

**On June 2, 2023, a Regular Meeting of the Minot City Council was held in the Council Chambers at City Hall. Council Mayor Ross called the meeting to order at 3:00pm.**

**ROLL CALL**

**Members Present:**

Burlingame, Evans, Jantzer, Olson, Podrygula, Ross

**Members Absent:**

Pitner

**PLEDGE OF ALLEGIANCE**

Mayor Ross led the City Council in the Pledge of Allegiance.

**BUDGET PRIORITIES**

Alderman Pitner was able to join via teams.

Alderwoman Evans wanted to start the discussion with the council discussing the mill levy. There is a slight increase projected in the value of the levy for next year. It is about a 3.8% increase which if the mill levy stays flat for the budget there would still be approximately \$990,000 in the budget.

Alderwoman Olson and Alderman Podrygula both would like to see the mill levy stay flat but would consider a raise if it needs to cover the services the city currently offers. The council discussed all the funding options for the budget which would include fee structures, sales tax, and property tax. The council discussed the reserves for the general fund. The employee salary and wage review study was discussed.

**MILL LEVY**

Alderman Jantzer moved the City Council direct staff to keep the mill rate flat but can use up to \$3 million in reserves if necessary.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Podrygula, Ross; nays: none.

At 3:37 pm Alderman Pitner left the meeting via teams.

**OPERATION & MAINTENANCE FOR FLOOD CONTROL**

Alderman Jantzer moved the City Council recommend using the hybrid approach of using a utility fee and property tax as a source of funding for the operation and maintenance of flood control in the 2024 budget.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Podrygula, Ross; nays: none.

**NEW POSITIONS/RECRUITMENT**

Alderwoman Evans moved the City Council put an emphasis on the 2024 budget to retain current employees and limit new positions to mission essential with latitude on the enterprise funds.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Podrygula, Ross; nays: none.

**FUTURE NEEDS**

Alderman Jantzer moved the City Council direct staff to recognize the funding for future special needs of the Police Department is a priority and staff provided recommended funding options.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Podrygula, Ross; nays: none.

**INFRASTRUCTURE INVESTMENT**

Alderman Podrygula moved the City Council direct the City Manager to prioritize life, property, and health along with setting up a long-term strategic plan.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Podrygula, Ross; nays: none.

**ORGANIZATIONAL STRUCTURE**

At 5:01 pm, Alderman Pitner was able to join the meeting via teams.

Alderwoman Evans moved the City Council approve option 3, which is the creation of an Assistant City Manager position and the creation of a Utilities Department by separating those functions from the current Public Works Department.

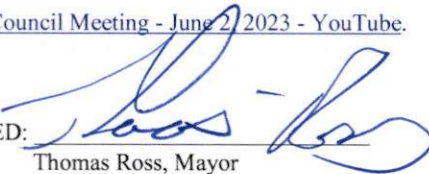
Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

**ADJOURNMENT**

There being no further business, Alderman Podrygula moved the City Council meeting be adjourned. Motion seconded by Alderman Pitner and carried unanimously. Meeting adjourned at 5:41 pm.

For the full June 2, 2023 Special City Council meeting video, see: [Special City Council Meeting - June 2 2023 - YouTube](#).

ATTEST: Mikayla McWilliams  
Mikayla McWilliams, City Clerk

APPROVED:   
Thomas Ross, Mayor