



TO: Mayor Ross and City Council
FROM: Brian Billingsley, AICP, Community & Economic Development Director
DATE: April 9, 2024
SUBJECT: ADOPT MINOT HOUSING NEEDS AND MARKET ASSESSMENT STUDY

I. RECOMMENDED ACTION

City Council should adopt the Minot Housing Needs and Market Assessment Study as a supplement to the City's housing policy and direct staff to use its strategies as a work plan.

II. DEPARTMENT CONTACT PERSONS

Brian Billingsley, Comm. & Economic Dev. Director	857-4147
Doug Diedrichsen, Principal Planner	857-4108

III. DESCRIPTION

A. Background

At the January 17, 2023 City Council meeting, the Council adopted a budget amendment to fund a housing study of the Minot housing market. In May of 2023, a screening committee selected Stantec to conduct the study. The study focuses on current and future housing needs, conditions, and affordability.

B. Proposed Project

On June 5, 2023, the City entered into a contract with Stantec to prepare a housing study and a story map for \$144,824.

IV. IMPACT:

A. Strategic Impact:

The housing study advises staff on changes the City should make to our Land Development Ordinance and land developers on the different types of housing that Minot will need over the next ten years.

B. Service/Delivery Impact:

After its adoption, City staff will distribute the Study to anyone wanting to develop residential property within the City. Staff will also start working on any implementation items, including adjustments to city codes and policies.

C. Fiscal Impact:

There shouldn't be any immediate fiscal impact on the City, but some implementation items may require the services of a consultant.

V. CITY COUNCIL ASPIRATIONS

Dynamic and Prosperous, Resilient and Prepared, Safe and Welcoming, Excellent and Connected

VI. ALTERNATIVES

- A. City Council could offer amendments to the Housing Study.
- B. City Council could decline to pass the Housing Study.
- C. City Council could direct staff or the consultant to bring back additional research and information for its consideration.

VII. TIME CONSTRAINTS

- A. None

VIII. LIST OF ATTACHMENTS

- A. Final Draft of Housing Study and Story Map