



TO: Mayor Tom Ross
Members of the City Council

FROM: Jason Sorenson, Utilities Director

DATE: April 15, 2024

SUBJECT: PROPERTY MAINTENANCE SMALL ARTICULATING LOADER – BUCKET EXCHANGE (4768)

I. RECOMMENDED ACTION

1. Recommend council approve the exchange of the small articulating loader winged blade attachment for a bucket attachment; and
2. Recommend council approve a budget amendment allocating funds for the trade-in value and the purchase of the bucket attachment.

II. DEPARTMENT CONTACT PERSONS

Jason Sorenson, Utilities Director	857-4140
Kevin Sickler, Property Maintenance Superintendent	857-4140

III. DESCRIPTION

A. Background

In August of 2023, Property Maintenance took delivery of a new articulating loader and snow bucket to help with snow removal around the new city hall, parking structures and the old city hall.

B. Proposed Project

The snow bucket that was ordered has hydraulic wings to make snow removal more efficient. The snow bucket wasn't used until recently due to the low snow fall winter. When it was used, it did not perform as expected and staff reached out to the vendor for other attachment options for snow removal. RDO was willing to accept a trade for the winged blade attachment in exchange for a bucket attachment with a \$970 credit to the City of Minot.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

The City strives to keep public buildings well maintained and open for business. The loader will enable staff to get parking lots and sidewalks cleaned in a timely manner.

B. Service/Delivery Impact:

N/A

C. Fiscal Impact:

Project Costs

Trade-In Value -	\$4,500
Bucket Attachment -	<u>\$3,530</u>
Net Fiscal Impact -	(\$970)

Project Funding

The purchase of the attachment wasn't originally contemplated in the 2024 budget, so a budget amendment is recommended to appropriate the purchase of the new attachment and the trade-in value of the old attachment.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

N/A

VII. LIST OF ATTACHMENTS

1. Budget Amendment
2. RDO Purchase Order