

On May 8, 2024, a Special Meeting of the Minot City Council was held in the Council Chambers at City Hall. Mayor Ross called the meeting to order at 9:40 am.

**ROLL CALL**

**Members Present:**

Burlingame, Jantzer, Olson, Pitner, Podrygula, Ross

**Members Absent:**

Evans

**PLEDGE OF ALLEGIANCE**

Mayor Ross led the City Council in the Pledge of Allegiance.

**CITY COUNCIL BUDGET PRIORITIES & DIRECTIVE**

Alderman Jantzer:

- Supports no tax increase – limit the 2025 budget to the dollar amount in 2024
- Add 3 new firefighter positions
- Consider positions where fees can cover the new position proposed
- Prioritize maintaining what the City of Minot currently has such as employee wage/benefits and equipment

Alderman Podrygula:

- Safety – adding the 3 additional firefighter positions
- Preservation such as the Airport roofing project
- Citizen Survey – infrastructure/public safety
- Protecting life and property
- Efficiency enhancement/incentive
- Employee engagement survey
- Police Department recruitment/Administrative Assistant
- PD/FD formal accreditation
- Leadership/Management Training

Alderwoman Olson:

- Focus on understanding who we serve and represent the people we employ
- Continue pay plan and benefits
- NDPERS retirement plan for 1<sup>st</sup> responders
- Promote homestead credit
- Staff – remote work from home policy
- Investment in roads
- PD Space Study
- Investment – Franchise fees/Economic Development
- Property Taxes/Budget – hold the line unless it means cutting services (communicate to the City Council on any services cut)

Alderman Pitner:

- Additional 3 firefighters
- CPSM civilian positions to open up more sworn officers
- Town Hall meetings outside in the community/community outreach
- Economic Development
- Realistic on property tax and 2025 budget – goal of zero increase

Alderman Burlingame:

- Hold the line on property tax
- Take care of current staff first
- Reward efficiencies
- Maintain employees (at home policy/plan for turnover without eliminating positions)
- Review current fees and discuss franchise fees
- Childcare recommendations

Mayor Ross:

- #1 asset is our employees (encourage & empower)
- Leadership training
- Critical position/department look
- Not sold on the Economic Development position and Retail Coach
- Charging appropriately for services
- PD Recruitment is a priority

Candidates:

Mike Blessum:

- Promote homestead credit
- Departments such as Public Transportation, Library, Cemetery, Airport becoming more self sufficient
- Staffing needs: 3 firefighters and payroll position
- Deferred Maintenance such as roads
- Fully revamp Economic Development
- Engage Minot Air Force Base

Scott Samuelson:

- Look at efficiencies such as a Payroll position and look into the Economic Development position
- Hold the line on property taxes
- Employee/citizen input

Leif Snyder:

- Importance of City staff – finding ways to free up time to engage
  - Payroll position
  - Sworn officers on patrol/civilian work
  - 3 firefighters
- Agrees there might be duplication in Economic Development
- Hold the line on property taxes

Summarization:

- Infrastructure
- Empower staff
- Hold the line on property taxes
- Reserves for one-time projects not for operations

11:04 Alderman Burlingame left the meeting.

#### **ADJOURNMENT**

There being no further business, Alderman Jantzer moved the City Council meeting be adjourned. Motion seconded by Alderwoman Olson and carried unanimously. Meeting adjourned at 11:07 am.

For the full May 8, 2024 Special City Council meeting video, see: [Minot City Council Special Meeting 5/8/24 \(youtube.com\)](https://www.youtube.com/watch?v=Minot City Council Special Meeting 5/8/24).

ATTEST: Mikayla McWilliams  
Mikayla McWilliams, City Clerk

APPROVED: Thomas Ross  
Thomas Ross, Mayor