

# City of Minot

**TO:** Mayor  
Members of the City Council

**FROM:** Justin Sundheim, Police Captain

**DATE:** April 15, 2024

**SUBJECT: PURCHASE OF FIVE (5) POLICE INTERCEPTOR UTILITY VEHICLES**

## I. RECOMMENDED ACTION

- Recommend the purchase of five (5) 2025 Ford Interceptor Utility vehicles using the North Dakota State Contract for a purchase amount of \$235,644.75.
- Recommend approval of the proposed ordinance to amend the 2024 budget on first reading.

## II. DEPARTMENT CONTACT PERSONS

John Klug, Police Chief | 701-857-9800  
Justin Sundheim, Police Captain | 701-857-4717

## III. DESCRIPTION

### A. Background

The police department budgeted for five (5) Police Intercept Utility (PIU) vehicles in 2024. The police department is requesting a total of five (5) vehicles from Nelson Auto Center of Fergus Falls MN, who was awarded the ND state contract.

### B. Proposed Project

The purchase of the five (5) patrol vehicles will replace vehicles in the fleet used by officers for normal patrol and emergency responses to calls. All 5 vehicles will be assigned to the patrol division, with old vehicles reassigned to other police department needs or city department needs.

### C. Consultant Selection

Nelson Auto Center was awarded the ND state contract for law enforcement vehicles to include Ford Sport Utility vehicles, which is the current make/model of our fleet. Nelson Auto Center has been awarded state contract and police department purchases in the past.

## IV. IMPACT:

### A. Strategic Impact:

The purchase of all 5 (five) Ford utility vehicles allows the department to replace vehicles that are nearing the end of life for emergency operations. It is critical to maintain a fleet of emergency vehicles that will perform consistently without mechanical issues.

### B. Service/Delivery Impact:

Purchasing the vehicles will maintain the delivery of law enforcement services to the citizens of Minot. Delaying purchases will result in an unknown purchasing

date, delivery date, and in-service date. Due to accrued mileage and engine hours, Patrol vehicles are on an approximate 4-year rotation.

C. Fiscal Impact:

Project Costs

Cost per vehicle	\$47,128.95
Total cost for five (5) vehicles	\$235,644.75

Project Funding

Capital equipment budget:	
Sales tax improvements	\$212,500

Recommended budget amendment (capital equipment reserves) \$23,145

**V. CITY COUNCIL ASPIRATIONS**

Maintaining fiscal responsibility while ensuring public safety services are not negatively impacted.

**VI. ALTERNATIVES**

The Council could delay the purchase of vehicles to an unknown date in 2024, resulting in potentially higher costs and an unknown delivery date.

The Council could purchase four (4) patrol vehicles instead of five (5) which would affect the current fleet rotation, increasing wear and usage of multiple patrol vehicles.

The Council could authorize the purchase of (5) patrol vehicles and delay the purchase of the FY24 budgeted (\$39,000) parking control vehicle until FY25.

**VII. TIME CONSTRAINTS**

Council's approval of the recommendation will allow for the vehicles to be received and invoiced.

**VIII. LIST OF ATTACHMENTS**

- A. Proposed Ordinance
- B. Nelson Auto Center Quotes
- C. ND State Contract for Police SUV