

On September 5, 2023, a Regular Meeting of the Minot City Council was held in the Council Chambers at City Hall. Mayor Ross called the meeting to order at 5:30 pm.

ROLL CALL

Members Present:

Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Ross and Girl Scout Troop 10317 led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross attended MACEDC Board Meeting and events, training at the Minot AFB, an Eagle Scout presentation, PIO and Public Works Director interview, a few one-on-ones, senior class president discussions, and Airport quarterly meeting.

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the council.

CITY ATTORNEY'S REPORT

Stefani Stalheim submitted a written report to the council.

CONSENT ITEMS

Alderman Pitner moved the City Council approve consent items 6.1, 6.2 #2-4, 6.3-6.16.

6.1 CITY COUNCIL MINUTES - Approve the minutes of the August 7, 2023, Special City Council meeting and the August 21, 2023, Regular City Council meeting.

6.2 ORDINANCES -- Approval of the following ordinances considered for second reading:

2. Ordinance No 5882 - Zoning Map Amendment - Tollberg Shores 2nd Addition
3. Ordinance No 5883 - Text Amendment - Article 13- First Reading
4. Ordinance No 5884 - Increase Consultant Fees for Data Analysis for Public Safety

(Ordinances are available for inspection and copying at the City Hall City Clerk's Office during normal office hours (generally Mon-Friday 8:00am – 4:30pm))

6.3 ADMINISTRATIVE APPROVALS - Approve the administrative approvals.

1. Community Rocks, Inc to conduct a raffle on August 26, 2023 at MSU Summer Theater (500 University Ave W).
2. Minot High Volleyball Boosters to conduct raffles from 9/1/2023-11/20/2023 (Sunday and Monday Night Football) at Magic City Campus (1100 11th Ave SW).
3. 705 Muns Rising Five to conduct a raffle on September 22, 2023 at Panera Bread(1807 22nd Ave SW).
4. Bishop Ryan Catholic School Parent Activity Assoc. to conduct raffles on 8/25/23-12/30/23 (home games) at MSU Dome/Herb Parker Stadium (500 University Ave W).
5. Bishop Ryan Catholic School Parent Activity Assoc. to conduct raffles on 8/29/23-2/12/24 (home games) at Bishop Ryan Catholic School (316 11th Ave NW).
6. MSU Athletics to conduct raffles on 8/31/2023-2/17/2024 (home games) at Herb Parker Stadium and MSU Dome (500 University Ave W).
7. Minot North Football Booster to conduct a raffle on September 30, 2023 at Nicole Nicholes Residence (1512 28th St NW).
8. Northern Infidels Motorcycle Club to conduct a raffle on September 2, 2023 at Northern Infidels Motorcycle Club Clubhouse (305 4th Ave NW).
9. Minot High Cheer Booster Club to conduct raffles on 9/1/2023-10/19/2023 at Magic City Campus (1100 11th Ave SW).
10. Power of 1 to conduct a raffle on December 31, 2023 at ARCO (1520 24th Ave SW).
11. Special Event Permit for KP2, Inc dba The Spot (6 2nd St NE).
12. Special Event Permit for Duckpond Ventures, LLC dba Saul's (105 1st St SE Basement).

13. Special Event Permit for AV Vintreet, Inc dba Off the Vine (15 S Main St).

6.4 BILLS, TRANSFERS, AND PAYROLL - Approve the payroll for the period of July 16, 2023 through August 12, 2023 in the amount of \$2,413,149.61 and the bills and transfers for August in the amount of \$13,793,977.29.

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|---|--------------|-----------|--|--------------|--------|
| UNITED STATES TREASURY | \$80,237.26 | 100004274 | DAKOTA FLUID POWER, INC. | \$297.73 | 297652 |
| UNITED STATES TREASURY | \$1,406.56 | 100004275 | DAKOTALAND AUTOGLASS | \$450.00 | 297653 |
| A-1 EVANS SEPTIC TANK SERVICE | \$200.00 | 297492 | DARYLE E LORENZ JR | \$4,335.43 | 297659 |
| ACKERMAN ESTVOLD | \$63,512.35 | 297493 | DAVIDSON CONSTRUCTION | \$64,275.00 | 297654 |
| ACME TOOLS | \$203.80 | 297494 | DEM-CON | \$1,480.31 | 297655 |
| ADVANCED BUSINESS METHODS | \$769.42 | 297495 | DIG IT UP BACKHOE SERVICE | \$3,600.00 | 297656 |
| AMERICAN WELDING & GAS, INC. | \$13,984.00 | 297496 | DIVISION OF CHILD SUPPORT | \$102.00 | 297657 |
| APH/AUTO VALUE | \$285.48 | 297497 | DOMESTIC VIOLENCE CRISIS CENTER | \$1,373.13 | 297658 |
| AQUA-PURE, INC. | \$5,980.00 | 297498 | EATON CORPORATION | \$5,640.15 | 297660 |
| BALCO UNIFORM COMPANY, INC. | \$16.95 | 297500 | ECOLAB PEST ELIMINATION DIVISION | \$587.32 | 297661 |
| BECHTOLD PAVING | \$9,282.24 | 297501 | ELDORADO NATIONAL - CALIFORNIA | \$1,748.48 | 297662 |
| BRAVERA BANK | \$26,663.69 | 297502 | ELECTRIC PUMP | \$33,738.96 | 297663 |
| C&C PLUMBING AND HEATING | \$45,258.00 | 297503 | Brian Horinka | \$559.45 | 297664 |
| CAPITAL ONE | \$387.98 | 297504 | Bryan Obenchain | \$278.00 | 297665 |
| CDM SMITH | \$104,933.25 | 297505 | Christian Sullivan | \$590.00 | 297666 |
| CLUTE OFFICE EQUIP., INC. | \$469.60 | 297506 | Dana Summers | \$64.90 | 297667 |
| CREATIVE CONCRETE | \$8,120.00 | 297507 | Daniel Gonzales | \$590.00 | 297668 |
| CREDIT BUREAU OF BISMARCK, INC. | \$398.03 | 297600 | Jonathan Suarez | \$590.00 | 297669 |
| DACOTA PAPER CO. | \$1,424.45 | 297508 | Macey Wantz | \$35.37 | 297670 |
| DAKOTA FIRE EXTINGUISHER | \$74.52 | 297509 | Maria Romanick | \$100.00 | 297671 |
| DAKOTALAND AUTOGLASS | \$700.00 | 297510 | Maria Romanick | \$375.40 | 297672 |
| DARYLE E LORENZ JR | \$7,140.21 | 297514 | Michael Conrole | \$2,961.80 | 297673 |
| DIG IT UP BACKHOE SERVICE | \$2,600.00 | 297511 | Robby Brown | \$64.90 | 297674 |
| DIVISION OF CHILD SUPPORT | \$102.00 | 297512 | Rondel Roteliuk | \$20.96 | 297675 |
| DL BARKIE CONSTRUCTION, INC. | \$8,000.00 | 297513 | Rondel Roteliuk | \$35.37 | 297676 |
| EII WACHS | \$933.89 | 297515 | Stephanie Lentz | \$10.00 | 297677 |
| ELECTRIC PUMP | \$6,839.75 | 297516 | Stuart Hammer | \$64.90 | 297678 |
| Brian Randash | \$147.50 | 297517 | Taylor Berenison | \$590.00 | 297679 |
| Carson Bergrude | \$18.00 | 297518 | Thomas Burghardt | \$590.00 | 297680 |
| Charles Shoemaker | \$223.90 | 297519 | ENERBASE | \$48,885.06 | 297681 |
| Eric Ketter | \$147.50 | 297520 | FACTORY MOTOR PARTS | \$1,401.86 | 297682 |
| Judy Norby | \$5.00 | 297521 | FASTENAL COMPANY | \$55.99 | 297684 |
| Kelly Brandt | \$147.50 | 297522 | FEDEX | \$6.33 | 297685 |
| Krystle Foster | \$37.01 | 297523 | FIRST INTERNATIONAL BANK & TRUST | \$704.00 | 297686 |
| Mark Mathieson | \$223.90 | 297524 | FIRST WESTERN INSURANCE | \$4,813.00 | 297687 |
| Randi Monley | \$26.53 | 297525 | GALE | \$1,160.12 | 297688 |
| ENERBASE | \$46,395.44 | 297526 | GALLS, LLC | \$3,230.87 | 297689 |
| FACTORY MOTOR PARTS | \$580.00 | 297527 | GEFROH ELECTRIC | \$1,550.50 | 297690 |
| FIRST INTERNATIONAL BANK & TRUST | \$704.00 | 297528 | Anber Marquardt | \$355.44 | 297691 |
| FLEETMIND SOLUTIONS, INC. | \$1,987.50 | 297529 | Brian Gartner | \$50.00 | 297692 |
| FLIGHT LIGHT INC. | \$41.23 | 297530 | Celine Eden Marx | \$20.00 | 297693 |
| FORUM INDUSTRIES, INC | \$12,560.00 | 297531 | Dan Lawson | \$75.00 | 297694 |
| G-TEC EQUIPMENT SERVICES, LLC | \$1,885.00 | 297532 | Department of Licensing | \$13.00 | 297695 |
| GALE | \$207.92 | 297533 | Gohen Construction LLC | \$560.00 | 297696 |
| GALLAGHER BENEFIT SERVICES, INC. | \$1,500.00 | 297534 | Jeremy Luber | \$250.00 | 297697 |
| GALLS, LLC | \$9,809.18 | 297535 | Joe Melvin Stenvold, Jr. | \$150.00 | 297698 |
| GEFROH ELECTRIC | \$170.00 | 297536 | Minor Commerical Appraisal | \$738.00 | 297699 |
| Gary Mathys | \$745.50 | 297537 | Minor Veterinary Clinic | (\$18.00) | 297700 |
| Julie Subart | \$60.00 | 297538 | Mya Hanson | \$200.00 | 297701 |
| Michael Famiglietti | \$40.00 | 297539 | Randy Holbach | \$5.00 | 297702 |
| National Community Development Association (NCDA) | \$550.00 | 297540 | SCDMV | \$18.00 | 297703 |
| North Dakota Child Support | \$100.00 | 297541 | Schatz Crossroads | \$14.99 | 297704 |
| GENERAL TRADING | \$90.28 | 297542 | Sharon A. Bakken | \$785.00 | 297705 |
| GLASS DOCTOR | \$161.00 | 297543 | Sierra Inn | \$10.00 | 297706 |
| GOETTLE LAW, PLLC | \$3,500.00 | 297544 | Target | \$15.00 | 297707 |
| HANSON'S EXCAVATING | \$4,766.00 | 297547 | Teresa Hunt | \$25.00 | 297708 |
| HAWKINS, INC. | \$4,823.28 | 297548 | GENERAL TRADING | \$248.34 | 297709 |
| HIGH POINT NETWORKS, LLC | \$11,508.47 | 297549 | GLASS DOCTOR | \$64.95 | 297710 |
| HOME OF ECONOMY | \$71.50 | 297550 | GRAVEL PRODUCTS, INC. | \$1,334.93 | 297712 |
| HOUSTON ENGINEERING, INC. | \$215.00 | 297551 | GRAYMONT WESTERN US INC. | \$136,785.31 | 297713 |
| INTEGRITY SURVEILLANCE GROUP | \$499.00 | 297552 | HANCOCK CONCRETE PRODUCTS, LLC | \$27,493.43 | 297714 |
| INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET. | \$579.98 | 297553 | HAWKINS, INC. | \$8,773.92 | 297715 |
| INTERSTATE BATTERY SYSTEM | \$1,095.60 | 297554 | HIGH POINT NETWORKS, LLC | \$9,680.08 | 297716 |
| JOHN DEERE FINANCIAL | \$123.54 | 297545 | HOUSTON ENGINEERING, INC. | \$115,794.53 | 297717 |
| JOHNSON CONTROLS | (\$384.00) | 297555 | HYDRO KLEAN | \$7,000.00 | 297718 |
| JOST CONSTRUCTION, INC | \$4,850.00 | 297556 | IHEARTMEDIA | \$499.00 | 297719 |
| KLJ ENGINEERING, LLC | \$37,102.73 | 297557 | INFORMATION TECHNOLOGY DEPARTMENT | \$11,550.90 | 297720 |
| LAZ KARP ASSOCIATES, LLC | \$1,650.00 | 297558 | INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET. | \$579.98 | 297721 |
| MAIN ELECTRIC CONSTRUCTION | \$2,896.70 | 297559 | IVERS PLUMBING & SPRINKLER SYSTEMS | \$89.76 | 297722 |
| MARCO, INC. | \$419.97 | 297560 | JOHN DEERE FINANCIAL | \$700.80 | 297711 |
| MESSERLI & KRAMER PA | \$476.78 | 297561 | JOHNSON CONTROLS | \$384.00 | 297723 |
| MINOT AUTO | \$2,104.02 | 297562 | KALLIX | \$19.24 | 297724 |

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|-----------------------------------|----------------|-----------|--------------------------------------|----------------|--------|
| MINOT DAILY NEWS | \$145.80 | 297563 | KEMPER CONSTRUCTION CO | \$13,466.60 | 297725 |
| MINOT EMPLOYEE DONATIONS | \$794.78 | 297564 | KEVINS AUTO BODY | \$3,156.99 | 297726 |
| MINOT PARK DISTRICT | \$62,008.41 | 297565 | LEXIPOL, LLC | \$11,717.58 | 297727 |
| MINOT WELDING INC | \$540.00 | 297566 | LINDÉ GAS & EQUIPMENT INC | \$120.26 | 297728 |
| NAPA AUTO PARTS | \$1,583.70 | 297567 | LOCATORS & SUPPLIES | \$774.91 | 297729 |
| ND DEPT OF ENVIRONMENTAL QUALITY | \$435.00 | 297568 | LOWES PRINTING, INC. | \$90.00 | 297730 |
| ND DEPT OF WATER RESOURCES | \$18,446.59 | 297569 | MAGIC CITY GARAGE DOOR COMPANY | \$1,323.00 | 297732 |
| ND DHS EMERGENCY RENT BRIDGE | \$292.93 | 297570 | MAIN ELECTRIC CONSTRUCTION | \$17,284.08 | 297733 |
| ND FRATERNAL ORDER OF POLICE | \$715.50 | 297571 | MARCO, INC. | \$295.95 | 297734 |
| NDLTAP-UGPT/INDSU | \$500.00 | 297572 | MATTHEW JOHN ROMANOWSKI | \$6,195.00 | 297772 |
| NORTH DAKOTA GUARANTY & TITLE | \$430.00 | 297573 | MESSERLI & KRAMER PA | \$476.25 | 297735 |
| NORTHERN BRAKE | \$95.00 | 297574 | MIDWEST TAPE | \$280.71 | 297736 |
| NORTHWEST TIRE AND RETREAD | \$7,623.12 | 297575 | MINOT AREA CHAMBER EDC. | \$44,480.83 | 297731 |
| OCLC | \$18,158.60 | 297576 | MINOT AREA COUNCIL OF THE ARTS, INC. | \$3,333.33 | 297737 |
| PEC SOLUTIONS LLC | \$552.00 | 297499 | MINOT AUTO | \$724.55 | 297738 |
| POST BOARD | \$135.00 | 297577 | MINOT COMMISSION ON AGING | \$12,875.00 | 297739 |
| PRAIRIE ENGINEERING, P.C. | \$600.00 | 297578 | MINOT DAILY NEWS | \$48.60 | 297740 |
| PRINGLE & HERIGSTAD, P.C. | \$682.50 | 297579 | MINOT EMPLOYEE DONATIONS | \$779.59 | 297741 |
| PROLINE WEST, INC. | \$210,075.00 | 297580 | MINOT WELDING INC | \$578.50 | 297742 |
| PROTECH INTEGRATIONS, LLC | \$127.50 | 297581 | MINOT'S FINEST COLLISION CENTER | \$3,518.36 | 297743 |
| PROVIDENT LIFE & ACC INS CO | \$428.08 | 297582 | MOTOROLA | \$20,919.87 | 297746 |
| RALPH'S PLUMBING | \$319.12 | 297583 | NAPA AUTO PARTS | \$1,539.94 | 297747 |
| BENSON, ROBERT | \$9.25 | 297584 | NATIONAL PAYMENT CORPORATION | \$148.64 | 297748 |
| BOSWELL, TYRONE | \$50.00 | 297585 | ND DEPT OF WATER RESOURCES | \$285,832.72 | 297750 |
| COLLIER, ALANTIS | \$21.76 | 297586 | ND FRATERNAL ORDER OF POLICE | \$769.50 | 297751 |
| CREATIVE PROPERTY | \$65.15 | 297587 | ND ONE CALL, INC. | \$1,257.40 | 297752 |
| CRUSE, MALLORI | \$24.08 | 297588 | NDDEQ | \$272.76 | 297753 |
| FISCHER, CLETUS | \$50.08 | 297589 | NEWMAN TRAFFIC SIGNS | \$11,726.42 | 297754 |
| JEFFREYS, RYAN | \$36.26 | 297590 | NORTHERN PLAINS EQUIPMENT CO., INC. | \$470.75 | 297755 |
| MORE PROPERTIES | \$76.35 | 297591 | NORTHWEST TIRE AND RETREAD | \$4,974.51 | 297756 |
| RICHMOND, MATTHEW | \$26.18 | 297592 | O'DAY EQUIP., INC. | \$10,261.56 | 297757 |
| WILCOTT, PHILIP | \$9.87 | 297593 | OLSON'S TOWING | \$3,732.15 | 297758 |
| RHI SUPPLY | \$185.40 | 297594 | ONE CALL CONCEPTS, INC. | \$285.65 | 297759 |
| ROERS CONSTRUCTION | \$238,352.95 | 297595 | OTIS ELEVATOR COMPANY | \$16,050.60 | 297760 |
| ROLLKALL TECHNOLOGIES LLC | \$60.00 | 297596 | OVERHEAD DOOR CO. OF MINOT | \$459.00 | 297761 |
| ROTARY CLUB OF MINOT | \$186.00 | 297597 | PARKLAND USA CORPORATION | \$4,986.19 | 297683 |
| SANITATION PRODUCTS | \$22.01 | 297598 | PEC SOLUTIONS LLC | \$260.00 | 297636 |
| SCHULTZ PROEPRTY MAINTENANCE, LLC | \$7,063.88 | 297599 | PERFORMANCE KENNELS, INC | \$19,145.00 | 297762 |
| SHERWIN WILLIAMS | \$8,984.00 | 297601 | PITNEY BOWES RESERVE ACCOUNT | \$483.31 | 297763 |
| SHORT ELLIOTT HENDRICKSON, INC | \$103,146.44 | 297602 | POST CONSTRUCTION COMPANY | \$629,630.15 | 297764 |
| SIGN SOLUTIONS USA | \$3,993.94 | 297603 | PRAIRIE SUPPLY | \$433.09 | 297765 |
| SOURIS RIVER JOINT WATER RESOURCE | \$3,020,800.25 | 297604 | PROCOLLECT | \$1,749.05 | 297766 |
| SOUTH DAKOTA CHILD SUPPORT | \$188.31 | 297605 | PROJECT BEE | \$502,350.10 | 297767 |
| STEEN CONSTRUCTION & ASSOCIATES | \$39,198.00 | 297606 | PROTECH INTEGRATIONS, LLC | \$225.00 | 297768 |
| STEVICK, AUDREY | \$300.00 | 297607 | RAILROAD MANAGEMENT COMPANY HILLCC | \$747.56 | 297769 |
| STRATA CORPORATION | \$369,333.25 | 297608 | RALPH'S PLUMBING | \$735.11 | 297770 |
| SWANSTON EQUIPMENT COMPANIES | \$1,912.60 | 297609 | RDO EQUIPMENT | \$765.25 | 297771 |
| TC NURSERY | \$504.00 | 297610 | SANITATION PRODUCTS | \$4,252.25 | 297773 |
| TEAM ELECTRONICS, INC. | \$20.00 | 297611 | SCHOCKS SAFE AND LOCK SERVICE | \$812.95 | 297774 |
| TECTA AMERICA | \$5,906.00 | 297612 | SCHULTZ PROEPRTY MAINTENANCE, LLC | \$3,385.50 | 297775 |
| TIMOTHY P BROOKS | \$2,451.29 | 297546 | SERTOMA CLUB OF MINOT | \$250.00 | 297776 |
| TUFF TRUCKS | \$349.99 | 297613 | SHERWIN WILLIAMS | \$236.25 | 297777 |
| UNITED MAILING SERVICE | \$5,445.51 | 297614 | SIGNS TODAY | \$493.05 | 297778 |
| UNUM LIFE INSURANCE | \$13,058.96 | 297615 | SOURIS BASIN PLANNING COUNCIL | \$1,250.00 | 297779 |
| VISIT MINOT | \$47,668.94 | 297616 | SOURIS RIVER JOINT WATER RESOURCE | \$35,259.77 | 297780 |
| WALLWORK TRUCK CENTER | \$460.00 | 297617 | SOUTH DAKOTA CHILD SUPPORT | \$188.31 | 297781 |
| WESTLIE FORD | \$450.79 | 297618 | SRF CONSULTING GROUP | \$2,125.94 | 297782 |
| WESTLIE TRUCK CENTER | \$5,849.98 | 297619 | SRT COMMUNICATIONS | \$3,812.70 | 297783 |
| UNITED STATES TREASURY | \$151,647.35 | 100004300 | SUNDRE SAND & GRAVEL, INC. | \$994.71 | 297784 |
| UNITED STATES TREASURY | \$3,381.55 | 100004301 | SVL SERVICE CORPORATION | \$15,220.00 | 297785 |
| CAPFIRST EQUIPMENT FINANCE | \$20,367.47 | 297620 | SWANSTON EQUIPMENT COMPANIES | \$8,546.14 | 297786 |
| Christina Wolf | \$279.00 | 297621 | TEAM ELECTRONICS, INC. | \$50.00 | 297787 |
| Josh Kraft | \$279.00 | 297622 | TED BOLTON | \$350.40 | 297642 |
| JESSE BRAUN ELECTRIC, LLC | \$3,726.04 | 297623 | THATCHER COMPANY | \$47,070.00 | 297788 |
| TRINITY HEALTH | \$849,312.88 | 297624 | THE IRIS COMPANIES | \$975.00 | 297789 |
| Jennifer Eekman | \$382.61 | 297625 | THOMSON REUTERS-WEST PAYMENT CENTER | \$248.00 | 297790 |
| I CALL SEPTIC SERVICES, INC. | \$5,028.28 | 297626 | TIMMONS GROUP | \$2,741.97 | 297791 |
| 3D SPECIALTIES, INC | \$409.20 | 297627 | TITAN MACHINERY | \$21,854.58 | 297792 |
| ACKERMAN ESTVOLD | \$29,747.50 | 297628 | TODD FERM CONSTRUCTION, LLC | \$4,500.00 | 297793 |
| ACME TOOLS | \$335.87 | 297629 | TRINITY HEALTH | \$7,950.00 | 297794 |
| ADP, INC | \$500.00 | 297630 | TW ENTERPRISES, INC | \$1,514.84 | 297795 |
| AMERICAN TRUCK & TRAILER, LLC | \$528.78 | 297631 | UNITED MAILING SERVICE | \$429.21 | 297796 |
| AMERICAN WELDING & GAS, INC. | \$22,161.00 | 297632 | USDA | \$600.00 | 297797 |
| APH/AUTO VALUE | \$207.67 | 297633 | VISIT MINOT | \$39,112.74 | 297798 |
| AQUA-PURE, INC. | \$128,023.52 | 297634 | WAGNER CONSTRUCTION | \$1,095,464.35 | 297799 |
| ARAMARK | \$646.30 | 297635 | WALLWORK TRUCK CENTER | \$365.22 | 297800 |
| B&G ELECTRIC | \$5,871.77 | 297637 | WARD COUNTY AUDITOR | \$825.00 | 297801 |
| BALTIMORE AIRCOIL COMPANY | \$6,228.74 | 297638 | WESTERN DAKOTA ENERGY ASSOCIATION | \$4,000.00 | 297802 |

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| BARR ENGINEERING | \$12,672.50 | 297639 | WESTLIE FORD | \$569.61 | 297803 |
| BECHTOLD PAVING | \$10,310.85 | 297640 | WESTLIE TRUCK CENTER | \$42,582.62 | 297804 |
| BISMARCK STATE COLLEGE | \$4,125.00 | 297641 | WILO USA, LLC | \$3,586.92 | 297805 |
| BRIT COMMUNICATIONS | \$10,340.08 | 297643 | WSI CLAIM | \$393.12 | 297806 |
| BUTLER MACHINERY CO. | \$903.12 | 297644 | YOUTHWORKS | \$594.00 | 297807 |
| C&C PLUMBING AND HEATING | \$3,500.00 | 297645 | BRAVERA BANK | \$160,162.69 | 297808 |
| CITY OF MINOT | \$490.00 | 297744 | NDPA | \$200.00 | 297809 |
| CITY OF MINOT | \$20.00 | 297745 | SCHAEFER PLASTICS NORTH AMERICA, LLC | \$196,712.00 | 297810 |
| CONCRETE MOBILE | \$360.00 | 297646 | STRATA CORPORATION | \$169,424.50 | 297811 |
| CPS, LTD | \$21,842.37 | 297647 | SOURIS BASIN PLANNING COUNCIL | \$100,601.83 | 57 |
| CREATIVE CONCRETE | \$54,370.05 | 297648 | SOURIS BASIN PLANNING COUNCIL | \$5.00 | 59 |
| CUMMINS POWER, LLC | \$67.30 | 297649 | GOSERCO, INC. | \$54,995.00 | 297812 |
| DACOTAH PAPER CO. | \$588.42 | 297650 | JWR, INC | \$522,710.00 | 297813 |
| DAKOTA FIRE EXTINGUISHER | \$588.61 | 297651 | | | |
| | | | | 10,815,249.25 | |

6.5 MAYORAL APPOINTMENT - Confirm the following Mayoral Appointment:

- Shelbi Lawson to the Childcare in Minot Committee as a provider representative to replace Kevin Cross.

6.6 2022 SIGNAL CABINET IMPROVEMENT – FINAL PAYMENT (4600.1) - Approve the final payment of \$87,527.13 to be paid to Main Electric Construction, Inc.

6.7 FINAL PAY APPLICATION - RUNWAY PAVEMENT MARKINGS (PROLINE) - Approve the final payment of \$16,111.02 to be paid to Proline West.

6.8 REQUEST TO DISBURSE FUNDS FOR THE AMERICAN RESCUE PLAN ACT (ARPA) GRANT - Approve the budget amendment for ARPA disbursement and authorize the Mayor and/or Airport Director to sign documentation.

6.9 AIRPORT WAIVER AND RELEASE - Approve the waiver and release for future use.

6.10 FINAL PAY APPLICATION - RUNWAY 13/31 REHABILITATION (STRATA) - Approve the final payment of \$9,129.25 to be paid to Strata Corporation.

6.11 REJECT BID FOR WAYFINDING PHASE 1 AND AUTHORIZE A CALL FOR NEW BIDS (4620) - Reject the bids for Wayfinding Phase 1 and authorize a call for new bids.

6.12 DONATION ACCEPTANCE - HELMETS FOR HEROS - Approve the BA accepting the donation as well as allowing the department to repurpose the decommissioned helmets for this program.

6.13 PSAP TRANSITION AND IMPLEMENTATION CONSULTING CONTRACT AMENDMENT - Approve the amendment to the Phase 2/3 contract with SCG Consulting Services (SCGCS), approve the budget amendment on first reading and authorize the Mayor to sign a continued service agreement with SCGCS.

6.14 BUDGET AMENDMENT TO REPLACE TOTALED PATROL VEHICLE - Approve the budget amendment on first reading and authorize the Police Department to purchase a patrol SUV through Nelson Auto.

6.15 2023 CDBG-NDR STRUCTURE DEMOLITION/SITE RESTORATION CONTRACT AWARD – PROJECT NO. - 3755.21 - Approve the contract with Dig It Up Backhoe Service, Inc. for structure demolition/site restoration in the amount of \$261,750.00 and authorize the Mayor to sign the contract.

6.16 APPROVE THE SECOND AMENDMENT TO THE SUBRECIPIENT AGREEMENT BETWEEN CITY OF MINOT AND THE MINOT HOUSING AUTHORITY - Approve the Second Amendment to the Subrecipient Agreement between the City of Minot and the Minot Housing Authority extending the period of performance to November 30, 2023 except or those activities required for closeout.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Pitner, Podrygula, Ross; nays: none.

6.1 ORDINANCES – ORDINANCE NO 5881 – ZONING MAP AMENDMENT – WEST HILLS 2ND ADDITION – APPROVED

Alderman Jantzer moved to approve Ordinance No 5881 - Zoning Map Amendment - West Hills 2nd Addition on second reading.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Burlingame, Evans, Pitner, Ross; nays: Jantzer, Olson, Podrygula. The motion passed.

ACTION ITEMS

7.1 STREET LIGHTING DIST 65 - DAKOTA HOMES ADDITION - CREATE DISTRICT (4808) – APPROVED

Alderwoman Evans moved the City Council Create Street Lighting District 65; direct preparation of the Engineer’s Report; approve the Engineer’s Report; direct preparation of plans and specifications; authorize staff to negotiate a task order with Prairie Engineering and authorize the Mayor to sign the task order; approve the resolution of necessity and call for a public hearing; approve plans and specifications and authorize a call for bids; and approve the reimbursement resolution. The motion was seconded by Alderman Pitner.

Alderwoman Evans motioned to amend her original motion to add the City of Minot cost share at 20% using Sales Tax Infrastructure Reserves. The motion to amend was seconded by Alderman Podrygula. The council discussed with City of Minot staff the average payment for this special assessment project.

Alderwoman Evans, with full consensus of the City Council, amended the cost share to 30% using Sales Tax Infrastructure Reserves. The second Alderman Podrygula agreed. Whereupon a vote was taken to amend the original motion and carried the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

The City Council then voted on the original motion from Alderwoman Evans. The original motion was seconded by Alderman Pitner and carried the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

7.2 CITY OF MINOT ENTITLEMENT STATUS - APPROVED

Alderman Pitner moved the City Council authorize the Mayor to sign a written confirmation to the U.S. Dept. of Housing and Urban Development’s Region VIII Office of Community Planning and Development (HUD) of the City’s intent to accept or defer its entitlement status by September 15, 2023.

The motion was seconded by Alderman Jantzer and carried the following vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

PERSONAL APPEARANCES

Travis Zaboltny, Larry Bellew, Scott Samuelson, and Mike Blessum each spoke individually about the Council President’s Letter of Recommendation on the 2024 Budget and also about property tax.

MISCELLANEOUS AND DISCUSSION ITEMS

9.1 COUNCIL PRESIDENT'S LETTER OF RECOMMENDATION ON 2024 BUDGET

Alderman Pitner presented his Council President’s letter on the 2024 budget.

9.1.5 MISCELLANEOUS AND DISCUSSION ITEMS

Alderman Podrygula discussed issues with contractor and subcontractor work on the resurfacing of 4th Ave by Oak Park.

Alderwoman Evans thanked the Minot Police Department for their assistance at the Airport with flight staff.

9.2 CITIZEN CONNECT PRESENTATION


Chief John Klug presented on the Citizen Connect software with the Police Department.

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Burlingame and carried unanimously. Meeting adjourned at 6:48 pm.

* For the full September 5, 2023 Regular City Council meeting video, see: [City Council Meeting September 5th, 2023 - YouTube](#).

ATTEST: Mikayla McWilliams
Mikayla McWilliams, City Clerk

APPROVED: 
Thomas Ross, Mayor