



TO: Mayor Tom Ross
Members of the City Council

FROM: Mikayla McWilliams

DATE: April 1, 2024

SUBJECT: ALCOHOLIC BEVERAGE LICENSE

I. RECOMMENDED ACTION

It is recommended City Council approve the Supper Club license for the period of April 1, 2024 through December 31, 2024 for Minot Hot Tots.

II. DEPARTMENT CONTACT PERSONS

John Klug, Chief of Police	857-9800
Mikayla McWilliams, City Clerk	857-4752

III. DESCRIPTION

A. Background

In order to renew an alcoholic beverage license, an application must be submitted for review by the Police Department and inspections are done by the Building Official and Fire Marshal. Complete renewal applications approved by the Police Chief.

The City of Minot has approved a Retail Beer and Wine license for the Minot Hot Tots for 2024. The Minot Hot Tots approached the City of Minot wanting a Supper Club license in order to sell ready-to-go drinks.

B. Proposed Project

N/A

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

B. Service/Delivery Impact:

C. Fiscal Impact:

The fees vary depending on the type of license and are deposited into the appropriate general fund revenue account.

V. CITY COUNCIL ASPIRATIONS

The Safe and Welcoming aspiration aligns with this process by ensuring each license holder follows the City of Minot and State of ND laws pertaining to alcohol licensing.

VI. ALTERNATIVES

The City Council could deny the Supper Club license and the Minot Hot Tots would still have the Retail Beer and Wine license.

VII. TIME CONSTRAINTS

The Hot Tot season begins the end of May 2024.

VIII. LIST OF ATTACHMENTS