

**Renaissance Zone Board Meeting**  
Minutes for February 22, 2024 at 8:30 am  
3<sup>rd</sup> Floor Executive Conference Room, City Hall  
Minot, ND

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<b><u>Members Present:</u></b>	Pete Hugret (Chair), Justin Anderson, Jason Bentley, Christine Staley, Thomas Alexander, Pat Bailey (Vice-Chair), Betty Fedorchak, Mark Lyman, Amy Rogers
<b><u>Members Absent:</u></b>	Michael King
<b><u>Others Present:</u></b>	Brian Billingsley (Community and Economic Development Director) and Mikayla McWilliams (City Clerk)
<b><u>Guests:</u></b>	Aaron Boffencamp and Miranda Nichols

**Call to Order.**

Chairman Hugret called the meeting to order at 8:29 am.

**Introduction of new Board Member**

Mr. Billingsley introduced Amy Rogers, who is a real estate agent with Brokers 12. Amy is replacing Jen Cook on the board with a term to expire December of 2025.

**Adopt Meeting Minutes.**

Motion by Bailey to adopt the minutes of the December 21, 2023 meeting. Second by Staley and carried by the following vote: ayes: all, nays: none. **Motion Passes.**

**Renaissance Zone Applications: None**

**Façade Program Applications: FI-12 Aaron Boffencamp and Miranda Nichols, 11 E Central Ave**

This applicant is requesting a Façade Improvement Forgivable Loan of \$130,555 for 11 E Central Ave. The property has enough street footage to be eligible for the amount requested. The loan will be for 75% of the lowest bid, even though the applicants are not planning to use the low bid. Aaron and Miranda mentioned they were using Midwest Door & Glass because they have seen the work done to Century Eyewear, the company can do the complete project, and construction will start in April. The construction time in the contract with the City of Minot for the Façade Program is 12 calendar months. Mr. Billingsley advised the applicants they will need to set up an onsite visit with Mr. Billingsley, the contractors, and the architect. This will be presented to City Council the 2<sup>nd</sup> meeting in March.

Mr. Billingsley recommended the board approve the application request for the Façade Improvement Program Forgivable Loan in the amount of \$130,555 for Aaron Boffencamp and Miranda Nichols at 11 E Central Ave and send approval to the City Council. Motion by Anderson to approve. Second by Bailey and carried by the following vote: ayes: all, nays: none. **Motion Passes.**

**Other Business**

Alex Beach for was approved by the City Council on January 16<sup>th</sup> and the State of ND on January 25<sup>th</sup>.

Boomtown Enterprises was approved in August of 2023, but was never submitted to the State of ND. The application has been modified for the Renaissance Zone to cover the interior work and the Façade Program to cover the exterior work.

Mr. Billingsley discussed he will bring a renaissance report to the next meeting. He will also bring an update to the Façade Improvement fund balance.

**Next Scheduled Meeting**

Thursday, March 28, 2024, in the new City Hall Finance Conference Room, 10 3<sup>rd</sup> Ave SW.

**Adjournment**

Motion by Bailey to adjourn the meeting. Second by Lyman. Motion carried by the following vote: ayes: all, nays: none. **Motion passes.**

The meeting was adjourned at 8:50 am.

*Minutes prepared by: Mikayla McWilliams, City Clerk*