5,600	3,000
001-2000-421.04-36	Mtce Radios	45,000	45,000
Purchased Property Services		67,600	68,000
001-2000-421.05-30	Telephone	45,592	34,668
001-2000-421.05-61	Credit Card Fees	500	700
001-2000-421.05-80	Travel	6,000	6,000
001-2000-421.05-90	Education & Training	2,900	2,900
001-2000-421.05-92	Wearing Apparel	2,000	2,000
001-2000-421.05-95	Laundry	500	200
Other Purchased Services		57,492	46,468
001-2000-421.06-40	Books & Subscriptions	250	250
001-2000-421.06-50	Operation Supplies	28,360	23,160
001-2000-421.06-61	Fuel	2,421	3,871
001-2000-421.06-90	Crime Prevention	10,000	10,000
001-2000-421.06-99	Postage Supplies	900 41,931	900 38,181
Total Police Administration		\$ 1,453,305	\$ 1,441,583

**CITY OF MINOT, NORTH DAKOTA**

## BUDGET 2018

### POLICE PATROL

Account Number	Account Description	2017 Budget	2018 Budget
001-2100-421.01-10	Regular Employees 1 Captain 3 Lieutenants 9 Sergeants 18 Senior Patrol Officers 28 Police Officers 2 Animal Control Officers 1 Parking Enforcement Officer	\$ 3,589,670	\$ 3,609,526
001-2100-421.01-20	Overtime	86,000	86,000
001-2100-421.01-30	Extra Help	22,880	22,880
	Salaries	<u>3,698,550</u>	<u>3,718,406</u>
001-2100-421.02-10	Health Insurance	377,556	394,209
001-2100-421.02-11	Life Insurance	3,038	3,038
001-2100-421.02-20	Social Security	1,419	1,419
001-2100-421.02-21	Medicare	41,431	41,401
001-2100-421.02-30	Pension	743,456	740,327
001-2100-421.02-32	Defined Contribution	97,758	122,862
001-2100-421.02-33	Long-term Disability	15,436	15,521
001-2100-421.02-50	Unemployment	-	353
001-2100-421.02-60	Workers Compensation	44,259	32,381
	Employee Benefits	<u>1,324,353</u>	<u>1,351,511</u>
001-2100-421.03-20	Testing	-	3,125
001-2100-421.03-30	Medical Exams	17,500	17,500
001-2100-421.03-42	Software Agreements	5,790	6,609
001-2100-421.03-90	Associations	1,520	1,665
	Professional & Technical	<u>24,810</u>	<u>28,899</u>
001-2100-421.04-35	Mtce Car, Bus, Truck, Heavy Equipment Purchased Property Services	<u>86,000</u>	<u>86,000</u>
		<u>86,000</u>	<u>86,000</u>
001-2100-421.05-30	Telephone	25,016	20,237
001-2100-421.05-40	Publications/Legal Ads	900	1,100
001-2100-421.05-80	Travel	21,500	21,500
001-2100-421.05-90	Education & Training	20,500	20,500
001-2100-421.05-92	Wearing Apparel	23,600	23,600
001-2100-421.05-95	Laundry	500	300
001-2100-421.05-96	Pound Service	29,000	32,000
001-2100-421.05-97	Towing	35,000	35,000
	Other Purchased Services	<u>156,016</u>	<u>154,237</u>
001-2100-421.06-11	Ammunition & Targets	34,400	30,000
001-2100-421.06-40	Books & Subscriptions	2,300	2,300
001-2100-421.06-50	Operation Supplies	186,301	234,133
001-2100-421.06-61	Fuel	145,244	132,250
001-2100-421.06-99	Postage Supplies	<u>8,000</u>	<u>8,000</u>
		<u>376,245</u>	<u>406,683</u>
001-2100-421.08-54	Social Services Other Objects	<u>5,000</u>	<u>5,000</u>
		<u>5,000</u>	<u>5,000</u>
	Total Police Patrol	<u><u>\$ 5,670,974</u></u>	<u><u>\$ 5,750,736</u></u>

# BUDGET 2018

## CRIMINAL INVESTIGATION

Account Number	Account Description	2017 Budget	2018 Budget
001-2200-421.01-10	Regular Employees 1 Captain 1 Lieutenant 2 Sergeants 10 Senior Police Officers 1 Police Officer 1 Administration Clerk, Senior	\$ 1,029,083	\$ 1,040,702
001-2200-421.01-20	Salaries Overtime	<u>57,500</u> 1,086,583	<u>57,500</u> 1,098,202
001-2200-421.02-10	Health Insurance	99,851	103,791
001-2200-421.02-11	Life Insurance	784	784
001-2200-421.02-21	Medicare	11,188	10,906
001-2200-421.02-30	Pension	312,172	338,688
001-2200-421.02-32	Defined Contribution	2,792	7,360
001-2200-421.02-33	Long-term Disability	4,425	4,475
001-2200-421.02-50	Unemployment	644	537
001-2200-421.02-60	Workers Compensation	<u>9,490</u> 441,346	<u>9,408</u> 475,949
	Employee Benefits		
001-2200-421.03-22	Professional Service Contracts	25,000	20,000
001-2200-421.03-42	Software Agreements	5,580	7,087
001-2200-421.03-90	Associations	<u>1,065</u> 31,645	<u>1,065</u> 28,152
	Professional & Technical		
001-2200-421.04-25	Mtce Contracts	2,300	2,300
001-2200-421.04-35	Mtce Car, Bus, Truck, Heavy Equipment Purchased Property Services	<u>5,650</u> 7,950	<u>5,650</u> 7,950
001-2200-421.05-30	Telephone	8,057	7,560
001-2200-421.05-80	Travel	10,500	9,500
001-2200-421.05-90	Education & Training	6,900	6,700
001-2200-421.05-92	Wearing Apparel	6,000	6,000
001-2200-421.05-95	Laundry	<u>1,350</u> Other Purchased Services	<u>500</u> 32,807
001-2200-421.06-40	Books & Subscriptions	3,450	3,000
001-2200-421.06-50	Operation Supplies	23,750	15,750
001-2200-421.06-61	Fuel	6,238	5,457
001-2200-421.06-96	Criminal Investigation Material Supplies	<u>1,000</u> 34,438	<u>1,000</u> 25,207
001-2200-421.08-06	Contributions, Buy Money	4,500	4,500
001-2200-421.08-58	Domestic Violence Crisis Center Other Objects	<u>50,000</u> 54,500	<u>50,000</u> 54,500
	Total Criminal Investigation	<u>\$ 1,689,269</u>	<u>\$ 1,720,220</u>

## BUDGET 2018

### NARCOTICS TASK FORCE

Account Number	Account Description	2017 Budget	2018 Budget
001-2300-421.04-35	Mtce Car, Bus, Truck, Heavy	\$ -	\$ 766
001-2300-421.04-41	Office Rental	15,842	14,941
001-2300-421.04-42	Equipment Rental	<u>27,000</u>	<u>28,215</u>
	Purchased Property Services	42,842	43,922
001-2300-421.05-30	Telephone	5,500	5,940
001-2300-421.05-80	Travel	<u>1,000</u>	<u>1,980</u>
	Other Purchased Services	6,500	7,920
001-2300-421.06-50	Operation Supplies	3,500	6,435
001-2300-421.06-61	Fuel Supplies	<u>11,000</u>	<u>6,450</u>
		14,500	12,885
Total Narcotics Task Force		<u><u>\$ 63,842</u></u>	<u><u>\$ 64,727</u></u>

## BUDGET 2018

### TELECOMMUNICATIONS DIVISION

Account Number	Account Description	2017 Budget	2018 Budget
001-2400-421.01-10	Regular Employees 1 PSAP Manager 3 Dispatchers, Lead 3 Dispatchers, Senior 9 Dispatchers	\$ 814,809	\$ 809,161
001-2400-421.01-20	Overtime	10,596	10,596
001-2400-421.01-30	Extra Help Salaries	3,200	3,200
		<u>828,605</u>	<u>822,957</u>
001-2400-421.02-10	Health Insurance	114,198	119,518
001-2400-421.02-11	Life Insurance	784	784
001-2400-421.02-20	Social Security	198	198
001-2400-421.02-21	Medicare	9,805	9,442
001-2400-421.02-30	Pension	117,071	137,973
001-2400-421.02-32	Defined Contribution	35,358	33,814
001-2400-421.02-33	Long-term Disability	3,504	3,479
001-2400-421.02-50	Unemployment	369	307
001-2400-421.02-60	Workers Compensation	1,116	977
Employee Benefits		<u>282,403</u>	<u>306,492</u>
001-2400-421.03-20	Testing	250	250
001-2400-421.03-42	Software Agreements	54,696	51,276
001-2400-421.03-90	Associations	550	550
Professional & Technical		<u>55,496</u>	<u>52,076</u>
001-2400-421.04-33	Mtce Building & Grounds	-	1,200
001-2400-421.04-36	Mtce Radios	2,000	1,000
001-2400-421.04-42	Equipment Rental	14,364	13,580
Purchased Property Services		<u>16,364</u>	<u>15,780</u>
001-2400-421.05-30	Telephone	49,246	8,026
001-2400-421.05-80	Travel	2,500	2,500
001-2400-421.05-90	Education & Training	5,000	3,000
001-2400-421.05-92	Wearing Apparel	1,900	1,000
001-2400-421.05-95	Laundry	200	-
Other Purchased Services		<u>58,846</u>	<u>14,526</u>
001-2400-421.06-21	Natural Gas	549	549
001-2400-421.06-22	Electricity	2,336	1,814
001-2400-421.06-40	Books & Subscriptions	500	200
001-2400-421.06-50	Operation Supplies	21,836	10,915
001-2400-421.06-61	Fuel	226	160
Supplies		<u>25,447</u>	<u>13,638</u>
Total Telecommunications Division		<u><u>\$ 1,267,161</u></u>	<u><u>\$ 1,225,469</u></u>

# BUDGET 2018

## MUNICIPAL JUDGE

Account Number	Account Description	2017 Budget	2018 Budget
001-2500-412.01-10	Regular Employees 1 Municipal Judge 1 Clerk of Court 2 Administrative Clerks	\$ 163,330	\$ 168,411
001-2500-412.01-20	Overtime	2,000	2,000
001-2500-412.01-30	Extra Help Salaries	30,099	-
		195,429	170,411
001-2500-412.02-10	Health Insurance	27,122	28,193
001-2500-412.02-11	Life Insurance	196	196
001-2500-412.02-20	Social Security	5,028	3,194
001-2500-412.02-21	Medicare	2,589	2,147
001-2500-412.02-30	Pension	14,381	16,765
001-2500-412.02-32	Defined Contribution	5,322	5,595
001-2500-412.02-33	Long-term Disability	483	503
001-2500-412.02-60	Workers Compensation Employee Benefits	430	338
		55,551	56,931
001-2500-412.03-42	Software Agreements	80	6,475
001-2500-412.03-90	Associations Professional & Technical	435	435
		515	6,910
001-2500-412.05-09	Legal Fees	10,500	15,000
001-2500-412.05-30	Telephone	1,533	1,268
001-2500-412.05-60	Collection Fees	50	50
001-2500-412.05-80	Travel	3,000	3,000
001-2500-412.05-90	Education & Training	600	600
001-2500-412.05-99	Other - Prisoner Care Other Purchased Services	150,000	200,000
		165,683	219,918
001-2500-412.06-40	Books & Subscriptions	400	400
001-2500-412.06-50	Operation Supplies Supplies	12,000	12,000
		12,400	12,400
001-2500-412.08-14	Domestic Violence Fees	25,000	25,000
001-2500-412.08-17	Credit Card Discounts	13,000	13,000
001-2500-412.08-68	Community Service	9,500	9,500
001-2500-412.08-70	Restitution	4,500	12,000
001-2500-412.08-71	Bonds Posted Other Objects	200,000	200,000
		252,000	259,500
Total Municipal Judge		\$ 681,578	\$ 726,070

## BUDGET 2018

### FIRE CONTROL

Account Number	Account Description	2017 Budget	2018 Budget
001-3100-422.01-10	Regular Employees 1 Fire Chief 1 Assistant Fire Chief 1 Fire Marshall 2 Fire Inspectors 1 Office & Admin Specialist, Senior 3 Battalion Chiefs 12 Captains 1 Fire Equipment Mechanic 16 Firefighters, Senior 26 Firefighters	\$ 3,889,382	\$ 3,974,143
001-3100-422.01-20	Overtime Holiday Pay Worked Minimum Manpower Callback/Other Overtime FLSA - Premium Hours	190,347	190,347
	Salaries	4,079,729	4,164,490
001-3100-422.02-10	Health Insurance	471,147	476,339
001-3100-422.02-11	Life Insurance	3,136	3,136
001-3100-422.02-21	Medicare	46,378	46,326
001-3100-422.02-30	Pension	764,995	839,860
001-3100-422.02-32	Defined Contribution	116,248	129,727
001-3100-422.02-33	Long-term Disability	16,725	17,089
001-3100-422.02-60	Workers Compensation	86,537	66,423
	Employee Benefits	1,505,166	1,578,900
001-3100-422.03-30	Medical Exams	6,500	31,640
001-3100-422.03-42	Software Agreements	5,435	9,912
001-3000-422.03-90	Associations	176,347	157,539
	Professional & Technical	188,282	199,091
001-3000-422.04-11	Water	12,630	13,262
001-3100-422.04-33	Mtce Buildings & Grounds	41,186	46,830
001-3100-422.04-35	Mtce Car, Bus, Truck, Heavy Equipment	40,650	48,650
001-3000-422.04-36	Mtce Radios	6,000	5,500
001-3100-422.04-37	Mtce Equip - Shop Items	4,000	6,200
001-3000-422.04-42	Equipment Rental	-	2,500
	Purchased Property Services	104,466	122,942
001-3100-422.05-30	Telephone	25,679	21,332
001-3100-422.05-80	Travel	18,100	18,850
001-3100-422.05-90	Education & Training	36,920	40,920
001-3100-422.05-92	Wearing Apparel	16,250	19,500
	Other Purchased Services	96,949	100,602
001-3100-422.06-12	Kitchen	700	4,100
001-3000-422.06-40	Books & Subscriptions	3,800	3,950
001-3100-422.06-50	Operation Supplies	248,975	196,702
001-3100-422.06-61	Fuel	46,997	31,849
001-3000-422.06-95	Fire Prevention	4,500	5,000
001-3100-422.06-99	Postage	750	950
	Supplies	305,722	242,551
	Total Fire Control	\$ 6,280,314	\$ 6,408,576

**CITY OF MINOT, NORTH DAKOTA**

## BUDGET 2018

### PLANNING

Account Number	Account Description	2017 Budget	2018 Budget
001-3500-419.01-10	Regular Employees 1.0 Planning Director 1.0 Assistant City Planner 1.0 Zoning & Enforcement Officer 1.0 Principal Planner	\$ 364,698	\$ 316,599
001-3500-419.01-30	Extra Help Salaries	43,674	31,980
		408,372	348,579
001-3500-419.02-10	Health Insurance	48,752	40,659
001-3500-419.02-11	Life Insurance	225	196
001-3500-419.02-20	Social Security	2,708	1,983
001-3500-419.02-21	Medicare	5,312	4,687
001-3500-419.02-30	Pension	17,227	-
001-3500-419.02-32	Defined Contribution	24,787	25,328
001-3500-419.02-33	Long-term Disability	1,568	1,361
001-3500-419.02-60	Workers Compensation	714	596
	Employee Benefits	101,293	74,810
001-3500-419.03-22	Professional Service Contracts	15,000	10,000
001-3500-419.03-42	Software Agreements	1,900	1,495
001-3500-419.03-90	Associations	1,470	1,415
	Professional & Technical	18,370	12,910
001-3500-419.04-33	Mtce Building & Grounds	16,766	3,000
001-3500-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	2,000	500
001-3500-419.04-42	Equipment Rental	3,630	3,650
	Purchased Property Services	22,396	7,150
001-3500-419.05-30	Telephone	5,154	3,213
001-3500-419.05-40	Publications/Legal Ads	2,500	2,500
001-3500-419.05-80	Travel	9,029	4,400
001-3500-419.05-90	Education & Training	3,650	1,490
001-3500-419.05-91	Car Allowance	3,000	573
	Other Purchased Services	23,333	12,176
001-3500-419.06-40	Books & Subscriptions	1,000	1,000
001-3500-419.06-50	Operation Supplies	19,850	5,828
001-3500-419.06-61	Fuel	2,631	573
001-3500-419.06-99	Postage	4,000	4,000
	Supplies	27,481	11,401
	Total Planning	\$ 601,245	\$ 467,026

## BUDGET 2018

### BUILDING INSPECTION

Account Number	Account Description	2017 Budget	2018 Budget
001-3600-419.01-10	Regular Employees 1 Building Official 2 Building Inspectors II 2 Electrical Inspector II 1 Plumbing Inspector II 1 Building Inspector, Sr 1 Building Permit Technician 1.5 Administrative Clerks, Principal	\$ 778,356	\$ 602,557
001-3600-419.01-30	Extra Help Salaries	54,600	52,000
		832,956	654,557
001-3600-419.02-10	Health Insurance	71,834	61,390
001-3600-419.02-11	Life Insurance	637	466
001-3600-419.02-20	Social Security	3,385	3,224
001-3600-419.02-21	Medicare	9,694	7,401
001-3600-419.02-30	Pension	137,076	123,653
001-3600-419.02-32	Defined Contribution	27,345	20,495
001-3600-419.02-33	Long-term Disability	3,347	2,591
001-3600-419.02-50	Unemployment	39	32
001-3600-419.02-60	Workers Compensation Employee Benefits	2,060	1,513
		255,417	220,765
001-3600-419.03-42	Software Agreements	1,550	1,400
001-3600-419.03-90	Associations Professional & Technical	3,255	3,095
		4,805	4,495
001-3600-419.04-33	Mtce Building & Grounds	3,000	3,000
001-3600-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	8,350	8,350
001-3600-419.04-42	Equipment Rental Purchased Property Services	3,630	3,811
		14,980	15,161
001-3600-419.05-30	Telephone	11,416	8,071
001-3600-419.05-40	Publications/Legal Ads	960	800
001-3600-419.05-61	Credit Card Fees	2,000	2,000
001-3600-419.05-80	Travel	12,155	7,460
001-3600-419.05-90	Education & Training	7,301	8,457
001-3600-419.05-92	Wearing Apparel Other Purchased Services	1,200	1,200
		35,032	27,988
001-3600-419.06-40	Books & Subscriptions	3,000	3,000
001-3600-419.06-50	Operation Supplies	20,500	29,411
001-3600-419.06-61	Fuel	13,167	12,864
001-3600-419.06-99	Postage Supplies	5,000	5,000
		41,667	50,275
Total Building Inspection		\$ 1,184,857	\$ 973,241

# BUDGET 2018

## TRAFFIC DIVISION

Account Number	Account Description	2017	2018
		Budget	Budget
001-3700-419.01-10	Regular Employees	\$ 320,161	\$ 327,613
	1 Traffic Engineer		
	1 Traffic Maintenance Foreman		
	1 Traffic Maintenance Technician		
	1 Traffic Maintenance Technician II		
	2 Traffic Maintenance Workers		
001-3700-419.01-20	Overtime	6,480	6,480
001-3700-419.01-30	Extra Help	18,969	19,444
	Salaries	345,610	353,537
001-3700-419.02-10	Health Insurance	39,897	29,006
001-3700-419.02-11	Life Insurance	294	294
001-3700-419.02-20	Social Security	1,176	1,206
001-3700-419.02-21	Medicare	4,240	4,252
001-3700-419.02-30	Pension	36,991	43,930
001-3700-419.02-32	Defined Contribution	16,188	16,365
001-3700-419.02-33	Long-term Disability	1,377	1,409
001-3700-419.02-60	Workers Compensation	5,807	5,577
	Employee Benefits	105,970	102,039
001-3700-419.03-22	Contracts	3,000	-
001-3700-419.03-42	Software Agreements	3,149	3,149
001-3700-419.03-90	Associations	1,315	730
	Professional & Technical	7,464	3,879
001-3700-419.04-11	Water	460	-
001-3700-419.04-25	Contracts One Calls	-	7,000
001-3700-419.04-33	Mtce Building & Grounds	6,000	4,500
001-3700-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	8,500	7,000
001-3700-419.04-36	Mtce Radios	100	100
001-3700-419.04-37	Mtce Street Lights	120,000	125,000
001-3700-419.04-38	Mtce Sign, Signal, Markers	115,000	201,760
001-3700-419.04-42	Equipment Rental	1,064	1,064
	Purchased Property Services	251,124	346,424
001-3700-419.05-20	Flood Insurance	1,568	1,646
001-3700-419.05-30	Telephone	24,560	25,184
001-3700-419.05-40	Publications/Legal Ads	1,000	700
001-3700-419.05-80	Travel	12,260	11,700
001-3700-419.05-90	Education & Training	11,450	5,000
001-3700-419.05-92	Wearing Apparel	1,200	1,200
	Other Purchased Services	52,038	45,430
001-3700-419.06-13	Thinner, Paint, Markings	150,000	183,876
001-3700-419.06-22	Electricity	552,495	479,585
001-3700-419.06-40	Books & Subscriptions	500	500
001-3700-419.06-50	Operation Supplies	15,850	15,500
001-3700-419.06-61	Fuel	12,272	11,652
001-3700-419.06-99	Postage	3,700	3,700
	Supplies	734,817	694,813
	Total Traffic Division	\$ 1,497,023	\$ 1,546,122

**CITY OF MINOT, NORTH DAKOTA**

## BUDGET 2018

### ENGINEERING

Account Number	Account Description	2017	2018
		Budget	Budget
001-3800-419.01-10	Regular Employees 1 City Engineer 1 Assistant City Engineer 1 Project Manager Field/Design 2 Civil Engineering Specialists 1 Engineering Technician 2 Project Civil Engineers 1 GIS Coordinator 1 Office & Admin Specialist, Senior	\$ 748,574	\$ 722,907
001-3800-419.01-30	Extra Help Salaries	14,880 763,454	14,880 737,787
001-3800-419.02-10	Health Insurance	99,858	88,074
001-3800-419.02-11	Life Insurance	490	490
001-3800-419.02-20	Social Security	923	923
001-3800-419.02-21	Medicare	9,138	8,581
001-3800-419.02-30	Pension	98,447	113,661
001-3800-419.02-32	Defined Contribution	34,804	32,362
001-3800-419.02-33	Long-term Disability	3,219	3,108
001-3800-419.02-50	Unemployment	275	504
001-3800-419.02-60	Workers Compensation Employee Benefits	1,372 248,526	1,118 248,821
001-3800-419.03-22	Professional Service Contracts	20,000	27,500
001-3800-419.03-42	Software Agreements	44,958	58,919
001-3800-419.03-90	Associations Professional & Technical	2,261 67,219	2,396 88,815
001-3800-419.04-33	Mtce Building & Grounds	2,500	2,500
001-3800-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment Purchased Property Services	8,500 11,000	4,000 6,500
001-3800-419.05-30	Telephone	10,158	5,771
001-3800-419.05-40	Publications/Legal Ads	2,500	2,500
001-3800-419.05-80	Travel	8,290	8,290
001-3800-419.05-90	Education & Training	9,850	9,850
001-3800-419.05-97	Nuisance Abatement Other Purchased Services	400 31,198	- 26,411
001-3800-419.06-40	Books & Subscriptions	1,000	1,000
001-3800-419.06-50	Operation Supplies	28,658	20,908
001-3800-419.06-61	Fuel	8,677	7,858
001-3800-419.06-99	Postage Supplies	4,000 42,335	5,000 34,766
Total Engineering and Planning		<u>\$ 1,163,732</u>	<u>\$ 1,143,100</u>

# BUDGET 2018

## VEHICLE MAINTENANCE

Account Number	Account Description	2017 Budget	2018 Budget
001-3900-419.01-10	Regular Employees 0.25 Bus Services/Shop Mtce Superintendent 0.50 Bus Services/Shop Mtce Foreman 1.00 Welder/ Fabricator 3.00 Mechanics 1.00 Mechanic, Senior 1.00 Parts Specialist 1.00 Light Mechanic 0.02 Public Works Director 0.02 Assistant Public Works Director 0.02 Office & Administrative Specialist, Senior 0.01 Project Civil Engineer	\$ 413,117	\$ 416,709
001-3900-419.01-20	Overtime	5,000	5,000
001-3900-419.01-30	Extra Help Salaries	38,448 456,565	40,370 462,079
001-3900-419.02-10	Health Insurance	62,212	71,108
001-3900-419.02-11	Life Insurance	385	383
001-3900-419.02-20	Social Security	2,384	2,503
001-3900-419.02-21	Medicare	5,058	4,920
001-3900-419.02-30	Pension	100,237	115,227
001-3900-419.02-32	Defined Contribution	7,511	7,516
001-3900-419.02-33	Long-term Disability	1,776	1,792
001-3900-419.02-60	Workers Compensation Employee Benefits	9,988 189,551	7,891 211,340
001-3900-419.03-20	Testing	1,000	1,000
001-3900-419.03-42	Software Agreements Professional & Technical	2,500 3,500	3,410 4,410
001-3900-419.04-33	Mtce Building & Grounds	8,000	8,000
001-3900-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	11,500	11,500
001-3900-419.04-36	Mtce Radios Purchased Property Services	400 19,900	500 20,000
001-3900-419.05-30	Telephone	2,281	2,144
001-3900-419.05-80	Travel	2,500	2,500
001-3900-419.05-90	Education & Training	3,000	3,000
001-3900-419.05-92	Wearing Apparel	1,560	1,560
001-3900-419.05-93	Tool Allowance Other Purchased Services	3,300 12,641	3,300 12,504
001-3900-419.06-40	Books & Subscriptions	4,000	4,200
001-3900-419.06-50	Operation Supplies	21,400	15,000
001-3900-419.06-61	Fuel Supplies	86,055 111,455	84,976 104,176
Total Vehicle Maintenance		\$ 793,612	\$ 814,509

## BUDGET 2018

### STREET DIVISION

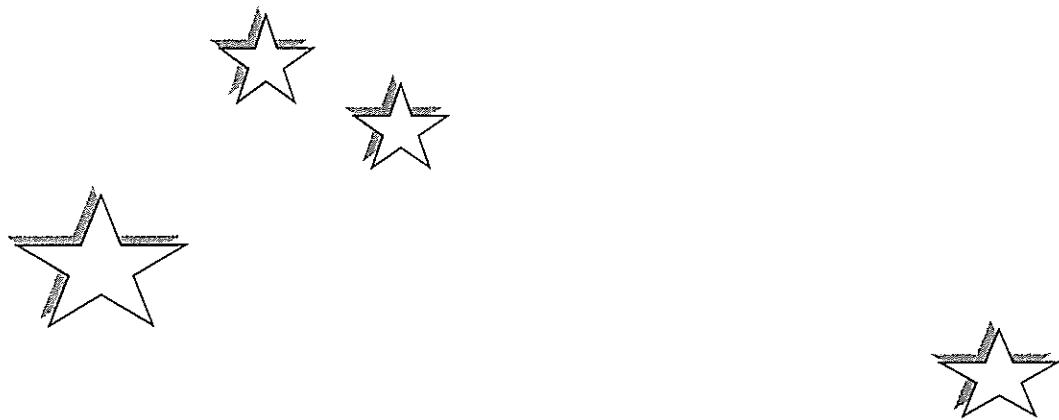
Account Number	Account Description	2017 Budget	2018 Budget
001-4000-431.01-10	Regular Employees 0.80 Street Superintendent 2.00 Street Foremen 15.00 Heavy Equipment Operators 1.00 Medium Equipment Operator 9.00 Light Equipment Operators 0.15 Public Works Director 0.15 Assistant Public Works Director 0.15 Administrative Clerk 0.25 Office & Administrative Specialist, Senior 0.15 Project Civil Engineer	\$ 1,549,637	\$ 1,516,617
001-4000-431.01-20	Overtime	65,456	82,346
001-4000-431.01-30	Extra Help	175,000	75,000
Salaries		1,790,093	1,673,963
001-4000-431.02-10	Health Insurance	182,182	220,477
001-4000-431.02-11	Life Insurance	1,407	1,414
001-4000-431.02-20	Social Security	10,850	4,650
001-4000-431.02-21	Medicare	20,313	18,000
001-4000-431.02-30	Pension	355,858	401,164
001-4000-431.02-32	Defined Contribution	33,306	31,432
001-4000-431.02-33	Long-term Disability	6,663	6,521
001-4000-431.02-50	Unemployment	2,128	1,834
001-4000-431.02-60	Workers Compensation	29,546	26,682
Employee Benefits		642,253	712,174
001-4000-431.03-20	Testing	2,160	2,160
001-4000-431.03-22	Contracts	2,400	2,400
001-4000-431.03-42	Software Agreements	720	1,440
001-4000-431.03-90	Associations	650	890
Professional & Technical		5,930	6,890
001-4000-431.04-25	Mtce Contract - Mowing/Forestry/Mosquitoes/One-Call	302,300	305,000
001-4000-431.04-33	Mtce Building & Grounds	6,000	10,000
001-4000-431.04-35	Mtce Car, Bus, Truck, Heavy Equipment	235,900	262,500
001-4000-431.04-36	Mtce Radios	1,200	1,200
001-4000-431.04-37	Mtce Street, Alley, & Road	1,075,000	1,075,000
001-4000-431.04-37	Mtce Street Levees	250,000	250,000
001-4000-431.04-38	Mtce Sign, Signal, Markers	10,000	10,000
001-4000-431.04-42	Equipment Rental	293,800	293,800
Purchased Property Services		2,174,200	2,207,500
001-4000-431.05-30	Telephone	5,464	3,984
001-4000-431.05-40	Publications/Legal Ads	620	740
001-4000-431.05-80	Travel	4,000	5,000
001-4000-431.05-90	Education & Training	6,000	8,000
001-4000-431.05-92	Wearing Apparel	7,600	7,600
Other Purchased Services		23,684	25,324
001-4000-431.06-50	Operation Supplies	23,400	27,400
001-4000-431.06-61	Fuel	217,688	178,629
001-4000-431.06-91	Sand and Salt	200,000	200,000
001-4000-431.06-92	Cutting Edges & Brooms	80,000	80,000
001-4000-431.06-99	Postage	968	1,068
Supplies		522,056	487,097
Total Street Division		\$ 5,158,216	\$ 5,112,948

# BUDGET 2018

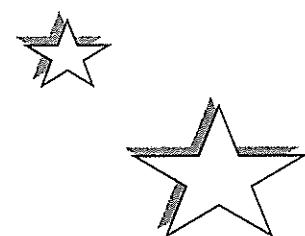
## PROPERTY MAINTENANCE

Account Number	Account Description	2017 Budget	2018 Budget
001-4400-419.01-10	Regular Employees	\$ 340,579	\$ 341,861
	1.00 Property Mtce Superintendent		
	3.00 Building and Grounds Workers, Senior		
	2.00 Building and Grounds Workers		
	0.02 Public Works Director		
	0.03 Assistant Public Works Director		
	0.02 Administrative Clerk		
	0.05 Office & Administrative Specialist, Senior		
	0.03 Project Civil Engineer		
001-4400-419.01-20	Overtime	5,000	9,000
001-4400-419.01-30	Extra Help	46,529	71,754
Salaries		392,108	422,615
001-4400-419.02-10	Health Insurance	37,397	39,212
001-4400-419.02-11	Life Insurance	299	301
001-4400-419.02-20	Social Security	2,885	4,449
001-4400-419.02-21	Medicare	4,284	4,730
001-4400-419.02-30	Pension	93,138	89,047
001-4400-419.02-32	Defined Contribution	3,517	7,394
001-4400-419.02-33	Long-term Disability	1,464	1,470
001-4400-419.02-60	Workers Compensation	3,816	3,763
Employee Benefits		146,800	150,366
001-4400-419.03-20	Testing	60	60
001-4400-419.03-22	Contracts	1,200	1,500
001-4400-419.03-30	Medical Exams	100	100
001-4400-419.03-42	Software Agreements	1,500	2,000
001-4400-419.03-90	Associations	150	175
Professional & Technical		3,010	3,835
001-4400-419.04-33	Mtce Building & Grounds	143,200	137,000
001-4400-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	3,000	3,000
001-4400-419.04-42	Equipment Rental	500	500
001-4400-419.04-43	Mtce Sirens	4,500	4,500
Purchased Property Services		151,200	145,000
001-4400-419.05-30	Telephone	3,607	2,818
001-4400-419.05-80	Travel	1,000	1,000
001-4400-419.05-90	Education & Training	2,000	2,000
001-4400-419.05-92	Wearing Apparel	1,000	1,000
Other Purchased Services		7,607	6,818
001-4400-419.06-50	Operation Supplies	24,000	24,000
001-4400-419.06-61	Fuel	4,275	3,400
001-4400-419.06-99	Postage	100	125
Supplies		28,375	27,525
Total Property Maintenance		\$ 729,100	\$ 756,159

## BUDGET 2018



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## BUDGET 2018

### AIRPORT - INCOME DETAIL

	2017 Budget	2018 Budget
Federal Capital Grants		
Wildlife Attractant and Stormwater Environmental Assmt	315,000	\$ 2,347,200
SRE - Sander	405,000	\$ 2,633,152
Broom	465,457	
GA Apron Phase II - South Apron	707,400	
ARFF Station Rehab Construction	513,045	
REIL Reconstruction	227,250	
State Capital Grants		340,400
Wildlife Attractant and Stormwater Environmental Assmt	17,500	146,286
SRE - Sander	22,500	
Broom	25,859	
GA Apron Phase II - South Apron	39,300	
ARFF Station Rehab Construction	28,503	
REIL Reconstruction	12,625	
Airline Tax		26,879
State Aeronautics		31,305
Intern Grant	5,000	
Airsайд Crack Sealing/Patchwork	9,000	
Sign Panels & Maintenance	2,400	
Striping & Painting	7,500	
Airsайд Electrical Replacement & Maintenance	2,600	
Employee Parking Fees		14,600
Ramp Parking Fees	5,259	6,168
Pay Parking Fees	1,702,218	1,601,578
Flowage/Storage Fees	157,565	133,983
Percentage of Gross		18,370
Landing Fees - Allegiant	106,938	110,401
Landing Fees - Delta	293,480	263,866
Landing Fees - United	151,061	104,020
Landing Fees - Freight	54,666	59,164
Landing Fees - Other	25,385	38,984
Security Badges	7,359	11,415
Ground Rent - Private and T-Hangars	75,106	74,981
Agricultural Land Rent	12,000	12,000
Terminal Rental - Delta	437,326	428,453
Terminal Rental - Allegiant	137,094	147,483
Terminal Rental - Car Rentals	938,072	786,994
Terminal Rental - Vending Machines		797
Terminal Rental - Concessions	115,000	130,000
Terminal Rental - ATM	3,324	3,995
Terminal Rental - Advertising	102,000	60,204
Terminal Rental - United	183,329	171,173
Terminal Rental - Other	27,288	9,500
Terminal Rental - TSA	44,117	44,117
GA Terminal Rental - FBO	31,722	32,273
GA Terminal Rental - FAA	19,246	19,487
Terminal Non-Signatory	43,125	51,200
License Fees	6,900	8,225
Miscellaneous Income	6,412	10,000
Passenger Facility Charge	602,406	637,795
Utilities	22,762	23,445
Customer Facility Charge	296,461	185,000
Sales Tax Revenue	52,050	136,028
Cash Reserves (Community Facility Charge)	103,539	(185,000)
Cash Reserves (Broom)		25,859
Cash Reserves (Pre-Bond)		310,800
Resources Available	8,838,164	8,012,730
Tax Levy	548,974	603,975
Budgeted Income	<u>\$ 9,387,138</u>	<u>\$ 8,616,705</u>
Mill Levy		2.43
Dollar change		(\$770,433)
Levy change		0.41

## BUDGET 2018

### AIRPORT

Account Number	Account Description	2017 Budget	2018 Budget
100-5000-501.01-10	Regular Employees 1 Airport Director 1 Airport Operations Manager 1 Airport Operations Foreman 1 Airport Facility Foreman 3 Airport Operations Technicians I 7 Airport Operations Technicians II 6 Airport Facility Technicians 1 Airport Services Coordinator 1 Office & Admin Specialist 3 ARFF Senior Firefighters	\$ 1,381,092	\$ 1,328,153
100-5000-501.01-20	Overtime	9,645	9,650
100-5000-501.01-30	Extra Help Salaries	7,200	7,200
		1,397,937	1,345,003
100-5000-501.02-10	Health Insurance	164,522	154,360
100-5000-501.02-11	Life Insurance	1,323	1,225
100-5000-501.02-20	Social Security	446	446
100-5000-501.02-21	Medicare	17,073	16,040
100-5000-501.02-30	Pension	147,599	170,834
100-5000-501.02-32	Defined Contribution	72,883	67,970
100-5000-501.02-33	Long-term Disability	5,939	5,711
100-5000-501.02-50	Unemployment	-	476
100-5000-501.02-60	Workers Compensation	14,908	16,048
	Employee Benefits	424,693	433,110
100-5000-501.03-20	Testing	600	686
100-5000-501.03-22	Contracts	655,332	414,767
100-5000-501.03-42	Software Agreements	4,740	4,740
100-5000-501.03-90	Associations Professional & Technical	2,370	2,561
		663,042	422,754
100-5000-501.04-11	Water	14,405	12,350
100-5000-501.04-21	Garbage Collection	13,750	6,000
100-5000-501.04-33	Mtce Building & Grounds	154,438	157,485
100-5000-501.04-35	Mtce Car, Bus, Truck, Heavy Equipment	41,190	52,305
100-5000-501.04-36	Mtce Radios	1,600	3,010
100-5000-501.04-37	Mtce Landside	22,440	24,350
100-5000-501.04-38	Mtce Airside	96,240	89,730
100-5000-501.04-42	Equipment Rental	2,472	2,665
100-5000-501.04-43	Mtce Security	4,075	5,271
	Purchased Property Services	350,610	353,166

## BUDGET 2018

### AIRPORT

Account Number	Account Description	2017 Budget	2018 Budget
100-5000-501.05-10	Fleet Labor	\$ 5,870	\$ 4,660
100-5000-501.05-20	Insurance	25,156	23,295
100-5000-501.05-30	Telephone	23,879	17,231
100-5000-501.05-40	Publications/Legal Ads	550	575
100-5000-501.05-41	Promotion	46,036	46,285
100-5000-501.05-61	Credit Card Fees	-	5,362
100-5000-501.05-80	Travel	15,929	18,723
100-5000-501.05-90	Education & Training	17,370	21,890
100-5000-501.05-92	Wearing Apparel	3,000	3,000
Other Purchased Services		137,790	141,021
100-5000-501.06-21	Natural Gas	63,008	58,645
100-5000-501.06-22	Electricity	259,097	306,193
100-5000-501.06-40	Books & Subscriptions	4,040	3,850
100-5000-501.06-50	Operation Supplies	74,265	71,450
100-5000-501.06-52	Foam & Dry Chemicals	4,000	4,000
100-5000-501.06-61	Fuel	48,935	41,891
100-5000-501.06-99	Postage Supplies	1,750	250
		455,095	486,279
100-0000-165.14-00	Capital Purchases (see Sales Tax Improvements Project Descriptions)	3,450,450	2,933,224
	Wildlife Attractant and Stormwater Environmental Assessment	350,000	
	Snow Removal Equipment - Sander	450,000	
	Broom	517,174	
	GA Apron Phase II - South Apron	786,000	
	ARFF Station Rehab Construction (90/5/5 of 50% costs)	570,050	
	Runway End Identifier Lighting (REIL) Reconstruction	252,500	
	Brushcat Rotary Cutter Attachment	7,500	
Property		3,450,450	2,933,224
100-5000-501.08-15	Reimbursement to General Fund	294,730	313,577
Other Objects		294,730	313,577
100-5000-491.31-01	Airport - Revenue Bonds	2,212,791	2,188,571
Debt Service		2,212,791	2,188,571
Total Airport		<u>\$ 9,387,138</u>	<u>\$ 8,616,705</u>

## BUDGET 2018

### CEMETERY - INCOME DETAIL

	2017 Budget	2018 Budget
Lot Sales	\$ 124,606	\$ 128,270
Interments	141,136	142,297
Marker Setting & Storage	22,880	26,384
Columbarium Niches	-	9,800
Misc. Income	3,987	1,160
Donations	-	480
Sales Tax Improvements	<u>45,000</u>	<u>66,000</u>
Resources Available	337,609	374,391
Tax Levy	240,831	216,422
Budgeted Income	<u><u>\$ 578,440</u></u>	<u><u>\$ 590,813</u></u>
Mill Levy	1.07	1.02
Dollar change	\$ 12,373	
Levy change	(0.05)	

## BUDGET 2018

### CEMETERY

Account Number	Account Description	2017 Budget	2018 Budget
120-5400-502.01-10	Regular Employees 1.00 Cemetery Superintendent 2.00 Equipment Operators, Medium 1.00 Equipment Operator, Light 0.06 Public Works Director 0.04 Assistant Public Works Director 0.03 Administrative Clerk 0.05 Office & Administrative Specialist, Senior 0.05 Project Civil Engineer	\$ 245,599	\$ 234,481
120-5400-502.01-20	Overtime	16,500	16,500
120-5400-502.01-30	Extra Help	40,000	40,000
	Salaries	302,099	290,981
120-5400-502.02-10	Health Insurance	32,566	39,860
120-5400-502.02-11	Life Insurance	206	207
120-5400-502.02-20	Social Security	2,480	2,480
120-5400-502.02-21	Medicare	3,263	3,187
120-5400-502.02-30	Pension	77,002	67,600
120-5400-502.02-32	Defined Contribution	29	3,610
120-5400-502.02-33	Long-term Disability	1,056	1,008
120-5400-502.02-60	Workers Compensation	2,720	2,066
	Employee Benefits	119,322	120,018
120-5400-502.03-20	Testing Professional and Technical	80	80
120-5400-502.04-11	Water	2,200	2,200
120-5400-502.04-33	Mtce Building & Grounds	16,000	71,000
120-5400-502.04-35	Mtce Car, Bus, Truck, Heavy Equipment Purchased Property Services	11,000	11,000
		29,200	84,200
120-5400-502.05-10	Fleet Labor	2,285	3,000
120-5400-502.05-20	Insurance	651	751
120-5400-502.05-30	Telephone	2,445	1,970
120-5400-502.05-61	Credit Card Fees	1,500	1,500
120-5400-502.05-80	Travel	500	250
120-5400-502.05-90	Education	500	500
120-5400-502.05-91	Car Allowance	1,500	1,500
120-5400-502.05-92	Wearing Apparel	500	500
	Other Purchased Services	9,881	9,971
120-5400-502.06-21	Natural Gas	2,411	1,363
120-5400-502.06-22	Electricity	3,492	3,058
120-5400-502.06-40	Books & Subscriptions	100	100
120-5400-502.06-50	Operation Supplies	20,000	15,000
120-5400-502.06-61	Fuel	8,154	7,207
120-5400-502.06-99	Postage Supplies	360	360
		34,517	27,088
120-0000-165.21-03	Capital Purchases Mower - Replace one (1) John Deere X534 All Steer mower #265 in 2018 due to regular rotation sequence. This mower was purchased in 2014 and has 1,283.5 hours.	45,000	16,000
	Property	16,000	45,000
120-5400-502.08-15	Reimbursement to General Fund Other Objects	38,341	42,475
		38,341	42,475
	Total Cemetery	<u>\$ 578,440</u>	<u>\$ 590,813</u>

**CITY OF MINOT, NORTH DAKOTA**

## BUDGET 2018

### PARKING AUTHORITY - INCOME DETAIL

	2017 Budget	2018 Budget
Parking Receipts	\$ 39,998	\$ 40,760
Miscellaneous Income	749	1,105
Less Cash Reserves	27,886	19,525
Budgeted Income	<u>\$ 68,633</u>	<u>\$ 61,390</u>
Dollar change		\$ (7,243)

## BUDGET 2018

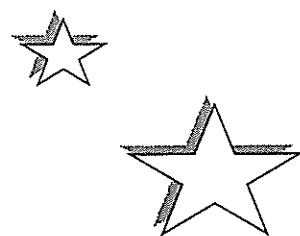
### PARKING AUTHORITY

Account Number	Account Description	2017 Budget	2018 Budget
125-5500-503.01-30	Extra Help Salaries	\$ 17,840 17,840	\$ 17,840 17,840
125-5500-503.02-20	Social Security	1,106	1,106
125-5500-503.02-21	Medicare	259	259
125-5500-503.02-50	Unemployment	2,352	2,671
125-5500-503.02-60	Workers Compensation Employee Benefits	1,430 5,147	1,180 5,216
125-5500-503.03-22	Contracts Professional & Technical	500 500	- -
125-5500-503.04-11	Water	275	-
125-5500-503.04-22	Mtce Contract - Snow Removal	25,000	20,000
125-5500-503.04-33	Mtce Building & Grounds	4,000	-
125-5500-503.04-35	Mtce Car, Bus, Truck, & Heavy	-	4,000
125-5500-503.04-41	Rent Purchased Property Services	-	3,600 27,600
125-5500-503.05-09	Legal Fees	2,000	-
125-5500-503.05-20	Liability Insurance	1,574	1,600
125-5500-503.05-30	Telephone Other Purchased Services	542 4,116	876 2,476
125-5500-503.06-21	Natural Gas	693	-
125-5500-503.06-22	Electricity	905	1,771
125-5500-503.06-50	Operation Supplies	1,200	200
125-5500-503.06-61	Fuel	3,578	1,008
125-5500-503.06-99	Postage Supplies	300 6,676	200 3,179
125-5500-503.08-04	Payment in Lieu of Taxes	564	564
125-5500-503.08-15	Reimbursement to General Fund Other Objects	4,515 5,079	4,515 5,079
Total Parking Authority		<u>\$ 68,633</u>	<u>\$ 61,390</u>

## BUDGET 2018



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## BUDGET 2018

### SANITATION - INCOME DETAIL

	2017 Budget	2018 Budget
Residential Collection Fees	\$ 2,169,669	\$ 2,173,732
Landfill Gate Collection Fees	3,481,297	3,705,585
Residential Landfill Fees	221,094	221,508
Tires	31,000	31,000
Roll-Offs	18,750	18,750
Water Plant Lime	261,761	265,139
Sales Tax Community Facilities	-	766,956
Interest Income	4,017	6,081
Cash Reserves	951,418	(1,469,033)
ND Land Trust Grant	1,325,425	-
CDBG-DR \$67.5 Grant	3,005,752	-
Revenue Bonds	1,743,137	-
Budgeted Income	<u>\$13,213,320</u>	<u>\$ 5,719,718</u>
Garbage Collection Budget	\$ 2,381,547	\$ 2,242,306
Landfill Budget	10,831,773	3,477,412
Total Sanitation Budget	<u>\$13,213,320</u>	<u>\$ 5,719,718</u>
Dollar change		\$(7,493,602)

# BUDGET 2018

## GARBAGE COLLECTION

Account Number	Account Description	2017 Budget	2018 Budget
130-5600-504.01-10	Regular Employees 0.50 Sanitation/Landfill Superintendent 1.00 Sanitation Foreman 9.00 Heavy Equipment Operators 0.08 Public Works Director 0.15 Assistant Public Works Director 0.10 Administrative Clerk 0.10 Office & Administrative Specialist, Senior 0.13 Project Civil Engineer	\$ 776,621	\$ 591,024
130-5600-504.01-20	Overtime	8,000	8,000
130-5600-504.01-30	Extra Help Salaries	25,000	-
		809,621	599,024
130-5600-504.02-10	Health Insurance	123,234	80,267
130-5600-504.02-11	Life Insurance	888	542
130-5600-504.02-20	Social Security	1,550	-
130-5600-504.02-21	Medicare	9,437	6,821
130-5600-504.02-30	Pension	129,736	104,854
130-5600-504.02-32	Defined Contribution	29,076	23,785
130-5600-504.02-33	Long-term Disability	3,339	2,541
130-5600-504.02-50	Unemployment	147	122
130-5600-504.02-60	Workers Compensation Employee Benefits	25,024	23,242
		322,431	242,174
130-5600-504.03-20	Testing	1,500	1,500
130-5600-504.03-22	Contracts	3,000	300
130-5600-504.03-30	Medical Exams	200	200
130-5600-504.03-42	Software Agreements Professional & Technical	-	30,000
		4,700	32,000
130-5600-504.04-11	Water	2,200	2,200
130-5600-504.04-25	Mtce Contracts/State Permit	1,000	1,200
130-5600-504.04-33	Mtce Building & Grounds	30,000	42,000
130-5600-504.04-35	Mtce Car, Bus, Truck, Heavy Equipment	94,000	94,000
130-5600-504.04-36	Mtce Radios	600	600
130-5600-504.04-40	Mtce Equipment	-	100,000
130-5600-504.04-42	Equipment Rental Purchased Property Services	600,500	667,722
		728,300	907,722
130-5600-504.05-10	Fleet Labor	22,000	22,000
130-5600-504.05-20	Insurance	6,500	12,000
130-5600-504.05-30	Telephone	375	304
130-5600-504.05-40	Publications/Legal Ads	4,000	4,000
130-5600-504.05-80	Travel	3,500	2,500
130-5600-504.05-90	Education & Training	3,500	3,500
130-5600-504.05-92	Wearing Apparel Other Purchased Services	2,500	2,500
		42,375	46,804

## BUDGET 2018

### GARBAGE COLLECTION

Account Number	Account Description	2017 Budget	2018 Budget
130-5600-504.06-21	Natural Gas	\$ 2,813	\$ 2,837
130-5600-504.06-22	Electricity	3,691	3,797
130-5600-504.06-50	Operation Supplies	12,000	12,000
130-5600-504.06-61	Fuel Supplies	<u>107,699</u>	<u>99,136</u>
		126,203	117,770
130-0000-165.02-09	Capital Purchases Property	<u>50,000</u>	-
		50,000	-
130-5600-504.08-15	Reimbursement to General Fund Other Objects	<u>255,293</u>	<u>255,293</u>
		255,293	255,293
130-5600-491.34-01	Equipment Purchase Transfer	20,000	20,000
130-5600-491.31-05	Water/Sewer Transfer Transfers	<u>22,624</u>	<u>21,519</u>
		42,624	41,519
Total Garbage Collection		<u><u>\$ 2,381,547</u></u>	<u><u>\$ 2,242,306</u></u>

## BUDGET 2018

### LANDFILL

Account Number	Account Description	2017 Budget	2018 Budget
130-5700-505.01-10	Regular Employees 0.50 Sanitation/Landfill Superintendent 1.00 Landfill Foreman 6.00 Heavy Equipment Operators 2.00 Light Equipment Operator 1.00 Landfill Attendant 0.15 Public Works Director 0.20 Assistant Public Works Director 0.25 Administrative Clerk 0.15 Office & Administrative Specialist, Senior 0.12 Project Civil Engineer	\$ 617,034	\$ 604,118
130-5700-505.01-20	Overtime	35,000	35,000
130-5700-505.01-30	Extra Help Salaries	41,000 693,034	41,000 680,118
130-5700-505.02-10	Health Insurance	100,630	90,017
130-5700-505.02-11	Life Insurance	565	557
130-5700-505.02-20	Social Security	2,542	2,542
130-5700-505.02-21	Medicare	8,237	7,864
130-5700-505.02-30	Pension	101,410	115,232
130-5700-505.02-32	Defined Contribution	23,526	22,507
130-5700-505.02-33	Long-term Disability	2,653	2,598
130-5700-505.02-50	Unemployment	409	1,084
130-5700-505.02-60	Workers Compensation	13,368	11,758
	Employee Benefits	253,340	254,159
130-5700-505.03-20	Testing	800	800
130-5700-505.03-22	Prof Service Contracts	1,000	1,000
130-5700-505.03-31	Monitoring	30,000	110,000
130-5700-505.03-42	Software Agreements	4,580	8,580
130-5700-505.03-90	Associations Professional & Technical	600 36,980	600 120,980
130-5700-505.04-11	Water	3,840	3,840
130-5700-505.04-25	Mtce Contracts/State Permit/Contract One-Call	7,200	7,950
130-5700-505.04-26	Mtce Contracts/Security System	275	275
130-5700-505.04-27	Mtce Contract/Hazardous Waste Disposal	20,000	20,000
130-5700-505.04-28	E-Recycling	20,000	20,000
130-5700-505.04-29	Mtce Contracts/Tree Grinding	60,000	60,000
130-5700-505.04-30	Tires	80,000	80,000
130-5700-505.04-33	Mtce Building & Grounds	12,000	12,000
130-5700-505.04-35	Mtce Car. Bus. Truck, Heavy Equipment	101,350	106,350
130-5700-505.04-36	Mtce Radios	600	600
130-5700-505.04-39	Mtce Gravel Landfill Road	35,000	35,000
130-5700-505.04-42	Equipment Rental	151,200	35,000
130-0000-225.04-51	Equipment Rental (Dozer)	-	65,000
130-0000-225.04-52	Equipment Rental (Compactor)	94,490	-
130-0000-225.04-53	Equipment Rental (Compactor)	147,954	147,954
130-0000-225.04-54	Equipment Rental (Dozer)	58,449	58,449
130-0000-225.04-55	Equipment Rental (Scraper)	-	118,500
	Purchased Property Services	792,358	770,918

## BUDGET 2018

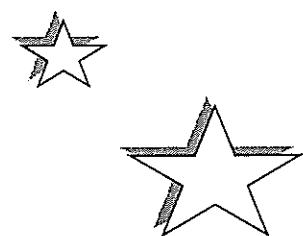
### LANDFILL

Account Number	Account Description	2017		2018	
		Budget		Budget	
130-5700-505.05-10	Fleet Labor	\$	3,800	\$	3,800
130-5700-505.05-20	Insurance		184		184
130-5700-505.05-30	Telephone		7,658		6,591
130-5700-505.05-40	Publications/Legal Ads		1,360		1,540
130-5700-505.05-61	Credit Card Fees		1,500		1,500
130-5700-505.05-80	Travel		7,700		7,700
130-5700-505.05-90	Education & Training		9,500		9,500
130-5700-505.05-91	Car Allowance		2,000		2,000
130-5700-505.05-92	Wearing Apparel		2,600		2,600
Other Purchased Services			36,302		35,415
130-5700-505.06-21	Natural Gas		266		151
130-5700-505.06-22	Electricity		7,063		7,376
130-5700-505.06-23	Propane		31,000		31,000
130-5700-505.06-40	Books & Subscriptions		-		-
130-5700-505.06-50	Operation Supplies		30,100		32,200
130-5700-505.06-60	Vehicle Supplies		-		-
130-5700-505.06-61	Fuel		178,159		167,292
130-5700-505.06-99	Postage		3,250		1,950
Supplies			249,838		239,969
130-0000-165.02-09	Capital Purchases		7,760,000		616,000
	- Cell 7 (Year 2 of 6) - Future construction of waste cell 7.		300,000		
	- 26X45 Extension of Concrete Slab Landfill Shop - With all maintenance being conducted in house at the landfill. The concrete slab extension will provide a much safer place to perform maintenance and upkeep on landfill equipment.		30,000		
	- 4x4 1/2 Ton Landfill Pickup - This pickup will replace one of two 1999 pickups handed down from other departments multiple times that are worn out.		31,000		
	- Design of Recycling Transfer Station - The Minot Landfill provides waste disposal to six counties in upper North Dakota. This transfer station will provide a recycling center for Minot as well as the northern region of North Dakota.		250,000		
	- New Server PW facility (\$10,000 original cost) - Server is to replace the server per IT in pw facility. This server is for all of the departments in the pw building, engineering, assessors, inspections, planning and pw.		5,000		
Property			7,760,000		616,000
130-5700-505.08-15	Reimbursement to General Fund		362,052		362,052
Other Objects			362,052		362,052
130-5700-491.31-04	Debt Service		220,464		-
Debt Service			220,464		-
130-5700-491.30-00	General Fund Transfer		281,184		253,545
130-5700-491.31-05	Water/Sewer Transfer		40,221		38,256
130-5700-491.34-01	Equipment Purchase Transfer		106,000		106,000
Transfers			427,405		397,801
Total Landfill			\$10,831,773		\$ 3,477,412

## BUDGET 2018



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## BUDGET 2018

### WATER AND SEWER - INCOME DETAIL

	2017 Budget	2018 Budget
Water Sales	\$ 9,462,185	\$ 10,175,640
Sewer Sales	5,005,166	5,623,090
Water/Sewer Replacement	1,906,230	2,008,165
Storm Sewer	1,133,614	1,496,171
Labor	508,000	321,207
Miscellaneous/Tapins	20,000	20,000
NAWS Revenue	309,616	394,745
Storm Sewer Development	433,940	766,066
Highway Reserves	67,232	8,284
Interest Income	28,117	42,564
Sale of City Property	35,000	35,000
Sales Tax Improvements	550,000	550,000
Sales Tax Infrastructure	500,000	500,000
Sanitation Transfer	62,845	59,775
ND State HUB City Oil & Gas Revenues	-	3,550,000
Revenue Bonds	-	3,950,000
CDBG-DR	-	1,750,000
Cash Reserves	(768,885)	(2,448,289)
Budgeted Income	<u>\$ 19,253,060</u>	<u>\$ 28,802,418</u>
Storm Sewer Budget	\$ 1,567,132	\$ 1,872,773
Water System Budget	9,233,387	8,928,825
Sewer System Budget	6,483,465	15,932,880
Sanitation	62,845	59,775
Water/Sewer Replacement	1,906,230	2,008,165
Total Water and Sewer Budget	<u>\$ 19,253,060</u>	<u>\$ 28,802,418</u>
Dollar change		\$ 9,549,358

## BUDGET 2018

### STORM SEWER MAINTENANCE

Account Number	Account Description	2017 Budget	2018 Budget
140-5900-511.01-10	Regular Employees 0.20 Street Superintendent 1.00 Foreman 2.00 Medium Equipment Operators 1.00 Light Equipment Operator 0.34 Utility Operator I 0.40 Project Civil Engineer 0.05 Public Works Director 0.05 Assistant Public Works Director 0.05 Administrative Clerk 0.06 Office & Administrative Specialist, Senior	\$ 278,139	\$ 281,470
Salaries		278,139	281,470
140-5900-511.02-10	Health Insurance	39,006	38,939
140-5900-511.02-11	Life Insurance	258	253
140-5900-511.02-21	Medicare	3,211	3,070
140-5900-511.02-30	Pension	46,202	60,880
140-5900-511.02-32	Defined Contribution	10,480	8,875
140-5900-511.02-33	Long-term Disability	1,196	1,210
140-5900-511.02-50	Unemployment	-	587
140-5900-511.02-60	Workers Compensation	2,945	4,530
Employee Benefits		103,298	118,344
140-5900-511.03-20	Testing	320	320
140-5900-511.03-42	Software Agreements Professional & Technical	2,500	2,500
		2,820	2,820
140-5900-511.04-25	Contract One Call	3,000	4,000
140-5900-511.04-33	Mtce Building & Grounds	-	12,000
140-5900-511.04-35	Mtce Cars, Bus, Trucks, Heavy Equipment	25,000	25,000
140-5900-511.04-36	Mtce Radios	600	600
140-5900-511.04-38	Mtce Signs, Signals, Markers	1,000	1,000
140-5900-511.04-39	Mtce Storm Sewer, Manhole, Etc.	100,000	100,000
140-5900-511.04-42	Equipment Rental	2,000	4,000
140-5900-511.04-56	Storm Sewer Replacement	300,000	400,000
Purchased Property Services		431,600	546,600
140-5900-511.05-20	Insurance	1,692	1,692
140-5900-511.05-30	Telephone	400	310
140-5900-511.05-80	Travel	800	800
140-5900-511.05-90	Education & Training	800	1,500
140-5900-511.05-92	Wearing Apparel	867	1,500
Other Purchased Services		4,559	5,802
140-5900-511.06-22	Electricity	40,000	6,994
140-5900-511.06-50	Operation Supplies	18,900	33,219
140-5900-511.06-61	Fuel Supplies	9,080	7,461
		67,980	47,674

## BUDGET 2018

### STORM SEWER MAINTENANCE

Account Number	Account Description	2017 Budget	2018 Budget
140-0000-165.03-90	Capital Purchases - Ford Super Duty with Utility Box, Air Compressor & Crane - Needed to maintain and use to pull pumps on the existing 8 lifts as well as the 4 new storm lifts added this year as well as the new lifts coming with flood protection. - Quick View Zoom Camera & Tablet - televise storm sewer lines. - Forks for Loader to load pipe & manholes safely - Forks are for our loader to safely be able to load the storm pipe we install and move from our yard to project sites.	\$ -	\$ 125,000
		100,000	
		15,000	
		10,000	<u>125,000</u>
Capital Purchases		-	
140-5900-511.08-15	Reimbursement to General Fund	<u>74,769</u>	<u>142,629</u>
Other Objects		<u>74,769</u>	<u>142,629</u>
140-5900-491.31-05	Water & Sewer	<u>451,970</u>	<u>451,373</u>
Debt Service		<u>451,970</u>	<u>451,373</u>
140-5900-491.30-00	General Fund Transfer	<u>104,287</u>	<u>105,483</u>
140-5900-491.33-04	Special Assessment Transfer Transfer	<u>5,073</u>	<u>5,024</u>
		<u>109,360</u>	<u>110,507</u>
Storm Sewer Maintenance		<u><u>\$ 1,524,495</u></u>	<u><u>\$ 1,832,219</u></u>

# BUDGET 2018

## WATER SUPPLY AND TREATMENT

Account Number	Account Description	2017 Budget	2018 Budget
140-6000-506.01-10	Regular Employees	\$ 783,562	\$ 791,660
	1.00 Water Plant Superintendent		
	1.00 Water Plant Foreman		
	2.00 Water Plant Operators, Lead		
	4.00 Water Plant Operators III		
	3.00 Water Plant Operators II		
	1.00 Water Plant Operator I		
	1.00 Water Plant Instrument Technician		
	0.07 Public Works Director		
	0.10 Assistant Public Works Director		
	0.05 Administrative Clerk		
	0.05 Office & Administrative Specialist, Senior		
	0.31 Project Civil Engineer		
140-6000-506.01-30	Extra Help	32,000	32,000
	Salaries	815,562	823,660
140-6000-506.02-10	Health Insurance	103,689	106,665
140-6000-506.02-11	Life Insurance	667	665
140-6000-506.02-20	Social Security	1,984	1,984
140-6000-506.02-21	Medicare	8,822	8,472
140-6000-506.02-30	Pension	193,859	226,923
140-6000-506.02-32	Defined Contribution	13,294	12,482
140-6000-506.02-33	Long-term Disability	3,369	3,404
140-6000-506.02-60	Workers Compensation	10,421	8,426
	Employee Benefits	336,105	369,021
140-6000-506.03-20	Testing	630	630
140-6000-503.03-22	Contracts	48,383	58,383
140-6000-506.03-31	Monitoring	19,800	20,600
140-6000-506.03-42	Software Agreements	50,900	2,000
140-6000-506.03-90	Associations	4,431	4,431
	Professional & Technical	124,144	86,044
140-6000-506.04-21	Garbage Collection	122	122
140-6000-506.04-25	Contracts One Call	1,000	1,000
140-6000-506.04-33	Mtce Building & Grounds	175,000	237,000
140-6000-506.04-35	Mtce Car, Bus, Truck, Heavy Equipment	21,125	21,125
140-6000-506.04-36	Mtce Radios	600	600
140-6000-506.04-37	Mtce Water Main, Hydrant	15,000	21,125
140-6000-506.04-39	Mtce Tower, Reservoir, Well	335,000	335,000
140-6000-506.04-42	Equipment Rental	2,500	1,500
	Purchased Property Services	550,347	617,472

## BUDGET 2018

## WATER SUPPLY AND TREATMENT

Account Number	Account Description	2017	2018
		Budget	Budget
140-6000-506.05-10	Fleet Labor	\$ 8,000	\$ 8,000
140-6000-506.05-20	Insurance	26,492	27,817
140-6000-506.05-30	Telephone	15,438	11,850
140-6000-506.05-40	Publications/Legal Ads	10,000	10,000
140-6000-506.05-80	Travel	3,250	3,250
140-6000-506.05-90	Education & Training	9,000	9,000
140-6000-506.05-99	Other - Lab Tests	7,000	10,000
Other Purchased Services		79,180	79,917
140-6000-506.06-10	Water Treatment Supplies	980,120	980,120
140-6000-506.06-21	Natural Gas	72,749	41,877
140-6000-506.06-22	Electricity	431,963	600,000
140-6000-506.06-40	Books & Subscriptions	500	500
140-6000-506.06-50	Operation Supplies	86,500	186,500
140-6000-506.06-61	Fuel	16,507	15,148
140-6000-506.06-99	Postage	625	625
Supplies		1,588,964	1,824,770
140-0000-165.03-90	Capital Purchases	25,000	-
		25,000	-
140-6000-506.08-15	Reimbursement to General Fund	743,924	743,924
Other Objects		743,924	743,924
140-6000-491.31-05	Water and Sewer	1,679,537	1,019,437
Debt Service		1,679,537	1,019,437
140-6000-491.31-04	Sanitation Transfer	261,761	265,139
140-6000-491.34-01	Equipment Purchase Transfer	218,000	218,000
140-6000-491.33-04	Special Assessment Transfer	11,779	3,629
140-6000-491.33-05	Highway Transfer	44,095	43,195
Transfers		535,635	529,963
Total Water Plant		\$ 6,478,398	\$ 6,094,208

# BUDGET 2018

## WATER DISTRIBUTION AND SEWAGE COLLECTION

Account Number	Account Description	2017 Budget	2018 Budget
140-6100-507.01-10	Regular Employees 0.60 Water/Wastewater Superintendent 2.00 Water/Wastewater Foremen 2.00 Heavy Equipment Operators 2.00 Utility Operator Leads 4.00 Utility Operators III 2.00 Utility Operators II 4.33 Utility Operators I 1.00 Administrative Clerk, Principal 0.10 Public Works Director 0.10 Assistant Public Works Director 0.05 Administrative Clerk 0.05 Office & Administrative Specialist, Senior 0.35 Project Civil Engineer	\$ 984,510	\$ 1,014,154
140-6100-507.01-20	Overtime	20,000	20,000
140-6100-507.01-30	Extra Help	110,000	80,000
	Salaries	1,114,510	1,114,154
140-6100-507.02-10	Health Insurance	131,405	126,841
140-6100-507.02-11	Life Insurance	867	911
140-6100-507.02-20	Social Security	6,820	4,960
140-6100-507.02-21	Medicare	12,432	12,029
140-6100-507.02-30	Pension	239,327	262,172
140-6100-507.02-32	Defined Contribution	17,786	22,382
140-6100-507.02-33	Long-term Disability	4,233	4,361
140-6100-507.02-50	Unemployment	663	1,049
140-6100-507.02-60	Workers Compensation	15,750	12,314
	Employee Benefits	429,283	447,019
140-6100-507.03-20	Testing	1,280	1,280
140-6100-507.03-42	Software Agreements	3,400	3,400
140-6100-507.03-90	Associations	2,000	1,800
	Professional & Technical	6,680	6,480
140-6100-507.04-25	Contracts	4,000	19,625
140-6100-507.04-33	Mtce Building & Grounds	25,000	37,000
140-6100-507.04-35	Mtce Car, Bus, Truck, Heavy Equipment	54,125	55,250
140-6100-507.04-36	Mtce Radios	1,500	1,500
140-6100-507.04-37	Mtce Streets, Alleys, Roads	157,500	175,000
140-6100-507.04-38	Mtce Sign, Signal, Markers	3,000	3,000
140-6100-507.04-39	Mtce San Sewer, Manhole	20,000	20,000
140-6100-507.04-41	Water Main, Hydrants, Valves	181,440	200,000
140-6100-507.04-42	Equipment Rental	5,000	15,000
	Purchased Property Services	451,565	526,375

## BUDGET 2018

### WATER DISTRIBUTION AND SEWAGE COLLECTION

Account Number	Account Description	2017		2018	
		Budget		Budget	
140-6100-507.05-10	Fleet Labor	\$	10,000	\$	15,000
140-6100-507.05-30	Telephone		15,667		10,801
140-6100-507.05-40	Publications/Legal Ads		450		725
140-6100-507.05-80	Travel		4,450		4,450
140-6100-507.05-90	Education & Training		6,250		6,250
140-6100-507.05-91	Car Allowance		2,500		2,500
140-6100-507.05-92	Wearing Apparel		5,000		5,000
140-6100-507.05-96	NAWS Distribution O&M		231,660		231,660
140-6100-507.05-97	NAWS Distribution REM		133,650		133,650
140-6100-507.05-99	Other - MAFB Meter Test		1,000		1,000
Other Purchased Services			410,627		411,036
140-6100-507.06-14	Meters		250,000		150,000
140-6100-507.06-15	Remote Readers		200,000		100,000
140-6100-507.06-21	Natural Gas		442		251
140-6100-507.06-22	Electricity		4,306		5,276
140-6100-507.06-23	Propane		250		250
140-6100-507.06-40	Books & Subscriptions		200		200
140-6100-507.06-50	Operation Supplies		49,000		59,000
140-6100-507.06-61	Fuel		71,541		62,804
140-6100-507.06-99	Postage		1,225		1,350
Supplies			576,964		379,131
140-0000-165.03-90	Capital Purchases		58,000		298,500
	- Truck/Crane/Lift - Lift will replace a 1969 International Harvester Truck-Austin Western Crane for lifting pumps out of Lift Stations, installing Hydrants, and many other picking applications.		75,000		
	- Skid Steer - is exchanged annual for less than \$5,000 per year. This is a cost of about \$6.66 per hour based on a 300 hour yearly usage.		40,000		
	- New Server PW facility (\$10,000 original cost) - Server is to replace the server per IT in pw facility. This server is for all of the departments in the pw building, engineering, assessors, inspections, planning and pw.		3,500		
	- 42nd St SE/US 2 Intersection Reconstruction - Watermain relocation costs		180,000		
Total Property			58,000		298,500
140-6100-507.08-15	Reimbursement to General Fund		451,865		451,865
Total Other Objects			451,865		451,865
Total Water Distribution and Sewage Collection			<u>\$ 3,499,494</u>		<u>\$ 3,634,560</u>

## BUDGET 2018

### SEWAGE PUMPING AND TREATMENT

Account Number	Account Description	2017 Budget	2018 Budget
140-6200-508.01-10	Regular Employees	\$ 568,952	\$ 562,592
	0.40 Water/Wastewater Superintendent		
	1.00 Water/Wastewater Foreman		
	2.00 Public Works Lab Technicians		
	4.33 Utility Operators I		
	2.00 Utility Operators II		
	0.10 Public Works Director		
	0.10 Assistant Public Works Director		
	0.05 Administrative Clerk		
	0.05 Office & Administrative Specialist, Senior		
	0.40 Project Civil Engineer		
140-6200-508.01-20	Overtime	5,000	5,000
140-6200-508.01-30	Extra Help	35,000	35,000
	Salaries		
140-6200-508.02-10	Health Insurance	84,483	81,925
140-6200-508.02-11	Life Insurance	510	511
140-6200-508.02-20	Social Security	2,170	2,170
140-6200-508.02-21	Medicare	6,992	6,796
140-6200-508.02-30	Pension	109,030	114,598
140-6200-508.02-32	Defined Contribution	17,738	19,327
140-6200-508.02-33	Long-term Disability	2,446	2,419
140-6200-508.02-50	Unemployment	583	879
140-6200-508.02-60	Workers Compensation	7,783	5,672
	Employee Benefits		
140-6200-508.03-20	Testing	880	880
140-6200-508.03-22	Contracts	140,000	160,000
140-6200-508.03-42	Software Agreement	1,500	2,400
140-6200-508.03-90	Associations	1,000	1,000
	Professional & Technical		
140-6200-508.04-11	Water	1,200	1,200
140-6200-508.04-25	Contract One Call	3,000	4,625
140-6200-508.04-33	Mtce Building & Grounds	103,000	115,000
140-6200-508.04-35	Mtce Car, Bus, Truck, Heavy Equipment	60,000	61,125
140-6200-508.04-36	Mtce Radios	2,000	2,000
140-6200-508.04-38	Mtce Signs, Signals, Markers	1,000	2,000
140-6200-508.04-39	Mtce San Sewer, Manhole	130,000	150,000
	Purchased Property Services		
140-6200-508.05-10	Fleet Labor	15,000	15,000
140-6200-508.05-20	Insurance	14,628	14,628
140-6200-508.05-30	Telephone	21,334	16,162
140-6200-508.05-40	Publications/legal ads	-	125
140-6200-508.05-80	Travel	1,500	2,750
140-6200-508.05-90	Education & Training	2,250	4,750
140-6200-508.05-92	Wearing Apparel	3,000	3,000
140-6200-508.05-98	Leases	19,814	24,814
140-6200-508.05-99	Other - Lab Tests	14,000	14,000
	Other Purchased Services		
		91,526	95,229

## BUDGET 2018

### SEWAGE PUMPING AND TREATMENT

Account Number	Account Description	2017 Budget	2018 Budget
140-6200-508.06-21	Natural Gas	\$ 31,091	\$ 41,705
140-6200-508.06-22	Electricity	550,000	822,694
140-6200-508.06-23	Propane	300	300
140-6200-508.06-50	Operation Supplies	23,300	177,300
140-6200-508.06-51	Lab Supplies	4,500	4,500
140-6200-508.06-61	Fuel	22,910	26,688
140-6200-508.06-99	Postage Supplies	1,100	1,225
		633,201	1,074,412
140-0000-165.03-90	Capital Purchases	55,000	9,330,500
	- Jetter/Vac Truck (Year 1 of 10) - Replace in 2028. The current unit is a 2015 Freightliner truck with an Aquatech Jetter/Vac-All system. Because of the cost to purchase this unit we are spreading it over a 10 year span.	40,000	
	- SUV Vehicle (lab) - Will replace 2013 Ford Explorer 4X4 with 98,500 miles. This vehicle travels on gravel roads taking sewage samples every day, which takes its toll on the under-carriage. There have been many repair bills in the last year with this unit. This unit will be offered for use by other departments that do not leave town for travel.	37,000	
	- New Server PW facility (\$10,000 original cost) - Server is to replace the server per IT in pw facility. This server is for all of the departments in the pw building, engineering, assessors, inspections, planning and pw.	3,500	
	- WWTF Hydraulic Improvements - Upsize piping for capacity from aeration ponds to lagoons to deal with capacity and growth.	7,500,000	
	- North Minot Sanitary Sewer - 30th Ave 13th St to Broadway final connection for the sewer to capture sewage and growth in Minot and take stress off of valet system that is near capacity.	1,750,000	
Property		55,000	9,330,500
140-6200-508.08-15	Reimbursement to General Fund	283,723	283,723
Other Objects		283,723	283,723
140-6200-491.31-05	Water and Sewer Debt Service	2,745,556	2,388,237
		2,745,556	2,388,237
140-6200-491.34-01	Equipment Purchase Transfer Transfers	196,000	196,000
		196,000	196,000
Total Sewage Pumping and Treatment		<u><u>\$ 5,289,273</u></u>	<u><u>\$14,705,220</u></u>

# BUDGET 2018

## UTILITY ACCOUNTING

Account Number	Account Description	2017 Budget	2018 Budget
140-6300-509.01-10	Regular Employees	\$ 158,484	\$ 161,154
	1.00 Financial Clerk		
	2.00 Financial Clerk, Senior		
	0.20 City Treasurer		
	0.05 Public Works Director		
	0.01 Assistant Public Works Director		
	0.02 Office & Administrative Specialist, Senior		
	0.05 Project Civil Engineer		
140-6300-509.01-30	Extra Help	6,000	-
Salaries		164,484	161,154
140-6300-509.02-10	Health Insurance	22,890	14,706
140-6300-509.02-11	Life Insurance	163	163
140-6300-509.02-20	Social Security	372	-
140-6300-509.02-21	Medicare	1,933	1,826
140-6300-509.02-30	Pension	24,841	28,793
140-6300-509.02-32	Defined Contribution	6,350	6,440
140-6300-509.02-33	Long-term Disability	681	693
140-6300-509.02-50	Unemployment	89	75
140-6300-509.02-60	Workers Compensation	166	163
Employee Benefits		57,485	52,859
140-6300-509.03-22	Prof Service Contracts	69,800	34,020
140-6300-509.03-42	Software Agreements	3,550	2,000
140-6300-509.03-43	Service Fees	1,700	2,200
Professional & Technical		75,050	38,220
140-6300-509.04-35	Mtce Car, Bus, Truck, Heavy Equipment	300	-
140-6300-509.04-42	Equipment Rental	-	1,500
Purchased Property Services		300	1,500
140-6300-509.05-10	Fleet Labor	500	-
140-6300-509.05-30	Telephone	963	600
140-6300-509.05-60	Collection Fees	7,800	7,800
140-6300-509.05-61	Credit Card Fees	60,000	75,000
140-6300-509.05-90	Education & Training	750	500
Other Purchased Services		70,013	83,900
140-6300-509.06-21	Natural Gas	315	139
140-6300-509.06-50	Operation Supplies	22,000	21,500
140-6300-509.06-61	Fuel	328	-
140-6300-509.06-99	Postage	79,840	83,730
Supplies		102,483	105,369
140-0000-165.03-90	Capital Purchases - Mailer Machine	4,086	3,775
Property		4,086	3,775
140-6300-509.08-15	Reimbursement to General Fund	81,269	81,269
Other Objects		81,269	81,269
Total Utility Accounting		<u>\$ 555,170</u>	<u>\$ 528,046</u>

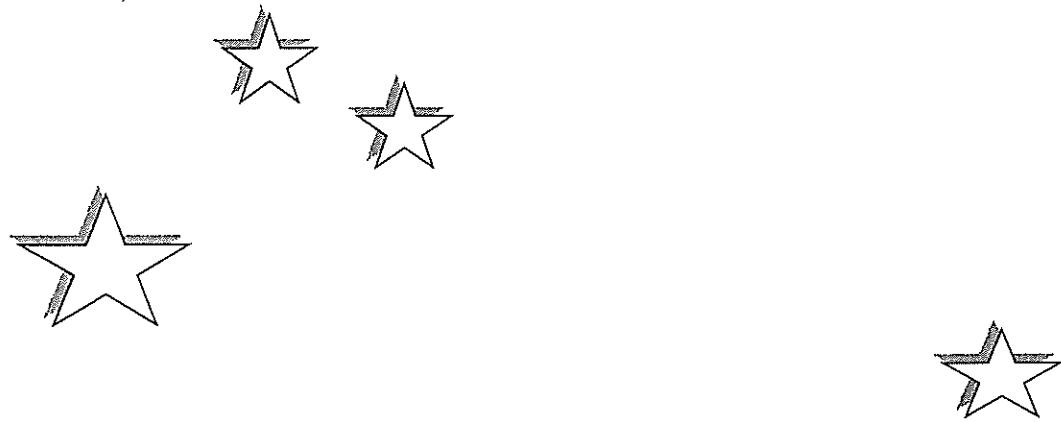
**CITY OF MINOT, NORTH DAKOTA**

## BUDGET 2018

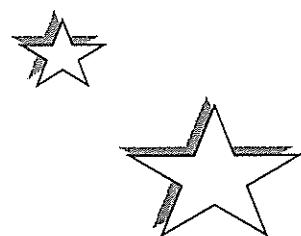
### **WATER AND SEWER REPLACEMENT**

Account Number	Account Description	2017 Budget	2018 Budget
140-6400-510.04-52	Water Main Replacement	\$ 1,100,000	\$ 1,100,000
140-6400-510.04-55	Sewer Rehabilitation	700,000	800,000
	Purchased Property Services	1,800,000	1,900,000
140-6400-510.08-15	Reimbursement to General Fund	106,230	108,165
	Other Objects	106,230	108,165
	Water and Sewer Replacement	<u><u>\$ 1,906,230</u></u>	<u><u>\$ 2,008,165</u></u>
Dollar change		\$ 101,935	

## BUDGET 2018



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## BUDGET 2018

### CITY BUS - INCOME DETAIL

	2017 Budget	2018 Budget
Federal Operating Grants (5311)	\$ 543,958	\$ 608,595
State Operating Grants	94,082	67,637
State Aid for Transit	53,037	
School Transportation	8,500	
RTAP Reimbursement	6,100	
Operating Revenue	95,700	75,000
Advertisement Revenue	15,600	15,600
Resources Available	749,340	766,832
Tax Levy	417,088	342,036
Budgeted Income	<u><u>\$ 1,166,428</u></u>	<u><u>\$ 1,108,868</u></u>
Mill Levy	1.85	1.61
Dollar change	\$ (57,560)	
Levy change	(0.24)	

# BUDGET 2018

## CITY BUS

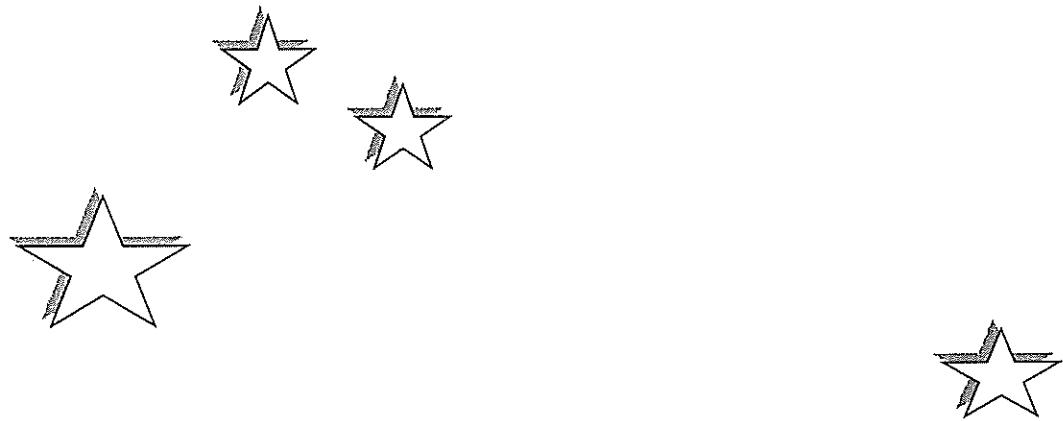
Account Number	Account Description	2017 Budget	2018 Budget
205-6600-419.01-10	Regular Employees 0.75 Bus Services/Shop Mtce Superintendent 0.50 Bus Services/Shop Mtce Foreman 1.00 Mechanic 1.00 Light Mechanic 5.00 Bus Drivers 1.00 Admin Clerk/Bus Driver 0.15 Public Works Director 0.05 Assistant Public Works Director 0.25 Administrative Clerk 0.15 Office & Administrative Specialist	\$ 489,544	\$ 453,268
205-6600-419.01-20	Overtime	5,000	5,000
205-6600-419.01-30	Extra Help	50,000	40,000
Salaries		<hr/> 544,544	<hr/> 498,268
205-6600-419.02-10	Health Insurance	101,086	76,581
205-6600-419.02-11	Life Insurance	507	483
205-6600-419.02-20	Social Security	3,100	2,480
205-6600-419.02-21	Medicare	6,848	6,193
205-6600-419.02-30	Pension	44,436	45,003
205-6600-419.02-32	Defined Contribution	27,842	26,177
205-6600-419.02-33	Long-term Disability	2,105	1,949
205-6600-419.02-50	Unemployment	411	343
205-6600-419.02-60	Workers Compensation	7,468	6,572
Employee Benefits		<hr/> 193,803	<hr/> 165,781
205-6600-419.03-20	Testing	700	700
205-6600-419.03-22	Prof Service Contracts	60,852	63,696
205-6600-419.03-42	Software Agreements	750	800
205-6600-419.03-90	Associations	1,250	1,250
Professional & Technical		<hr/> 63,552	<hr/> 66,446
205-6600-419.04-33	Mtce Building & Grounds	6,000	6,000
205-6600-419.04-35	Mtce Car, Bus, Truck, Heavy Equipment	100,000	100,000
205-6600-419.04-36	Mtce Radios	500	500
205-6600-419.04-39	Mtce Shelter Repairs	200	200
Purchased Property Services		<hr/> 106,700	<hr/> 106,700
205-6600-419.05-10	Fleet Labor	4,000	4,000
205-6600-419.05-20	Liability Insurance	25,422	32,977
205-6600-419.05-30	Telephone	409	336
205-6600-419.05-40	Publications/Legal Ads	800	500
205-6600-419.05-41	Promotion	5,000	5,000
205-6600-419.05-61	Credit Card Fees	500	500
205-6600-419.05-80	Travel	6,000	6,000
205-6600-419.05-90	Education & Training	3,000	3,000
205-6600-419.05-92	Wearing Apparel	980	980
205-6600-419.05-93	Tool Allowance	900	900
Other Purchased Services		<hr/> 47,011	<hr/> 54,193

## BUDGET 2018

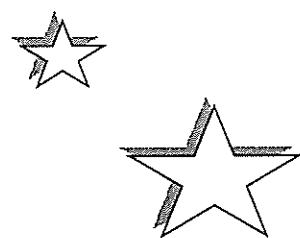
### CITY BUS

Account Number	Account Description	2017	2018
		Budget	Budget
205-6600-419.06-21	Natural Gas	\$ 4,503	\$ 3,920
205-6600-419.06-22	Electricity	9,194	9,757
205-6600-419.06-50	Operation Supplies	18,250	35,250
205-6600-419.06-61	Fuel	117,320	107,002
205-6600-419.06-99	Postage	100	100
	Supplies	149,367	156,029
205-6600-419.08-15	Reimbursement to General Fund	61,451	61,451
Other Objects		61,451	61,451
Total City Bus		<u>\$ 1,166,428</u>	<u>\$1,108,868</u>

## BUDGET 2018



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## BUDGET 2018

### LIBRARY - INCOME DETAIL

	2017 Budget	2018 Budget
State Grants	\$ 45,000	\$ 31,460
Fines and Fees	17,889	16,645
Miscellaneous	13,500	11,863
Memorial Revenue	6,500	4,246
Union Catalog Fees	610	1,125
Copy Machine	9,950	8,533
Sales Tax Improvements	210,988	-
Resources Available	304,437	73,872
Tax Levy	1,271,092	1,304,630
Budgeted Income	<u><u>\$ 1,575,529</u></u>	<u><u>\$ 1,378,502</u></u>
Mill Levy	5.64	6.14
Dollar change	\$ (197,027)	
Levy change	0.50	

## BUDGET 2018

### LIBRARY

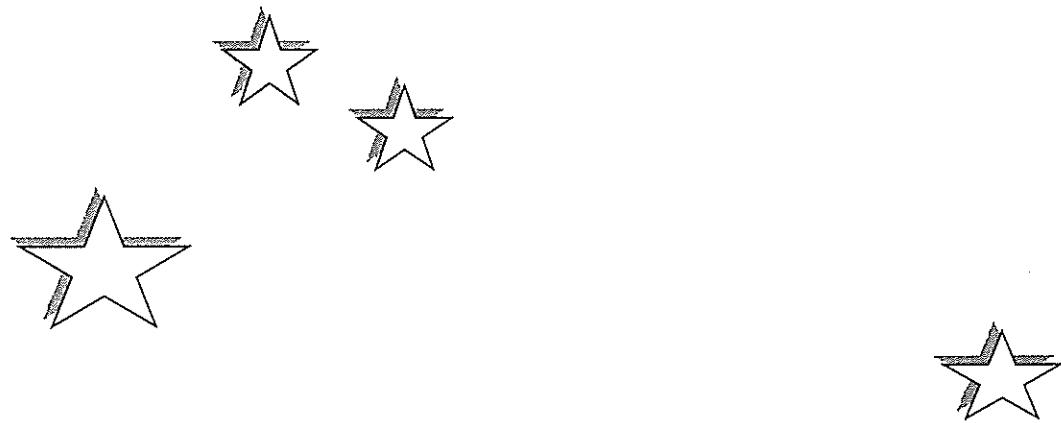
Account Number	Account Description	2017 Budget	2018 Budget
210-6700-455.01-10	Regular Employees	\$ 648,098	\$ 718,989
	1 Library Director		
	1 Library/Technology Supervisor		
	1 Librarian Senior		
	2 Librarians		
	1 Building & Grounds Worker, Senior		
	1 Building & Grounds Worker		
	1 Information/Reference Specialist		
	.75 Teen Librarian		
	1 Library Associate II		
	3.88 Library Associates I		
	2 Library Assistant		
210-6700-455.01-30	Salaries	136,692 784,790	64,152 783,141
210-6700-455.02-10	Health Insurance	122,648	122,512
210-6700-455.02-11	Life Insurance	686	784
210-6700-455.02-20	Social Security	48,657	48,555
210-6700-455.02-21	Medicare	11,379	11,356
210-6700-455.02-60	Workers Compensation	3,344	2,198
	Employee Benefits	186,714	185,405
210-6700-455.03-42	Software Agreements	7,930	6,910
210-6700-455.03-90	Associations	1,440	1,270
	Professional & Technical	9,370	8,180
210-6700-455.04-11	Water	3,800	4,500
210-6700-455.04-33	Mtce Building & Grounds	256,400	87,830
210-6700-455.04-40	Mtce Equipment Repair	24,106	22,466
210-6700-455.04-42	Equipment Rental	480	480
	Purchased Property Services	284,786	115,276
210-6700-455.05-20	Liability Insurance	7,510	7,664
210-6700-455.05-30	Telephone	4,979	4,861
210-6700-455.05-40	Publications/Legal Ads	650	650
210-6700-455.05-60	Collection Fees	900	820
210-6700-455.05-61	Credit Card Fees	1,035	1,020
210-6700-455.05-80	Travel	2,608	1,962
210-6700-455.05-90	Education & Training	3,830	3,311
210-6700-455.05-91	Car Allowance	900	1,166
	Other Purchased Services	22,412	21,454

## BUDGET 2018

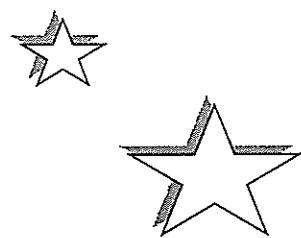
### LIBRARY

Account Number	Account Description	2017	2018
		Budget	Budget
210-6700-455.06-21	Natural Gas	\$ 8,144	\$ 6,203
210-6700-455.06-22	Electricity	37,257	40,227
210-6700-455.06-40	Books & Subscriptions	73,480	56,363
210-6700-455.06-50	Operation Supplies	58,965	54,902
210-6700-455.06-61	Fuel	140	123
210-6700-455.06-99	Postage	8,000	7,500
Supplies		185,986	165,318
210-6700-455.08-15	Reimbursement to General Fund	80,326	80,326
210-6700-455.08-16	OCLC Services	14,645	15,156
210-6700-455.08-17	Memorial Expenditures	6,500	4,246
Other Objects		101,471	99,728
Total Library		<u>\$ 1,575,529</u>	<u>\$ 1,378,502</u>

## BUDGET 2018



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## BUDGET 2018

### RECREATION/AUDITORIUM - INCOME DETAIL

	2017 Budget	2018 Budget
Users Fees	\$ 224,130	\$ 227,544
Tennis Center	35,000	33,650
Concessions	106,359	106,626
Rentals	75,092	78,838
Miscellaneous Income	33,886	37,188
Sales Tax Improvements (Cash Reserves)	<u>1,300,000</u>	-
Resources Available	1,774,467	483,846
Tax Levy	<u>1,476,997</u>	<u>1,564,791</u>
Budgeted Income	<u><u>\$ 3,251,464</u></u>	<u><u>\$ 2,048,637</u></u>
Recreation Budget	\$ 1,111,828	\$ 1,120,656
Auditorium Budget	<u>2,139,636</u>	<u>927,981</u>
Total Recreation & Auditorium Budgets	<u><u>\$ 3,251,464</u></u>	<u><u>\$ 2,048,637</u></u>
Mill Levy	6.55	7.37
Dollar change		\$(1,202,827)
Levy change		0.82

# BUDGET 2018

## RECREATION

Account Number	Account Description	2017	2018
		Budget	Budget
215-6800-451.01-10	Regular Employees	\$ 338,756	\$ 346,737
	0.5 Auditorium/Recreation Director		
	0.8 Assistant Auditorium/Recreation Director		
	0.8 Auditorium/Recreation Coordinator		
	0.5 Auditorium/Recreation Concession Coordinator		
	0.5 Auditorium/Recreation Foreman		
	0.6 Auditorium/Recreation Technicians, Senior		
	0.7 Auditorium/Recreation Technician		
	1.0 Tennis Center Manager		
215-6800-451.01-20	Overtime	600	600
215-6800-451.01-30	Extra Help	150,000	150,000
215-6800-451.01-40	Contracted Referees	90,000	90,000
Salaries		579,356	587,337
215-6800-451.02-10	Health Insurance	39,314	40,866
215-6800-451.02-11	Life Insurance	265	265
215-6800-451.02-20	Social Security	17,949	17,995
215-6800-451.02-21	Medicare	7,254	7,183
215-6800-451.02-30	Pension	75,041	87,951
215-6800-451.02-32	Defined Contribution	4,021	4,010
215-6800-451.02-33	Long-term Disability	1,457	1,491
215-6800-451.02-50	Unemployment	1,426	1,860
215-6800-451.02-60	Workers Compensation	6,559	5,884
Employee Benefits		153,286	167,505
215-6800-451.03-22	Contracts	48,255	15,000
215-6800-451.03-42	Software Agreements	1,000	2,571
215-6800-451.03-90	Associations	800	800
Professional & Technical		50,055	18,371
215-6800-451.04-11	Water	27,192	27,192
215-6800-451.04-21	Garbage Collection	2,919	2,919
215-6800-451.04-33	Mtce Building & Grounds	90,250	105,250
215-6800-451.04-35	Mtce Car, Bus, Truck, Heavy Equipment	2,500	2,500
215-6800-451.04-42	Equipment Rental	500	2,000
Purchased Property Services		123,361	139,861
215-6800-451.05-10	Fleet Labor	2,450	1,000
215-6800-451.05-20	Insurance	1,050	3,040
215-6800-451.05-30	Telephone	3,541	4,789
215-6800-451.05-40	Publications/Legal Ads	300	300
215-6800-451.05-41	Promotions	1,200	5,200
215-6800-451.05-80	Travel	4,000	2,500
215-6800-451.05-90	Education & Training	250	250
215-6800-451.05-92	Wearing Apparel	-	250
Other Purchased Services		12,791	17,329

## BUDGET 2018

### RECREATION

Account Number	Account Description	2017	2018
		Budget	Budget
215-6800-451.06-21	Natural Gas	\$ 10,354	\$ 6,124
215-6800-451.06-22	Electricity	31,691	23,638
215-6800-451.06-40	Books & Subscriptions	200	200
215-6800-451.06-50	Operation Supplies	30,000	30,000
215-6800-451.06-59	Trophies, Awards, Ribbons	4,000	3,500
215-6800-451.06-61	Fuel	6,244	5,751
215-6800-451.06-99	Postage	1,250	1,250
Supplies		83,739	70,463
215-6800-451.08-01	Contingency	500	500
215-6800-451.08-13	PFR - Taxable	32,000	32,000
215-6800-451.08-15	Reimbursement to General Fund	73,140	83,690
215-6800-451.08-17	Credit Card Discounts	1,100	1,100
Other Objects		106,740	117,290
215-6800-491.32-03	Hammond Park Transfer	2,500	2,500
Transfers		2,500	2,500
Total Recreation		<u>\$ 1,111,828</u>	<u>\$ 1,120,656</u>

# BUDGET 2018

## AUDITORIUM

Account Number	Account Description	2017 Budget	2018 Budget
215-6900-453.01-10	Regular Employees 0.5 Auditorium/Recreation Director 0.2 Assistant Auditorium/Recreation Director 0.2 Auditorium/Recreation Coordinator 0.5 Auditorium/Recreation Concession Coordinator 0.5 Auditorium/Recreation Foreman 2.4 Auditorium/Recreation Technician, Senior 1.3 Auditorium/Recreation Technician	\$ 326,007	\$ 330,437
215-6900-453.01-20	Overtime	5,400	5,400
215-6900-453.01-30	Extra Help	59,400	59,400
Salaries		<hr/> 390,807	<hr/> 395,237
215-6900-453.02-10	Health Insurance	58,971	48,833
215-6900-453.02-11	Life Insurance	274	274
215-6900-453.02-20	Social Security	3,683	3,683
215-6900-453.02-21	Medicare	4,442	4,324
215-6900-453.02-30	Pension	78,370	90,958
215-6900-453.02-32	Defined Contribution	6,113	6,052
215-6900-453.02-33	Long-term Disability	1,402	1,421
215-6900-453.02-60	Workers Compensation	2,919	2,159
Employee Benefits		<hr/> 156,174	<hr/> 157,704
215-6800-451.03-42	Software Agreements	-	2,571
215-6900-453.03-90	Associations	200	200
Professional & Technical		<hr/> 200	<hr/> 2,771
215-6900-453.04-11	Water	7,000	-
215-6900-453.04-21	Garbage Collection	5,700	5,700
215-6900-453.04-33	Mtce Building & Grounds	1,288,190	83,000
215-6900-453.04-35	Mtce Car, Bus, Truck, Heavy Equipment	5,000	2,000
215-6900-453.04-40	Mtce Equipment	1,500	500
215-6900-453.04-42	Equipment Rental	2,500	1,500
Purchased Property Services		<hr/> 1,309,890	<hr/> 92,700
215-6900-453.05-10	Fleet Labor	1,050	1,000
215-6900-453.05-20	Insurance	450	-
215-6900-453.05-30	Telephone	4,561	3,288
215-6900-453.05-40	Publications/Legal Ads	200	200
215-6900-453.05-41	Promotions	10,800	10,800
215-6900-453.05-90	Education & Training	250	250
215-6900-453.05-92	Wearing Apparel	750	750
215-6900-453.05-95	Laundry	500	500
Other Purchased Services		<hr/> 18,561	<hr/> 16,788

## BUDGET 2018

### AUDITORIUM

Account Number	Account Description	2017	2018
		Budget	Budget
215-6900-453.06-21	Natural Gas	\$ 30,052	\$ 17,747
215-6900-453.06-22	Electricity	70,621	78,422
215-6900-453.06-50	Operation Supplies	38,255	31,255
215-6900-453.06-61	Fuel	2,186	1,917
215-6900-453.06-99	Postage	1,250	1,250
Supplies		142,364	130,591
215-6900-453.08-01	Contingency	500	500
215-6900-453.08-13	PFR - Taxable	48,000	48,000
215-6900-453.08-15	Reimbursement to General Fund	73,140	83,690
Other Objects		121,640	132,190
Total Auditorium		<u>\$ 2,139,636</u>	<u>\$ 927,981</u>

## BUDGET 2018

### EMERGENCY FUND - INCOME DETAIL

	2017 Budget	2018 Budget
Tax Levy	\$ 82,431	\$1,131,688
Budgeted Income	<u>\$ 82,431</u>	<u>\$1,131,688</u>
Mill Levy		0.37 5.33
Dollar change		\$1,049,257
Levy change		4.96

It is the intent of the City to maintain a balance equal to three mills in this account. The estimated cash balance of this fund is \$151,021 at the end of 2017.

## BUDGET 2018

### EMERGENCY FUND

Account Number	Account Description	2017 Budget	2018 Budget
230-7200-419.08-01	Contingency	\$ 82,431	\$1,131,688
	Total Emergency Fund Expenditures	<u>\$ 82,431</u>	<u>\$ 1,131,688</u>

# BUDGET 2018

## SALES TAX - FIRST PENNY - INCOME DETAIL

	2017 Budget	2018 Budget
<b>Tax Relief Fund (10%)</b>		
Sales Tax Collections	\$ 911,244	\$ 911,244
Cash Reserves	222,957	-
Budgeted Income	<u>1,134,201</u>	<u>911,244</u>
<b>MAGIC Fund (15%)</b>		
Sales Tax Collections	1,366,866	1,366,866
Interest Income	15,084	25,843
Budgeted Income	<u>1,381,950</u>	<u>1,392,709</u>
<b>Improvements Fund (25%)</b>		
Sales Tax Collections	2,278,111	2,278,111
Cash Reserves	1,091,322	550,000
Budgeted Income	<u>3,369,433</u>	<u>2,828,111</u>
<b>Flood Control (50%) Capital portion in fund 430</b>		
Sales Tax Collections	4,556,222	4,556,222
Interest Income	30,533	20,954
Transfer in from MAGIC Fund	-	822,968
Cash Reserves	5,263,245	(1,861,676)
Budgeted Income	<u>9,850,000</u>	<u>3,538,468</u>
Total First Penny Budgeted Income	<u><u>\$ 15,735,584</u></u>	<u><u>\$ 8,670,533</u></u>
Dollar change		\$ (7,065,051)
Total Sales Tax Collections	\$ 9,112,443	\$ 9,112,443
Dollar change		\$ -

In the 2017 budget, estimated collections are \$9,112,443; however, should collections exceed these estimates, they will be carried in the fund reserve of each category to which the fund is divided: 50% flood control, 25% infrastructure improvements, 15% economic development, and 10% property tax relief.

## BUDGET 2018

### SALES TAX - FIRST PENNY

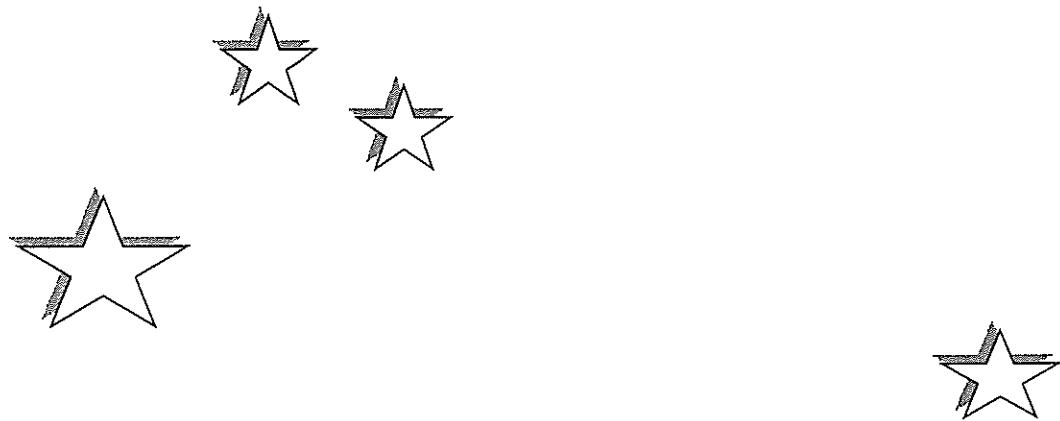
Account Number	Account Description	2017 Budget	2018 Budget
261-7500-491.30-00	Tax Relief	\$ 911,244	\$ 911,244
261-7500-491.30-00	Transfer reserves to general fund	222,957	-
	Total Tax Relief	1,134,201	911,244
262-7900-491.32-11	Transfer to Flood Control	781,950	822,968
	Marketing	440,000	425,741
262-7700-465.02-01	MADC	365,000	
262-7700-465.02-02	Area Cities	60,741	
262-7800-465.03-01	MAFB Retention	90,000	90,000
262-7600-465.01-01	General Administration	10,000	1,000
262-7600-465.01-03	Audit Compliance Contract	10,000	3,000
262-7600-491.30-00	Transfer to General Fund	50,000	50,000
	Total MAGIC Fund	1,381,950	1,392,709
263-8000-419.72-06	Minot Park District	20,000	20,000
263-8000-491.32-03	Recreation Complex Maintenance	30,000	-
263-8000-491.32-03	Tennis Center Maintenance	20,000	-
263-8000-491.32-04	Auditorium Maintenance	50,000	-
263-8000-419.72-28	Community Owned Arena Maintenance	80,000	-
263-8000-491.31-01	Airport Walk Behind Floor Scrubber	6,500	-
263-8000-491.31-01	Airport Traction Drive Floor Burnisher	8,450	-
263-8000-491.31-01	Airport Brushcat Rotary Cutter Attachment	7,500	-
263-8000-491.31-01	Airport Operations Truck	25,000	-
263-8000-491.31-01	Airport TreadMaster Automatic Escalator Cleaner	4,600	-
263-8000-491.31-01	Wildlife Attractant and Stormwater Environmental Assessment	-	17,500
263-8000-491.31-01	Snow Removal Equipment - Sander	-	22,500
263-8000-491.31-01	GA Apron Phase II - South Apron	-	39,300
263-8000-491.31-01	ARFF Station 3 Rehab Design & Construction	-	28,503
263-8000-491.31-01	Airport Runway End Identifier Lighting Construction	-	12,625
263-8000-491.31-01	Airport Brushcat Rotary Cutter Attachment	-	7,500
263-8000-491.31-01	Airport Customs & Border Protection Office Refresh	-	8,100
263-8000-491.31-02	Cemetery Fence	25,000	-
263-8000-491.31-02	Cemetery Gator	20,000	-
263-8000-491.31-02	Cemetery Mower	-	16,000
263-8000-491.31-02	Cemetery Chip Seal	-	50,000
263-8000-491.31-05	Water and Sewer Infrastructure	550,000	550,000
263-8000-491.30-00	City Hall Retaining Wall Design	-	275,000
263-8000-491.30-00	Fire SCBA Compressor Fill Station (Station 1)	-	20,500
263-8000-491.30-00	ARFF Station Rehab Construction (90/5/5 of 50% costs)	-	570,050
263-8000-491.30-00	Traffic Signal Cabinet	-	240,000
263-8000-491.30-00	Traffic Signal Standard Replacement Burdick/3rd & 20th Ave/4th St	-	100,000
263-8000-491.32-13	Street Improvements	400,000	400,000
263-8000-491.32-10	Major Projects	581,395	330,533
263-8000-491.32-12	Sidewalks	120,000	120,000
263-8000-491.32-04	Auditorium Seating	500,000	-
263-8000-491.32-04	Auditorium Rooftop Cooling Units (6)	700,000	-
263-8000-491.32-02	Library Building Exterior Repairs	210,988	-
263-8000-491.30-00	Replace Emergency Generator at Fire Station Two	10,000	-
	Total Improvements	3,369,433	2,828,111

## BUDGET 2018

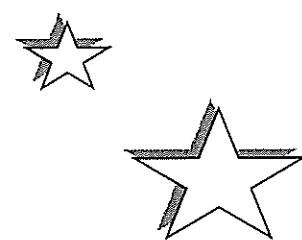
### SALES TAX - FIRST PENNY

Account Number	Account Description	2017 Budget	2018 Budget
265-9500-415.08-01	Existing Levee System Reconstruction	\$ 3,185,000	\$ -
265-9500-491.30-00	Maintaining Flood Levee System Street & Turf Mower	315,000	-
265-9500-415.08-01	Flood Control USACE Feasibility Study	750,000	255,000
265-9500-415.08-01	Flood Control STaRR Program	4,800,000	2,400,000
265-9500-415.08-01	Flood Control Outlaw Creek Design	100,000	10,500
265-9500-415.08-01	Flood Control Design Velva, Sawyer, Mouse River Park	400,000	-
265-9500-415.08-01	Flood Control Design J Clark Sayler Conveyance	300,000	-
265-9500-415.30-00	Transfer to General Fund	-	50,000
Total Flood Control		9,850,000	2,715,500
Total Sales Tax Expenditures		<u>\$ 15,735,584</u>	<u>\$ 7,847,565</u>

## BUDGET 2018



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## BUDGET 2018

*The following is a summary description of the projected sales tax first penny improvements budget:*

**Minot Park District** - \$20,000 per year is budgeted for improvements in the Minot Park system.

**Community Owned Arena Maintenance** - During the 2007 budget process, the City Council set a maximum account balance of \$400,000 for this project. The balance expected in this project is \$65,763 due to expenditures in the past few years. As sales tax funds are available this project will be replenished to the \$400,000.

**Wildlife Attractant and Storm water Environmental Assessment** An Environmental Assessment is required by the FAA prior to the planning, design or construction of any changes to the storm water management at the airport, ensuring compliance with relevant environmental regulations. Issues of wildlife management and storm water management need to be addressed and the EA is a necessary first step in that process.

**Snow Removal Equipment - Sander** The construction of the larger commercial aircraft apron at MOT has significantly increased the size of the snow removal areas at the airport. Without providing a coinciding augmentation of the existing SRE inventory, this increased size implies a diminished capacity to remove snow as quickly and efficiently. The SRE Sander will be a great addition to the snow removal process and to aid in effectively treating the pavement for the safety of air traffic after a snow vent.

**GA Apron Phase II - South Apron** The existing pavement of the apron is over 21 years old. The existing pavement is showing significant signs of wear and the condition is beyond rehabilitation. The existing pavement condition report for the Minot International Airport was completed in 2015. At that time the pavement condition Index (PCI) for this pavement was 41 out of 100. This report estimated the PCI for this pavement to 37 in 2016 and has projected a continued downward number. Typically, a PCI below 40 is recommended to be reconstructed.

**ARFF Station 3 Rehab Design & Construction** Fire Station 3 is a joint-use facility utilized to respond to emergencies on the airport (ARFF) as well as the northern portion of the City of Minot (structural). The existing ARFF building does not meet Code Requirements as it relates to ADA standards, fire suppression, or emergency egress. The building configuration does not adequately support Gender Equity and Privacy Issues suitable for a professional work environment. Deficiencies also exist related to drainage, heating, ventilation, and insulation. The Airport and Fire Departments will share 50% of the costs, making the City of Minot ultimately responsible for approximately 55% of the total project cost after the assumed state (5%) and federal (90%) shares of the Airport portion.

**Airport Runway End Identifier Lighting Construction** The existing REILS are more than 26 years old, beyond their design life. The boxes are weathered and cracked. The existing control box has been identified as an object that is not fixed by function in the Runway Safety Area (RSA) by the FAA, so the existing control box needs to be moved outside of the RSA. A Part 139 safety inspection completed in 2013 required that the power/control boxes be moved outside of the RSA. At the same time, the existing REIS will be replaced with LED equipment.

**Airport Brushcat Rotary Cutter Attachment** - This cutter will allow the airport to remain compliant with the Wildlife Mitigation plan required to keep aircraft and passengers safe. One of the recommendations from the Wildlife Mitigation study is to trim the excess grass in the ditches and marsh areas. This attachment will allow operations to comply with the

**Airport Customs & Border Protection Office Refresh** This Department of Homeland Security office serves as point of entry into the United States for international arriving aircraft. It currently operates in the original Minot Passenger Terminal located on the general aviation ramp. The Airport is responsible for maintenance and upkeep of the facility. This request is for interior paint and carpet. There are no records to indicate when this was last done, but it has likely been more than 15 years.

**Cemetery Mower** Replace one (1) John Deere X534 All Steer mower #265 in 2018 due to regular rotation sequence. This mower was purchased in 2014 and has 1,283.5 hours.

**Water & Sewer Infrastructure** - \$550,000 is designated to keep the water/sewer rates competitive.

## BUDGET 2018

**City Hall Retaining Wall Design** Design the serpentine wall around City Hall/Auditorium and the small wall by the cooling tower at City Hall. The current retaining wall has become a crumbing hazard to the public.

**SCBA Compressor Fill Station (Station 1)** The current compressor is 23 years old with 1,400 hours and the fill station is 16 years old. The compressor had 2 valve jobs and currently struggles to fill the cascade bottles at 4500 psi. This unit has a 3 bottle 4500 psi cascade system and the new unit would have a 4 bottle 6000 psi system. It would also have a system that will take its own breathing air sample allowing us to remove \$1,000 of the \$2,000 in the budget for air sampling.

**Traffic Signal Cabinet** The Traffic Department requests \$240,000 to replace five existing traffic signal cabinets with up-to-date industry standard NEMA TS-2 cabinets. At this time, 30 of the 50 signalized intersections in Minot are controlled with obsolete signal cabinets, ranging from 30 – 15 years in age. Maintenance staff cannot find replacement parts or receive technical support as certain components are no longer manufactured. Synchronization and signal timing are also inadequate due to unsupported software.

**Traffic Signal Standard - Burdick/3rd & 20th Ave/4th St** The Traffic Department requests \$100,000 to replace signal standards at two locations. These poles and mast arms were reported to have fatigue cracks and were originally planned for replacement in 2014, as part of City project # 3746. However, they were removed from the project due to lack of funding. The department requests funding to continue with removal and replacement as originally planned.

**3rd St SE Pedestrian Signal Crossing Upgrade** The Traffic Department requests funding to install push buttons at the 3rd St / 3rd Ave SE pedestrian crossing. The upgrade is intended to increase driver's awareness of crossing pedestrians and improve safety. \$25,000 reflects the City's anticipated cost share as Ward County has agreed to pay 50% of constructions costs.

**Street Improvements** - The \$400,000 will be programmed for the annual street improvement projects.

**Major Projects** - Funds budgeted here are set aside for infrastructure and improvement projects as designated by the City Council.

**Sidewalks** - Annual City sidewalk maintenance.

## BUDGET 2018

### SIDEWALK - INCOME DETAIL

	2017 Budget	2018 Budget
Sales Tax Improvements	\$ 120,000	\$ 120,000
Budgeted Income	<u>\$ 120,000</u>	<u>\$ 120,000</u>
Mill Levy	-	-
Dollar Change		\$ -
Levy Change		-

## BUDGET 2018

### SIDEWALK

Account Number	Account Description	2017 Budget	2018 Budget
270-8100-431.41-54 Sidewalk	Sidewalk, Curb & Gutter Projects	\$ 120,000	\$ 120,000
		<u>\$ 120,000</u>	<u>\$ 120,000</u>

## BUDGET 2018

### STREET IMPROVEMENTS - INCOME DETAIL

	2017 Budget	2018 Budget
Sales Tax Improvements	\$ -	\$ 400,000
Sales Tax Infrastructure	2,500,000	2,500,000
Budgeted Income	<u>\$ 2,500,000</u>	<u>\$ 2,900,000</u>
Mill Levy	-	-
Dollar Change		\$ 400,000
Levy Change		-

## BUDGET 2018

### STREET IMPROVEMENTS

Account Number	Account Description	2017 Budget	2018 Budget
271-8400-431.80-21	Street Improvement Projects	\$ 1,450,000	\$ 1,450,000
271-8400-431.80-22	Street Seal Projects	1,450,000	1,450,000
Street Improvements		<u>\$ 2,900,000</u>	<u>\$ 2,900,000</u>

## BUDGET 2018

### DEMOLITIONS & ABATEMENTS - INCOME DETAIL

	2017 Budget	2018 Budget
Cash Reserves	\$ 500,000	\$ -
Budgeted Income	<u>\$ 500,000</u>	<u>\$ -</u>
Mill Levy	\$ -	-
Dollar Change		\$ (500,000)
Levy Change		-

## BUDGET 2018

### DEMOLITIONS & ABATEMENTS

Account Number	Account Description	2017 Budget	2018 Budget
273-8300-419.04-53	Nuisance Abatement	\$ 500,000	\$ -
Demolitions & Abatements		<u>\$ 500,000</u>	<u>\$ -</u>

## BUDGET 2018

### SALES TAX - SECOND PENNY - INCOME DETAIL

	2017 Budget	2018 Budget
<b>Tax Relief Fund (30%)</b>		
Sales Tax Collections	\$ 2,733,733	\$ 2,733,733
Cash Reserves	1,252,227	-
Budgeted Income	<u>3,985,960</u>	<u>2,733,733</u>
<b>Infrastructure Fund (40%)</b>		
Sales Tax Collections	3,644,977	3,644,977
Cash Reserves	2,321,035	905,023
Budgeted Income	<u>5,966,012</u>	<u>4,550,000</u>
<b>Community Facilities Fund (30%)</b>		
Sales Tax Collections	2,733,733	2,733,733
Cash Reserves	(448,733)	2,095,723
Budgeted Income	<u>2,285,000</u>	<u>4,829,456</u>
<b>Northeast Area Water Supply - NAWS (0%)</b>		
Interest Income	52,495	30,000
Cash Reserves	10,297,505	10,520,000
	<u>10,350,000</u>	<u>10,550,000</u>
<b>Total Second Penny Budgeted Income</b>	<u><u>\$ 22,586,972</u></u>	<u><u>\$ 22,663,189</u></u>
Dollar Change in Second Penny Budgeted Income		\$ 76,217
Total Second Penny Sales Tax Collections	\$ 9,112,443	\$ 9,112,443
Dollar Change in Second Penny Sales Tax Collections		-

## BUDGET 2018

### SALES TAX - SECOND PENNY

Account Number	Account Description	2017 Budget	2018 Budget
274-9200-491.30-00	Tax Relief	\$ 2,733,733	\$ 2,733,733
274-9200-491.30-00	Transfer Reserves to General Fund	1,252,227	-
	Total Tax Relief	3,985,960	2,733,733
275-9300-491.31-05	Water/Sewer Infrastructure	500,000	500,000
275-9300-491.32-13	Street Improvements	2,500,000	2,500,000
275-9300-491.30-00	Station 3 Remodel Design	315,000	-
275-9300-491.30-00	Reduce Highway Debt	2,601,012	1,500,000
275-9300-491.30-00	Transfer to General Fund	50,000	50,000
	Total Infrastructure Fund	5,966,012	4,550,000
276-9400-451.27-00	South Hill Complex Synthetic Turf Installation	2,000,000	-
276-9400-451.27-00	Minot Commission on Aging Office Remodel	135,000	-
	Minot Police Department & Domestic Violence Crisis Center		
276-9400-451.27-00	Debt Reduction	100,000	-
	Children's Museum of Minot (DBA Magic City Discovery		
276-9400-451.27-00	Center)	-	1,000,000
276-9400-451.27-00	Minot State University Dome Seating	-	1,000,000
276-9400-451.27-00	Roosevelt Park Zoo Cat Habitat	-	1,000,000
276-9400-451.27-00	Municipal Auditorium Flooring	-	392,500
276-9400-491.31-04	City of Minot Recycling Transfer Facility	-	766,956
276-9400-451.27-00	City Hall Council Chamber Improvements	-	70,000
276-9400-451.27-00	Carnegie Center Improvements	-	550,000
276-9400-491.30-00	Transfer to General Fund	50,000	50,000
	Total Community Facilities	2,285,000	4,829,456
267-8700-419.73-03	Water Plant Expansion	10,300,000	10,500,000
267-0000-491.30-00	Transfer to General Fund	50,000	50,000
	Total NAWS	10,350,000	10,550,000
	<b>Total Sales Tax Expenditures</b>	<b>\$ 22,586,972</b>	<b>\$ 22,663,189</b>

## BUDGET 2018

### COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY (NATIONAL DISASTER RESILIENCE COMPETITION) INCOME DETAIL

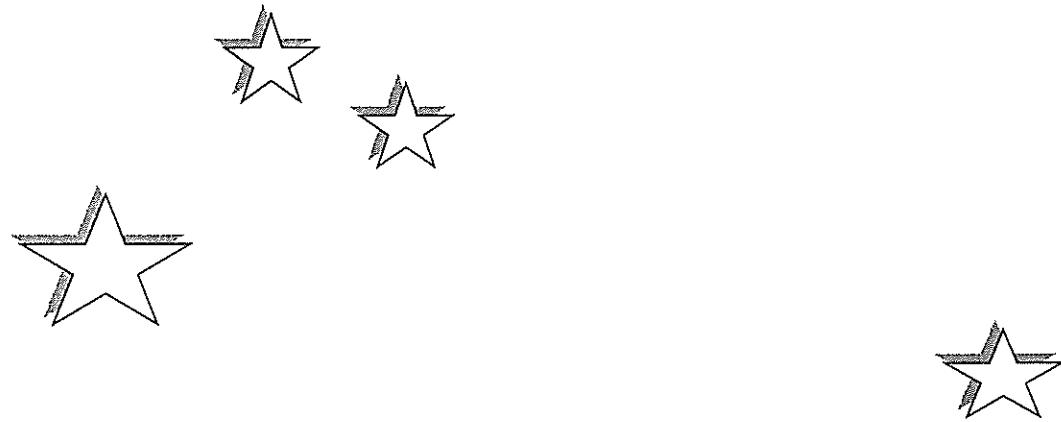
	2017 Budget	2018 Budget
National Disaster Resilience Competition Revenues - Operating Grant	\$ 43,874,372	\$ -
Total Revenues	<u><u>\$ 43,874,372</u></u>	<u><u>\$ -</u></u>

## BUDGET 2018

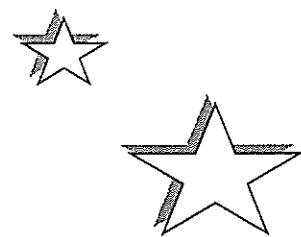
### COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY (NATIONAL DISASTER RESILIENCE COMPETITION)

Account Number	Account Description	2017 Budget	2018 Budget
280-9620-463.01-10	Regular Employees	\$ 140,357	\$ -
	0.9 Federal Compliance Officer		
	0.4 Chief Resilience Officer		
	1.0 Invoice Accounting Clerk		
Salaries		140,357	-
280-9620-463.02-10	Health Insurance	-	-
280-9620-463.02-11	Life Insurance	113	-
280-9620-463.02-20	Social Security	6,435	-
280-9620-463.02-21	Medicare	1,869	-
280-9620-463.02-30	Pension	11,485	-
280-9620-463.02-32	Defined Contribution	-	-
280-9620-463.02-33	Long-Term Disability	604	-
Employee Benefits		20,506	-
280-9620-463.05-80	Travel	50,000	-
280-9620-463.05-99	Other	43,613,509	-
	Affordable Housing	-	
	Minot Family Shelter for the Homeless	-	
	Community Gathering Space	-	
	Planning & Flood Decision Tool	-	
	Administration	-	
Other Purchased Services		43,663,509	-
280-9620-463.06-50	Operation Supplies	50,000	-
Supplies		50,000	-
Total Community Development Block Grant Funds		<u><u>\$ 43,874,372</u></u>	<u><u>\$ -</u></u>

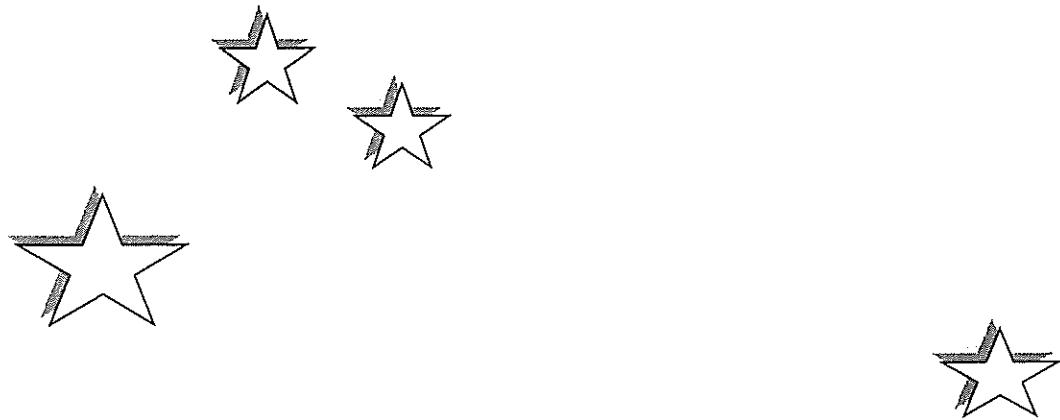
## BUDGET 2018



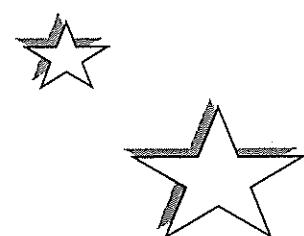
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## BUDGET 2018



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## BUDGET 2018

### DEBT SERVICE - INCOME DETAIL

	2017 Levy	2018 Levy	2017 Budget	2018 Budget
<b>Airport Income</b>				
Airport Operations			\$ 2,212,791	\$ 2,188,570
Resources Available			<u>2,212,791</u>	<u>2,188,571</u>
<b>Sanitation</b>				
Sanitation Operations			220,464	-
Resources Available			<u>220,464</u>	<u>-</u>
<b>Water &amp; Sewer Income</b>				
Water & Sewer Operations			3,325,892	2,034,697
Sales Tax Capital Improvement (W&S Bonds)			1,050,000	1,050,000
Storm Sewer Development (NBRDWY & 6th St & 2nd Ave SW)			433,940	766,066
Highway Reserves (NBRDWY)			<u>67,232</u>	<u>8,284</u>
Resources Available			<u>4,877,064</u>	<u>3,859,047</u>
<b>Highway Income</b>				
Tax Levy	13.66	14.12	3,080,647	2,999,029
Water & Sewer Operations			44,095	43,195
Resources Available			<u>3,124,742</u>	<u>3,042,224</u>
<b>Special Assessment Income</b>				
Special Assessment Collections			4,073,466	2,839,046
Storm Sewer Development Fund			247,894	241,464
Sinking Fund Balance			(1,422,736)	(421,009)
Water & Sewer Operations			16,560	8,653
Specials - City Owned Property	0.41	0.25	<u>91,520</u>	<u>52,224</u>
Resources Available			<u>3,006,704</u>	<u>2,720,378</u>
Total Debt Income/Levy	<u><u>14.07</u></u>	<u><u>14.36</u></u>	<u><u>\$ 13,441,765</u></u>	<u><u>\$ 11,810,220</u></u>
Change in Debt Service				
Dollar change				\$ (1,631,545)
Levy change				0.29

## BUDGET 2018

### DEBT SERVICE - HIGHWAY DEBT

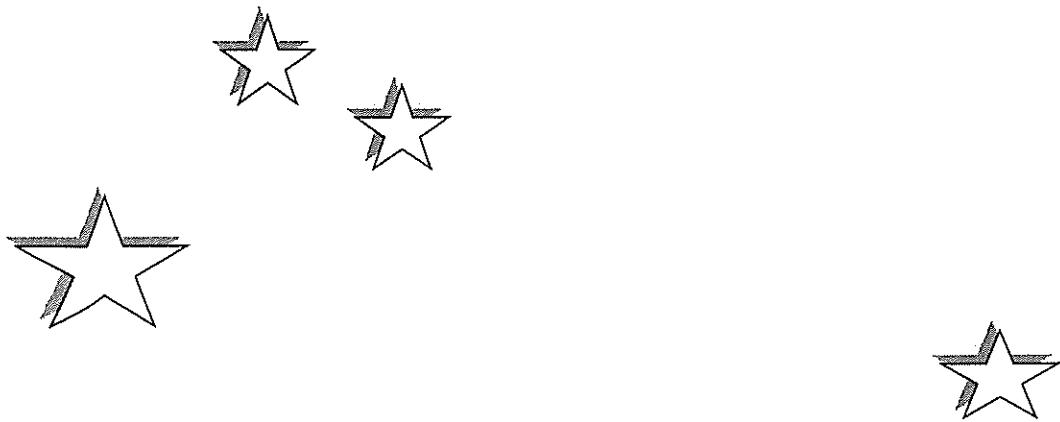
	General Obligation Bonds	Plus 7.97% Delinquency	Total
General Obligation Bonds			
Highway Bonds (2008)	\$ 156,900	\$ 12,505	\$ 169,405
Highway Bonds (2009)	236,010	18,810	254,820
Highway Bonds (2010)	156,797	12,497	169,294
Highway Bonds (2012)	173,425	13,822	187,247
Highway Bonds (2013)	722,650	57,595	780,245
Highway Bonds (2014)	461,800	36,805	498,605
Highway Bonds (2015)	43,325	3,453	46,778
Highway Bonds (2016)	866,750	69,080	935,830
Total Resources Available	<u>\$ 2,817,657</u>	<u>\$ 224,567</u>	<u>\$ 3,042,224</u>

## BUDGET 2018

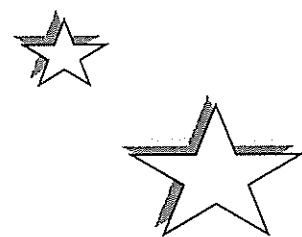
### 2017 DEBT RETIREMENT PAYMENTS

	Principal	Interest	Total
Airport			
2013 Airport Revenue Bonds	\$ 468,750	\$ 450,388	\$ 919,138
2014 Airport Revenue Bonds	262,500	204,914	467,414
2015 Airport Revenue Bonds	472,500	329,519	802,019
Total Airport	<u>1,203,750</u>	<u>984,821</u>	<u>2,188,571</u>
Water and Sewer			
Garrison Diversion	87,716	32,284	120,000
2004 Water & Sewer	171,250	24,450	195,700
2008A Water & Sewer	783,750	254,391	1,038,141
2011 Water & Sewer	211,250	16,350	227,600
2012 Water & Sewer	246,250	29,675	275,925
2013 Water & Sewer	311,250	137,313	448,563
2014 Water & Sewer	251,250	97,743	348,993
2015 Water & Sewer	647,500	144,625	792,125
2016 Water & Sewer	252,500	159,500	412,000
Total Water and Sewer	<u>2,962,716</u>	<u>896,331</u>	<u>3,859,047</u>
General Obligation - Highway Reserve			
2008 General Obligation	150,000	6,900	156,900
2009 General Obligation	222,500	13,510	236,010
2010 General Obligation	146,250	10,547	156,797
2012 General Obligation	155,000	18,425	173,425
2013 General Obligation	613,750	108,900	722,650
2014 General Obligation	381,250	80,550	461,800
2015 General Obligation	35,000	8,325	43,325
2016 General Obligation	530,000	336,750	866,750
Total General Obligation - Highway Reserve	<u>2,233,750</u>	<u>583,907</u>	<u>2,817,657</u>
Special Assessments			
2007 Refunding Series A	167,500	38,495	205,995
2011 Refunding	457,500	43,488	500,988
2012 Refunding	186,250	14,021	200,271
2013 Refunding	743,750	321,475	1,065,225
2014 Refunding	306,250	90,478	396,728
2015 Capital Financing All Seasons Arena	120,000	54,500	174,500
2015 Refunding	75,000	48,838	123,838
2016 Refunding	30,000	22,833	52,833
Total Special Assessments	<u>2,086,250</u>	<u>634,128</u>	<u>2,720,378</u>
Grand Total	<u><u>\$ 8,486,466</u></u>	<u><u>\$ 3,099,187</u></u>	<u><u>\$11,585,653</u></u>

## BUDGET 2018



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## BUDGET 2018

### FIRE EQUIPMENT PURCHASE - INCOME DETAIL

	2017 Budget	2018 Budget
FAA Grant	\$ 117,000	\$ -
State Aeronautics	6,500	-
Resources Available	123,500	-
Tax Levy	461,500	590,550
Budgeted Income	<u>\$ 585,000</u>	<u>\$ 590,550</u>
Mill Levy	2.05	2.78
Dollar change		\$ 5,550
Levy change		0.73

## BUDGET 2018

### FIRE CAPITAL PURCHASE

Account Number	Account Description	2017 Budget	2018 Budget
422-7400-422.07-93	Capital Purchases	\$ 585,000	\$ 590,550
	SCBA Compressor Fill Station (Station 1)	20,500	
	ARFF Station Rehab Construction (90/5/5 of 50% costs)	570,050	
Fire Equipment Purchase		<u>\$ 585,000</u>	<u>\$ 590,550</u>

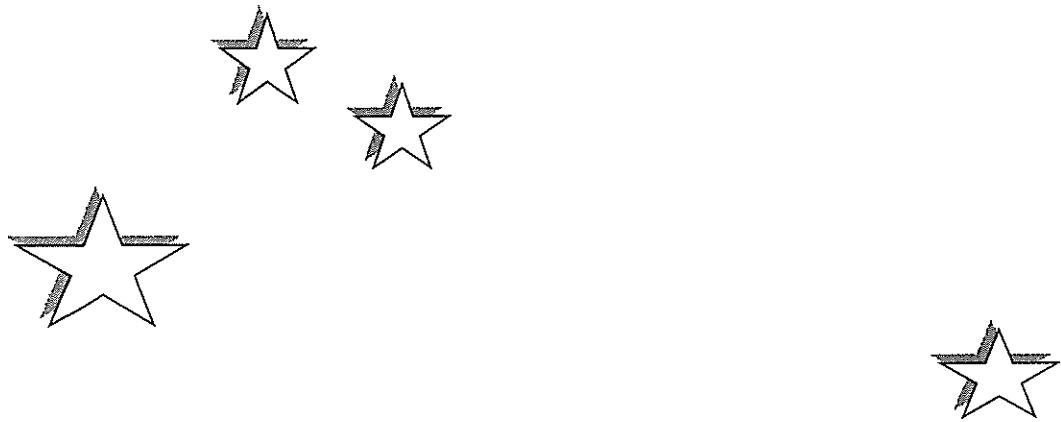
## BUDGET 2018

### Fire Capital Purchase Descriptions

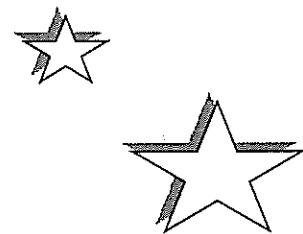
**SCBA Compressor Fill Station (Station 1)** The current compressor is 23 years old with 1,400 hours and the fill station is 16 years old. The compressor had 2 valve jobs and currently struggles to fill the cascade bottles at 4500 psi. This unit has a 3 bottle 4500 psi cascade system and the new unit would have a 4 bottle 6000 psi system. It would also have a system that will take its own breathing air sample allowing us to remove \$1,000 of the \$2,000 in the budget for air sampling.

**ARFF Station Rehab Construction** This project is to complete a remodel of the entire living quarters at fire station 3. This project would remodel the area constructed in 1974 and then expanded in 1985. This project would address the structural, mechanical and code concerns for the building.

## BUDGET 2018



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## BUDGET 2018

### CAPITAL PURCHASE - INCOME DETAIL

	2017 Budget	2018 Budget
Federal Grants		
State Homeland Security Grant PD	\$ -	\$ 44,377
Bus 5339 Grants	85,600	392,000
County	-	85,684
Consolidated Virtual Environment for City & New World System	75,684	
UPS Battery Backup for City Hall & Dispatch	10,000	
Sanitation Fund	126,000	126,000
W & S Utility Fund	414,000	414,000
Sale of City Property	70,000	-
Cash Reserves	30,500	45,000
Resources Available	726,100	1,107,061
Tax Levy	262,235	704,080
Budgeted Income	<u><u>\$ 988,335</u></u>	<u><u>\$ 1,811,141</u></u>
Mill Levy	1.16	3.31
Dollar change	\$ 822,806	
Levy change	2.15	

## BUDGET 2018

### CAPITAL PURCHASES

Account Number	Account Description	2017 Budget	2018 Budget
429-7300-419.07-93		\$ 424,636	\$ 1,146,027
	Capital Purchases (Information Technology)		
	Consolidated Virtual Environment for City & New World Systems	213,027	
	UPS Battery Backup for City Hall & Dispatch	20,000	
	Capital Purchases (Traffic)		
	3/4 Ton Fleet Truck	35,000	
	Traffic Signal Cabinet	240,000	
	Traffic Signal Standard - Burdick/3rd & 20th Ave/4th St	100,000	
	Capital Purchases (Engineering)		
	Trimble GPS Survey Equipment (Year 3 of 3)	35,000	
	Capital Purchases (Property Maintenance)		
	Siren Cabinet for Emergency Sirens	13,000	
	Capital Purchases (Bus)		
	Low Floor Heavy Duty Transit Bus	450,000	
	ADA Mini Van	40,000	
429-7300-421.07-93	Capital Purchases (Police)		119,000
	4 Patrol All-Wheel Drive Vehicles	109,000	153,377
	State Homeland Security Grant	44,377	
429-7300-431.07-93	Capital Purchases (Street)		254,000
	Front End Loader (lease)	65,000	357,500
	1/2 Ton 4X4 Crew Cab Pickup	32,500	
	Street Sweeper	200,000	
	Mower	60,000	
429-7300-451.07-93	Capital Purchases (Recreation/Auditorium)		31,682
429-7300-455.07-93	Capital Purchases (Library)		159,017
	Books & Materials	154,237	154,237
Equipment Purchase		<u>\$ 988,335</u>	<u>\$ 1,811,141</u>

# BUDGET 2018

## Capital Purchase Descriptions

### *Information Technology*

**Virtual Server Environment Consolidation and Upgrade** The City of Minot currently has two virtual server environments comprised of hardware originally purchased in 2013. One environment contains virtual servers dedicated to City functions (application, file and database servers) and the other environment contains servers dedicated to Public Safety functions, shared by multiple agencies including Minot PD, Minot Central Dispatch and Ward Co Sheriff's Office. The hardware in both environments has reached its generally accepted end of life and should be replaced, as extended hardware maintenance is not expected to be available in 2018. Mission critical applications and data are provided through these environments and system up-time is a high priority. The Information Technology department cannot ensure delivery of the environment up-time requirements if the City stays on the current hardware. This project would allow the City to consolidate the two existing environments into one, decreasing IT workload, improving department and systems efficiency and providing a stable, warranted system with growth capacity for the next 5 years. Consolidation of these environments is more fiscally prudent than replacing each individually. Project costs would be divided between City, County and 911 budgets, based on expected, overall system usage.

**UPS Battery Backup for City Hall and Dispatch** City Hall currently has two battery backups that provide temporary power to all equipment in the Dispatch Telephone room and all equipment in the IT Communications room. The IT Communication room UPS was purchased in 2005 and has reached end of life as the vendor will no longer be able to offer standard hardware support for the device in 2018. Based on fiscal and operational analysis, IT and Property Maintenance recommend replacing the IT UPS from 2005 and the Dispatch UPS from 2008 with a single, higher capacity unit that will support power demands from both rooms. Project costs would be split evenly between City and 911 budgets.

### *Traffic Department*

**3/4 Ton Fleet Truck** The Traffic Department has two existing 23 year old maintenance fleet vehicles with 110,000 miles. These vehicles have served the City of Minot well, but are no longer reliable and too costly to maintain and operate. The department requests one ¼ ton 4x4 fleet truck to replace two existing fleet vehicles.

**Traffic Signal Cabinet** The Traffic Department requests \$240,000 to replace five existing traffic signal cabinets with up-to-date industry standard NEMA TS-2 cabinets. At this time, 30 of the 50 signalized intersections in Minot are controlled with obsolete signal cabinets, ranging from 30 – 15 years in age. Maintenance staff cannot find replacement parts or receive technical support as certain components are no longer manufactured. Synchronization and signal timing are also inadequate due to unsupported software.

**Traffic Signal Standard - Burdick/3rd & 20th Ave/4th St** The Traffic Department requests \$100,000 to replace signal standards at two locations. These poles and mast arms were reported to have fatigue cracks and were originally planned for replacement in 2014, as part of City project # 3746. However, they were removed from the project due to lack of funding. The department requests funding to continue with removal and replacement as originally planned.

**3rd St SE Pedestrian Signal Crossing Upgrade** The Traffic Department requests funding to install push buttons at the 3rd St / 3rd Ave SE pedestrian crossing. The upgrade is intended to increase driver's awareness of crossing pedestrians and improve safety. \$25,000 reflects the City's anticipated cost share as Ward County has agreed to pay 50% of constructions costs.

### *Engineering Department*

**Trimble GPS Survey Equipment (Year 3 of 3)** The GPS equipment was purchased in 2011. It will need to be replaced in 2018. At this time it is estimated the cost will be \$35,000.

## BUDGET 2018

**TRAKIT Software from SunGard (Year 1 of 2)** The software will be used by several city departments including engineering, planning, inspection, public works, assessor, clerk, police, and fire. The software will automate several functions within the departments such as permitting, code enforcement, licensing, and plan reviews. The software will increase efficiency in the departments and provide the public greater access to information. The software will allow for online permit applications and online payment. This feature has been requested by many contractors in the community.

### *Property Maintenance*

**Siren Cabinet for Emergency Sirens** This will provide a replacement for one of eighteen current locations in case of lightning strike or any number of possible situations which may require a complete replacement of the controller. A new controller could take months to replace, assemble, and calibrate leaving an area without adequate emergency warning coverage.

### *Bus*

**Low Floor Heavy Duty Transit Bus** This will replace a 2004 28 passenger Freightliner bus with over 200,000 miles on it that is well beyond its life expectancy and very costly to maintain. This will only be purchased if the City gets approved for a Section 5339 grant that will cover 80% of the cost. The City's cost will be up to \$90,000 in matching funds.

**ADA Compliant Mini-Van** This will replace a 2014 ADA van with 75,000 miles on it which will be exceeding its life expectancy in 2018. This purchase will only be made if grant funds are made available by the NDDOT. The cities cost would be \$9,000 in matching funds.

### *Police*

**Patrol Vehicles** This includes three all-wheel drive police package vehicles (\$28,000) and one patrol sedan (\$25,000). This will keep pace with a yearly replacement cycle of vehicles. All vehicles to be replaced will have high mileage and will be transferred to other departments within the City.

**Undercover Vehicle** Replacement of one undercover vehicle with high mileage. The existing vehicle will be traded in on a new or newer vehicle.

**State Homeland Security Grant** The State Homeland Security Program grants assists the City of Minot's local preparedness activities that address high-priority preparedness gaps across all core capabilities where a nexus to terrorism exists. The Minot Police Department uses this funding towards training and equipment for the Bomb Squad, SWAT Team, FBI Training, as well as security systems for the Police Department Building.

### *Street Department*

**Front End Loader** Loader is replacing a 1998 loader with over 14,000 hours on it.

**1/2 ton 4X4 Crew Cab Pickups** 1/2 ton pickup replaces a vehicle sent to auction that was wore out.

**Street Sweeper** Street sweeper replaces a 1999 sweeper. Typically these are replaced every 7 years due to extreme wear they take in the dirty dusty conditions.

**Mower** Large scale 10' mower for maintaining all the row and lots. If we can't add personnel, we are adding larger mowers to cover more area with less personnel.

### *Library*

**Books & Materials** The books and materials at the library are considered a capital asset.

## BUDGET 2018

### FLOOD CONTROL - INCOME DETAIL

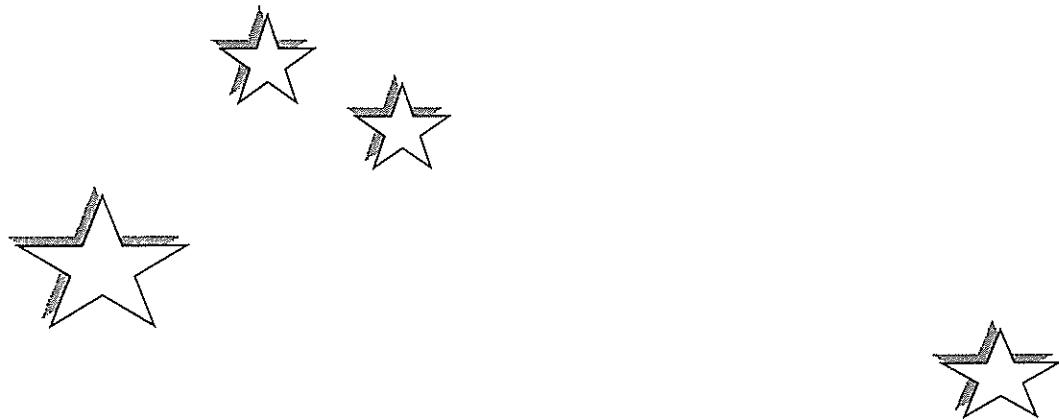
	2017 Budget	2018 Budget
Revenue Bonds	\$ 16,000,000	\$ 16,187,500
Budgeted Income	<u>\$ 16,000,000</u>	<u>\$ 16,187,500</u>
Dollar change		\$ 187,500

## BUDGET 2018

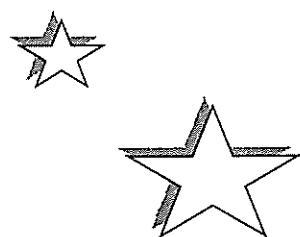
### FLOOD CONTROL

Account Number	Account Description	2017 Budget	2018 Budget
430-9500-419.07-93	Flood Control Engineering Phases 1-3	\$ 12,500,000	\$ -
430-9500-419.07-93	Flood Control Design Phase 4	3,000,000	-
430-9500-419.07-93	Flood Control Minot 4th Avenue Tieback Levee Design	500,000	-
430-9500-419.07-93	Flood Control Minot NW Regional Detention Pond Diversion Construction	-	87,500
430-9500-419.07-93	Flood Control Minot Napa Valley/Forest Road (Phase 2 & 3)	-	9,800,000
430-9500-419.07-93	Flood Control Minot 4th Avenue Floodwalls Construction (Phase 1)	-	6,300,000
Flood Control		<u>\$ 16,000,000</u>	<u>\$16,187,500</u>

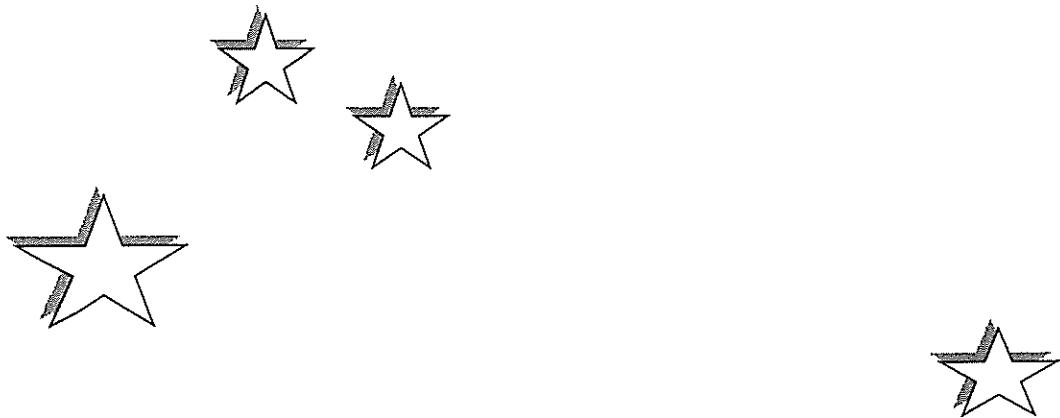
## BUDGET 2018



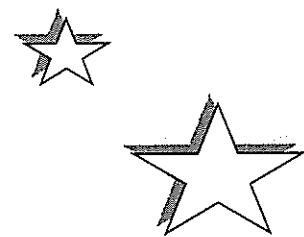
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## BUDGET 2018



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## BUDGET 2018

### HOTEL/MOTEL/CAR RENTALS INCOME DETAIL

	2017 Budget	2018 Budget
Hotel/Motel Tax	\$ 747,853	\$ 802,579
Car Rental Tax	29,138	32,959
Budgeted Income	<u>\$ 776,991</u>	<u>\$ 835,538</u>
Dollar change		\$ 58,547

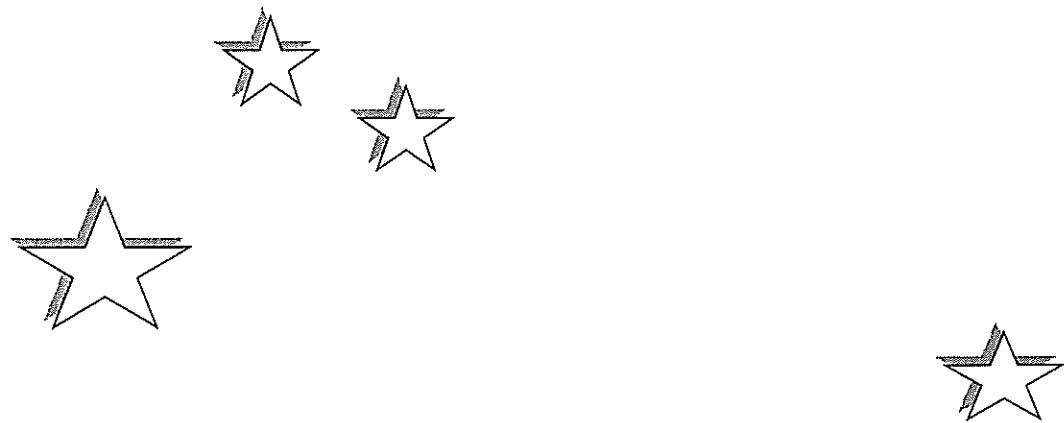
The Hotel/Motel/Car Rental tax budget consists of income from the current two cent hotel/motel tax dedicated to the Minot Convention & Visitor's Bureau, a one cent hotel/motel tax dedicated to the All Seasons Arena maintenance, and a one cent car rental tax for the Minot Convention & Visitor's Bureau.

## BUDGET 2018

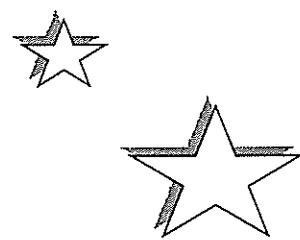
### HOTEL/MOTEL/CAR RENTALS

Account Number	Account Description	2017 Budget	2018 Budget
609-0000-485.39-01	Hotel/Motel - Convention & Visitors Bureau	\$ 468,572	\$ 505,238
609-0000-485.39-02	Hotel/Motel - All Seasons Arena	230,681	248,741
609-0000-485.40-00	Car Rental - Convention & Visitors Bureau	27,738	31,559
609-0000-491.30-00	Transfer to General Fund	50,000	50,000
Hotel/Motel/Car Rental Tax		<u>\$ 776,991</u>	<u>\$ 835,538</u>

## BUDGET 2018



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## Schedule of Annual Ranges - Effective July 1, 2018

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
1	\$13,000	\$13,325	\$13,658	\$14,000	\$14,350	\$14,708	\$15,076	\$15,453	\$15,839	\$16,235	\$16,641	\$17,057	\$17,484	\$17,921	\$18,369	\$18,828	\$19,299
2	13,325	13,658	14,000	14,350	14,708	15,076	15,453	15,839	16,235	16,641	17,057	17,484	17,921	18,369	18,828	19,299	19,781
3	13,658	14,000	14,350	14,708	15,076	15,453	15,839	16,235	16,641	17,057	17,484	17,921	18,369	18,828	19,299	19,781	20,276
4	14,000	14,350	14,708	15,076	15,453	15,839	16,235	16,641	17,057	17,484	17,921	18,369	18,828	19,299	19,781	20,276	20,782
5	14,350	14,708	15,076	15,453	15,839	16,235	16,641	17,057	17,484	17,921	18,369	18,828	19,299	19,781	20,276	20,782	21,302
6	14,708	15,076	15,453	15,839	16,235	16,641	17,057	17,484	17,921	18,369	18,828	19,299	19,781	20,276	20,782	21,302	21,835
7	15,076	15,453	15,839	16,235	16,641	17,057	17,484	17,921	18,369	18,828	19,299	19,781	20,276	20,782	21,302	21,835	22,380
8	15,453	15,839	16,235	16,641	17,057	17,484	17,921	18,369	18,828	19,299	19,781	20,276	20,782	21,302	21,835	22,380	22,940
9	15,839	16,235	16,641	17,057	17,484	17,921	18,369	18,828	19,299	19,781	20,276	20,782	21,302	21,835	22,380	22,940	23,513
10	16,235	16,641	17,057	17,484	17,921	18,369	18,828	19,299	19,781	20,276	20,782	21,302	21,835	22,380	22,940	23,513	24,101
11	16,641	17,057	17,484	17,921	18,369	18,828	19,299	19,781	20,276	20,782	21,302	21,835	22,380	22,940	23,513	24,101	24,704
12	17,057	17,484	17,921	18,369	18,828	19,299	19,781	20,276	20,782	21,302	21,835	22,380	22,940	23,513	24,101	24,704	25,321
13	17,484	17,921	18,369	18,828	19,299	19,781	20,276	20,782	21,302	21,835	22,380	22,940	23,513	24,101	24,704	25,321	25,954
14	17,921	18,369	18,828	19,299	19,781	20,276	20,782	21,302	21,835	22,380	22,940	23,513	24,101	24,704	25,321	25,954	26,603
15	18,369	18,828	19,299	19,781	20,276	20,782	21,302	21,835	22,380	22,940	23,513	24,101	24,704	25,321	25,954	26,603	27,268
32	27,950	28,649	29,365	30,099	30,852	31,623	32,414	33,224	34,054	34,906	35,778	36,673	37,590	38,530	39,493	40,480	41,492
33	28,649	29,365	30,099	30,852	31,623	32,414	33,224	34,054	34,906	35,778	36,673	37,590	38,530	39,493	40,480	41,492	42,529
34	29,365	30,099	30,852	31,623	32,414	33,224	34,054	34,906	35,778	36,673	37,590	38,530	39,493	40,480	41,492	42,529	43,593
35	30,099	30,852	31,623	32,414	33,224	34,054	34,906	35,778	36,673	37,590	38,530	39,493	40,480	41,492	42,529	43,593	44,682
36	30,852	31,623	32,414	33,224	34,054	34,906	35,778	36,673	37,590	38,530	39,493	40,480	41,492	42,529	43,593	44,682	45,799
37	31,623	32,414	33,224	34,054	34,906	35,778	36,673	37,590	38,530	39,493	40,480	41,492	42,529	43,593	44,682	45,799	46,944
38	32,414	33,224	34,054	34,906	35,778	36,673	37,590	38,530	39,493	40,480	41,492	42,529	43,593	44,682	45,799	46,944	48,118
39	33,224	34,054	34,906	35,778	36,673	37,590	38,530	39,493	40,480	41,492	42,529	43,593	44,682	45,799	46,944	48,118	49,321
40	34,054	34,906	35,778	36,673	37,590	38,530	39,493	40,480	41,492	42,529	43,593	44,682	45,799	46,944	48,118	49,321	50,554
41	34,906	35,778	36,673	37,590	38,530	39,493	40,480	41,492	42,529	43,593	44,682	45,799	46,944	48,118	49,321	50,554	51,818
42	35,778	36,673	37,590	38,530	39,493	40,480	41,492	42,529	43,593	44,682	45,799	46,944	48,118	49,321	50,554	51,818	53,113
43	36,673	37,590	38,530	39,493	40,480	41,492	42,529	43,593	44,682	45,799	46,944	48,118	49,321	50,554	51,818	53,113	54,441
44	37,590	38,530	39,493	40,480	41,492	42,529	43,593	44,682	45,799	46,944	48,118	49,321	50,554	51,818	53,113	54,441	55,802
45	38,530	39,493	40,480	41,492	42,529	43,593	44,682	45,799	46,944	48,118	49,321	50,554	51,818	53,113	54,441	55,802	57,197
46	39,493	40,480	41,492	42,529	43,593	44,682	45,799	46,944	48,118	49,321	50,554	51,818	53,113	54,441	55,802	57,197	58,627
47	40,480	41,492	42,529	43,593	44,682	45,799	46,944	48,118	49,321	50,554	51,818	53,113	54,441	55,802	57,197	58,627	60,093
48	41,492	42,529	43,593	44,682	45,799	46,944	48,118	49,321	50,554	51,818	53,113	54,441	55,802	57,197	58,627	60,093	61,595
49	42,529	43,593	44,682	45,799	46,944	48,118	49,321	50,554	51,818	53,113	54,441	55,802	57,197	58,627	60,093	61,595	63,135
50	43,593	44,682	45,799	46,944	48,118	49,321	50,554	51,818	53,113	54,441	55,802	57,197	58,627	60,093	61,595	63,135	64,713
51	44,682	45,799	46,944	48,118	49,321	50,554	51,818	53,113	54,441	55,802	57,197	58,627	60,093	61,595	63,135	64,713	66,331
52	45,799	46,944	48,118	49,321	50,554	51,818	53,113	54,441	55,802	57,197	58,627	60,093	61,595	63,135	64,713	66,331	67,990
53	46,944	48,118	49,321	50,554	51,818	53,113	54,441	55,802	57,197	58,627	60,093	61,595	63,135	64,713	66,331	67,990	69,689
54	48,118	49,321	50,554	51,818	53,113	54,441	55,802	57,197	58,627	60,093	61,595	63,135	64,713	66,331	67,990	69,689	71,432
55	49,321	50,554	51,818	53,113	54,441	55,802	57,197	58,627	60,093	61,595	63,135	64,713	66,331	67,990	69,689	71,432	73,217
56	50,554	51,818	53,113	54,441	55,802	57,197	58,627	60,093	61,595	63,135	64,713	66,331	67,990	69,689	71,432	73,217	75,048

**Schedule of Annual Ranges - Effective July 1, 2018**

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
57	51,818	53,113	54,441	55,802	57,197	58,627	60,093	61,595	63,135	64,713	66,331	67,990	69,689	71,432	73,217	75,048	76,924
58	53,113	54,441	55,802	57,197	58,627	60,093	61,595	63,135	64,713	66,331	67,990	69,689	71,432	73,217	75,048	76,924	78,847
59	54,441	55,802	57,197	58,627	60,093	61,595	63,135	64,713	66,331	67,990	69,689	71,432	73,217	75,048	76,924	78,847	80,818
60	55,802	57,197	58,627	60,093	61,595	63,135	64,713	66,331	67,990	69,689	71,432	73,217	75,048	76,924	78,847	80,818	82,839
61	57,197	58,627	60,093	61,595	63,135	64,713	66,331	67,990	69,689	71,432	73,217	75,048	76,924	78,847	80,818	82,839	84,910
62	58,627	60,093	61,595	63,135	64,713	66,331	67,990	69,689	71,432	73,217	75,048	76,924	78,847	80,818	82,839	84,910	87,032
63	60,093	61,595	63,135	64,713	66,331	67,990	69,689	71,432	73,217	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208
64	61,595	63,135	64,713	66,331	67,990	69,689	71,432	73,217	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438
65	63,135	64,713	66,331	67,990	69,689	71,432	73,217	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438	93,724
66	64,713	66,331	67,990	69,689	71,432	73,217	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438	93,724	96,067
67	66,331	67,990	69,689	71,432	73,217	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438	93,724	96,067	98,469
68	67,990	69,689	71,432	73,217	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438	93,724	96,067	98,469	100,931
69	69,689	71,432	73,217	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438	93,724	96,067	98,469	100,931	103,454
70	71,432	73,217	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438	93,724	96,067	98,469	100,931	103,454	106,041
71	73,217	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438	93,724	96,067	98,469	100,931	103,454	106,041	108,692
72	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438	93,724	96,067	98,469	100,931	103,454	106,041	108,692	111,409
73	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438	93,724	96,067	98,469	100,931	103,454	106,041	108,692	111,409	114,194
74	78,847	80,818	82,839	84,910	87,032	89,208	91,438	93,724	96,067	98,469	100,931	103,454	106,041	108,692	111,409	114,194	117,049
75	80,818	82,839	84,910	87,032	89,208	91,438	93,724	96,067	98,469	100,931	103,454	106,041	108,692	111,409	114,194	117,049	119,975
76	82,839	84,910	87,032	89,208	91,438	93,724	96,067	98,469	100,931	103,454	106,041	108,692	111,409	114,194	117,049	119,975	122,975
77	84,910	87,032	89,208	91,438	93,724	96,067	98,469	100,931	103,454	106,041	108,692	111,409	114,194	117,049	119,975	122,975	126,049
78	87,032	89,208	91,438	93,724	96,067	98,469	100,931	103,454	106,041	108,692	111,409	114,194	117,049	119,975	122,975	126,049	129,200
79	89,208	91,438	93,724	96,067	98,469	100,931	103,454	106,041	108,692	111,409	114,194	117,049	119,975	122,975	126,049	129,200	132,430
80	91,438	93,724	96,067	98,469	100,931	103,454	106,041	108,692	111,409	114,194	117,049	119,975	122,975	126,049	129,200	132,430	135,741
81	93,724	96,067	98,469	100,931	103,454	106,041	108,692	111,409	114,194	117,049	119,975	122,975	126,049	129,200	132,430	135,741	139,134
82	96,067	98,469	100,931	103,454	106,041	108,692	111,409	114,194	117,049	119,975	122,975	126,049	129,200	132,430	135,741	139,134	142,613
83	98,469	100,931	103,454	106,041	108,692	111,409	114,194	117,049	119,975	122,975	126,049	129,200	132,430	135,741	139,134	142,613	146,178
84	100,931	103,454	106,041	108,692	111,409	114,194	117,049	119,975	122,975	126,049	129,200	132,430	135,741	139,134	142,613	146,178	149,833
85	103,454	106,041	108,692	111,409	114,194	117,049	119,975	122,975	126,049	129,200	132,430	135,741	139,134	142,613	146,178	149,833	153,578
86	106,041	108,692	111,409	114,194	117,049	119,975	122,975	126,049	129,200	132,430	135,741	139,134	142,613	146,178	149,833	153,578	157,418
87	108,692	111,409	114,194	117,049	119,975	122,975	126,049	129,200	132,430	135,741	139,134	142,613	146,178	149,833	153,578	157,418	161,353
88	111,409	114,194	117,049	119,975	122,975	126,049	129,200	132,430	135,741	139,134	142,613	146,178	149,833	153,578	157,418	161,353	165,387
89	114,194	117,049	119,975	122,975	126,049	129,200	132,430	135,741	139,134	142,613	146,178	149,833	153,578	157,418	161,353	165,387	169,522
90	117,049	119,975	122,975	126,049	129,200	132,430	135,741	139,134	142,613	146,178	149,833	153,578	157,418	161,353	165,387	169,522	173,760

# BUDGET 2018

Occupational Job Families and Job Classes	Current Grade	New Grade	Min Step (Step 1)	Mid Step (Step 9)	Max Step (Step 17)
<b>Executive Group</b>					
City Manager	86	86	\$106,041	\$129,200	\$157,418
Public Information Officer	58	59	\$54,441	\$66,331	\$80,818
City Clerk	58	59	\$54,441	\$66,331	\$80,818
<b>Management Information Systems Group</b>					
Information Technology Manager Networks/Communication	66	67	\$66,331	\$80,818	\$98,469
Information Technology Manager Systems/Support	66	67	\$66,331	\$80,818	\$98,469
Information Technology Specialist, Senior	58	59	\$54,441	\$66,331	\$80,818
Information Technology Specialist	54	55	\$49,321	\$60,093	\$73,217
Information Technology Technician	46	47	\$40,480	\$49,321	\$60,093
<b>Finance And Accounting Group</b>					
Finance Director	82	82	\$96,067	\$117,049	\$142,613
Comptroller	71	71	\$73,217	\$89,208	\$108,692
City Treasurer	67	67	\$66,331	\$80,818	\$98,469
Senior Internal Auditor	59	59	\$54,441	\$66,331	\$80,818
Senior Accountant	57	57	\$51,818	\$63,135	\$76,924
Internal Auditor	55	55	\$49,321	\$60,093	\$73,217
Accountant	53	53	\$46,944	\$57,197	\$69,689
Financial Specialist	49	50	\$43,593	\$53,113	\$64,713
Financial Clerk, Senior	42	43	\$36,673	\$44,682	\$54,441
Financial Clerk	39	40	\$34,054	\$41,492	\$50,554
<b>Human Resource Group</b>					
Human Resource Director	71	73	\$76,924	\$93,724	\$114,194
Human Resource Generalist, Senior	56	56	\$50,554	\$61,595	\$75,048
Human Resource Generalist	50	50	\$43,593	\$53,113	\$64,713
Human Resource Specialist	45	45	\$38,530	\$46,944	\$57,197
<b>City Assessor Group</b>					
City Assessor	71	73	\$76,924	\$93,724	\$114,194
Assistant City Assessor	63	65	\$63,135	\$76,924	\$93,724
Property Appraiser, Senior	56	56	\$50,554	\$61,595	\$75,048
Property Appraiser	52	52	\$45,799	\$55,802	\$67,990
Property Assessment Specialist	47	47	\$40,480	\$49,321	\$60,093
<b>Administrative Support Group</b>					
Clerk Of Court	50	50	\$43,593	\$53,113	\$64,713
Executive Secretary	47	47	\$40,480	\$49,321	\$60,093
Office and Administrative Specialist, Senior	47	47	\$40,480	\$49,321	\$60,093
Office and Administrative Specialist	44	44	\$37,590	\$45,799	\$55,802
Administrative Clerk, Principal	41	41	\$34,906	\$42,529	\$51,818
Administrative Clerk, Senior	38	38	\$32,414	\$39,493	\$48,118
Administrative Clerk	35	35	\$30,099	\$36,673	\$44,682

## BUDGET 2018

Occupational Job Families and Job Classes	Current Grade	New Grade	Min Step (Step 1)	Mid Step (Step 9)	Max Step (Step 17)
<b>Legal Group</b>					
City Attorney	82	82	\$96,067	\$117,049	\$142,613
Assistant City Attorney	70	70	\$71,432	\$87,032	\$106,041
Legal Administrative Assistant	47	47	\$40,480	\$49,321	\$60,093
<b>Public Works Management Group</b>					
Public Works Director	82	82	\$96,067	\$117,049	\$142,613
Assistant Public Works Director	72	72	\$75,048	\$91,438	\$111,409
Project Civil Engineer	65	65	\$63,135	\$76,924	\$93,724
<b>Engineering Group</b>					
City Engineer	81	81	\$93,724	\$114,194	\$139,134
Assistant City Engineer	70	70	\$70,432	\$870,321	\$106,041
Project Manager Field/Design	67	67	\$66,331	\$80,818	\$98,469
Land Surveyor	65	65	\$63,135	\$76,924	\$93,724
Civil Engineering Specialist	57	57	\$51,818	\$63,135	\$76,924
GIS Coordinator	55	55	\$49,321	\$60,093	\$73,217
Engineering Technician, Senior	53	53	\$46,944	\$57,197	\$69,689
Engineering Technician	49	49	\$42,529	\$51,818	\$63,135
Building Official	66	66	\$64,713	\$78,847	\$96,067
Senior Building Inspector	58	59	\$54,441	\$66,331	\$80,818
Building Inspector II	56	57	\$51,818	\$63,135	\$76,924
Electrical Inspector II	56	57	\$51,818	\$63,135	\$76,924
Mechanical Inspector II	56	57	\$51,818	\$63,135	\$76,924
Plumbing Inspector II	56	57	\$51,818	\$63,135	\$76,924
Building Inspector I	52	53	\$46,944	\$57,197	\$69,689
Electrical Inspector I	52	53	\$46,944	\$57,197	\$69,689
Mechanical Inspector I	52	53	\$46,944	\$57,197	\$69,689
Plumbing Inspector I	52	53	\$46,944	\$57,197	\$69,689
Commercial Plan Reviewer	50	52	\$45,799	\$55,802	\$67,990
Building Permit Technician	44	44	\$37,590	\$45,799	\$55,802
<b>Community Development</b>					
Planning Director	81	81	\$93,724	\$114,194	\$139,134
Principal Planner	64	64	\$61,595	\$75,048	\$91,438
Assistant City Planner	60	60	\$55,802	\$67,990	\$82,839
Planning Technician	49	49	\$42,529	\$51,818	\$63,135
Zoning / Code Enforcement Inspector	44	44	\$37,590	\$45,799	\$55,802
<b>Traffic Group</b>					
Traffic Engineer	65	65	\$63,135	\$76,924	\$93,724
Traffic Foreman	57	57	\$51,818	\$63,135	\$76,924
Traffic Maintenance Technician II	48	50	\$43,593	\$53,113	\$64,713
Traffic Maintenance Technician	45	47	\$40,480	\$49,321	\$60,093
Traffic Maintenance Worker	41	43	\$36,673	\$44,682	\$54,441
<b>Street Maintenance Group</b>					
Street Superintendent	64	64	\$61,595	\$75,048	\$91,438
Street Foreman	57	57	\$51,818	\$63,135	\$76,924

## BUDGET 2018

Occupational Job Families and Job Classes	Current Grade	New Grade	Min Step (Step 1)	Mid Step (Step 9)	Max Step (Step 17)
<b>Equipment Operator And Laborer Group</b>					
Heavy Equipment Operator	50	50	\$43,593	\$53,113	\$64,713
Equipment Operator-Medium	48	48	\$41,492	\$50,554	\$61,595
Equipment Operator-Light	45	45	\$38,530	\$46,944	\$57,197
Laborer	34	34	\$29,365	\$35,778	\$43,593
<b>Vehicle Maintenance Group</b>					
Bus Services/Shop Maintenance Superintendent	64	64	\$61,595	\$75,048	\$91,438
Bus Services/Shop Maintenance Foreman	57	57	\$51,818	\$63,135	\$76,924
Fire Equipment Mechanic	57	57	\$51,818	\$63,135	\$76,924
Mechanic, Senior	52	52	\$45,799	\$55,802	\$67,990
Welder/Fabricator	52	52	\$45,799	\$55,802	\$67,990
Mechanic	49	49	\$42,529	\$51,818	\$63,135
Parts Specialist	43	43	\$36,673	\$44,682	\$54,441
Light Mechanic	41	41	\$34,906	\$42,529	\$51,818
Bus Driver	39	39	\$33,224	\$40,480	\$49,321
Administrative Clerk/Bus Driver	36	36	\$30,852	\$37,590	\$45,799
<b>Water Plant Operations Group</b>					
Water Plant Superintendent	64	64	\$61,595	\$75,048	\$91,438
Water Plant Foreman	57	57	\$51,818	\$63,135	\$76,924
Water Plant Operator, Lead	51	52	\$45,799	\$55,802	\$67,990
Water Plant Instrumentation Technician	50	50	\$43,593	\$53,113	\$64,713
Water Plant Operator III	49	49	\$42,529	\$51,818	\$63,135
Water Plant Operator II	47	47	\$40,480	\$49,321	\$60,093
Water Plant Operator I	45	45	\$37,590	\$45,799	\$55,802
Public Works Laboratory Technician	50	50	\$43,593	\$53,113	\$64,713
<b>Water/Wastewater Operations Group</b>					
Water/Wastewater Superintendent	64	64	\$61,595	\$75,048	\$91,438
Water/Wastewater Foreman	57	57	\$51,818	\$63,135	\$76,924
Utility Operator, Lead	51	52	\$45,799	\$55,802	\$67,990
Utility Operator III	49	49	\$42,529	\$51,818	\$63,135
Utility Operator II	47	47	\$40,480	\$49,321	\$60,093
Utility Operator I	45	45	\$37,590	\$45,799	\$55,802
<b>Building and Grounds Maintenance Group</b>					
Property Maintenance Superintendent	64	64	\$61,595	\$75,048	\$91,438
Building and Grounds Worker, Senior	48	48	\$41,492	\$50,554	\$61,595
Building and Grounds Worker	42	42	\$35,778	\$43,593	\$53,113
<b>Cemetery Operations Group</b>					
Cemetery Superintendent	60	60	\$55,802	\$67,990	\$82,839
<b>Sanitation/Landfill Operations Group</b>					
Sanitation/Landfill Superintendent	64	64	\$61,595	\$75,048	\$91,438
Landfill Foreman	57	57	\$51,818	\$63,135	\$76,924
Sanitation Foreman	57	57	\$51,818	\$63,135	\$76,924
Landfill Attendant	35	35	\$30,099	\$36,673	\$44,682

## BUDGET 2018

Occupational Job Families and Job Classes	Current Grade				
		New Grade	Min Step (Step 1)	Mid Step (Step 9)	Max Step (Step 17)
<b>Recreation/Auditorium Operations Group</b>					
Recreation/Auditorium Director	71	73	\$76,924	\$93,724	\$114,194
Assistant Recreation/Auditorium Director	63	65	\$63,135	\$76,924	\$93,724
Recreation/Auditorium Foreman	57	57	\$51,818	\$63,135	\$76,924
Recreation Coordinator	57	57	\$51,818	\$63,135	\$76,924
Recreation/Auditorium Technician, Senior	48	48	\$41,492	\$50,554	\$61,595
Auditorium Concessions Coordinator	44	44	\$37,590	\$45,799	\$55,802
Recreation/Auditorium Technician	42	42	\$35,778	\$43,592	\$53,113
<b>Airport Operations</b>					
Airport Director	75	77	\$84,910	\$103,454	\$126,049
Airport Operations Manager	65	67	\$66,331	\$80,818	\$98,469
Airport Operations Foreman	57	57	\$51,818	\$63,135	\$76,924
Airport Facility Foreman	57	57	\$51,818	\$63,135	\$76,924
Airport Services Coordinator	50	50	\$43,593	\$53,113	\$64,713
Airport Operations Technician II	49	49	\$42,529	\$51,818	\$63,135
Airport Operations Technician	45	45	\$38,530	\$46,944	\$57,197
Airport Facility Technician	42	42	\$35,778	\$43,593	\$53,113
<b>Law Enforcement Command Group</b>					
Police Chief	82	82	\$96,067	\$117,049	\$142,613
Police Captain	70	70	\$70,432	\$87,032	\$106,041
Police Lieutenant	64	65	\$63,135	\$76,924	\$93,724
<b>Law Enforcement Operations Group</b>					
Police Sergeant	59	60	\$55,802	\$67,990	\$82,839
Police Officer, Senior	53	53	\$46,944	\$57,197	\$69,689
Police Officer	51	51	\$44,682	\$54,441	\$66,331
Evidence and Property Technician	43	43	\$36,673	\$44,682	\$54,441
Animal Control Officer	40	40	\$34,054	\$41,492	\$50,554
Parking Enforcement Officer	35	35	\$30,099	\$36,673	\$44,682
<b>Public Safety Communications Group</b>					
Public Safety Answering Point Manager	59	59	\$54,441	\$66,331	\$80,818
Dispatcher, Lead	55	55	\$49,321	\$60,093	\$73,217
Dispatcher, Senior	49	49	\$42,529	\$51,818	\$63,135
Dispatcher	45	45	\$38,530	\$46,944	\$57,197
<b>Fire Group</b>					
Fire Chief	81	81	\$93,724	\$114,194	\$139,134
Assistant Fire Chief	70	70	\$71,432	\$87,032	\$106,041
Fire Battalion Chief	67	67	\$66,331	\$80,818	\$98,469
Fire Marshal	67	67	\$66,331	\$80,818	\$98,469
Fire Captain	59	60	\$55,802	\$67,990	\$82,839
Fire Inspector	55	55	\$49,321	\$60,093	\$73,217
Firefighter/Fire Inspectors	55	55	\$49,321	\$60,093	\$73,217
Firefighter, Senior	53	53	\$46,944	\$57,197	\$69,689
Firefighter	51	51	\$44,682	\$54,441	\$66,331

**ORDINANCE NO.  
ANNUAL BUDGET ORDINANCE**

An ordinance entitled the "Annual Budget Ordinance," appropriating the sums of money needed to defray the expenses and liabilities of the City of Minot, North Dakota, and making the annual tax levy for the period January 1, 2018, and ending December 31, 2018.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT, NORTH DAKOTA:**

- §1: The City Manager's budget is hereby approved.
- §2: The Position Classification and Fiscal Year 2018 Compensation Plan is hereby approved.
- §3: Total appropriations: Based upon the foregoing, and notwithstanding any prior ordinance to the contrary, (except those relating to the issuance of outstanding revenue bonds), there is hereby appropriated the following sums of money deemed necessary to defray the expenses and liabilities of the City of Minot, North Dakota, for the period beginning January 1, 2018 and ending December 31, 2018:

<u>General Fund</u>		\$ 34,379,005
<u>Enterprise Fund</u>		
Airport		8,616,705
Cemetery		590,813
Parking Authority		61,390
Sanitation		5,719,718
Water, Sewer, and Replacement		28,802,418
<u>Special Revenue Funds</u>		
City Bus		1,108,868
Library		1,378,502
Recreation/Auditorium		2,048,637
Emergency Fund		1,131,688
<u>Capital Project Funds</u>		
Fire Equipment Purchase		590,550
Equipment Purchase		1,811,141
Flood Control		16,187,500
Total Operations		102,426,934

<u>Other Funds</u>	
Sales Tax	\$ 20,783,722
NAWS Reserves	10,550,000
Sidewalk	120,000
Street Improvement	2,900,000
Demolitions	-
CDBG-DR National Disaster Resilience Competition	-
Debt Retirement	5,762,602
Hotel/Motel/Car Rentals	835,538
<b>Total Budget</b>	<b>\$ 143,378,797</b>

§4: There is hereby levied upon the taxable property in the City of Minot, North Dakota, for the period beginning January 1, 2018 and ending December 31, 2018 inclusive, the following sums of money:

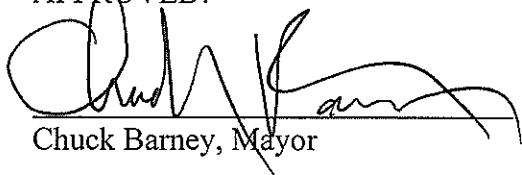
General Fund - 1601	\$ 13,106,903
Airport - 1606	603,975
Cemetery - 1614	216,422
City Bus - 1638	342,036
Library - 1613	1,304,630
Recreation - 1618	1,564,791
Emergency Levy - 1604	1,131,688
Fire Equipment - 1625	590,550
Equipment Purchase - 1624	704,080
<b>Total Operations</b>	<b>19,565,075</b>
Debt Retirement General Obligation Bonds - 1622	2,999,029
Debt Retirement Special Assessment Bonds - 1623	52,224
<b>Grand Total</b>	<b>\$ 22,616,328</b>

§5: This ordinance shall become effective upon final passage and approval.

PASSED FIRST READING: September 14, 2017

PASSED SECOND READING: September 21, 2017

APPROVED:



Chuck Barney, Mayor

ATTEST:



Kelly Matalka  
Kelly Matalka, City Clerk

RESOLUTION NO.

**RESOLUTION ESTABLISHING THE 2018 RATES, FEES, AND CHARGES PERTAINING TO  
MINOT INTERNATIONAL AIRPORT**

**Whereas**, the City of Minot seeks to establish uniform rates, fees and charges at the Minot International Airport

**Therefore, now be it resolved**, that the following rates, fees and charges are established at the Minot International Airport **EFFECTIVE JANUARY 1, 2018**

**SECTION 1. TERMINAL AIRLINE RENT AND PER USE FEES**

Signatory Airline Rental Fees shall be as follows:

January 1, 2018 – December 31, 2018

Cost per square foot (Exclusive & Joint Space): \$13.52 / sq. ft.

***CHANGED FROM \$13.80 to \$13.52 / SQUARE FOOT***

**SECTION 2. LANDING FEES AND ARFF CHARGES**

(a) Signatory Airlines Landing Fees shall be as follows:

January 1, 2018 – December 31, 2018

\$2.21 / 1,000 lbs. / scheduled landing

***CHANGED FROM \$2.30 TO \$2.21 / 1,000 LBS. / LANDING***

(b) ARFF Fees

\$0.74 / 1,000 lbs. per scheduled/unscheduled landing

***CHANGED FROM \$0.60 TO \$0.74 / 1,000 LBS. / LANDING***

**SECTION 3. NON-SIGNATORY RATE PREMIUM**

All airlines not executing a Signatory Airline Use and Lease Agreement shall be charged four-hundred dollars (\$400) per turn for terminal building use in addition to 125% of the signatory landing fees and ARFF fees.

***CHANGED FROM \$375.00 TO \$400.00 / PER TURN***

**SECTION 6. AIRPORT PAY PARKING FEES (NO CHANGE)**

(a) Short-Term Parking

FREE 30 Minutes		
\$ 2.00	One (1) Hour	
\$ 4.00	Two (2) Hours	
\$ 6.00	Three (3) Hours	
\$ 8.00	Four (4) Hours	
\$ 10.00	Five (5) Hours	
\$ 12.00	Six (6) Hours	

	\$ 14.00	Daily
(b)	Long-Term Parking	
	\$ 2.00	One (1) Hour
	\$ 4.00	Two (2) Hours
	\$ 6.00	Three (3) Hours
	\$ 8.00	Four (4) Hours
	\$ 10.00	Five (5) Hours
	\$ 12.00	Daily Maximum (More than Four (5) hours)
	\$ 72.00	Weekly Maximum
	\$ 25.00	Air Crews Using Pay Parking

## **SECTION 7. LANDING FEES FOR COMMERCIAL GENERAL AVIATION**

Airport Commercial General Aviation Landing Fees shall be as follows:

- (a) All aircraft weighing 12,500 pounds or more:  
January 1, 2018 – December 31, 2018  
125% of the signatory landing fees and ARFF fees.
- (b) All commercial air freight operator aircraft and all commercial commuter aircraft weighing LESS than 12,500 pounds  
January 1, 2018 – December 31, 2018  
\$17.50 per landing  
Non-signatory airlines shall be charged 125% of this rate

*CHANGED FROM \$15.00 TO \$17.50 /AIRCRAFT LANDING WEIGHING LESS THAN 12,500 LBS.*

## **SECTION 8. GROUND TRANSPORTATION FEES**

All Airport fees for the operation of Taxis / Shuttles / Vans or other ground transportation for the purpose of dropping off or picking up customers at the airport shall be Fifty Dollars (\$50) per month which equates to Six Hundred Dollars (\$600) per year. (*NO CHANGE*)

Hotel shuttles/vans will be charged \$100 per year for a windshield sticker as proof of payment.

## **SECTION 9. CONFERENCE ROOM RENTAL FEES**

The Airport's Conference Rooms may be available for rent on an hourly basis. The room rental rates are as follows: (*NO CHANGE*)

- \$40.00 per hour for the 2<sup>nd</sup> Floor Conference Room at the Airport Terminal
- \$20.00 per hour for the 1<sup>st</sup> Floor Conference Rooms at the Airport Terminal
- A fifty percent (50%) discount for Airport tenants.

## **SECTION 10. COMMERCIAL AERONAUTICAL SERVICE PROVIDER LICENSE FEE (NO CHANGE)**

Airport Commercial Aeronautical Services License Fees shall be as follows:

Commercial Aeronautical Service providers (i.e. Single Service Operator, Multiple Service Operator, and Full Service Operator) that are conducting business on the Minot International Airport shall pay a yearly license fee.

- (a) All based (lease property on the airport) SSO, MSO, and FSO shall pay the airport a license fee of \$325 per year.
- (b) All transient companies shall pay the airport a license fee of \$1,000 per year per company.

## **SECTION 11: AIRPORT GROUND RENT FEES (NO CHANGE)**

Airport Ground Rent Fees shall be as follows:

- a) Applies to all NEW, EXTENDED OPTION, OR RENEWED leases
- b) Ground Rent fees are based on lot location and type of use on airport property and compared to land rent values associated with similarly situated airports.
- c) Must comply with Airport Minimum Standards and requirements.
- d) For all new, renewed, or term extension leases, the following annual GROUND RENTAL fees shall apply:
  - a. Southeast General Aviation Lots  
\$0.22 cents per square foot
  - b. Northwest General Aviation (North of Apron)  
\$0.26 cents per square foot
  - c. West-Side General Aviation (Apron Access)  
\$0.30 cents per square foot
- e) All new, extended option, or renewed Aeronautical Service provider (Single Service Operator (this includes Cargo operators), Multiple Service Operator, and Full Service Operator) shall apply:  
\$0.30 cents per square foot

## **SECTION 12: AIRPORT OWNED T-HANGAR RENTAL FEES (NO CHANGE)**

Airport Owned T-Hangars shall be as follows:

Tenant shall pay the City rent in the amount of \$75.00 a month, with each month's payment to be made in advance.

The tenant may use the hangar only for the purpose of storing an aircraft owned by him/her or in which he/she has an ownership interest.

The term of the agreement shall continue on a month-to-month basis.

### **SECTION 13: AIRPORT TENANT EMPLOYEE PARKING (NO CHANGE)**

Airport tenant employees will be charged \$200 each year for parking in the employee parking lot at the airport.

### **SECTION 14: AIRPORT RAMP PARKING FEES**

Airport Ramp Parking Fees shall be as follows:

January 1, 2018 – December 31, 2018

Cost per aircraft per day parked on the ramp: \$5.00 / aircraft / day.

***CHANGED FROM \$25.00 / MONTH (15 DAYS OR MORE) to \$5.00 / DAY***

This resolution shall become effective JANUARY 1, 2018 with special provisions under Section 6 of this Resolution.

Passed and adopted this 21<sup>st</sup> day of September, 2017

ATTEST:

Kelly Matalka  
Kelly Matalka, City Clerk

APPROVED:

Chuck Barney  
Chuck Barney, Mayor

**RESOLUTION NO.**

**RESOLUTION ESTABLISHING FEES PERTAINING TO SEWER RATES IN  
THE CITY OF MINOT, NORTH DAKOTA**

**Whereas**, the City of Minot seeks to establish uniform rates for services provided by the wastewater treatment services of the Water and Sewer Department.

**Therefore, now be it resolved** that the following rules and regulations are established for the operation and maintenance of the waste water treatment services in Minot, North Dakota:

For sewer service within the city to residential, apartments, commercial, government, and industrial users, the rates shall be as follows:

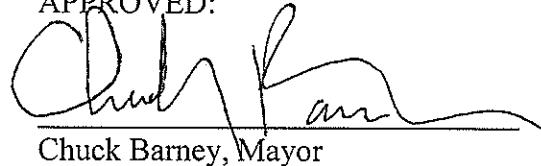
- (1) Flat rate for service - \$6.52 for residential, duplex, tri-plex and four-plex
- (2) Unit costs for wastewater treatment - \$2.77 per 100 cubic feet of water consumed up to 1,200 cubic feet per residential unit. This rate shall be effective for residential, duplex, triplex, and four-plex. (To calculate when the sewer charges become \$0.00, multiply the number of available units per meter times 1,200 cubic feet.)
- (3) Flat rate for service - \$6.47 for apartments, trailer homes, commercial and government.
- (4) Unit cost for wastewater treatment - \$3.10 per 100 cubic feet of water consumed for apartments, trailer homes, commercial and government.
- (5) Flat rate for service - \$5.87 for industrial.
- (6) Unit costs for wastewater treatment for \$3.36 per 100 cubic feet of water consumed for industrial.
- (7) Users with an irrigation meter shall be exempt from sewer charges for the irrigation meter.
- (8) Industrial users per meter per month which exceed the normal biochemical oxygen demand or total suspended solids limits

Bio-oxygen Demand.....	\$88.11
Total Suspended Solids.....	\$73.92

This resolution shall become effective January 1, 2018.

Passed and adopted this 21<sup>st</sup> day of September, 2018

APPROVED:



Chuck Barney, Mayor

ATTEST:

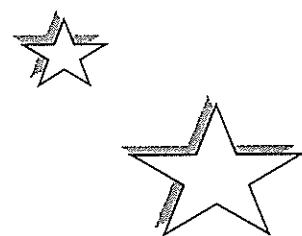


Kelly Matalka  
Kelly Matalka, City Clerk

## BUDGET 2018



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## BUDGET 2018

Project Year	Department	Project Title	Project Cost	Funding Source
2018	Airport	ARFF Station Rehab Design and Construction	\$ 270,774	Grant
2018	Airport	ARFF Station Rehab Design and Construction	584,301	Sales Tax
2018	Airport	Wildlife Attractant and Stormwater Environmental Assessment	332,500	Grant
2018	Airport	Wildlife Attractant and Stormwater Environmental Assessment	17,500	Sales Tax
2018	Airport	Runway End Identifier Lighting Construction	239,875	Grant
2018	Airport	Runway End Identifier Lighting Construction	12,625	Sales Tax
2018	Airport	Snow Removal Equipment - Sander	427,500	Grant
2018	Airport	Snow Removal Equipment - Sander	22,500	Sales Tax
2018	Airport	GA Apron Phase II - South Apron	707,400	Grant
2018	Airport	GA Apron Phase II - South Apron	39,300	Sales Tax
2018	Airport	Brushcat Rotary Cutter Attachment	7,500	Sales Tax
2018	Airport	Broom	491,316	Grant
2018	Airport	Broom	25,859	Airport Budget
2018	Engineering	Traffic Signal Cabinet Replacement 5 Location	240,000	Sales Tax
2018	Engineering	Traffic Signal Standard Replacement Burdick/3rd & 20th Ave/4th St	100,000	Sales Tax
2018	Engineering	Street Light Feed Point Replacement 5 Locations	35,000	Special Assessment
2018	Engineering	31st Ave SE Reconstruction Bdwy to 13th St - Design	500,000	Highway Bonds
2018	Engineering	Broadway Bridge Reconstruction Year 2 of 2	1,315,000	Highway Bonds
2018	Engineering	Broadway Bridge Reconstruction Year 2 of 2	335,000	Oil & Gas
2018	Engineering	42nd St SE/US 2 Intersection Reconstruction	400,000	Oil & Gas
2018	Engineering	Paving District 498 - 15th Ave SE	1,000,000	Special Assessment
2018	Engineering	Paving District 498 - 15th Ave SE - Fire Station 4 Cost Share	200,000	Special Assessment
2018	Engineering	City Hall/Auditorium Retaining Wall 1 & 2 Reconstruction - Design	275,000	Sales Tax
2018	Fire	Station 3 Remodel	541,548	Grant
2018	Fire	Station 3 Remodel	570,050	Sales Tax
2018	Public Works	Construction - Minot NW Regional Detention Pond Diversion	87,500	Sales Tax Bonds
2018	Public Works	Construction - Minot 4th Avenue Floodwalls	6,300,000	Sales Tax Bonds
2018	Public Works	Construction - Minot Napa Valley / Forest Road	9,800,000	Sales Tax Bonds
2018	Public Works	Landfill Transfer Station Design	250,000	Landfill Budget
2018	Public Works	Water Plant Expansion/NAWS	10,500,000	Sales Tax NAWS
2018	Sanitary Sewer	WWTF Hydraulic Improvements	3,950,000	Revenue Bonds
2018	Sanitary Sewer	WWTF Hydraulic Improvements	3,550,000	Oil & Gas
2018	Sanitary Sewer	North Minot Sanitary Sewer - 30th Ave 13th St to Broadway	1,750,000	Grant
2018	Water System	42nd St SE/US 2 Intersection Reconstruction	180,000	Water Distribution Budget
<b>Total</b>			<b>\$ 45,058,048</b>	
		Highway Bonds	1,815,000	
		Revenue Bonds	3,950,000	
		Special Assessment	1,235,000	
		Grant	4,760,913	
		Landfill Budget	250,000	
		Oil & Gas	4,285,000	
		Sales Tax	1,868,776	
		Sales Tax Bonds	16,187,500	
		Sales Tax NAWS	10,500,000	
		Water Distribution Budget	180,000	
		Airport Budget	25,859	
		<b>Total 2018</b>	<b>\$ 45,058,048</b>	

## BUDGET 2018

Project Year	Department	Project Title	Project Cost	Funding Source
2019	Airport	Wildlife Attractant Mitigation Design	\$ 99,750	Grant
2019	Airport	Wildlife Attractant Mitigation Design	5,250	Airport Budget
2019	Airport	Stormwater Pond Design and Construction	1,425,000	Grant
2019	Airport	Stormwater Pond Design and Construction	75,000	Sales Tax
2019	Airport	SRE - Blower	570,000	Grant
2019	Airport	SRE - Blower	30,000	Sales Tax
2019	Airport	GA Apron Phase II - South Apron	902,500	Grant
2019	Airport	GA Apron Phase II - South Apron	47,500	Sales Tax
2019	Engineering	Traffic Signal Cabinet Replacement 5 Locations	240,000	Sales Tax
2019	Engineering	10th St/31st Ave SW Traffic Signal Replacement	300,000	Sales Tax
2019	Engineering	30th Ave Pedestrian Signal Crossing	25,000	Sales Tax
2019	Engineering	Street Light Feed Point Replacement 5 Locations	35,000	Special Assessment
2019	Engineering	Street Light LED Conversion - Broadway Corridor	100,000	Sales Tax
2019	Engineering	16th St Shared Use Path Replacement	500,000	Highway Bonds
2019	Engineering	City Hall/Auditorium Retaining Wall 1 & 2 Reconstruction	2,800,000	Sales Tax
2019	Public Works	Construction - Minot 4th Avenue Floodwalls	10,200,000	Sales Tax Bonds
2019	Public Works	Construction - Minot Napa Valley / Forest Road	4,235,000	Sales Tax Bonds
2019	Public Works	Design - Minot Maple Diversion	910,000	Sales Tax Bonds
2019	Public Works	Design - Tierrecita Vallejo	210,000	Sales Tax Bonds
2019	Public Works	Construction - Minot 4th Avenue Tieback	2,450,000	Sales Tax Bonds
2019	Public Works	Construction - Burlington	3,150,000	Sales Tax Bonds
2019	Public Works	Water/Sever Building	2,000,000	Revenue Bonds
2019	Public Works	Landfill Transfer Station Construction	1,556,489	Revenue Bonds
2019	Public Works	Landfill Transfer Station Construction	693,511	Landfill Budget
2019	Sanitary Sewer	Puppydog Improvements Phase VII - Lift Station	6,000,000	Revenue Bonds
2019	Storm Sewer	10th St SW	2,120,000	Storm Sewer Development
2019	Storm Sewer	10th St SW	2,120,000	Special Assessment
2019	Storm Sewer	Storm Sewer District 121 - Puppy Dog Storm Sewer	7,500,000	Storm Sewer Development
2019	Storm Sewer	Storm Sewer District 121 - Puppy Dog Storm Sewer	7,500,000	Grant
2019	Water System	SW Water Tower	3,000,000	Revenue Bonds
2019	Water System	NAWS	5,000,000	Sales Tax NAWS
<b>Total</b>			<b>\$ 65,800,000</b>	
		Highway Bonds	500,000	
		Revenue Bonds	12,556,489	
		Special Assessment	2,155,000	
		Storm Sewer Development	9,620,000	
		Grant	10,497,250	
		Landfill Budget	693,511	
		Sales Tax	3,617,500	
		Airport Budget	5,250	
		Sales Tax Bonds	21,155,000	
		Sales Tax NAWS	5,000,000	
		<b>Total 2019</b>	<b>\$ 65,800,000</b>	

## BUDGET 2018

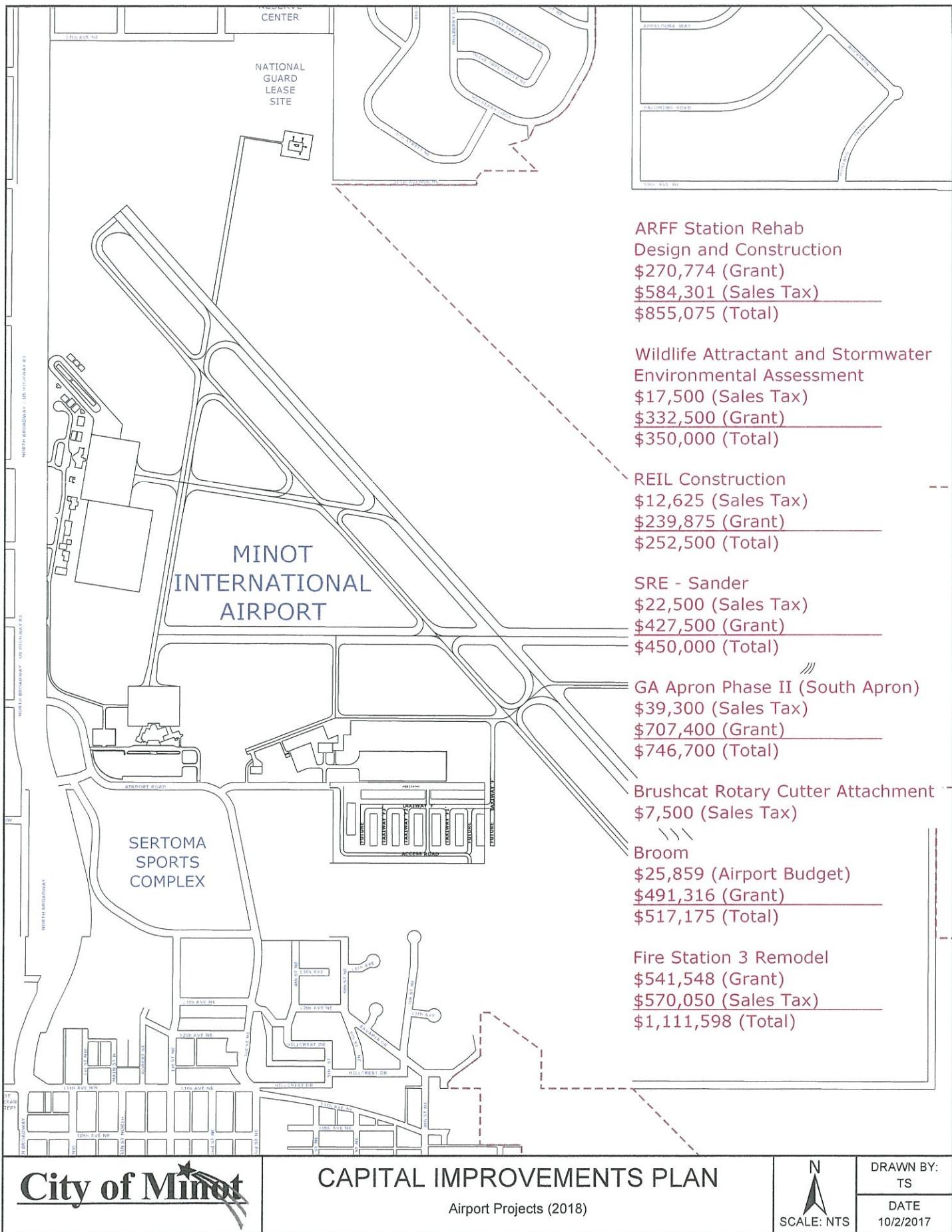
Project Year	Department	Project Title	Project Cost	Funding Source
2020	Airport	Wildlife Attractant Mitigation Construction	\$ 665,000	Grant
2020	Airport	Wildlife Attractant Mitigation Construction	35,000	Airport Budget
2020	Airport	SRE - Plow	617,500	Grant
2020	Airport	SRE - Plow	32,500	Airport Budget
2020	Airport	GA Apron Phase III - South Apron	902,500	Grant
2020	Airport	GA Apron Phase III - South Apron	47,500	Airport Budget
2020	Engineering	Traffic Signal Cabinet Replacement 5 Locations	240,000	Sales Tax
2020	Engineering	Street Light Feed Point Replacement 5 Locations	35,000	Special Assessment
2020	Engineering	Street Light LED Conversion - Broadway Corridor	100,000	Highway Bonds
2020	Engineering	31st Ave SE Reconstruction - 13th St to Broadway	2,000,000	Highway Bonds
2020	Engineering	16th St SW/Burdick Expressway Intersection Improvement	190,000	Highway Bonds
2020	Engineering	Budick Expressway Viaduct Rehabilitation - Design	250,000	Highway Bonds
2020	Fire	NW Fire Station Design	350,000	Sales Tax
2020	Fire	NW Fire Station Construction	1,000,000	Sales Tax
2020	Public Works	Construction - Minot 4th Avenue Floodwalls	7,385,000	Sales Tax Bonds
2020	Public Works	Construction - Minot Napa Valley / Forest Road	1,540,000	Sales Tax Bonds
2020	Public Works	Design - Minot Maple Diversion	2,100,000	Sales Tax Bonds
2020	Public Works	Design - Tierrecita Vallejo	420,000	Sales Tax Bonds
2020	Public Works	Construction - Minot 4th Avenue Tieback	4,375,000	Sales Tax Bonds
2020	Public Works	Construction - Burlington	5,250,000	Sales Tax Bonds
2020	Storm Sewer	16th St SW	1,700,000	Storm Sewer Development
2020	Storm Sewer	16th St SW	1,700,000	Special Assessment
2020	Water System	Broadway Watermain Upsizing 36th Ave NW to 19th Ave	2,000,000	Revenue Bonds
2020	Water System	NW Transmission - 12" along 30th Street and CR10A	2,180,000	Revenue Bonds
2020	Water System	NE Transmission - 13th St to 42nd St along 46th Ave	1,000,000	Revenue Bonds
<b>Total</b>			<b>\$ 36,115,000</b>	
		Airport Budget	115,000	
		Highway Bonds	2,540,000	
		Revenue Bonds	5,180,000	
		Special Assessment	1,735,000	
		Storm Sewer Development	1,700,000	
		Grant	2,185,000	
		Sales Tax	1,590,000	
		Sales Tax Bonds	21,070,000	
		<b>Total 2020</b>	<b>\$ 36,115,000</b>	

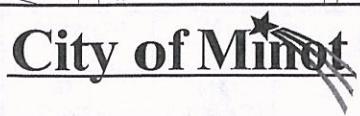
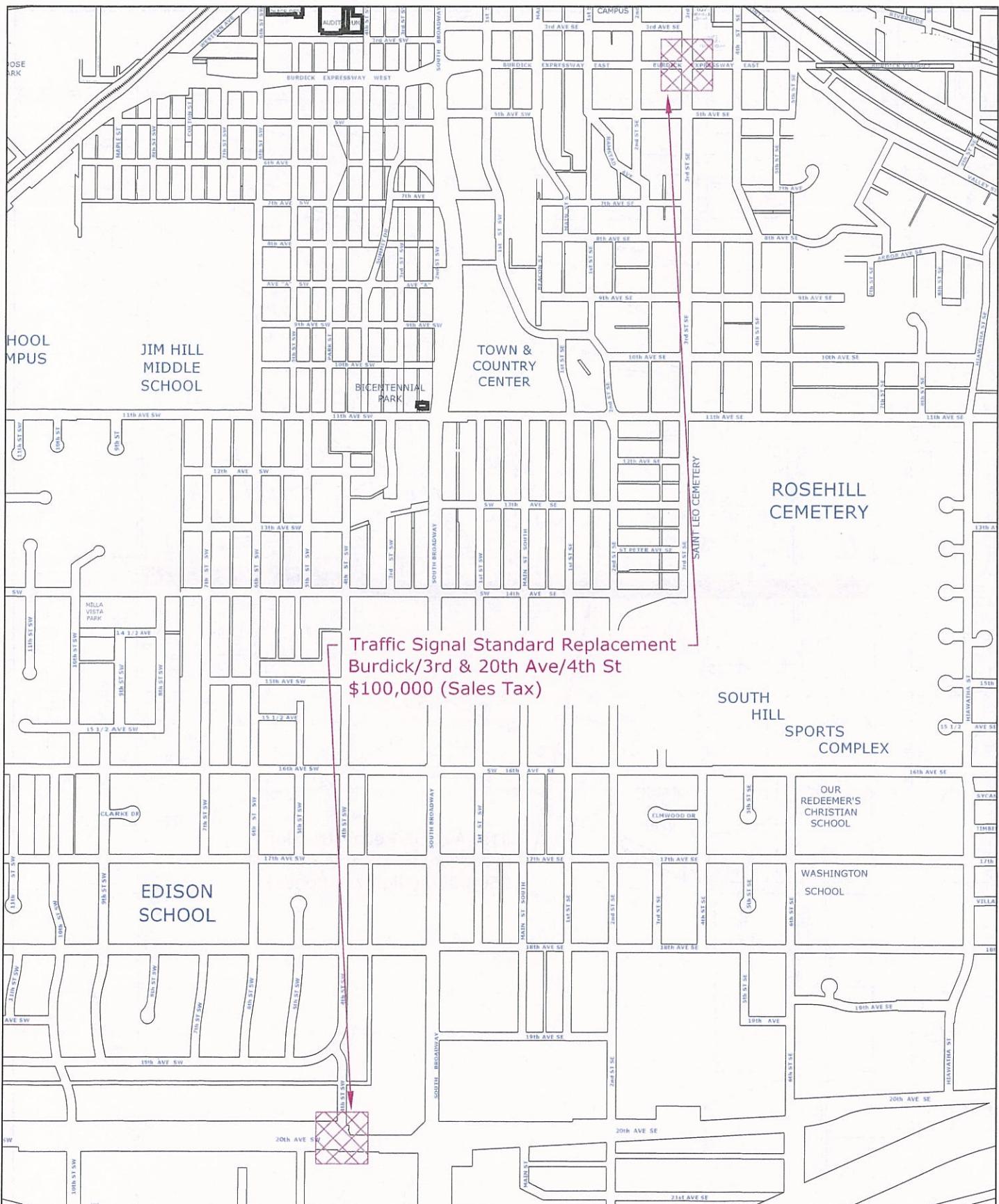
## BUDGET 2018

Project Year	Department	Project Title	Project Cost	Funding Source
2021	Airport	GA Landside Access Road and Parking Lot	\$ 1,750,000	Grant
2021	Airport	GA Landside Access Road and Parking Lot	1,750,000	Airport Budget
2021	Engineering	Traffic Signal Cabinet Replacement 5 Locations	240,000	Highway Bonds
2021	Engineering	Street Light Feed Point Replacement 5 Locations	35,000	Special Assessment
2021	Engineering	Street Light LED Conversion - Burdick Corridor	115,000	Highway Bonds
2021	Engineering	3rd St NE/Central Ave Intersection/Signal Improvement	370,000	Highway Bonds
2021	Engineering	3rd St SE/2nd Ave SE Intersection Improvement	180,000	Highway Bonds
2021	Engineering	3rd St SE/Burdick Expressway SE Intersection Signal Replacement	200,000	Highway Bonds
2021	Engineering	3rd St SE 5th Ave SE to 1st Ave NE Corridor Rehabilitation	800,000	Highway Bonds
2021	Engineering	Burdick Expressway Major Rehabilitation Valley St to 1st St SW	1,300,000	Highway Bonds
2021	Engineering	Burdick Expressway ADA Upgrades NDDOT Project City Share	100,000	Highway Bonds
2021	Engineering	Burdick Expressway Viaduct Rehabilitation - Construction	1,000,000	Highway Bonds
2021	Engineering	6th St NW/SW 3rd Ave NW to 2nd Ave SW	2,940,000	Highway Bonds
2021	Fire	NW Fire Station Construction	1,000,000	Sales Tax
2021	Public Works	Design - Minot Maple Diversion	840,000	Sales Tax Bonds
2021	Public Works	Design - Tierrecita Vallejo	70,000	Sales Tax Bonds
2021	Public Works	Construction - Minot 4th Avenue Tieback	2,100,000	Sales Tax Bonds
2021	Public Works	Construction - Tierrecita Vallejo	1,662,500	Sales Tax Bonds
2021	Public Works	Construction - Burlington	2,100,000	Sales Tax Bonds
2021	Public Works	Landfill Cell 7	1,600,000	Landfill Cash Reserves
2021	Water System	NE Transmission - 55th St from 30th Ave to 46th Ave and 46th Ave 55th St to 42nd St	900,000	Revenue Bonds
2021	Public Works	Flood Control Maple diversion Construction	12,500,000	Sales Tax
2021	Sanitary Sewer	Waster Water Treatment Plant Design	3,000,000	Revenue Bonds
<b>Total</b>			<b>\$ 36,552,500</b>	
		Airport Budget	1,750,000	
		Highway Bonds	7,245,000	
		Revenue Bonds	3,900,000	
		Special Assessment	35,000	
		Grant	1,750,000	
		Sales Tax	13,500,000	
		Sales Tax Bonds	6,772,500	
		Landfill Cash Reserves	1,600,000	
		<b>Total 2021</b>	<b>\$ 36,552,500</b>	

## BUDGET 2018

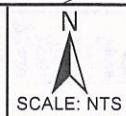
Project Year	Department	Project Title	Project Cost	Funding Source
2022	Engineering	ITS Traffic Management System - Broadway and Burdick Corridors	\$ 200,000	Highway Bonds
2022	Engineering	Traffic Signal Cabinet Replacement 5 Locations	240,000	Highway Bonds
2022	Engineering	Street Light LED Conversion - 16th St SW, Valley St, 3rd St E	40,000	Highway Bonds
2022	Engineering	Broadway/21st Ave NW Intersection Improvement	990,000	Highway Bonds
2022	Engineering	US 83 (South Broadway) 6-Lane Expansion	2,362,214	Highway Bonds
2022	Engineering	Broadway/20th Ave SW Intersection Improvement	370,000	Highway Bonds
2022	Engineering	Broadway/31st Ave SW Intersection Improvement	510,000	Highway Bonds
2022	Engineering	Broadway/37th Ave SW Intersection Improvement	180,000	Highway Bonds
2022	Fire	NW Fire Station Construction	1,000,000	Sales Tax
2022	Public Works	Construction - Minot Maple Diversion	7,350,000	Sales Tax Bonds
2022	Public Works	Construction - Tierrecita Vallejo	5,617,500	Sales Tax Bonds
2022	Sanitary Sewer	Waste Water Treatment Plant Construction	55,000,000	Revenue Bonds
2022	Storm Sewer	Polaris Park Storm Sewer	600,000	Storm Sewer Development
2022	Storm Sewer	Polaris Park Storm Sewer	600,000	Special Assessment
<b>Total</b>			<b>\$ 75,059,714</b>	
		Highway Bonds	4,892,214	
		Revenue Bonds	55,000,000	
		Special Assessment	600,000	
		Storm Sewer Development	600,000	
		Sales Tax	1,000,000	
		Sales Tax Bonds	12,967,500	
		<b>Total 2021</b>	<b>\$ 75,059,714</b>	





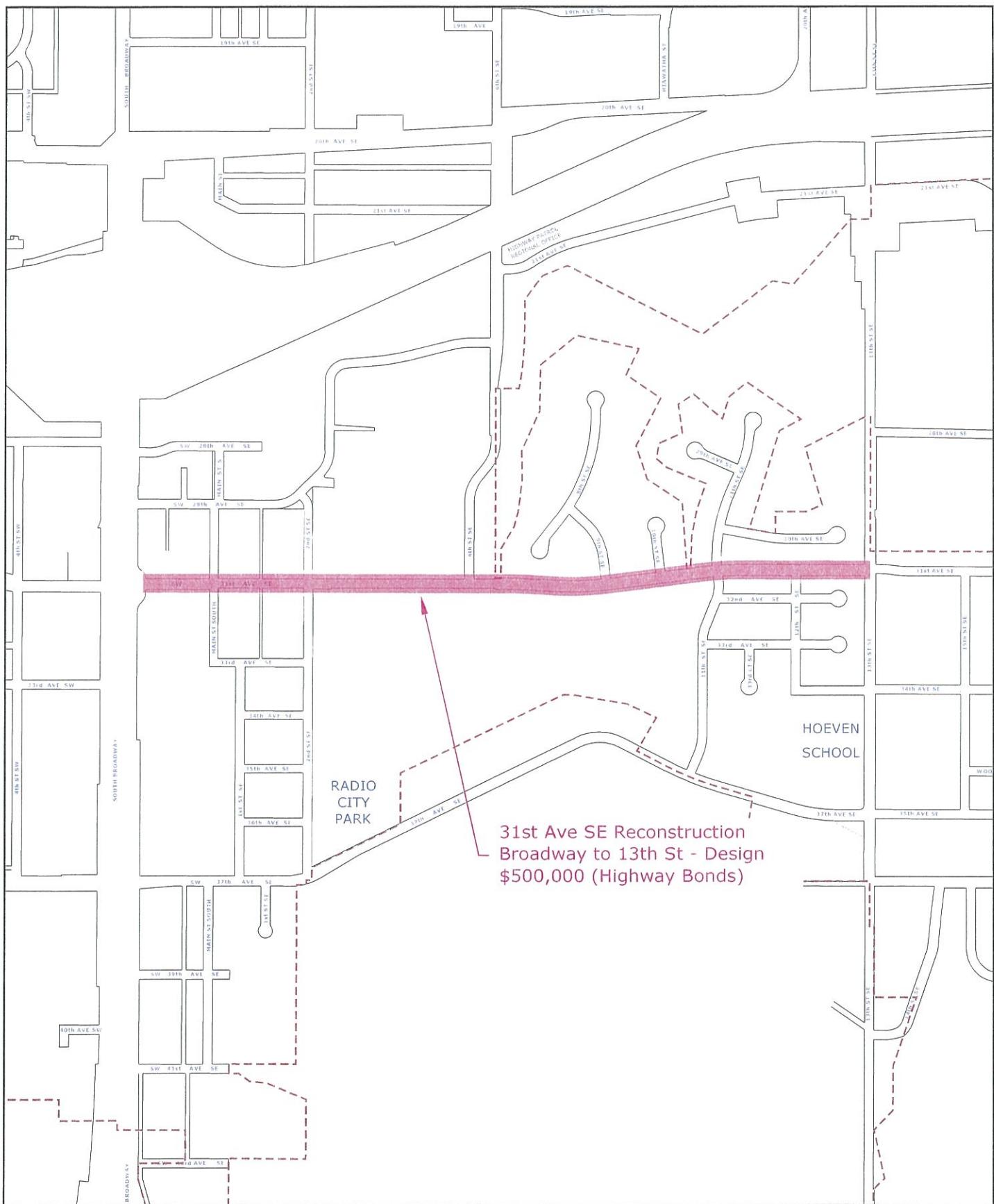
## CAPITAL IMPROVEMENTS PLAN

Traffic Signal Standard Replacement Burdick/3rd & 20th Ave/4th St



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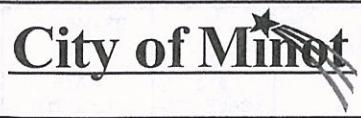
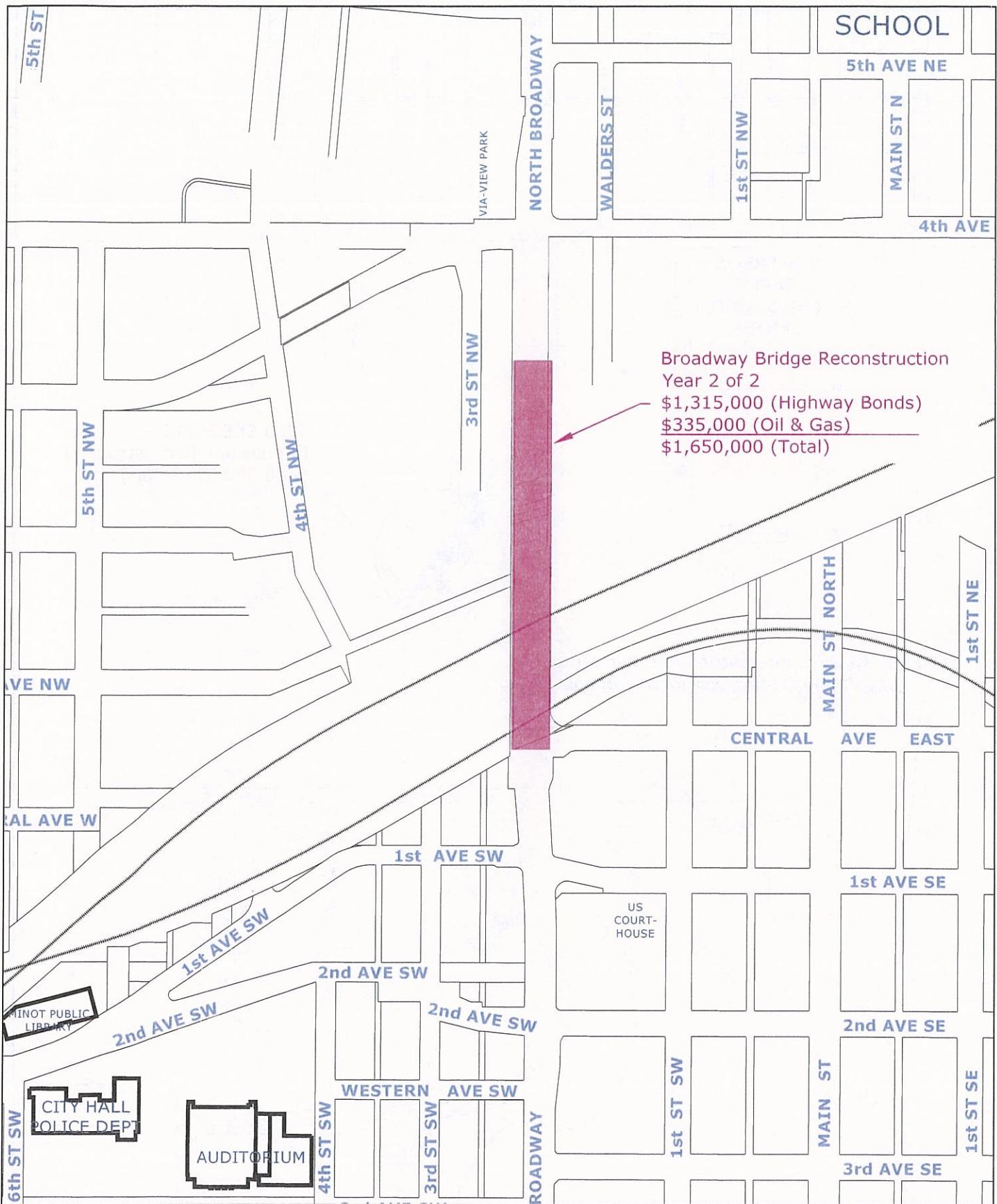
## CAPITAL IMPROVEMENTS PLAN

31st Ave SE Reconstruction Broadway to 13th St - Design



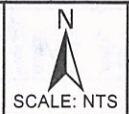
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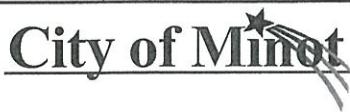
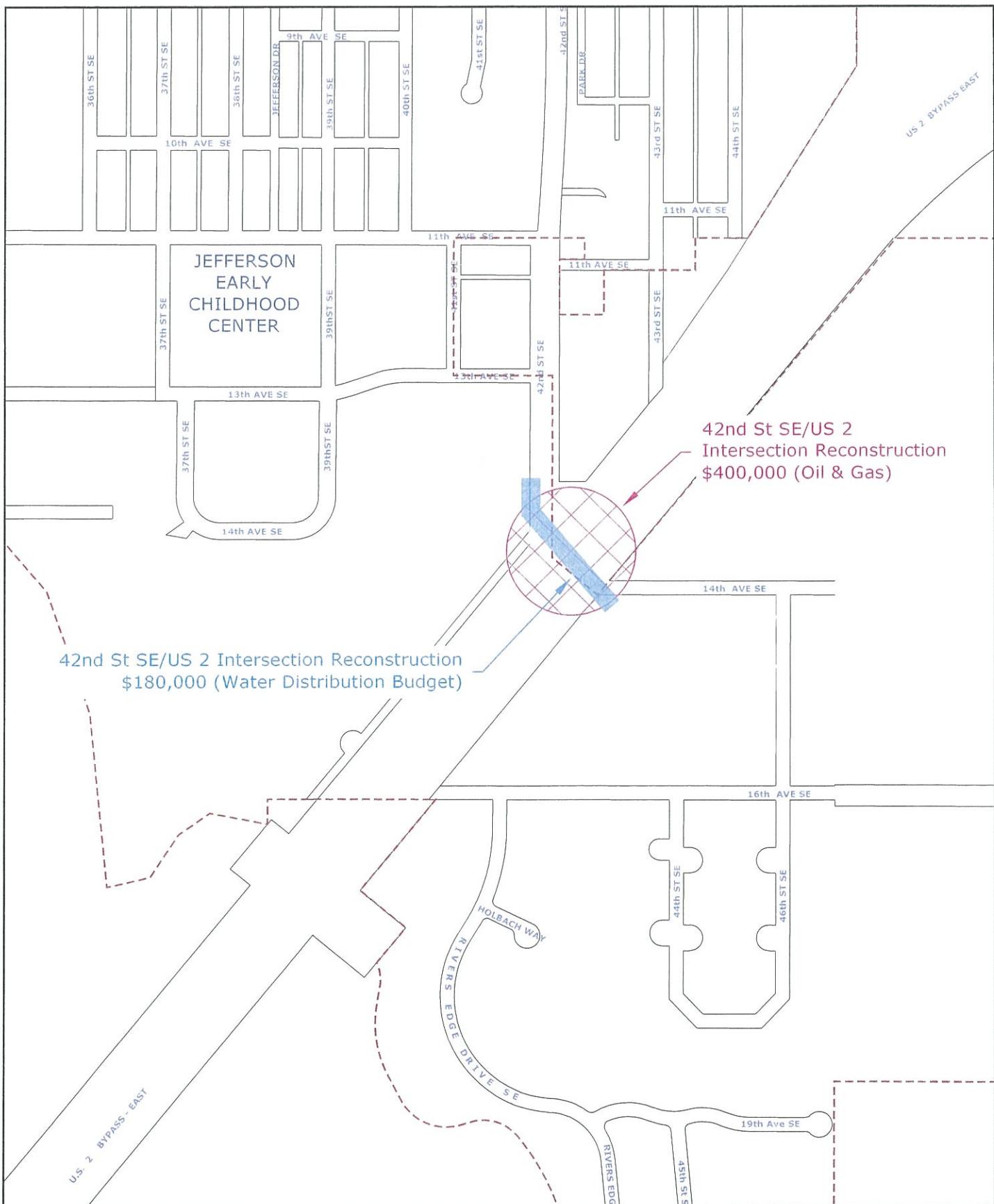
## CAPITAL IMPROVEMENTS PLAN

Broadway Bridge Reconstruction - Year 2 of 2



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 10/2/2017



## CAPITAL IMPROVEMENTS PLAN

42nd St SE/US 2 Intersection Reconstruction

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	TS
SCALE: NTS	DATE
	10/2/2017

# NEDROSE HIGH SCHOOL

FIRE  
STATION 4

Paving District 498 - 15th Ave SE  
 \$1,000,000 (Special Assessment)  
\$200,000 (Special Assessment / Fire Station 4 Cost Share)  
 \$1,200,000 (Total)

16th AVE SE

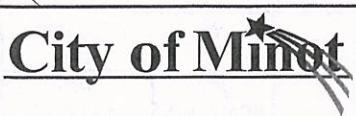
57th ST SE

18th AVE SE

60th ST SE  
61st ST SE

17th AVE SE  
62nd ST SE

WILLIAMS ST SE  
63rd ST SE



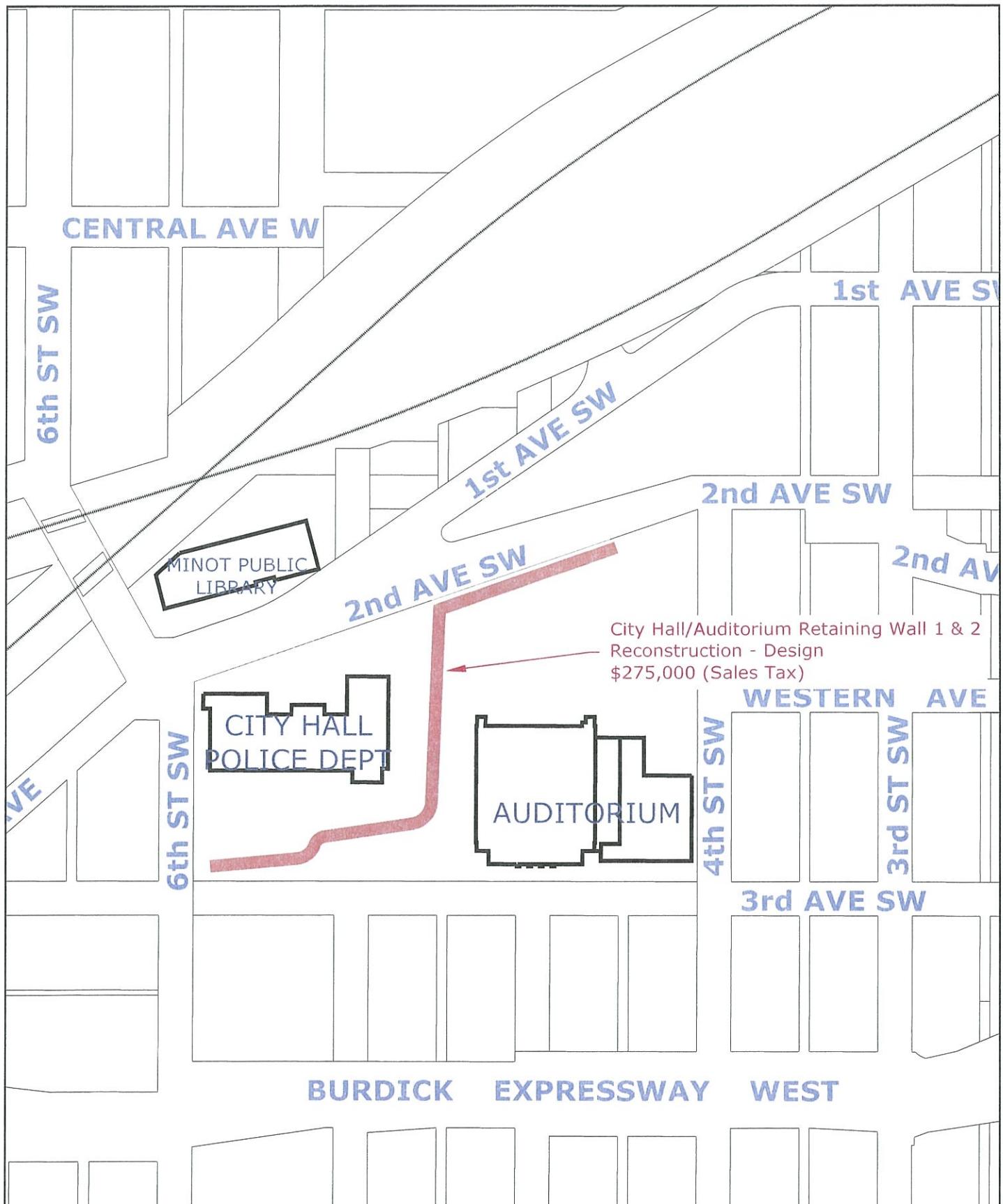
## CAPITAL IMPROVEMENTS PLAN

31st Ave SE Reconstruction Broadway to 13th St - Design



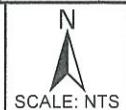
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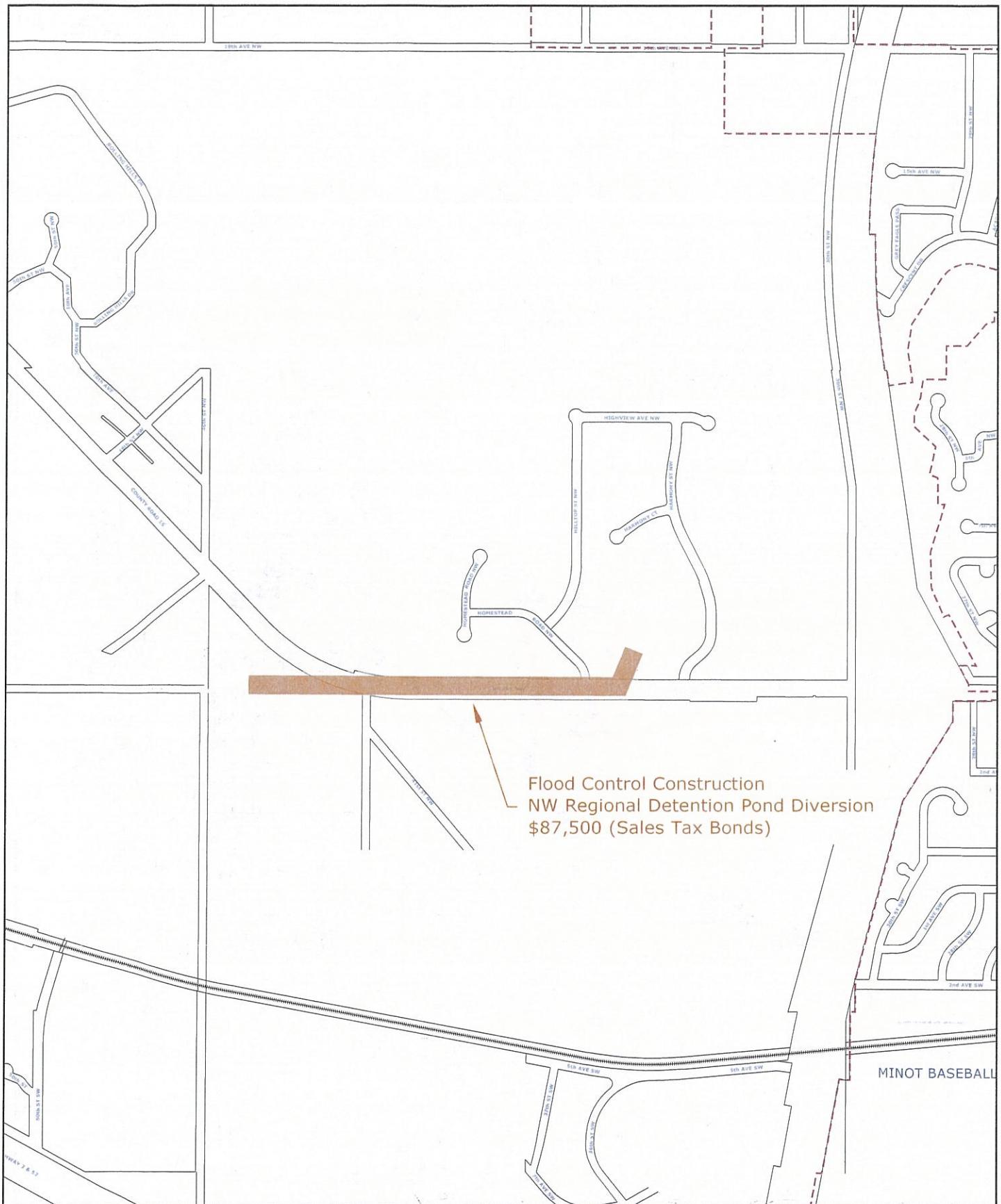
## CAPITAL IMPROVEMENTS PLAN

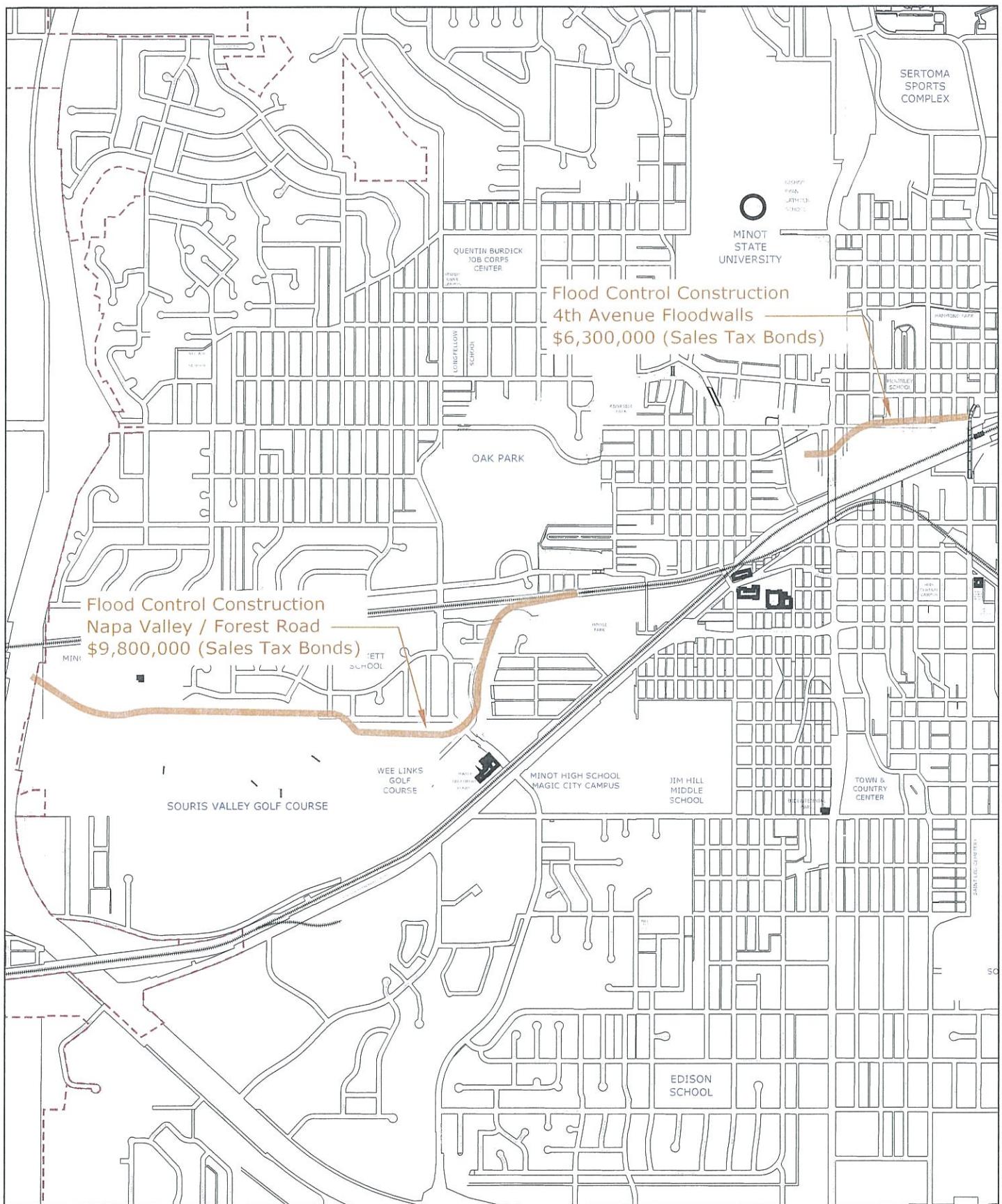
City Hall/Auditorium Retaining Wall 1 & 2 Reconstruction - Design



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# City of Minot

## CAPITAL IMPROVEMENTS PLAN

Flood Control Construction - Napa Valley / Forest Rd / 4th Ave



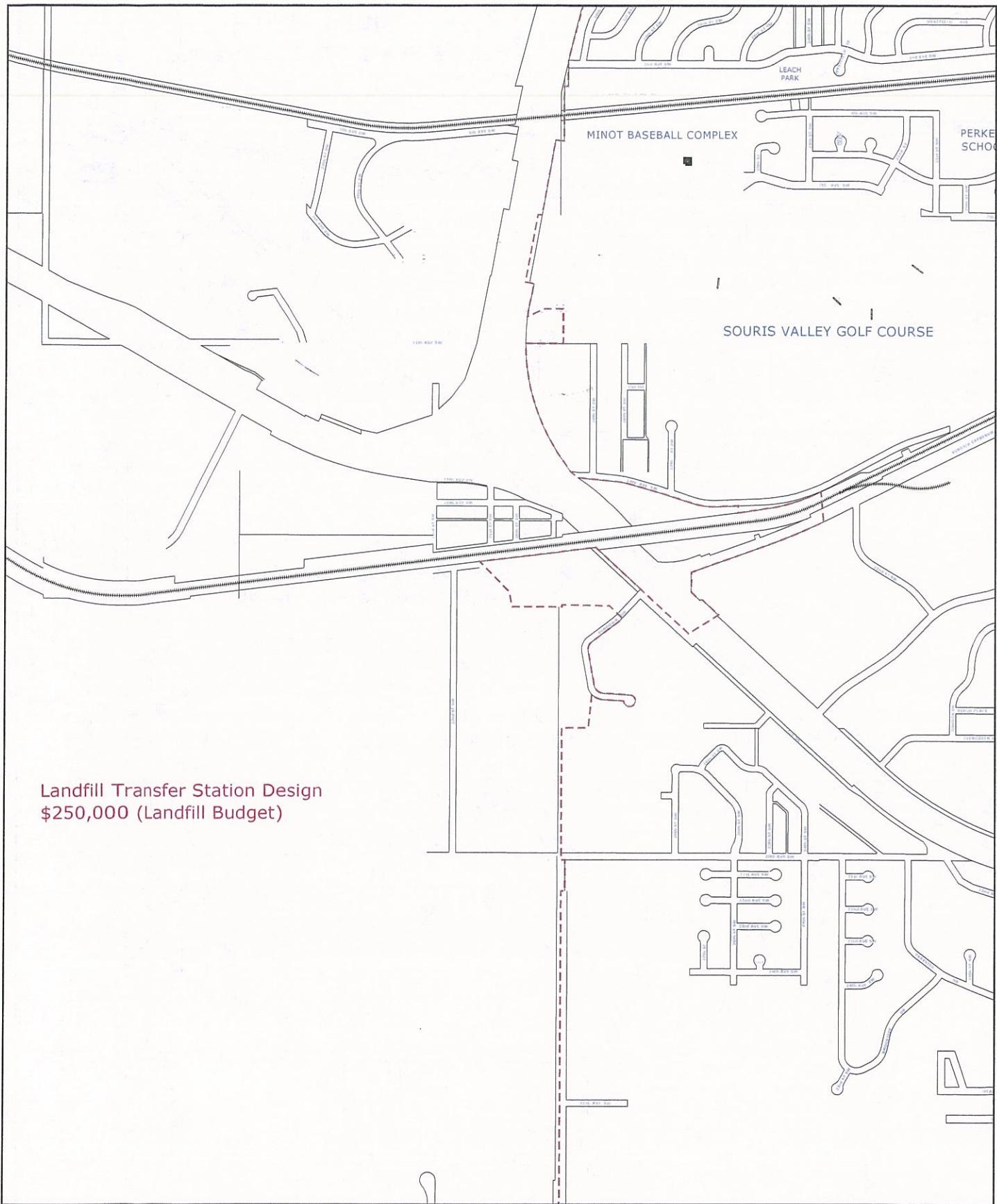
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# City of Minot

## CAPITAL IMPROVEMENTS PLAN

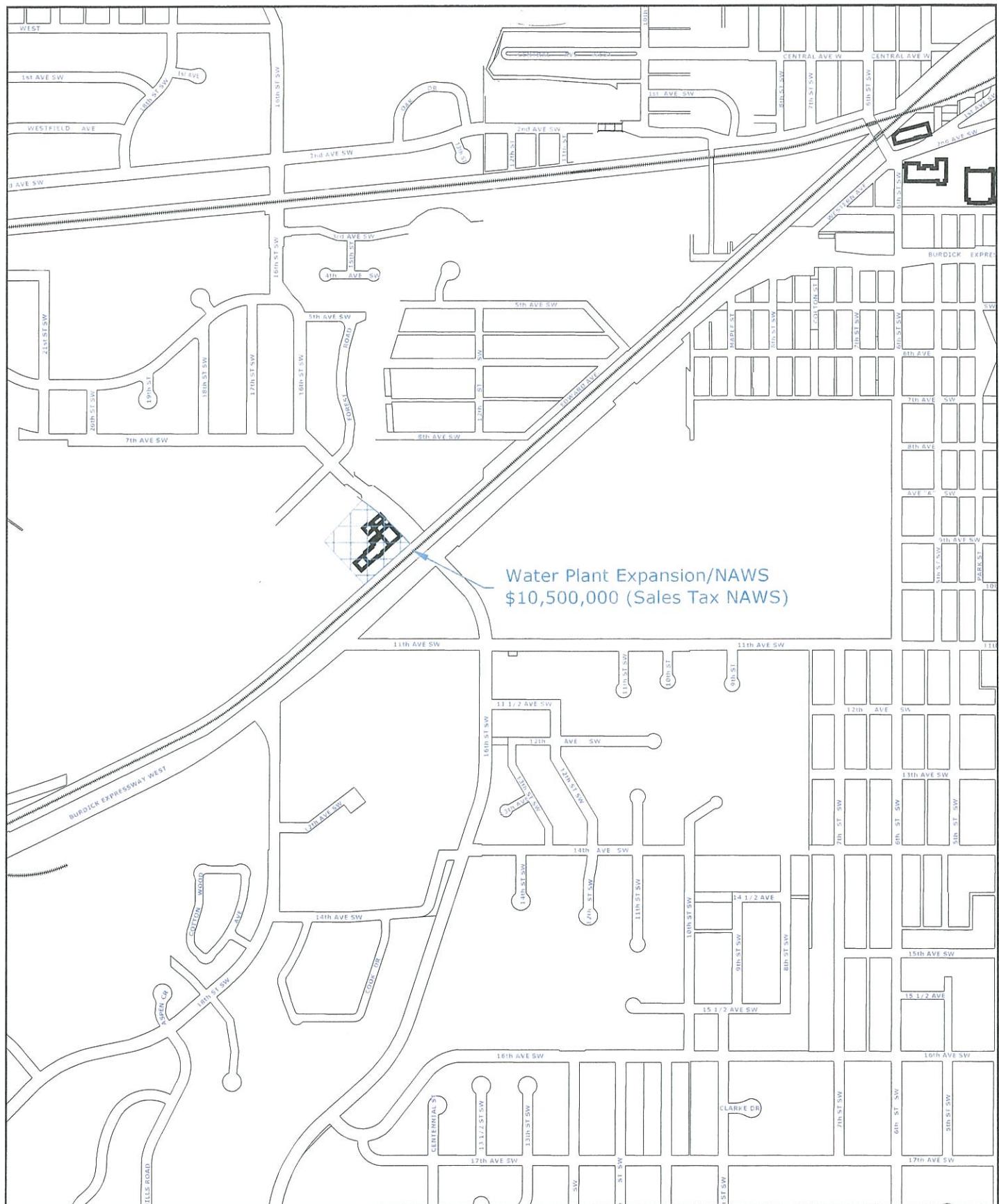
## Landfill Transfer Station Design



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# City of Minot

## CAPITAL IMPROVEMENTS PLAN

## Water Plant Expansion/NAWS

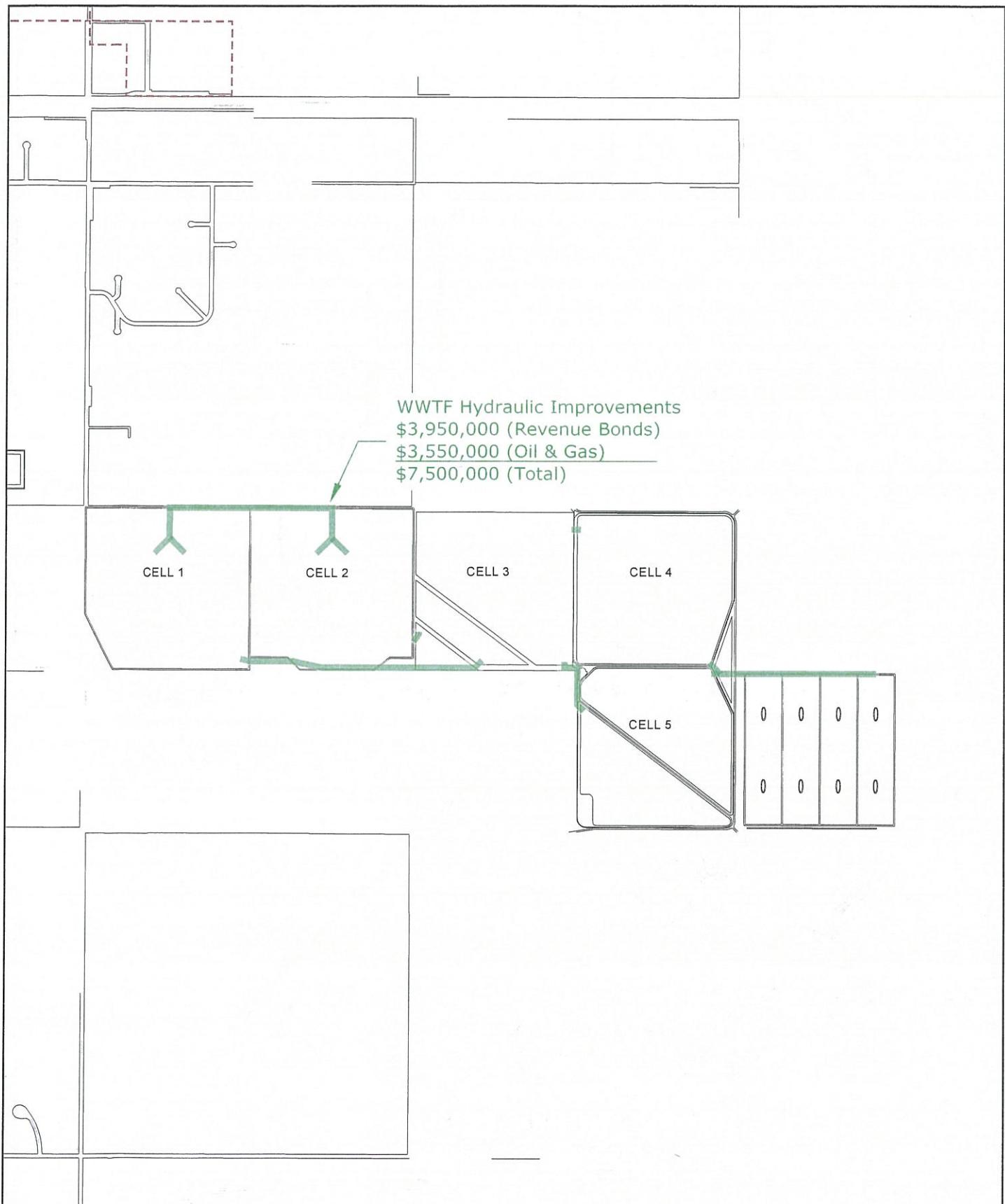


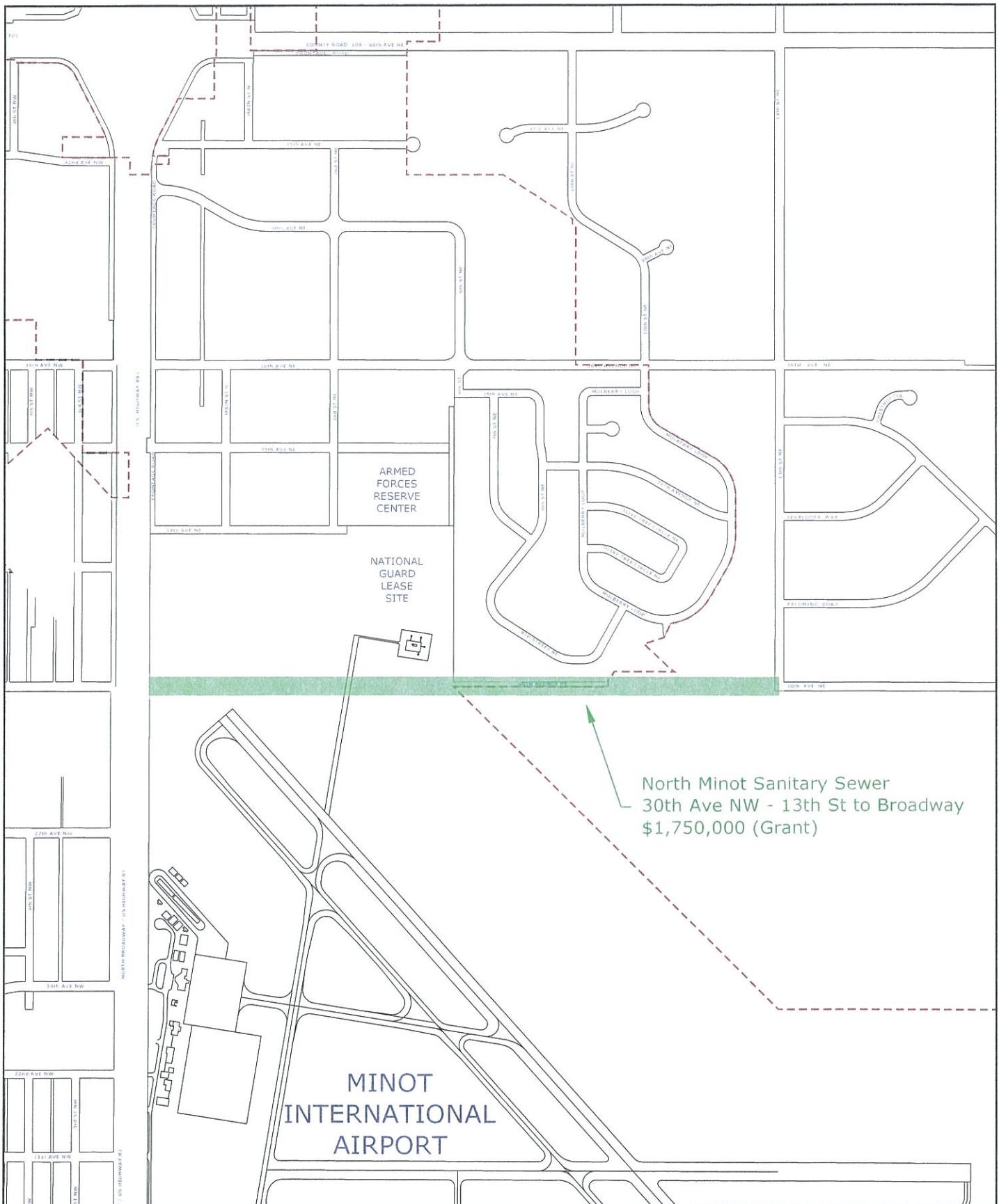
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DATE

10/2/2017





# City of Minot

## CAPITAL IMPROVEMENTS PLAN

## North Minot Sanitary Sewer - 30th Ave NW - 13th St to Broadway

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