



TO: Mayor Tom Ross
Members of the City Council

FROM: Chris Plank, NDR Grant Manager

DATE: 5/6/24

SUBJECT: **APPROVE THE FIRST EXTENSION TO THE CONTRACT ASSIGNMENT AGREEMENT BETWEEN CITY OF MINOT AND MATTSON CONSTRUCTION**

I. RECOMMENDED ACTION

Approve the construction contract amendment and authorize the Mayor to sign the amendment

II. DEPARTMENT CONTACT PERSONS

Chris Plank, NDR Grant Manager 701-857-1553

III. DESCRIPTION

A. Background

The termination of the Subrecipient agreement between Project BEE and Mattson Construction has caused delays in the construction of the Broadway Circle Project located at 1901 S Broadway, Minot, ND 58701. The original AIA contract shows a substantial completion date of July 1, 2023, with the exception of those items required for closeout. This amendment extends the contracts substantial completion date from July 1, 2023 to October 24, 2024, with the exception of those items required for closeout. In addition, this extension designates the City's NDR Program Manager as the City's Representative under the Contract.

IV. IMPACT:

A. Strategic Impact:

Quality, sustainable housing can be frequently vulnerable especially for low/moderate individuals after a disaster and some residents do not have the resources to recover from disasters. Investment in long term resilience has proven to be a smart investment for communities and is essential for sustainable growth.

B. Service/Delivery Impact:

This project is designed to impact low/moderate income individuals by providing affordable housing along with assisting those families in crisis.

C. Fiscal Impact:

CDBG-DR along with Allocation #1 funds in the amount of \$6,115,458.00 along with \$1.3 million of City reserve funds have been allocated for this project.

V. CITY COUNCIL ASPIRATIONS

This project aligns with the City Council's aspiration of being Resilient and Prepared.

VI. ALTERNATIVES

The Council can reject the extension and keep the original completion date of July 1, 2023. Any construction not completed would remain uncompleted

VII. TIME CONSTRAINTS

Extending the deadline would allow construction to continue and to be completed by the new deadline of October 24, 2024.

VIII. LIST OF ATTACHMENTS

- a. Mattson Contract Extension*
- b. Mattson Construction Contract*
- c. Mattson Contract Assignment*