



**TO:** Mayor Ross and City Council  
**FROM:** Luke Tillema  
**DATE:** May 6, 2024  
**SUBJECT:** Building Relocation Request to 3200 County Rd 19 S

**I. RECOMMENDED ACTION**

It is recommended the Committee and Council approve the relocation of the single-family residence from 19101 72<sup>nd</sup> St NE, Minot ND, 58701 also known as SE S12-157-82 Tatman-S26 GFD A 160, to 3200 County Rd 19 S, Minot, ND 58701, also known as Olt 27 of SESW SWSE S32-155-82 Nedrose-S4 A 11.74, subject to the following conditions:

1. A ten-thousand-dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. Application and approval of mechanical, electrical, plumbing, building permits for all new proposed construction.
3. Coordinate all relocation activities with public utilities and traffic authorities.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. The exterior of the structure must be one consistent color arrangement of colors after relocation.

The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

**II. DEPARTMENT CONTACT PERSONS**

Luke Tillema, Building Official	857-4102
Mike Murphy, Residential Inspector	857-4102
Dusty Schlecht, Property Appraiser	857-4160

**III. DESCRIPTION**

A. Background

The structure to be moved is a 25' x 60' ranch style house. The house is wood frame construction, with a single attached garage stall. The structure has vinyl siding, asphalt shingles and vinyl windows.

B. Proposed Project

Building relocation from rural area in to the City of Minot (ETJ). Relocated buildings are required to comply with current building codes prior to occupancy. A building permit will be required for the foundation and the required work for current code compliance.

**IV. IMPACT:**

A. Strategic Impact:

No impact.

B. Service/Delivery Impact:

No impact.

C. Fiscal Impact:

No impact.

**V. ALTERNATIVES**

- A. No alternatives are applicable.

**VI. TIME CONSTRAINTS**

- A. All work must begin within 30 days of issuance of moving and building permits and completed within ten months of start date and generally in accordance with the following schedule.
1. Foundation complete within two months.
  2. Structure relocated within four months.
  3. Work required for code compliance completed within six months.
  4. All proposed construction and final clean up completed within ten months.
  5. A Certificate of Occupancy shall be issued when all final inspections are approved by the City of Minot Inspection Department.

**VII. LIST OF ATTACHMENTS**

- A. Application for Moving a Residential Building, pictures, and site plan.
- B. Letter to homeowners within 150 feet.
- C. Letter to applicant.
- D. Map showing properties affected
- E. Inspectors reports
- F. Assessors report