

On February 5, 2024, a Regular Meeting of the Minot City Council was held in the Council Chambers at City Hall. Mayor Ross called the meeting to order at 5:30 pm.

ROLL CALL

Members Present:

Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Ross led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross attended a MACECD Board meeting, one-on-one meetings with the City Manager, a NAWS Authority meeting, Randy Hauck's Retirement Party from Verendrye Electric, Project Bee meetings, a suicide symposium planning meeting, a Military Affairs meeting, Lords Cupboard meeting, Winter Employee Recognition event, and a Governmental Affairs meeting.

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the council.

CITY ATTORNEY'S REPORT

Stefani Stalheim submitted a written report to the council.

CONSENT ITEMS

Alderman Pitner moved the City Council approve consent items 6.1-6.19.

6.1 CITY COUNCIL MINUTES - Approve the minutes of the January 16, 2024, Regular City Council meeting and the January 16, 2024, Special City Council meeting.

6.2 ORDINANCES – Approval of the following ordinances considered for second reading:

1. Ordinance 5938 - 2024 BA - Law Enforcement Resiliency Grant
2. Ordinance 5939 - Traffic Restrictions for Transit Center Area
3. Ordinance 5940 - Fire Inspection Fees Ordinance

(Ordinances are available for inspection and copying at the City Hall City Clerk's Office during normal office hours (generally Monday-Friday 8:00am – 4:30pm))

6.3 ADMINISTRATIVE APPROVALS - Approve the following administrative approvals.

1. Perkett Elementary PTO to conduct a raffle on March 22, 2024 at Perkett Elementary (2000 5th Ave SW).
2. Municipal Government Academy of ND to conduct a raffle on March 19, 2024 at Clarion Hotel & Convention Center (2200 E Burdick Exwy).
3. Forgotten Warrior Foundation to conduct a raffle on June 29, 2024 at The "O"riginal Bar and Nightclub (720 N Broadway).
4. Dakota Cruisers to conduct a raffle on June 5, 2024 and September 14, 2024 at the Uhaul Moving and Storage S. Hill Parking Lot (1 20th Ave SE).
5. Minot High North Baseball to conduct a sports pool on February 11, 2024 at Central Campus High School (215 1st St SE).
6. Souris River Basin Longbeards to conduct a raffle on February 10, 2024 at The Grand Hotel (1505 N Broadway).
7. MSU Athletics to conduct a sports pool on February 11, 2024 at MSU (500 University Ave W).
8. Minot Y's Men Club to conduct a raffle on June 17, 2024 at the Minot Family YMCA (3515 16th St SW).
9. Minotauros Booster Club to conduct a raffle on April 7, 2024 at the Sleep Inn & Suites (2400 10th St SW).
10. Magic City Figure Skating Club to conduct a raffle on March 24, 2024 at the Maysa Arena (2501 Burdick Exwy W).
11. Dakota Rattlers to conduct a raffle on April 28, 2024 at the MSU Dome Wrestling Room (500 University Ave W).
12. Sigma Omicron Tau Chapter to conduct a calendar raffle May 2024 at Sigma Omicron Tau C/O Richell Johnson Residence (426 21st St NW).

13. Bel Air PTS to conduct bingo on February 15, 2024 and a raffle on April 19, 2024 at Bel Air Elementary (501 25th St NW).

14. MHS FBLA to conduct a raffle on February 23, 2024 at Magic City Campus (1100 11th Ave SW).

15. ND Association of Dance and Drill to conduct a raffle and bingo on February 17, 2024 at the Grand Hotel (1505 N Broadway).

16. Minot Symphony Association, Inc. to conduct a raffle on June 29, 2024 at The "O"riginal Bar and Nightclub (720 N Broadway).

17. Special Event Permit for Der Blaue, LLC dba The Blue Rider (118 1st Ave SE).

18. Special Event Permit for Sports on Tap, Inc. dba Sports on Tap (220 S Broadway).

19. Special Event Permit for Atypical, LLC dba Atypical Brewery & Barrelworks (510 E Central Ave).

20. Special Event Permit for Der VennMitchell, Inc dba The Landing Bar and Bottleshop (2015 N Broadway).

6.4 BILLS, TRANSFERS, AND PAYROLL - Approve the payroll for the period of December 17, 2023, through January 13, 2024, in the amount of \$2,668,830.48 and the bills and transfers for January in the amount of \$6,864,447.47.

WEX HEALTH, INC	\$10,108.21	100004931	AFLAC	\$14,124.37	100004961
ALL SEASON ARENA	\$2,635.45	299239	FIRST WESTERN INSURANCE	\$37,446.04	299380
AMERICAN TRUCK & TRAILER, LLC	\$96.41	299240	ACKERMAN ESTVOLD	\$79,847.70	299381
BAYCOM, INC.	\$597.00	299241	ACME TOOLS	\$12,504.62	299382
BLUE360 MEDIA, LLC	\$5,986.00	299242	ADVANCED BUSINESS METHODS	\$8,830.25	299383
BORDER STATES INDUSTRIES, INC.	\$1,039.98	299243	AMERICAN TRUCK & TRAILER, LLC	\$125.20	299384
BUTLER MACHINERY CO.	\$149.10	299244	APEX ENGINEERING GROUP	\$104,922.06	299385
CDM SMITH	\$78,493.29	299245	ARAMARK	\$126.18	299386
CONCRETE MOBILE	\$1,600.00	299246	AZTECA SYSTEMS, LLC	\$109,200.00	299388
CREA	\$200.00	299247	BAG, LLC	\$150.00	299389
Brook Hermanson	\$1,000.00	299247	BARR ENGINEERING	\$1,774.50	299390
Holly Zecce	\$36.34	299248	BISMARCK EVENT CENTER	\$30.00	299391
Jacilee Olson	\$18.73	299249	BMI GENERAL LICENSING	\$435.00	299392
Joshua Noyes	\$895.95	299250	BRIGHTLY SOFTWARE, INC	\$5,666.93	299393
Samantha Newman	\$1,000.00	299251	BUTLER MACHINERY CO.	\$169.81	299394
ENERBASE	\$1,143.62	299252	C&C PLUMBING AND HEATING	\$125.00	299395
FACTORY MOTOR PARTS	\$302.38	299253	CALLYO 2009 CORP	\$5,628.00	299396
FLEETMIND SOLUTIONS, INC.	\$3,047.58	299254	CAROLINA SOFTWARE	\$475.00	299397
FLEXIBLE PIPE TOOLS & EQUIPMENT	\$1,280.00	299255	CDM SMITH	\$105,842.15	299398
GENERAL TRADING	\$202.30	299256	CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC	\$5,374.04	299400
GERDAU RECYCLING	\$1,404.94	299257	CENTRAL TRENCHING, INC.	\$4,614.68	299399
GUARDIAN FLEET SAFETY	\$9,083.31	299259	CITY OF MINOT	\$50.00	299473
HAWKINS, INC.	\$2,411.64	299260	DACOTAH PAPER CO.	\$8,660.34	299401
HOGAN MANUFACTURING, INC	(\$292.00)	299261	DAKOTA FIRE EXTINGUISHER	\$86.36	299402
HOUSTON ENGINEERING, INC.	\$7,762.00	299262	DAKOTA FLUID MOTION, LLC	\$12,578.44	299403
INFORMATION TECHNOLOGY DEPARTMENT	\$3,181.75	299263	DAKOTA FLUID POWER, INC.	\$923.41	299404
JOHN DEERE FINANCIAL	\$2,804.15	299258	DECOMM VENTURES, LP	\$6,075.00	299405
KLI ENGINEERING, LLC	\$3,957.12	299264	DEM-CON COMPANIES, LLC	\$1,806.49	299406
LINDE GAS & EQUIPMENT INC	\$181.44	299265	DOMESTIC VIOLENCE CRISIS CENTER	\$1,250.45	299407
MAIN ELECTRIC CONSTRUCTION	\$8,616.19	299266	DUCKS UNLIMITED	\$19,440.00	299408
MINOT AUTO	\$402.42	299268	EAPC	\$20,233.62	299409
MINOT WELDING INC	\$2,500.00	299269	EATON CORPORATION	\$5,355.42	299410
MOUSE RIVER FIREFIGHTER'S ASSN	\$25.00	299270	EBSCO	\$2,336.47	299411
NAPA AUTO PARTS	\$2,196.07	299271	ECOLAB PEST ELIMINATION DIVISION	\$119.49	299412
NEXTREQUEST	\$9,572.64	299272	ELDORADO NATIONAL - CALIFORNIA	\$405.65	299413
NORMONT EQUIPMENT CO	\$97.39	299273	ELECTRIC PUMP	\$83.54	299414
NORTHWEST TIRE AND RETREAD	\$1,049.67	299274	Hollilynn Bleshe	\$20.00	299415
PRairie ENGINEERING, P.C.	\$200.00	299275	Jeanny Variste	\$48.99	299416
PROJECT BEE	(\$559,622.39)	299276	Maria Romanick	\$50.00	299417
RDO EQUIPMENT	\$428.37	299277	ENERBASE	\$57,891.69	299418
ROUTEMATCH SOFTWARE LLC	\$24,313.76	299278	FACTORY MOTOR PARTS	\$245.54	299419
SANITATION PRODUCTS	\$3,819.98	299279	FARDEN CONSTRUCTION	\$9,556.85	299420
SCHOCKS SAFE AND LOCK SERVICE	\$309.64	299280	FASTENAL COMPANY	\$4.30	299422
SIGN SOLUTIONS USA	\$112.75	299281	FIRE EQUIPMENT CO.	\$926.00	299423
SPX TECHNOLOGIES, INC	\$6,840.28	299282	FIRST DISTRICT HEALTH UNIT	\$26,500.00	299424
SWANSTON EQUIPMENT COMPANIES	\$748.39	299283	FIRST INTERNATIONAL BANK & TRUST	\$759.00	299425
TERMINAL SUPPLY CO.	\$3.97	299284	FIRST WESTERN INSURANCE	\$50.00	299426
THEIN WELL	\$7,127.05	299285	FLEETMIND SOLUTIONS, INC.	\$1,987.50	299427
THIORSRUD SUPPLY CO., INC.	\$468.00	299286	G & P COMMERCIAL SALES	\$404.24	299428
UNUM LIFE INSURANCE	\$5,083.95	299287	GALE	\$150.00	299429
VISIT MINOT	\$6,431.46	299288	GALLS, LLC	\$516.68	299430
WALLWORK TRUCK CENTER	\$583.16	299289	Diedre Postula	\$18.99	299431
WARD COUNTY AUDITOR	\$17,875.00	299290	Eric Bretheim	\$36.94	299432
WESTLIE FORD	\$376.19	299291	FHS PUBLIC SAFETY FOUNDATION	\$960.00	299433
WESTLIE TRUCK CENTER	\$943.97	299292	Kaylee Pontiff	\$10.99	299434
EIDE FORD LINCOLN	\$23,400.00	299293	Lisa Schneider	\$50.00	299435
I CALL SEPTIC SERVICES, INC	\$13,137.30	299294	Michaela Young	\$50.00	299436
ACME TOOLS	\$59.82	299295	Minnesota Child Support	\$10.00	299437
ADP, INC	\$15,537.42	100004959	Mya Hanson	\$200.00	299438

ADP, INC	\$874.20	100004960	North Dakota Child Support	\$250.00	299439
ALL SEASON ARENA	\$7,676.62	299296	North Dakota Child Support	\$25.00	299440
AMERICAN WELDING & GAS, INC.	\$9,683.95	299297	Rodney Brian Neuhalfen	\$50.00	299441
APH/AUTO VALUE	\$36.79	299298	Sharon Samulenok	\$8.99	299442
ASSETWORKS	\$8,581.47	299299	Tamera Siverston	\$25.00	299443
CITY OF MINOT	\$200.00	299342	Teresa Hunt	\$25.00	299444
CLUTE OFFICE EQUIP., INC.	\$756.50	299300	Vicky L. Geyer-Panasuk	\$378.55	299445
COOKIES FOR YOU	\$900.00	299301	GENERAL TRADING	\$702.17	299446
ECOLAB PEST ELIMINATION DIVISION	\$697.54	299302	GERDAU RECYCLING	\$580.32	299447
Andres Casarez	\$673.46	299303	GRAINGER	\$23.18	299448
Dusty Schlecht	\$350.00	299304	GRAYMONT WESTERN US INC.	\$20,664.60	299449
James Seifert	\$729.00	299305	HIGH POINT NETWORKS, LLC	\$7,603.05	299450
Kristle Foster	\$39.63	299306	IIOGAN MANUFACTURING, INC	\$146.00	299451
Melissa Anderson	\$39.63	299307	HOUSTON ENGINEERING, INC.	\$85,018.78	299452
Rob Cinino	\$29.50	299308	IMSA	\$510.00	299453
Rondel Rotciuk	\$45.20	299309	INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$624.56	299454
Rondel Rotciuk	\$25.55	299310	INTERSTATE BATTERY SYSTEM	\$8.34	299455
ENERBASE	\$11,939.73	299311	INTERSTATE ENGINEERING, INC.	\$3,500.00	299456
FASTENAL COMPANY	\$4.99	299312	JIMS WELDING, INC.	\$375.41	299457
FIRST INTERNATIONAL BANK & TRUST	\$704.00	299313	JLG ARCHITECTS	\$620.00	299458
FIRST WESTERN INSURANCE	\$14,350.00	299314	KIMBALL MIDWEST	\$23.60	299459
GALLS, LLC	\$166.52	299315	KLJ ENGINEERING, LLC	\$12,715.50	299460
Amber Marquardt	\$1,221.73	299316	LEADSONLINE	\$5,866.00	299461
Braxton Wynton	\$30.00	299317	M-B COMPANIES, INC	\$1,337.22	299462
Celine Marx	\$40.00	299318	MAD DOG BROKERAGE INC	\$6,733.40	299464
Cody Cemer	\$5.00	299319	MAIN ELECTRIC CONSTRUCTION	\$25,068.12	299465
Jane Ellis	\$5.00	299320	MARCO, INC.	\$1,256.63	299466
Joe Melvin Stenvold, Jr.	\$200.00	299321	MELANIE MOORE	\$210.00	299474
Katelyn Bowen	\$25.00	299322	MICROMARKETING LLC	\$27.99	299467
Kevina OM Click	\$23.00	299323	MID-STATES ORGANIZED CRIME INFO CTR	\$250.00	299468
Shandell Grogan	\$50.00	299324	MIDWEST TAPE	\$84.32	299469
U.S. Postal Service	\$50.00	299325	MINOT AREA CHAMBER EDC	\$121,637.50	299463
GENERAL TRADING	\$435.40	299326	MINOT COMMISSION ON AGING	\$12,875.00	299470
GERDAU RECYCLING	\$152.29	299327	MINOT DAILY NEWS	\$260.00	299471
GOETTLIE LAW, PLLC	\$3,500.00	299328	MINOT EMPLOYEE DONATIONS	\$818.96	299472
GRAYBAR	\$1,174.00	299329	MOWBRAY & SONS	\$1,061.08	299475
GRAYMONT WESTERN US INC.	\$53,252.25	299330	NAPA AUTO PARTS	\$2,064.12	299476
IIAWKINS, INC.	\$31,798.28	299331	ND DEPT OF TRANSPORTATION	\$7,028.85	299477
INLAND TRUCK PARTS CO	\$192.36	299332	ND DEPT OF WATER RESOURCES	\$255,477.20	299478
INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$624.56	299333	ND FRATERNAL ORDER OF POLICE	\$1,539.00	299479
INTERSTATE BATTERY SYSTEM	\$153.95	299334	NEWMAN TRAFFIC SIGNS	\$1,289.28	299480
KIWANIS CLUB OF MINOT	\$450.00	299335	NORTHERN TESTING	\$490.00	299481
MAIN ELECTRIC CONSTRUCTION	\$44,402.66	299336	NORTHWEST TIRE AND RETREAD	\$10,646.79	299482
MARCO, INC.	\$192.50	299337	NORTHWESTERN POWER EQUIPMENT C	\$10,346.09	299483
MINOT AUTO	\$140.69	299338	NOVA FIRE PROTECTION CO.	\$1,643.00	299484
MINOT EMPLOYEE DONATIONS	\$870.24	299339	OLSON'S TOWING	\$1,365.00	299485
MINOT PARK DISTRICT	\$62,695.67	299340	ONE CALL CONCEPTS, INC.	\$131.90	299486
MINOT PLUMBING & HEATING CO, INC.	\$1,589.00	299341	ONLINE DAKOTA INFORMATION NETWORK	\$316.00	299487
NAPA AUTO PARTS	\$1,692.19	299343	PARKLAND USA CORPORATION	\$4,478.10	299421
ND DEPT OF TRANSPORTATION	\$10,823.05	299344	PATRIOT FIRE & SAFETY INC	\$754.80	299488
NORTH COUNTRY SPORTSWEAR	\$144.04	299345	PEC SOLUTIONS LLC	\$966.00	299387
NORTHERN PLAINS EQUIPMENT CO, INC.	\$514.84	299346	PRAIRIE SUPPLY	\$283.86	299489
NORTHERN TESTING	\$605.00	299347	PRINGLE & HERIGSTAD, P.C.	(\$142.50)	299490
NORTHWEST TIRE AND RETREAD	\$478.04	299348	PROCOLLECT	\$318.92	299491
PFM FINANCIAL ADVISORS LLC	\$1,500.00	299349	PROTECH INTEGRATIONS, LLC	\$425.00	299492
PRINGLE & HERIGSTAD, P.C.	\$375.00	299350	PROVIDENT LIFE & ACC INS CO	\$363.08	299493
PROTECH INTEGRATIONS, LLC	\$203.00	299351	RAFTELIS FINANCIAL CONSULTANTS, INC	\$5,000.00	299494
REDSTONE TECHNOLOGIES, INC.	\$1,160.00	299352	ROERS CONSTRUCTION	\$12,000.00	299495
IST MINOT MANAGEMENT	\$52.65	299353	SANITATION PRODUCTS	\$4,798.00	299496
BATTIGER, JOHN	\$30.95	299354	SERTOMA CLUB OF MINOT	\$375.00	299497
DAKOTA SOUTH CONDO #14	\$157.22	299355	SHORT ELLIOTT HENDRICKSON, INC	\$42,625.00	299498
JOHNSON, COLLEEN R	\$132.70	299356	SIGN SOLUTIONS USA	\$6,011.00	299499
LOCKE, BRANDON	\$12.87	299357	SOLTIS BUSINESS FORMS CO.	\$824.00	299500
MING CXXXI COMMONS SUB, LLC.	\$168.53	299358	SOURIS RIVER JOINT WATER RESOURCE	\$2,224,833.61	299501
MINOT PARK DISTRICT	\$31.68	299359	SRF CONSULTING GROUP	\$56,178.28	299502
PRICE, GARY	\$98.72	299360	SWANSON & WARCUP, LTD	\$393.00	299503
SUNDBERG, CLAY	\$16.23	299361	SWANSTON EQUIPMENT COMPANIES	\$424.48	299504
TOWNLEY, PAT	\$289.77	299362	THOMSON REUTERS-WEST PAYMENT CENTER	\$372.00	299505
WATTS, ROOSEVELT	\$47.69	299363	TIMMONS GROUP	\$7,788.75	299506
RINKER MATERIALS	\$26,734.76	299364	TITAN MACHINERY	\$10,250.00	299507
ROLLKALL TECHNOLOGIES LLC	\$16.00	299365	TOLLEFSON'S	\$383.00	299508
SANITATION PRODUCTS	\$130.33	299366	TRITECH SOFTWARE SYSTEMS	\$4,813.40	299509
SHORT ELLIOTT HENDRICKSON, INC	\$47,650.00	299367	TYLER TECHNOLOGIES, INC.	\$2,352.00	299510
SIGN SOLUTIONS USA	\$33,744.86	299368	ULINE	\$64.50	299511
SOURIS RIVER JOINT WATER RESOURCE	\$51,495.15	299369	UNITED MAILING SERVICE	\$409.70	299512
SRF CONSULTING GROUP	\$20,611.15	299370	UNUM LIFE INSURANCE	\$13,228.06	299513
SUNDRÉ SAND & GRAVEL, INC.	\$13,091.72	299371	VERIZON WIRELESS	\$111.82	299514

SWANSTON EQUIPMENT COMPANIES	\$399.88	299372	VESSCO, INC.	\$836.24	299515
TITAN MACHINERY	\$38.75	299373	VISIT MINOT	\$26,274.43	299516
UNITED MAILING SERVICE	\$465.81	299374	WARD COUNTY RECORDER	\$20.00	299517
VISIT MINOT	\$18,172.35	299375	WARD COUNTY RECORDER	\$20.00	299518
WALLWORK TRUCK CENTER	\$217.96	299376	WESTLIE TRUCK CENTER	\$943.18	299519
WESTLIE FORD	\$43.09	299377	VERENDRYE ELECTRIC	\$67,693.41	100004955
WESTLIE TRUCK CENTER	\$361,426.17	299378	MINOT PARK DISTRICT	\$1,543.66	100005064
EMPOWER TRUST COMPANY, LLC	\$530.70	100004954	CRAFT BUILDERS, INC.	\$21,832.00	299520
EMPOWER TRUST COMPANY, LLC	\$130.76	100004957	PROJECT BEE	\$539,622.39	299521
MINOT PARK DISTRICT	\$1,501.45	100004956	UNUM LIFE INSURANCE	\$8,396.12	299522
CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC	\$32,570.00	299379	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$12,673.43	100005065
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$149,760.32	100004958	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$12,319.36	100005066
MDU	\$38,072.82	100005011	WEX HEALTH, INC	\$256.20	100004969
XCEL	\$158,897.58	100004962	XCEL	\$59.70	100005124
					\$5,363,157.01

6.5 GAMING SITE AUTHORIZATION- COMPANIONS FOR CHILDREN - Approve the following organization to conduct games of chance at the following locations:

Companions for Children (February 5, 2024 – June 30, 2024)

- The Putt District (17 S Main St)
- The Blue Rider (118 1st Ave SE)

6.6 ALCOHOLIC BEVERAGE LICENSE RENEWAL -- SAUL'S - Approve the alcoholic beverage license renewal for Saul's at 105 1st St SE (basement) for the period of February 5, 2024 through December 31, 2024.

6.7 MAYORAL APPOINTMENTS - Confirm the following appointments:

- Trent Livedalen to replace Travis Mowbray on the MAGIC Fund Screening Committee with a term to expire December 2026.
- Doug Diedrichsen to replace John Van Dyke on the Minot Committee on Childcare.

6.8 MINOR SUBDIVISION PLAT: WEST MINOT 2ND ADDITION - Approve a minor subdivision plat as provided in Attachment A to create West Minot 2nd Addition.

6.9 PLEDGED ASSETS, DECEMBER 31, 2023 - Approve the Pledged assets as of December 31, 2023.

6.10 ACCEPTANCE OF FY2023 STATE AND LOCAL CYBERSECURITY GRANT - Accept the FY2023 State and Local Cybersecurity Grant Program award; authorize the Finance Director to sign the grant award; and approve the proposed budget amendment on first reading.

6.11 2028 NDDOT URBAN PROGRAM SOLICITATION (4829) - Concur with the staff recommendations and submit the requests to the NDDOT.

6.12 WARD COUNTY CONNECTOR RAISE GRANT REQUEST RESUBMITTAL (4657) - Approve the funding request to resubmit a RAISE grant for the environmental study; and approve the budget amendment on 1st reading.

6.13 APPROVE PLANS AND SPECIFICATIONS FOR CANADIAN PACIFIC KANSAS CITY RAIL QUIET ZONE AND AUTHORIZE A CALL FOR BIDS (4781) - Approve the plans and specifications for the CPKC Quiet Zone and authorize a call for bids.

6.14 LANDFILL MASTER PLAN AND SUPERFUND UPDATES (3700.1) - Approve the task order in the amount of \$118,000 for CPS, Ltd. to update the Landfill Master Plan and Superfund site reuse documents; approve the budget amendment to allocate funds from landfill cash reserves; and authorize the Mayor to sign the task order on behalf of the city.

6.15 LANDFILL TRUCK SCALES RELOCATION – FINAL PAYMENT (4580.3) - Approve the final payment for the Landfill Truck Scales Relocation Project to Prairie Scale Systems, Inc. in the amount of \$28,468.00.

6.16 COMPOST SITE LEASE AGREEMENT (2024–2025) - Approve the lease agreement between the City of Minot and Trinity Church for the purpose of a compost site location and authorize the Mayor to sign the agreement on behalf of the city.

6.17 MINOT AIR FORCE BASE MUTUAL AID AGREEMENT - Authorize the Mayor to sign the Minot Air Force Base Fire Department Mutual Aid Agreement with the Minot Fire Department.

6.18 RESOLUTION ESTABLISHING FIRE PERMIT, LICENSE, AND INSPECTION FEES - Approve the resolution setting the fire inspection fees.

6.19 SEH SCOPE OF WORK - DESIGN FOR ELECTRICAL VAULT REHABILITATION – Approve the Electrical Vault Rehabilitation final design to be conducted by Short Elliott Hendrickson Inc. (SEH); approve the budget amendment on first reading; and authorize Mayor to sign the agreement.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

ACTION ITEMS

7.1 EMERGENCY PURCHASE – FUEL FARM JET A PUMP - APPROVED

Alderman Pitner moved the City Council retroactively approve the emergency purchase of the pump system for the Jet A fuel at the airport owned fuel farm in the amount not to exceed \$76,010.00.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

7.2 PROJECT BEE AND BROADWAY CIRCLE ACTIONS – APPROVED

Alderwoman Evans moved the City Council approve the Mutual Termination Agreement with Project BEE for sub-recipient agreements related to the Broadway Circle Project pending Project Bee Board approval; accept Assignment of the Mattson Construction Contract; accept Assignment of the EAPC Construction Management Contract; authorize the Mayor and Finance Director to sign all necessary documents; approve the necessary Budget Amendment; and approve Staff proceeding with payment of pay orders prior to a Second Reading.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

7.3 2024 WATERMAIN IMPROVEMENTS – PROCUREMENT WAIVER (4817/4818) – APPROVED

Alderwoman Olson moved the City Council waive the procurement requirement for a purchase over \$50,000 and authorize a purchase using quotes.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

PERSONAL APPEARANCES

Billi Gunderson addressed the council about ADA accessibility.

MISCELLANEOUS AND DISCUSSION ITEMS

9.1 MINOT INTERNATIONAL AIRPORT (MOT) 2023-25 FORECAST AND ANALYSIS

Mike Bown presented the Minot International Airport (MOT) 2023-25 Forecast and Analysis to the City Council.

9.2 RECYCLING UPDATE

Jason Sorenson provided the City Council an update on the recycling program.

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderwoman Olson and carried unanimously. Meeting adjourned at 7:10 pm.

For the full February 5, 2024 Regular City Council meeting video, see: [Minot City Council Meeting 2/5/24 \(youtube.com\)](https://www.youtube.com/watch?v=2524).

ATTEST: Mikayla McWilliams
Mikayla McWilliams, City Clerk

APPROVED: Thomas Ross
Thomas Ross, Mayor