

On July 10, 2023, a Regular Meeting of the Minot City Council was held in the Council Chambers at City Hall. Mayor Ross call the meeting to order at 5:30 pm.

ROLL CALL

Members Present:

Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Ross led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross presented the Minot High Girls Soccer Team with a proclamation for July 11, 2023. He also thanked Derek Hackett for his years of service to the City of Minot.

Alderman Pitner moved the City Council move Item 7.2 Community Contribution Requests for the 2024 Annual Budget to 9.3.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the council.

CITY ATTORNEY'S REPORT

Stefani Stalheim submitted a written report to the council.

CONSENT ITEMS

Alderman Pitner moved the City Council approve consent items 6.1-6.21 and 6.23-6.24.

6.1 CITY COUNCIL MINUTES - Approve the minutes of the June 19, 2023, Special City Council meeting and the June 19, 2023, Regular City Council meeting.

6.2 ORDINANCES – Approval of the following ordinances considered for second reading:

1. Ordinance No 5864 - 2023 BA - Paving District #2021-1 (4585)
2. Ordinance No 5865 - 2023 BA - Airport Exit Lane Upgrade

(Ordinances are available for inspection and copying at the City Hall City Clerk's Office during normal office hours (generally Mon-Friday 8:00am – 4:30pm))

6.3 ADMINISTRATIVE APPROVALS - Approve the administrative approvals.

1. Hometown Hero Outdoors to conduct a raffle on September 14, 2023 at Broadway Liquor (3 Vista Drive).
2. Souris Valley United Way to conduct a raffle on June 22 and 23, 2023, July 20, 2023, and August 5, 2023 at Up Your Axe (21 Central Ave E), Corbett Field (1124 E Burdick Exwy), the Minot Country Club (1912 Valley Bluffs Dr), and North Hill Bowl (1901 N Broadway).
3. Northland Harvest Church to conduct a raffle on July 9, 2023 at Corbett Field (1124 E Burdick Exwy).
4. Minot Commission on Aging to conduct a raffle on June 20, 2023 at Corbett Field (1124 E Burdick Exwy).
5. Minot Girls Fastpitch to conduct a raffle on June 17, 2023 at Minot Park District – Scheels Complex (301 16th Ave SE).
6. Special Event Permit for KP2, Inc dba The Spot (6 2nd St NE).
7. Two Special Event Permits for The "O"riginal, Inc. dba The "O"riginal Bar and Nightclub (720 N Broadway).
8. Two Special Event Permits for Atypical, LLC dba Atypical Brewery & Barrelworks (510 E Central Ave SW).
9. Special Event Permit for Duckpond Ventures, LLC dba Saul's (105 1st St SE Basement).
10. Special Event Permit for Can U Barrette, LLC dba The Drop Zone (101 S Main St).

6.4 BILLS, TRANSFERS, AND PAYROLL - Approve the payroll for the period of May 21, 2023, through June 17, 2023, in the amount of \$2,336,830.84 and the bills and transfers for June in the amount of \$9,568,021.80.

ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$12,583.36	100003992	ND STATE PLUMBING BOARD	\$75.00	296880
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$100.00	100003993	NDDEQ	\$1,024.86	296809
UNITED STATES TREASURY	\$1,406.56	100003990	NORTH COUNTRY SPORTSWEAR	\$739.35	296810
UNITED STATES TREASURY	\$78,307.73	100003991	NORTH DAKOTA UNIVERSITY SYSTEM	\$1,842,093.00	296808
AFLAC	\$15,154.73	100003994	NORTHERN PLAINS EQUIPMENT CO., INC.	\$1,821.80	296812
SCHOCKS SAFE AND LOCK SERVICE	(\$316.20)	296509	NORTHERN TESTING	\$605.00	296813
SCHOCKS SAFE AND LOCK SERVICE	(\$316.20)	296653	NORTHWEST TIRE AND RETREAD	\$10,294.35	296814
DAKOTA COLLEGE AT BOTTINEAU	\$469,723.33	43	O'DAY EQUIP., INC.	\$2,239.51	296815
DAKOTA COLLEGE AT BOTTINEAU	\$5.00	44	OFFICE OF STATE AUDITOR	\$430.00	296816
UNITED STATES TREASURY	\$135,282.99	100004029	PARKLAND USA CORPORATION	\$943.75	296727
EMPOWER TRUST COMPANY, LLC	\$34,327.70	100004031	PRAIRIE SUPPLY	\$139.37	296817
ND CHILD SUPPORT	\$3,692.68	100004030	PREFERRED CONTROLS CORP	\$2,141.50	296818
MINOT HOUSING AUTHORITY	\$159,158.71	45	PROCOLLECT	\$2,609.71	296819
MINOT HOUSING AUTHORITY	\$5.00	46	PROJECT BEE	\$72,044.04	296820
ANN MARIE CARRIZALES	\$10,000.00	296681	PROTECH INTEGRATIONS, LLC	\$227.50	296821
WILD PRAIRIE SOLUTIONS, LLC	\$4,045.00	296680	PROVIDENT LIFE & ACC INS CO	\$905.57	296822
WEX HEALTH, INC	\$398.37	100004026	RALPH'S PLUMBING	\$404.53	296823
ACKERMAN ESTVOLD	\$4,405.02	296682	RANGELINE TAPPING SERVICES, LLC	\$27,500.00	296824
ACME TOOLS	\$3,989.00	296683	CADELL, SARA	\$14.06	296826
ALL AMERICAN TROPHIES	\$255.00	296684	CASTILLO, RAUL	\$18.87	296827
ALPENHORN	\$2,250.00	296685	GONZALEZ, SAMUEL	\$21.11	296828
AMERICAN TRUCK & TRAILER, LLC	\$278.92	296686	HOFFER, MASON	\$24.56	296829
AMERICAN WELDING & GAS, INC.	\$21,552.66	296687	JAGOE, TESSA	\$276.29	296830
APEX ENGINEERING GROUP	\$13,434.46	296688	JASINSKI, MARIAN	\$50.00	296831
APH/AUTO VALUE	\$2.49	296689	KIDNEY, WYATT	\$50.00	296832
ASPHALT PRESERVATION COMPANY, INC	\$367,907.42	296690	LABONS, MAXINE	\$13.08	296833
ASTECH	\$156,929.22	296691	LASH, LACHELLE	\$50.00	296834
BARR ENGINEERING	\$7,512.00	296692	LOCKHART, TATEANNA	\$9.25	296835
BECHTOLD PAVING	\$13,613.00	296694	MCCONVILLE, MARISA	\$121.13	296836
BRADY MARTZ	\$950.00	296695	MCCUTCHEEN, JACOB	\$19.55	296837
BUTLER MACHINERY CO.	\$108.12	296696	MORE PROPERTIES	\$90.45	296838
CAPFIRST EQUIPMENT FINANCE	\$145,000.00	296697	MURPHY, NANCY	\$5.06	296839
CAPITAL ONE	\$7.85	296698	OJA, OLIVIA	\$50.00	296840
CDM SMITH	\$113,314.50	296699	RAILWAY CONDOS	\$145.67	296841
CHRISTIANSON'S BUSINESS FURNITURE	\$2,500.00	296700	SAGE, JOSHUA	\$8.20	296842
CITY OF MINOT	\$80.00	296794	SHEKHAWAT, PRAGYA	\$35.55	296843
CORRPRO COMPANIES	\$2,735.00	296701	SWAPP, MARTIN	\$29.57	296844
CROWN ASSET MANAGEMENT, LLC	\$476.25	296825	TWETEN-SCHMIDT, MICHELLE	\$28.29	296845
CURB 2 CURB, LLC	\$300.00	296702	VERA, THOMAS	\$25.92	296846
DAKOTA FLUID POWER, INC.	\$550.63	296703	WINN CONSTRUCTION	\$83.40	296847
DAKOTA TRUCK & FARM	\$72.38	296704	WRIGHT, MORGANNE	\$11.24	296848
DEERE CREDIT, INC.	\$1,773.85	296776	YARBROUGH, SHANNON	\$70.32	296849
DIVISION OF CHILD SUPPORT	\$102.00	296705	ROLAC CONTRACTING	\$362,324.40	296850
DIVISION OF MOTORIST SERVICES	\$10.00	296706	ROTARY CLUB OF MINOT	\$186.00	296851
DOMESTIC VIOLENCE CRISIS CENTER	\$1,358.05	296707	SANITATION PRODUCTS	\$28,066.66	296852
DOOLEY ENTERPRISES, INC.	\$4,892.51	296708	SCHOCKS SAFE AND LOCK SERVICE	\$13.04	296853
DR. ANTHONY TATMAN	\$175.00	296709	SHERWIN WILLIAMS	\$886.34	296854
DUO-SAFETY LADDER	\$109.65	296710	SIGNS TODAY	\$107.00	296855
EAPC	\$10,305.00	296711	SOLTIS BUSINESS FORMS CO.	\$712.06	296856
EATON CORPORATION	\$4,944.00	296712	SOURIS RIVER JOINT WATER RESOURCE	\$222,660.61	296857
ECOLAB PEST ELIMINATION DIVISION	\$154.71	296713	SOURIS VALLEY READY MIX, LLD	\$558.00	296858
ELDORADO NATIONAL - CALIFORNIA	\$15,172.72	296714	SOUTH DAKOTA CHILD SUPPORT	\$188.31	296859
Allison Sanford	\$26.59	296715	SRF CONSULTING GROUP	\$4,528.79	296860
Daniel Raymond	\$661.50	296716	STEIN'S, INC.	\$155.43	296861
Krystle Foster	\$34.06	296717	SUNDRE SAND & GRAVEL, INC.	\$194.16	296862
Richard Gruse	\$20.00	296718	SWANSTON EQUIPMENT COMPANIES	\$5,862.48	296863
Rondel Roteliuk	\$47.82	296719	TEAM ELECTRONICS, INC.	\$314.90	296864
Rondel Roteliuk	\$89.08	296720	TESLA, INC	\$500.00	296865
Stefanie Stalheim	\$20.97	296721	THATCHER COMPANY	\$36,178.28	296866
Veronica Meyer	\$829.00	296722	TIMMONS GROUP	\$2,934.78	296867
ENERBASE	\$67,355.60	296723	TITAN MACHINERY	\$98.07	296868
ENVIRONMENTAL TOXICITY CONTROL, INC.	\$450.00	296724	TRI-STATE BOBCAT	\$108.52	296869
EVERTEL TECHNOLOGIES, LLC	\$4,600.00	296725	TUFF TRUCKS	\$215.47	296870
FACTORY MOTOR PARTS	\$770.75	296726	U.S. POST OFFICE	\$5,000.00	296871
FASTENAL COMPANY	\$564.52	296728	UNITED MAILING SERVICE	\$290.52	296872
FIRST DISTRICT HEALTH UNIT	\$26,500.00	296729	VANGUARD APPRAISALS	\$3,040.00	296873
FIRST INTERNATIONAL BANK & TRUST	\$704.00	296730	VISIT MINOT	\$12,993.11	296874
FIRST WESTERN INSURANCE	\$9,927.00	296731	WAGNER CONSTRUCTION	\$142,652.11	296875
FLEETMIND SOLUTIONS, INC.	\$11,272.91	296732	WARD COUNTY AUDITOR	\$9,815.00	296876
FLEXIBLE PIPE TOOLS & EQUIPMENT	\$76,053.00	296733	WESTLIE FORD	\$1,891.71	296877
G & P COMMERCIAL SALES	\$6,776.90	296734	WESTLIE TRUCK CENTER	\$11,859.56	296878
GAFFANEYS	\$1,750.78	296735	WHITE CAP, LP	\$3,888.00	296879
GALE	\$1,648.67	296736	WEX HEALTH, INC	\$302.40	100004108
GALLS, LLC	\$15,223.21	296737	EMPOWER TRUST COMPANY, LLC	\$33,457.93	100004110

3CMA	\$730.00	296738	ND CHILD SUPPORT	\$3,566.21	100004109
Ashley E. Beall	\$481.00	296739	AFLAC	\$15,154.73	100004113
Casey Skedsvold	\$50.00	296740	ACME TOOLS	\$954.88	296881
City of Minot	\$50.00	296741	ADVANCED BUSINESS METHODS	\$226.71	296882
City of Minot	\$50.00	296742	BECHTOLD PAVING	\$5,248.98	296883
City of Minot	\$90.00	296743	BRENT L NETT	\$6,195.00	296921
Closet Connection	\$5.00	296744	BUTLER MACHINERY CO.	\$70.34	296884
Dakota Boys and Girls Ranch	\$10.99	296745	C&C PLUMBING AND HEATING	\$57,212.73	296885
Eric Walker	\$10.00	296746	CAPITAL ONE	\$8.99	296886
Jennifer Demshur Baker	\$20.00	296747	CENTRAL MACHINING&PUMP REPAIR	\$3,294.61	296887
Jeremy Laber	\$250.00	296748	CHRISTIANSON HEATING & AIR	\$238.49	296888
Meaghan Struckness	\$25.00	296749	COMPUTER STORE	\$614.00	296889
Pioneer Agviation	\$25.00	296750	DAKOTA FLUID POWER, INC.	\$61.25	296890
Quinton Wimberly	\$8.00	296751	Harold Stewart	\$161.13	296891
Rod & Kathy Harmon	\$566.16	296752	Jacob Filkins	\$661.50	296892
TeamCare	\$100.00	296753	Jason Angelo	\$904.50	296893
Teresa Hunt	\$25.00	296754	Nick Schmitz	\$442.86	296894
GENERAL TRADING	\$2,182.42	296755	Randi Monley	\$24.37	296895
GERDAU RECYCLING	\$105.14	296756	ENERBASE	\$32,470.81	296896
GLASS DOCTOR	\$434.60	296757	FACTORY MOTOR PARTS	\$175.71	296897
GOOSENECK IMPLEMENT COMPANY	\$102.13	296758	FEDEX	\$5.16	296899
GRANITE SPRINGS CO.	\$78.00	296760	FLEETMIND SOLUTIONS, INC.	\$1,987.50	296900
GRAPHIC PRODUCTS	\$1,396.82	296761	GALLS, LLC	\$555.74	296901
GRAPHICS LETTERING & TRIM	\$260.00	296762	Carl Davidson	\$20.00	296902
GRAYMONT WESTERN US INC.	\$92,471.56	296763	Dina Goodman	\$50.00	296903
HAWKINS, INC.	\$4,823.28	296764	Michaela Young	\$100.00	296904
HIGH POINT NETWORKS, LLC	\$9,575.75	296765	GENERAL TRADING	\$113.95	296905
HP, INC.	\$6,524.00	296766	GOETTLE LAW, PLLC	\$3,500.00	296906
INFORMATION TECHNOLOGY DEPARTMENT	\$3,493.30	296767	HAWKINS, INC.	\$2,411.64	296908
INFRASTRUCTURE MANAGEMENT SERVICES	\$3,844.80	296768	HIGH POINT NETWORKS, LLC	\$49,373.00	296909
INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$579.98	296769	IHEARTMEDIA	\$2,200.00	296910
INTERSTATE BATTERY SYSTEM	\$306.95	296770	JESSE BRAUN ELECTRIC, LLC	\$16,233.30	296911
JEROMES COLLISION CENTER	\$6,626.09	296772	JOHN BEAN TECHNOLOGIES CORP - OGDEN	\$280.64	296912
JERRY'S REPAIR & ALIGNMENT	\$105.00	296773	JOHN DEERE FINANCIAL	\$58.76	296907
JLG ARCHITECTS	\$7,032.10	296774	MAIN ELECTRIC CONSTRUCTION	\$58,768.32	296913
JOHN BEAN TECHNOLOGIES CORP - OGDEN	\$7,794.00	296771	MARCO, INC.	\$192.50	296914
JOHN BEAN TECHNOLOGIES CORP - OGDEN	\$1,922.75	296775	MIDSTATES WIRELESS, INC.	\$594.00	296915
JOHN DEERE FINANCIAL	\$1,681.56	296759	MIDWEST TAPE	\$41.23	296916
JOHNSON CONTROLS	\$1,576.40	296777	MINOT AUTO	\$317.80	296917
LOWES PRINTING, INC.	\$11,125.66	296778	MINOT PARK DISTRICT	\$63,642.13	296918
LUMACUVE AIRFIELD SIGNS	\$12,452.84	296779	NAPA AUTO PARTS	\$668.39	296919
MAGIC CITY AUTO & TRUCK REPAIR	\$85.81	296781	ND SAFETY COUNCIL, INC.	\$1,790.67	296920
MAGIC CITY GARAGE DOOR COMPANY	\$23,548.00	296782	NINTEX USA, INC.	\$3,985.23	296922
MAIN ELECTRIC CONSTRUCTION	\$689.40	296783	NORTHWEST TIRE AND RETREAD	\$2,232.47	296923
MARCHUS-BATTERIES PLUS	\$20.15	296693	PARKLAND USA CORPORATION	\$3,833.15	296898
MARCO, INC.	\$563.16	296784	POST BOARD	\$125.00	296924
MARCO, INC.	\$454.94	296785	PRINGLE & HERIGSTAD, P.C.	\$337.50	296925
MATERIAL TESTING	\$688.80	296786	PROJECT BEE	\$148,310.69	296926
MENARDS	\$255.82	296787	RDO EQUIPMENT CO	\$1,089.93	296927
MINOT AREA CHAMBER EDC	\$48,980.83	296780	RDP TECHNOLOGIES, INC	\$4,620.00	296928
MINOT AREA COUNCIL OF THE ARTS, INC	\$3,333.33	296788	MEADOWLARK HOMES	\$19.90	296929
MINOT AUTO	\$3,122.59	296789	MEADOWLARK HOMES	\$19.90	296930
MINOT COMMISSION ON AGING	\$12,875.00	296790	RFS, LLC	\$3,254.00	296931
MINOT EMPLOYEE DONATIONS	\$762.17	296791	ROERS CONSTRUCTION	\$125,000.00	296932
MINOT MULTIPLE LISTING SERVICE	\$1,000.00	296792	ROLAC CONTRACTING	\$664,706.47	296933
MINOT PARK DISTRICT	\$2,244.75	100004111	SCHOCKS SAFE AND LOCK SERVICE	\$206.20	296934
MINOT PAVING	\$296,904.01	296793	SECURITY FENCE, INC.	\$1,000.00	296935
MOTOROLA	\$1,644.72	296795	SHARE CORPORATION	\$263.35	296936
MOWBRAY & SONS	\$2,504.00	296796	SOURIS RIVER JOINT WATER RESOURCE	\$96,645.87	296937
MVTL LABORATORIES	\$523.60	296797	SVL SERVICE CORPORATION	\$4,271.00	296938
NAPA AUTO PARTS	\$2,114.66	296798	SWANSTON EQUIPMENT COMPANIES	\$4,396.75	296939
NARDINI FIRE EQUIPMENT	\$368.00	296799	TAMMY DAWN NESS	\$600.00	296940
ND DEPT OF ENVIRONMENTAL QUALITY	\$1,180.00	296800	TARGET	\$10.00	296941
ND DEPT OF WATER RESOURCES	\$616,461.00	296801	TEAM ELECTRONICS, INC.	\$737.75	296942
ND DHS EMERGENCY RENT BRIDGE	\$912.18	296802	THATCHER COMPANY	\$23,500.00	296943
ND E-WASTE, LLC	\$7,647.83	296811	TRI-STATE BOBCAT	\$48.99	296944
ND FIREFIGHTERS ASSOCIATION	\$10.00	296803	UNITED MAILING SERVICE	\$256.38	296945
ND FRATERNAL ORDER OF POLICE	\$702.00	296804	UNUM LIFE INSURANCE	\$12,949.89	296946
ND ONE CALL, INC.	\$1,247.20	296805	VERENDRYE ELECTRIC	\$50.00	296947
ND SAFETY COUNCIL, INC.	\$359.00	296806	WAGNER CONSTRUCTION	\$54,892.03	296948
ND STATE PLUMBING BOARD	\$200.00	296807	WESTLIE TRUCK CENTER	\$1,448.14	296949
				\$7,605,377.93	

6.5 MAYORAL APPOINTMENT – Confirm the following reappointment for the Minot Public Library Board: Mark Lyman with a term to expire June 2026.

6.6 ALCOHOL ORDINANCE REVIEW AND REWRITE COMMITTEE APPOINTMENT - Confirm the following appointments for the Alcohol Ordinance Review and Rewrite Committee:

- Mayor Tom Ross
- Alderman Paul Pitner
- Brett Tinnes
- Adam Hoffinan
- Jon Hanson

6.7 CITY REPRESENTATION ON VARIOUS BOARD APPOINTMENTS - Approve the City Representatives to the following boards:

- ND Water Users - Jason Sorenson
- ARBI - Jason Sorenson
- Souris River Joint Board - Jason Sorenson
- NAWA Authority - Jason Sorenson, David Lakefield, Mayor Tom Ross, and Bob Schemp

6.8 ANIMAL PERFORMANCE PERMIT - MAGIC CITY BEVERAGE - Approve the Animal Performance Permit for the Anheuser-Busch Clydesdales private event located at 3025 East Burdick Expressway, Minot, ND, and the ND State Parade route located in Minot, ND; and authorize the Mayor to sign.

6.9 MINOR SUBDIVISION PLAT: EAST SIDE ESTATES 5TH ADDITION - Approve a minor subdivision plat as provided in Attachment A to create East Side Estates 5th Addition.

6.10 MARATHON GRANT ACCEPTANCE - Allow the acceptance of \$5,140 from Marathon Community Investments Program for the CrewForce Incident upgrade project.

6.11 STATE OF NORTH DAKOTA OFFICE LEASE AGREEMENT - Approve the following lease agreement between the State of North Dakota and the City of Minot for use of office space for the North Dakota Fire Marshal's Office within the Minot Fire Department.

6.12 2023 SANITARY SEWER REHAB – REJECT BIDS (4756) - Reject the bids and authorize the Utilities Department to rebid the project in the fall.

6.13 BROADWAY WATERMAIN UPSIZING - FINAL PAYMENT (4584) - Approve the final payment for the North Broadway Water System Improvements Project to Kemper Construction in the amount of \$13,466.60.

6.14 PURCHASE OF AUTO-TITRATOR FOR WATER TREATMENT PLANT - Approve a budget amendment to allocate additional funding for the Water Plant to purchase an auto-titrator.

6.15 WELL F SITE WORK AND PIPING - FINAL PAYMENT (4681) - Approve the final payment to Wagner Construction, Inc. in the amount of \$34,791.74.

6.16 CITY HALL REHABILITATION - BUDGET AMENDMENT (4466) - Pass on 1st reading the attached budget amendment for incidentals costs relating to the City Hall relocation.

6.17 2023 WAYFINDING APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE A CALL FOR BIDS (4620) - Approve the plans and specifications for Wayfinding Phase I and authorize a call for bids.

6.18 APPROVE CHANGES TO THE CDBG-DR CITIZEN PARTICIPATION PLAN - Approve the clerical changes to the Citizen Participation Plan.

6.19 AUTHORIZE ADVERTISEMENT FOR AUCTION/SALVAGE OF FLOOD BUYOUT PROPERTIES - Authorize advertisement for the auction and/or salvage for properties located at 2719 12th Ave SW, 2723 12th Ave SW, 2816 14th Ave SW & 19 5th Ave NE.

6.20 APPROVE ANNUAL RENEWAL OF SALESFORCE SOFTWARE (\$25,557.44) - Approve the annual renewal of Salesforce software with Carahsoft Technology Corp. in the amount of \$25,557.44.

6.21 FRONT MOUNT MOWER ACQUISITION AND AWARD TO MTI DISTRIBUTING - Accept the lowest compliant bid from MTI Distributing for a front-mount mower and associated attachments for which bids were opened June 29, 2023.

6.23 MINOT AIR FORCE BASE WATER RATE CONTRACT AMENDMENT - Approve and authorize the Finance Director to sign the Minot Air Force Base (MAFB) water rate contract amendment. The amendment is pertaining to the Federal Acquisition Regulation (FAR) 52.204-27, the prohibition on ByteDance covered applications.

6.24 MOU WITH MINOT PUBLIC SCHOOLS FOR SCHOOL RESOURCE OFFICERS - Approve the MOU with Minot Public Schools; and authorize the Chief of Police to sign the MOU.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

6.22 APPROVE MODIFICATION OF THE RATE STRUCTURE FOR THE DOWNTOWN PARKING RAMPS TO ALLOW THE FIRST TWO HOURS AT NO COST – APPROVED

Alderwoman Olson moved the City Council approve the resolution updating the rate structure at the Central and Renaissance Parking Ramps to provide the first two hours of parking at no cost to be the same as the on-street parking effective August 1, 2023.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

ACTION ITEMS

7.1 HUMAN RELATIONS COMMITTEE APPOINTMENT – APPROVED

Alderman Pitner moved the City Council confirm the following appointments for the Human Relations Committee:

- Alderwoman Lisa Olson Co-Chair with term to expire July 2024.
- Alderwoman Carrie Evans Co-Chair with term to expire July 2024.
- Travis Zabloutney with term to expire July 2025.
- Denise Dykeman with term to expire July 2024.
- Miranda Schuler with term to expire July 2026.
- Janet Mathistad with term to expire July 2025.
- Mike Blessum with term to expire July 2025.
- Lianne Zeltinger with a term to expire July 2026.
- Christine Staley with a term to expire July 2026.

The motion was seconded by Alderman Podrygula.

Alderwoman Evans declined the appointment as co-chair to the Human Relations Committee.

Alderman Pitner did a friendly amendment to his motion to strike Alderwoman Evans and insert Alderman Burlingame. Alderman Podrygula agreed to the amendment as he was the second to the motion.

Alderwoman Olson motioned to amend the original motion to have Alderman Burlingame be the Vice Chair of the Human Relations Committee. The motion to amend was seconded by Alderman Jantzer and carried by the following roll call vote: ayes: none; nays: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross.

Alderman Burlingame motioned to amend the original motion to suspend the allowance of the membership to select an alternate. The motion was seconded by Alderman Podrygula.

Alderwoman Evans motioned to amend the original motion to allow the co-chairs to each get a vote for a total of 9 votes on the committee. The motion was seconded by Alderman Podrygula and carried the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

Whereupon the City Council voted on the motion to amend by Alderman Burlingame and seconded by Alderman Podrygula. It carried the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

Lastly the City Council voted on the motion from Alderman Pitner to confirm the following appointments for the Human Relations Committee:

- Alderwoman Lisa Olson Co-Chair with term to expire July 2024.
- Alderman Burlingame Co-Chair with term to expire July 2024.
- Travis Zabloutney with term to expire July 2025.

- Denise Dykeman with term to expire July 2024.
- Miranda Schuler with term to expire July 2026.
- Janet Mathistad with term to expire July 2025.
- Mike Blessum with term to expire July 2025.
- Lianne Zeltinger with a term to expire July 2026.
- Christine Staley with a term to expire July 2026.

Including suspending the allowance of the membership to select an alternate and allowing the co-chairs to each get a vote for a total of nine votes on the committee.

The motion was seconded by Alderman Podrygula and carried the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

7.3 RECRUITMENT SERVICES FOR ASSISTANT CITY MANAGER POSITION – APPROVED

Alderman Jantzer moved the City Council approve using the recruitment services of GovHR USA for the Assistant City Manager position; and further, authorize the Mayor to sign the contract on the City’s behalf.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

7.4 MPO POLICY BOARD CREATION – APPROVED

Alderman Olson moved the City Council approve the Minot Area Metropolitan Planning Organization (MPO) Policy Board Creation, Representative Distribution, and City of Minot Delegates Alderman Olson, Alderman Jantzer, and City Manager, Harold Stewart.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

PERSONAL APPEARANCES

There were no personal appearances.

MISCELLANEOUS AND DISCUSSION ITEMS

9.1 RECYCLING UPDATE

Jason Sorenson did an update on the recycling carts delivery, the opt out option, and the upcoming recycling schedule.

9.2 BUDGET PRESENTATION

David Lakefield presented to the City Council a 2024 budget revenue update.

9.3 COMMUNITY CONTRIBUTION REQUESTS FOR THE 2024 ANNUAL BUDGET

Alderman Evans moved the Community Contribution request applicants revise their funding request for 2024 prior to the July 24, 2023 meeting.


Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Jantzer and carried unanimously. Meeting adjourned at 6:44 pm.

For the full July 10, 2023 Regular City Council meeting video, see: [City Council Meeting - July 10, 2023 - YouTube](#).

ATTEST: 
Mikayla McWilliams, City Clerk

APPROVED: 
Thomas Ross, Mayor