

On June 5, 2023, a Regular Meeting of the Minot City Council was held in the Council Chambers at City Hall. Mayor Ross call the meeting to order at 5:30 pm.

**ROLL CALL**

**Members Present:**

Burlingame, Jantzer, Olson, Podrygula, Ross

**Members Absent:**

Evans, Pitner

**PLEDGE OF ALLEGIANCE**

Mayor Ross led the City Council in the Pledge of Allegiance.

**MAYOR'S REPORT**

Mayor Ross traveled to our sister city Skein, Norway.

Alderman Burlingame moved the City Council approve the Mayor Appointments to the MPO Steering Committee to include the following:

- Alderman Jantzer
- Alderwoman Olson
- Harold Stewart

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Burlingame, Jantzer, Olson, Podrygula, Ross; nays: none.

**CITY MANAGER REPORT**

Harold Stewart submitted a written report to the council.

**CITY ATTORNEY REPORT**

Stefani Stalheim submitted a written report to the council.

**PUBLIC HEARING: RENAISSANCE ZONE CONDITIONAL APPROVAL: PROJECT M-103, BRADLEY SHIMFESSEL, 1924 3RD STREET NW**

The City Council held a public hearing for Bradley Shimfessel, who is requesting conditional approval of a Renaissance Zone application for renovations to a single-family residence located at 1924 3RD Street NW. The Renaissance Zone Review Board voted to recommend conditional approval of this amended Renaissance Zone project on May 25, 2023.

Alderman Jantzer moved the City Council close the public hearing and grant conditional approval of Renaissance Zone Case M-103 by Bradley Shimfessel for a five-year property tax exemption including improvements. Advances to the State for their conditional approval.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Burlingame, Jantzer, Olson, Podrygula, Ross; nays: none.

**CONSENT ITEMS**

Alderwoman Olson moved the City Council approve consent items 7.1-7.26.

7.1 CITY COUNCIL MINUTES - Approve the minutes of the May 15, 2023 Regular City Council meeting and the minutes of the May 16th, 17th, 18th, and 24th Budget Tour meetings.

7.2 ORDINANCES – Approval of the following ordinances considered for second reading:

1. Ordinance No 5853 - 2023 BA -Cemetery Survey
2. Ordinance No 5854 - 2023 BA - Property Maintenance Custodial Floor Scrubber- CA Reserves
3. Ordinance No 5855 - 2023 BA -Library Increase Consultant-Salaries

4. Ordinance No 5856 - 2023 BA - 2023 Watermain Replacement
5. Ordinance No 5859 - Zoning Map Amendment - Main Street North

(Ordinances are available for inspection and copying at the City Hall City Clerk's Office during normal office hours (generally Mon-Friday 8:00am – 4:30pm))

**7.3 ADMINISTRATIVE APPROVALS - Approve the administrative approvals.**

1. Minot Area Men's Winter Refuge to conduct a raffle on June 9, 2023 at Corbett Field (1124 E Burdick Exwy).
2. Edison PTA to conduct a raffle on June 19, 2023 at Corbett Field (1124 E Burdick Exwy).
3. Minot Dance Alliance Dancers Fundraising to conduct a raffle on May 30, 2023 at Corbett Field (1124 E Burdick Exwy).
4. Project Bee to conduct a raffle on July 20, 2023 at Corbett Field (1124 E Burdick Exwy).
5. MACA to conduct a raffle on May 29, 2023 at Corbett Field (1124 E Burdick Exwy) and Thursdays Downtown June 8-Aug 3, 2023 on Main St S.
6. The Difference – A Holistic Approach to conduct a raffle on October 13, 2023 at The Difference – A Holistic Approach (420 20th Ave SE).
7. Downtown Business and Professional Association to conduct a raffle on May 20, 2023 at The Spot (6 2nd St NE).
8. Special Event Permit for AV Vintreet, Inc dba Off the Vine (15 S Main St).
9. Special Event Permit for Army's 2.0, LLC dba Army's 2.0 (12 3rd St SE)
10. Three Special Event Permits for Pour Fools, LLC dba Pour Farm (201 37th Ave SW).
11. Two Special Event Permits for KP2, Inc dba The Spot (6 2nd St NE).
12. Three Special Event Permits for Duckpond Ventures, LLC dba Saul's (105 1st St SE Basement).

**7.4 BILLS, TRANSFERS, AND PAYROLL - Approve the payroll for the period of April 23, 2023 through May 20, 2023 in the amount of \$2,250,887.15 and the bills and transfers for May in the amount of \$5,037,326.64.**

MINOT PARK DISTRICT	\$2,167.45	100003849	UNITED STATES TREASURY	\$77,779.54	100003851
ND OFFICE OF STATE TAX COMMISSIONER	\$93,148.31	100003846	UNITED STATES TREASURY	\$1,406.56	100003852
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$199,051.93	100003845	UNITED STATES TREASURY	\$124,740.25	100003853
3D SPECIALTIES, INC	\$5,623.89	295676	FIRE SAFETY USA, INC.	\$602,550.00	295837
ACKERMAN ESTVOLD	\$4,004.42	295677	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$12,268.36	100003854
ADVANCED BUSINESS METHODS	\$769.42	295678	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$100.00	100003855
ADVANCED ENGINEERING & ENVIRONMENTAL	\$448.00	295679	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$135,485.18	100003875
AFLAC	\$15,058.00	100003850	KEN'S TRUCK REPAIR, INC	\$279,413.20	33
AIRPORT LIGHTING COMPANY	\$954.60	295680	KEN'S TRUCK REPAIR, INC	\$5.00	34
ALL AMERICAN TROPHIES	\$240.00	295681	Mikayla McWilliams	\$434.50	295838
AMERICAN WELDING & GAS, INC.	\$15,639.76	295682	ACKERMAN ESTVOLD	\$32,155.49	295839
AQUA-PURE, INC.	\$29,659.50	295683	ACME TOOLS	\$1,220.90	295840
ASSINBOINE RIVER BASIN INITIATIVE	\$150.00	295684	ADVANCED BUSINESS METHODS	\$5,898.24	295841
AUTO ZONE 6843	\$473.94	295685	ADVANCED FIRST AID, INC.	\$126.00	295842
BROCK WHITE CO. LLC	\$53.40	295686	AIRPORT LIGHTING COMPANY	\$458.76	295843
BUTLER MACHINERY CO.	\$2,006.99	295687	ARAMARK	\$299.49	295844
C&C PLUMBING AND HEATING	\$101,168.46	295688	AVI SYSTEMS, INC	\$600.00	295845
CAPITAL ONE	\$110.02	295689	BARR ENGINEERING	\$2,215.00	295846
CITY OF MINOT	\$11,235.48	295779	BROCK WHITE CO. LLC	\$250.00	295848
CONCRETE MOBILE	\$99.56	295690	BUTLER MACHINERY CO.	\$3,696.41	295849
CPS, LTD	\$8,218.25	295691	CAPITAL ONE	\$68.58	295850
CROWN ASSET MANAGEMENT, LLC	\$476.25	295805	CAPITAL RV CENTER, INC.	\$200.95	295851
DAKOTA FLUID POWER, INC.	\$67.56	295692	CDM SMITH	\$137,772.85	295852
DENNIS P. & ELIZABETH A. WOLSKY	\$1,553.25	295836	CENTRAL AVENUE GARAGE, LLC	\$1,250.00	295853
DIVISION OF CHILD SUPPORT	\$102.00	295693	CENTRAL MACHINING&PUMP REPAIR	\$496.31	295854
EAPC	\$17,175.00	295694	CIVICPLUS	\$235.62	295855
ECOLAB PEST ELIMINATION DIVISION	\$233.91	295695	CLUTE OFFICE EQUIP., INC.	\$529.00	295856
Brandon Fredericksen	\$76.70	295696	CROWN ASSET MANAGEMENT, LLC	\$476.78	295972
Brooke MacKay	\$76.70	295697	CURT'S STARTER & ALT. SERVICE	\$10,389.30	295857
Callie Burns	\$257.60	295698	DAKOTA FLUID POWER, INC.	\$4.87	295858
Collin Kittleson	\$153.40	295699	DAKOTALAND AUTOGLASS	\$250.00	295859
Danny Raymond	\$177.00	295700	DIVISION OF CHILD SUPPORT	\$102.00	295860
Dave Rodman	\$276.80	295701	DOLLAR GENERAL-1400 21ST AVE. MINOT	\$50.00	295861
Dax Brevik	\$29.50	295702	DOMESTIC VIOLENCE CRISIS CENTER	\$1,068.49	295862
Dean Heitzelman	\$76.70	295703	DR. ANTHONY TATMAN	\$25.00	295864
Elijah Hanks	\$47.20	295704	ECOLAB PEST ELIMINATION DIVISION	\$467.83	295865
Eric Keller	\$346.30	295705	ELDORADO NATIONAL - CALIFORNIA	\$1,137.01	295866
Garrett Scofield	\$67.70	295706	EMERGENCY AUTOMOTIVE TECHNOLOGIES	\$141.52	295867
Jacob Filkins	\$661.50	295707	Brian Billingsley	\$207.00	295868
Jacob Foster	\$76.70	295708	Brittany Sheftad	\$478.60	295869
James Walker	\$153.40	295709	Eric Keller	\$112.27	295870
Janet Parton	\$153.40	295710	Harold Stewart	\$207.00	295871
Jenna Zelinski	\$257.60	295711	Harold Stewart	\$366.80	295872
Jesse Hoffart	\$64.90	295712	Jeff Behrens	\$53.10	295873
Justin Wood	\$76.70	295713	Jessica Long	\$82.80	295874

Keith Reimche	\$153.40	295714	Karlain Olstad	\$59.00	295875
Kevin O'Keefe	\$153.40	295715	Krystle Foster	\$65.50	295876
Lisa Jundt	\$199.00	295716	Macey Wantz	\$94.32	295877
Matthew Oswalt	\$76.70	295717	Maria Romanick	\$365.02	295878
Nick Edwards	\$76.70	295718	Melody Shelkey	\$478.60	295879
Randi Grabow	\$478.60	295719	Nathan Derr	\$53.10	295880
Robbie Sumlin	\$47.20	295720	Randi Monley	\$136.90	295881
Rodney Herzog	\$76.70	295721	Randi Monley	\$31.37	295882
Stefanie Stalheim	\$418.77	295722	Sharon Moody	\$231.70	295883
Timothy Kopp	\$135.70	295723	Stuart Hammer	\$250.70	295884
Will Oberdick	\$76.70	295724	William Brock	\$231.70	295885
ENERBASE	\$13,071.63	295725	Zachary Barnett	\$144.40	295886
FACTORY MOTOR PARTS	\$135.10	295726	ENERBASE	\$76,849.35	295887
FASTENAL COMPANY	\$296.46	295728	ENTERPRISE RENT-A-CAR (2144)	\$8,400.56	295888
FIRE EQUIPMENT CO.	\$36.00	295729	FACTORY MOTOR PARTS	\$1,130.15	295889
FIRST INTERNATIONAL BANK & TRUST	\$704.00	295730	FASTENAL COMPANY	\$4.32	295891
FIRST WESTERN INSURANCE	\$199.00	295731	FIRST INTERNATIONAL BANK & TRUST	\$704.00	295892
FLEETMIND SOLUTIONS, INC.	\$1,987.50	295732	FLEETMIND SOLUTIONS, INC.	\$245.70	295893
G & P COMMERCIAL SALES	\$2,829.16	295733	GALLS, LLC	\$8,827.38	295894
GALE	\$105.71	295734	Amber Lea Marquardt	\$355.44	295895
GALLS, LLC	\$2,010.07	295735	Celine Marx	\$40.00	295896
GARY, LOIS	\$550.00	295736	City of Minot	\$42.35	295897
BCRFPD	\$50.00	295737	City of Minot	\$65.00	295898
Braxton Miles Wynnton	\$30.00	295738	City of Minot	\$50.00	295899
Dan Lawson	\$50.00	295739	Jim Johnson	\$90.00	295900
Dina Goodman	\$50.00	295740	Joe Stenvold	\$100.00	295901
Dorothy Haberlock	\$580.00	295741	Jordan or Savannah Glick	\$50.00	295902
Goodwill	\$10.00	295742	Lavaun Mackey	\$5.00	295903
Jennifer Demshur Baker	\$25.00	295743	Minot Park District	(\$1,000.00)	295904
Jeremy Laber	\$250.00	295744	North Dakota Child Support	\$25.00	295905
North Dakota Child Support	\$95.00	295745	North Dakota Child Support Division	\$250.00	295906
North Dakota Child Support	\$50.00	295746	Randy Holbach	\$5.00	295907
Russell Kress	\$265.00	295747	Rebecca Chorlton	\$25.00	295908
Teamcare	\$60.00	295748	Shannon Hoff	\$10.00	295909
Teresa Hunt	\$25.00	295749	Target	\$15.00	295910
WSI - 2016-962125	\$120.00	295750	Teresa Hunt	\$25.00	295911
GENERAL TRADING	\$405.98	295751	GENERAL TRADING	\$8.55	295912
GRAINGER	\$489.96	295753	GLASS DOCTOR	\$774.60	295913
GRAPHICS LETTERING & TRIM	\$380.00	295755	GOETTLE LAW, PLLC	\$3,500.00	295914
GRAYBAR	\$590.80	295756	GOOSENECK IMPLEMENT COMPANY	\$1,636.62	295915
GRAYMONT WESTERN US INC.	\$80,196.02	295757	GRANITE SPRINGS CO.	\$157.50	295917
HAWKINS, INC.	\$4,823.28	295758	GUARDIAN FLEET SAFETY	\$29,883.86	295918
HIGH POINT NETWORKS, LLC	\$10,286.70	295759	HIGH POINT NETWORKS, LLC	\$112.50	295919
HOUSTON ENGINEERING, INC.	\$16,674.21	295760	HOUSTON ENGINEERING, INC.	\$14,155.00	295920
INFORMATION TECHNOLOGY DEPARTMENT	\$3,496.00	295761	IHEARTMEDIA	\$2,200.00	295921
INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$579.98	295762	INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$579.98	295922
JESSE BRAUN ELECTRIC, LLC	\$80,046.00	295763	INTEROFFICE, INC.	\$1,314.32	295923
JLG ARCHITECTS	\$9,186.52	295764	INTERSTATE BATTERY SYSTEM	\$483.80	295924
JOHN BEAN TECHNOLOGIES CORP - OGDEN	\$1,225.43	295765	JLG ARCHITECTS	\$9,905.00	295926
JOHN DEERE FINANCIAL	\$9,820.00	295752	JOHN BEAN TECHNOLOGIES CORP - OGDEN	\$27,693.00	295925
KALIX	\$527.99	295766	KALIX	\$70.30	295927
KLJ ENGINEERING, LLC	\$9,683.64	295767	KEMPER CONSTRUCTION CO	\$44,328.36	295928
LANDRUM AND BROWN, INC.	\$2,000.00	295768	L-TRON CORPORATION	\$741.70	295929
LUMACUVE AIRFIELD SIGNS	\$708.54	295769	LANCE LENTON	\$4,000.00	295863
M-B COMPANY	\$4,698.66	295770	LANGUAGE LINE SERVICES	\$133.02	295930
MAIN ELECTRIC CONSTRUCTION	\$10,153.56	295771	LARSON WELDING & MACHINES CO, INC.	\$5,358.74	295931
MARCO, INC.	\$276.64	295772	LINDE GAS & EQUIPMENT INC	\$94.78	295932
MARCO, INC.	\$227.47	295773	LOCATORS & SUPPLIES	\$42.05	295933
MENARDS	\$34.66	295774	M-B COMPANY	\$4,698.66	295934
MINOT AUTO	\$1,028.40	295775	MAIN ELECTRIC CONSTRUCTION	\$129.02	295936
MINOT BASEBALL LLC	\$3,250.00	295776	MARCHUS-BATTERIES PLUS	\$167.05	295847
MINOT EMPLOYEE DONATIONS	\$733.98	295777	MARCO, INC.	\$4,212.00	295937
MINOT WELDING INC	\$263.50	295778	MENARDS	\$14.64	295938
MMDLLC	\$275.00	295780	METROQUIP, INC	\$1,674.63	295939
MOORE ENGINEERING, INC	\$5,845.00	295782	MILLER LAW OFFICE, P.C.	\$585.00	295940
MOWBRAY & SONS	\$533.58	295783	MINOT AREA CHAMBER EDC	\$44,480.83	295935
MSU CAREER SERVICES	\$75.00	295784	MINOT AUTO	\$4,552.58	295941
MULCAHY COMPANY	\$292.28	295785	MINOT COMMISSION ON AGING	\$12,875.00	295942
NAPA AUTO PARTS	\$137.78	295786	MINOT EMPLOYEE DONATIONS	\$735.36	295943
ND DEPT OF TRANSPORTATION	\$11.50	295787	MINOT PARK DISTRICT	\$50,191.25	295944
ND DEPT OF TRANSPORTATION	\$26.00	295788	MINOT WELDING INC	\$157.50	295945
ND DEPT OF TRANSPORTATION	\$20.00	295789	MOWBRAY & SONS	\$3,260.04	295946
ND DEPT OF WATER RESOURCES	\$50,654.94	295790	MUUS LUMBER	\$1.59	295947
ND DHS EMERGENCY RENT BRIDGE	\$428.17	295791	NAPA AUTO PARTS	\$1,225.46	295948
ND FRATERNAL ORDER OF POLICE	\$687.50	295792	NATIONAL PAYMENT CORPORATION	\$139.52	295949
NDDEQ	\$31.78	295793	ND DEPT OF TRANSPORTATION	\$45,110.84	295950
NDLTAP-UGPTI/NDSDU	\$500.00	295794	ND DEPT OF TRANSPORTATION	\$4,363.69	295951
NEW HALL-BRITE, INC.	\$9,489.18	295795	ND DEPT OF WATER RESOURCES	\$209,608.09	295952

NEW VISION SECURITY, LLC	\$420.00	295796	ND DHS EMERGENCY RENT BRIDGE	\$1,054.30	295953
NORTH DAKOTA FIREFIGHTER'S MUSEUM	\$25.00	295797	ND FRATERNAL ORDER OF POLICE	\$674.00	295954
NORTHERN TESTING	\$885.00	295798	ND ONE CALL, INC.	\$597.95	295955
NORTHWEST TIRE AND RETREAD	\$3,764.04	295799	ND STATE RADIO COMM.	\$3,715.00	295956
PARKLAND USA CORPORATION	\$68.25	295727	NEW VISION SECURITY, LLC	\$7,282.98	295957
PAYMENTUS	\$3,118.03	295800	NORTH COUNTRY SPORTSWEAR	\$2,155.74	295958
POST CONSTRUCTION COMPANY	\$11,007.06	295801	NORTHERN PLAINS EQUIPMENT CO., INC.	\$589.50	295959
PRAIRIE SUPPLY	\$380.88	295802	NORTHWEST TIRE AND RETREAD	\$11,912.52	295960
PROCOLLECT	\$784.38	295803	O'DAY EQUIP., INC.	\$3,240.00	295961
PROTECH INTEGRATIONS, LLC	\$464.64	295804	OLSON'S TOWING	\$3,167.00	295962
RDO EQUIPMENT	\$3,648.88	295806	ONE CALL CONCEPTS, INC.	\$344.75	295963
REDVECTOR.COM.LLC	\$2,355.71	295807	OVERHEAD DOOR CO. OF MINOT	\$756.45	295964
RHI SUPPLY	\$93.43	295808	PARKLAND USA CORPORATION	\$753.05	295890
ROERS CONSTRUCTION	\$294,460.03	295809	PBBS EQUIPMENT CORPORATION	\$1,384.01	295965
SANITATION PRODUCTS	\$1,442.43	295810	PHIL SCHULTZ	\$400.00	295987
SCG CONSULTING SERVICES, LLC	\$19,593.75	295811	POSTMASTER	\$500.00	296007
SCHOCKS SAFE AND LOCK SERVICE	\$195.00	295812	PRAIRIE ENGINEERING, P.C.	\$300.00	295966
SERTOMA CLUB OF MINOT	\$125.00	295813	PRAIRIE SUPPLY	\$409.49	295967
SOFTCHOICE CORPORATION	\$4,112.88	295814	PRO INDUSTRIAL LLC	\$13,236.61	295968
SOLTIS BUSINESS FORMS CO.	\$276.55	295815	PROTECH INTEGRATIONS, LLC	\$100.00	295969
SOURIS RIVER JOINT WATER RESOURCE	\$13,412.00	295816	PROVIDENT LIFE & ACC INS CO	\$428.08	295970
SOUTH DAKOTA CHILD SUPPORT	\$188.31	295817	RAFTELIS FINANCIAL CONSULTANTS, INC	\$21,000.00	295971
SWANSTON EQUIPMENT COMPANIES	\$1,018.41	295818	RDO EQUIPMENT	\$393.73	295974
THATCHER COMPANY	\$46,000.00	295819	RDO EQUIPMENT CO	\$167.01	295973
THOMSON REUTERS-WEST PAYMENT CENTER	\$496.00	295820	CHAFFEE, CURTIS	\$30.74	295975
THOR, RANDAL	\$191.00	295821	CRUSE, JESSICA	\$50.00	295976
TIMMONS GROUP	\$2,662.64	295822	DAZELL, BRIANA	\$50.00	295977
TIMOTHY P BROOKS	\$1,950.00	295754	GROVE, HANNAH	\$41.98	295978
TITAN MACHINERY	\$1,075.50	295823	MAGIC CITY MANAGEMENT	\$60.25	295979
TRAFFIC CONTROL CORPORATION	\$1,959.00	295824	VISTE, LEAH	\$19.12	295980
TUFF TRUCKS	\$750.00	295825	WIENKE, MAXIMILLIAN	\$25.92	295981
U.S. GEOLOGICAL SURVEY	\$5,245.00	295826	ROLAC CONTRACTING	(\$48,420.00)	295982
U.S. POST OFFICE	\$5,000.00	295827	ROLLKALL TECHNOLOGIES LLC	\$14.00	295983
UNITED MAILING SERVICE	\$320.51	295828	SANITATION PRODUCTS	\$7,537.95	295984
UNUM LIFE INSURANCE	\$8,302.73	295829	SCG CONSULTING SERVICES, LLC	\$6,531.25	295985
VISIT MINOT	\$26,495.49	295830	SCHOCKS SAFE AND LOCK SERVICE	(\$1,303.95)	295986
WALLWORK TRUCK CENTER	\$1,927.23	295831	SERTOMA CLUB OF MINOT	\$375.00	295988
WARD COUNTY AUDITOR	\$19,890.00	295832	SIGN SOLUTIONS USA	\$5,268.11	295989
WAYNE MOE	\$980.00	295781	SOURIS BASIN PLANNING COUNCIL	\$1,250.00	295990
WESTERN STEEL AND PLUMBING	\$129.58	295833	SOURIS RIVER JOINT WATER RESOURCE	\$314,469.42	295991
WESTLIE FORD	\$100,765.00	295834	SOUTH DAKOTA CHILD SUPPORT	\$188.31	295992
WESTLIE TRUCK CENTER	\$678.73	295835	SPX TECHNOLOGIES, INC	\$1,648.67	295993
WEX HEALTH, INC	\$60.48	100003856	SRF CONSULTING GROUP	\$8,071.84	295994
WEX HEALTH, INC	\$465.31	100003857	STEIN CONSTRUCTION, INC.	\$44,850.00	295995
WEX HEALTH, INC	\$360.80	100003858	STRYKER	\$2,732.07	295996
WEX HEALTH, INC	\$22.50	100003859	SWANSTON EQUIPMENT COMPANIES	\$3,047.61	295997
WEX HEALTH, INC	\$249.55	100003860	THATCHER COMPANY	\$12,525.12	295998
WEX HEALTH, INC	\$111.02	100003861	THOMSON REUTERS-WEST PAYMENT CENTER	\$248.00	295999
WEX HEALTH, INC	\$1,122.19	100003862	TIMMONS GROUP	\$308.79	296000
WEX HEALTH, INC	\$30.90	100003863	TIMOTHY P BROOKS	\$12,343.00	295916
WEX HEALTH, INC	\$247.54	100003864	TITAN MACHINERY	\$67.98	296001
WEX HEALTH, INC	\$415.39	100003865	TRANE COMPANY	\$3,539.61	296002
WEX HEALTH, INC	\$62.41	100003866	TRINITY HEALTH	\$275.00	296003
WEX HEALTH, INC	\$1,501.21	100003867	UHL CO.	\$1,267.00	296004
WEX HEALTH, INC	\$31.42	100003868	UNITED MAILING SERVICE	\$269.28	296005
WEX HEALTH, INC	\$63.04	100003869	UNUM LIFE INSURANCE	\$12,896.06	296006
WEX HEALTH, INC	\$331.50	100003870	VILLAGE FAMILY SERVICE CENTER	\$3,165.00	296008
WEX HEALTH, INC	\$730.53	100003871	VISIT MINOT	\$39,416.41	296009
WEX HEALTH, INC	\$434.98	100003872	WARD COUNTY HIGHWAY DEPT	\$2,915.00	296010
WEX HEALTH, INC	\$1,341.85	100003873	WEE LINKS PRO SHOP	\$50.00	296011
WEX HEALTH, INC	\$554.20	100003874	WESTLIE FORD	\$83,927.20	296012
WEX HEALTH, INC	\$1,252.24	100003876	WESTLIE TRUCK CENTER	\$17,751.00	296013
WEX HEALTH, INC	\$50.00	100003877	WORKFORCE SAFETY & INSURANCE	\$250.00	296014
WEX HEALTH, INC	\$975.21	100003878	EMPOWER TRUST COMPANY, LLC	\$33,371.16	100003887
WEX HEALTH, INC	\$23.13	100003879	MINOT PARK DISTRICT	\$2,164.41	100003914
WEX HEALTH, INC	\$33.58	100003880	ND CHILD SUPPORT	\$3,692.68	100003886
WEX HEALTH, INC	\$127.95	100003881	UNITED STATES TREASURY	\$125,255.65	100003947
WEX HEALTH, INC	\$103.09	100003882	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$12.50	100003948
WEX HEALTH, INC	\$280.24	100003884	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$12,255.86	100003949
WEX HEALTH, INC	\$175.35	100003885	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$100.00	100003950
EMPOWER TRUST COMPANY, LLC	\$19,896.27	100003848	DAKOTA COLLEGE AT BOTTINEAU	\$85,327.50	35
MINOT HOUSING AUTHORITY	\$202,350.00	31	DAKOTA COLLEGE AT BOTTINEAU	\$5.00	36
MINOT HOUSING AUTHORITY	\$5.00	32	TYLER TECHNOLOGIES, INC.	(\$181,288.77)	296015
ND CHILD SUPPORT	\$3,413.68	100003847		4,446,382.40	

7.5 GAMING SITE AUTHORIZATIONS – RENEWALS - Approve the following organizations to conduct games of chance during the license year of July 1, 2023 through June 30, 2024 at the following locations:

ND Association for the Disabled, Inc

- The Drop Zone (101 S Main St)

American Foundation for Wildlife

- Landing Bar and Bottle Shop (2015 N Broadway)

Magic City Lions Club

- Rockin Horse (2625 E Burdick Exwy)
- Spicy Pie Minot (1100 N Broadway)
- 1685 (1912 Valley Bluffs Dr)

7.6 MINOR SUBDIVISION PLAT - NORHEIM HEIGHTS 2ND ADDITION - Approve a minor subdivision plat as provided in Attachment A to create Norheim Heights 2nd Addition.

7.7 HOUSING NEEDS AND MARKET ANALYSIS CONSULTANT SELECTION - Select Stantec Consulting Services, Inc. as the lead consultant for the project; and authorize the Mayor and Finance Director to sign the agreement.

7.8 MINOT AIR FORCE BASE MUTUAL AID AGREEMENT - Authorize the Mayor to sign the Minot Air Force Base Fire Department Mutual Aid Agreement with the Minot Fire Department.

7.9 MEMORIAL TABLE PURCHASE FOR STATION 5 - Approve to spend the donated memorial funds from retired Firefighter Dick Hendershot's family to purchase a custom dining room table built locally.

7.10 2023 SIGNAL CABINET IMPROVEMENT AWARD OF BID (4774) - Award the bid for the construction portion of the 2023 Signal Cabinet Improvement to the low bidder, Main Electric Construction Inc., in the amount of \$368,140.00; and authorize the Mayor to sign the agreement.

7.11 US 2 AND 42ND ST SE CHIP SEAL BID CONCURRENCE (4724) - Concur with the bid submitted by Asphalt Surface Technologies Corporation to the NDDOT.

7.12 US 83 BYPASS CHIP SEAL BID CONCURRENCE (4725) - Concur with the bid submitted by Asphalt Surface Technologies Corporation to the NDDOT.

7.13 BURDICK EXPRESSWAY ADA UPGRADES FINAL PAYMENT (4396) - Approve the final payment to the NDDOT in the amount of \$2,239.90.

7.14 BURDICK EXPRESSWAY MAJOR REHABILITATION FINAL PAYMENT (4394) - Approve the final payment to the NDDOT in the amount of \$9,018.11.

7.15 NDDOT BRIDGE INSPECTION AND LOAD RATING FINAL PAYMENT (4512) - Approve the final payment to the NDDOT in the amount of \$5,244.25.

7.16 CITY HALL RETAINING WALL ENGINEERING CONTRACT AMENDMENT 5 (4398) - Approve contract amendment 5 and authorize the Mayor to sign the amendment.

7.17 16TH STREET AND 37TH AVENUE SW MILL & OVERLAY FINAL PAYMENT (4592) - Approve the final payment to the NDDOT in the amount of \$8,267.24.

7.18 ASSIGNMENT OF LEASE BOURGAULT INDUSTRIES INC. TO PERRY WEISBERG FOR LOT 5, SOUTHSIDE HANGAR ADDITION, MINOT INTERNATIONAL AIRPORT - Approve the consent to assign lease to Perry Weisberg from Bourgault Industries; and authorize the Mayor to sign consent to assign lease.

7.19 LEASE RENEWAL LOT 30, SOUTH SIDE HANGAR ADDITION - Approve renewal option of lease terms for Lot 30, South Side Hangar Addition owned by Mark Sandstrom.

7.20 CONSIDER BIDS AND AWARD CONTRACT FOR CONTINUOUS FRICTION MEASURING EQUIPMENT (CFME) - Authorize City staff to accept lowest compliant bid from Halliday Technologies for the Continuous Friction Measuring Equipment (CFME) and associated attachments which opened on April 24, 2023; and approval to apply for funding, accept if awarded, and have the Mayor, City Attorney and the Airport Director sign contracts, grants, and necessary documents.

7.21 APPROVE THE CONTRACT WITH THE ND OFFICE OF STATE TAX COMMISSIONER FOR COLLECTION OF CITY SALES TAX - Approve the contract with the State Tax Commissioner for the collection of City sales tax for the period July 1, 2023- June 30, 2025 and authorize the Finance Director to sign the contract.

7.22 JOINT POWERS AGREEMENT WITH DAKOTA COLLEGE AT BOTTINEAU FOR FUNDING OF IMPROVEMENTS TO THE CTE - Approve the JPA with Dakota College at Bottineau relating to the additional \$1,842,093 funding to be provided to the CTE project; approve the corresponding budget amendment to appropriate the funds; and authorize the Mayor to sign the agreements.

7.23 APPROVE BUDGET AMENDMENT FOR MACA FUNDING REQUEST - Approve the budget amendment on first reading for the MACA Carnegie Center funding request of \$58,728 and approve the use of Sales Tax Improvements cash reserves.

7.24 APPROVE 2020 ROUND 2 STRUCTURE DEMOLITION FINAL PAYMENT - Approve the final payment to HSG Park Joint Ventures, LLC in the amount of \$15,015.60 for the 2020 Round 2 Structure Demolition project.

7.25 APPROVAL OF JOB DESCRIPTION AND RECLASSIFICATION OF CITY COMMUNICATION AND ENGAGEMENT MANAGER - Approve the job description and grade reclassification for the Communications and Engagement Manager.

7.26 RECYCLING TRANSPORT SERVICES – CONTRACT AWARD (4199.2) - Award the contract for recycling transport services to 1 Call Septic Services, Inc. for a two-year period; and authorize the Mayor to sign the contract.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Burlingame, Jantzer, Olson, Podrygula, Ross; nays: none.

#### **ACTION ITEMS**

#### **8.1 ORDINANCES – ORDINANCE NO 5840 – HUMAN RELATIONS COMMITTEE – TABLED**

Motions on the table are:

1. Alderwoman Olson’s motion, originally made on April 17, 2023, to retain the language in the present city ordinance/i.e., do not pass Ordinance No. 5840 on second reading is on the table.
2. Alderwoman Evans’ motion to pass Ordinance No. 5840 on second reading, originally made on May 15, 2023, is also on the table.

The City Attorney’s recommendation was the Council address Alderwoman Olson’s motion first, as it was first in time. If Alderwoman Olson’s motion passes, Alderwoman Evans’ motion will be resolved. If Alderwoman Olson’s motion fails, then the Council can address Alderwoman Evans’ motion.

Alderman Podrygula moved the City Council table until the entire council is present but put on agenda to allow for public comment.

Motion seconded by Alderman Burlingame and carried by the following roll call vote: ayes: Burlingame, Jantzer, Olson, Podrygula, Ross; nays: none.

#### **8.2 2022 PAVEMENT MANAGEMENT PLAN FINAL REPORT (4680) – APPROVED**

Alderman Jantzer moved the City Council accept and file the 2022 Pavement Management Plan final report.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Burlingame, Jantzer, Olson, Podrygula, Ross; nays: none.

#### **8.3 CONSIDER RFPS FOR LEASE OR SALE OF CITY-OWNED RENAISSANCE AND CENTRAL PARKING RAMPS– APPROVED**

Alderwoman Olson moved the City Council approve the advertising Request for Proposals (RFPs) for enhanced development of parking ramps property and associated air rights located at 205 1st Street SW and 5 1st Street SW known as Renaissance/City Hall and Central Garages.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Jantzer, Olson, Podrygula, Ross; nays: none.

#### **8.4 ALCOHOL ORDINANCE REWRITE – APPROVED**

Alderwoman Olson moved the City Council approve option 3: The City Council could appoint an Alcohol Ordinance Review and Rewrite Committee to discuss this issue and make a recommendation on how to proceed. If such a committee is appointed, City Staff would recommend at minimum including the following individuals on the committee:

- Mayor
- 1 Council Member
- 1 Member of the Public
- 2 Current License Holders

City staff also recommends that the following attend any committee meeting and serve in an advisory capacity (non-voting): City Manager, City Attorney, Chief of Police, Community Development Director.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Jantzer, Olson, Podrygula, Ross; nays: none.

#### **8.5 CONTRACT NEGOTIATIONS FOR CITY MANAGER – APPROVED**

Alderwoman Olson moved the City Council approve a 5-year contract (12/28/2028) with 360-degree evaluations every other year beginning in 2025 and another in 2027 also to include the community stakeholders in the evaluation that are specified in the City Manager job description.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Jantzer, Olson, Podrygula, Ross; nays: none.

#### **PERSONAL APPEARANCES**

Bobby Widdel spoke to the City Council and staff about the motorcycle fatality that occurred on 40<sup>th</sup> Ave SW and S Broadway by Wal-Mart. Staff will provide the City Council with accident data on the intersection and Stephen will get traffic numbers through 2022.

#### **MISCELLANEOUS AND DISCUSSION ITEMS**

##### **MYMINOT APP & GIS UPDATE**

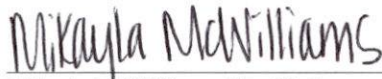
Emily Huettl presented to the council information on the myMinot App and the Minot GeoHub.

#### **ADJOURNMENT**

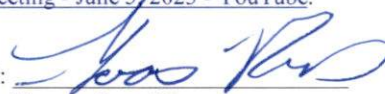
There being no further business, Alderwoman Olson moved the City Council meeting be adjourned. Motion seconded by Alderman Jantzer and carried unanimously. Meeting adjourned at 8:57 pm.

For the full June 5, 2023 Regular City Council meeting video, see: [City Council Meeting - June 5, 2023 - YouTube](#).

ATTEST:

  
Mikayla McWilliams, City Clerk

APPROVED:

  
Thomas Ross, Mayor