

## **AIRPORT COMMITTEE**

April 25, 2017

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### Members Present:

Olson, Hatlelid, Larson, Lehner, Rued, Withus

### Members Absent:

Shomento

### Others Present:

City Manager, City Clerk, City Attorney, Airport Director, HR Director, City Assessor, Finance Director, City Comptroller, City Treasurer, City Engineer, Planning Director, Police Chief, Public Works Director, Assistant Public Works Director, Public Information Officer, Library Director, Aud./Rec. Director, Federal Compliance Officer, Alderman Jantzer, Alderman Podrygula, Cindy Hemphill, Jill Schramm

To the Honorable Mayor and All Aldermen:

Following are the recommendations from the **Airport Committee** meeting called to order at 4:31 pm April 25, 2017:

- 1. The City Council authorize the Airport to rent T-Hanger No. 5 to Jason Nelson for the price of \$75.00 per month and authorize the Mayor to sign the lease agreement.**

\* \* \* \* \*

The above motion by Committee Member Hatlelid, seconded by Alderman Lehner and was carried by the following roll call vote: ayes: Hatlelid, Larson, Lehner, Olson, Rued, Withus. nays: none

- 2. The City Council approve the quote from G & P Sales in the amount of \$4,875 for the US Products Treadmaster 40" Dual Vac Escalator Cleaner, allocate sales tax funds as outlined by staff, and authorize the Mayor to sign any necessary documents.**

\* \* \* \* \*

The above motion by Committee Member Hatlelid, seconded by Alderman Lehner and was carried by the following roll call vote: ayes: Hatlelid, Larson, Lehner, Olson, Rued, Withus. nays: none

- 3. The City Council accept the quote from Stein's, Inc. to provide the floor burnisher in the amount of \$5,992.80, allocate sales tax funds as outlined by staff, and authorize the Mayor to sign any necessary documents. (AIR056)**

\* \* \* \* \*

The above motion by Committee Member Hatlelid, seconded by Alderman Lehner and was carried by the following roll call vote: ayes: Hatlelid, Larson, Lehner, Olson, Rued, Withus. nays: none

- 4. Airport Director Project/Program Updates**

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The Airport Director stated, the Annual Certification Inspection is currently taking place and is going very well. There was an unannounced aircraft rescue and firefighter drill earlier in the day and crews were out to

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the midpoint of the runway intersections in less than 2 ½ minutes which is very good. He said he is looking forward to congratulating the team on a job well done. The TSA comprehensive inspection is also coming up. He said, in May, there will be an active shooter training with the Department of Homeland Security. The training will be focused on our specific facility and will be an important training for everyone who works at the Airport. The 11 month terminal walkthrough will be taking place soon. Most of the warranties at the new terminal took effect in June so a walkthrough will be completed to address any issues that may have occurred. A couple areas they will focus on are the roof leakage issues and the condensation forming at the front of the building. Any problems will be rectified at no cost to the City.

He announced, with spring approaching, the Airport staff will be focusing on beautification of the terminal. Local volunteers will be helping with landscaping and planting trees, which saved a great deal of money in landscaping costs. He said, a major goal for the Airport is to have the Master Plan in the hands of the FAA by the end of the year. One of the discussion that has been taking place is regarding the intersection of Runway 8 and Taxiway Bravo as the FAA considers it a non-standard intersection. The hope is to hold off on making any changes until the whole taxiway needs the concrete rehabbed.

Mr. Feltner then described the monthly statistics by stating the enplanements increased in March but are still lower than in 2016. He said the rental car companies have been struggling to reach their minimum annual guarantee. The contracts for car rental companies will be rebid this year and he said to expect lower numbers than the previous bids. Concession activity continued to do well and parking revenue has increased as a result of limited snow removal costs this past month.

There being no further business, the meeting adjourned at 4:41 pm.

Respectfully submitted,  
Kelly Matalka,  
City Clerk