



**TO:** Mayor Tom Ross  
Members of the City Council

**FROM:** Mikayla McWilliams

**DATE:** April 1, 2024

**SUBJECT: ALCOHOLIC BEVERAGE LICENSE**

**I. RECOMMENDED ACTION**

It is recommended City Council approve the Retail Beer license for Brake Time (810 N Broadway).

**II. DEPARTMENT CONTACT PERSONS**

John Klug, Chief of Police	857-9800
Mikayla McWilliams, City Clerk	857-4752

**III. DESCRIPTION**

**A. Background**

In order to renew an alcoholic beverage license, an application must be submitted for review by the Police Department and inspections are done by the Building Official and Fire Marshal. Complete renewal applications approved by the Police Chief.

Brake Time will be purchasing the Loaf 'N' Jug. The new owners have completed the application and will be contacting the City of Minot with a closing date. The City of Minot will issue the license based off the closing date.

**B. Proposed Project**

N/A

**C. Consultant Selection**

N/A

**IV. IMPACT:**

**A. Strategic Impact:**

**B. Service/Delivery Impact:**

**C. Fiscal Impact:**

The fees vary depending on the type of license and are deposited into the appropriate general fund revenue account.

**V. CITY COUNCIL ASPIRATIONS**

The Safe and Welcoming aspiration aligns with this process by ensuring each license holder follows the City of Minot and State of ND laws pertaining to alcohol licensing.

**VI. ALTERNATIVES**

**VII.** The City Council could deny a license application if there is reasonable cause to do so, and the establishment would not be permitted to sell alcohol until obtaining a local alcoholic beverage license.

**VIII. TIME CONSTRAINTS**

The new owners are looking at an upcoming closing date on the business and would like to continue with business as usual.

**IX. LIST OF ATTACHMENTS**