

# 2025 BUDGET SCHEDULE

## APRIL

MONDAY

1

5:30 PM:

City Council approves budget schedule

MONDAY

1

Pay Plan and Classification Study Begins (Human Resources)

MONDAY

15

5:30 PM:

Presentation of the Capital Improvement Plan (CIP)

FRIDAY

26

Community contribution application for funding available on City website

## MAY

MONDAY

6

5:30 PM:

Approval of the Capital Improvement Plan (CIP)

MONDAY

6

Department tours with Council members

TUESDAY

7

Department tours with Council members

WEDNESDAY

8

Department tours with Council members

# 2025 BUDGET SCHEDULE

## MAY

THURSDAY

9

Department tours with  
Council members

FRIDAY

10

Department tours with  
Council members

MONDAY

20

5:30 PM:  
Council agenda item to  
outline budget priorities

FRIDAY

31

Pay Plan and Classification  
Study complete (Human  
Resources)

## JUNE

MONDAY

3

Budget requests due to  
Finance and City Manager

MONDAY

3

Community contribution  
applications due

MONDAY

3

5:30 PM:  
Community contribution applicant  
presentations to Council

MONDAY

10

Budget request meetings start  
with Department Heads, City  
Manager and Finance

# 2025 BUDGET SCHEDULE

## JUNE

WEDNESDAY

12

Annual Plan presentation to Civil Service Commission (Human Resources)

FRIDAY

14

Budget request meetings end with Department Heads, City Manager and Finance

WEDNESDAY

19

Annual Pay Plan public meeting (Human Resources)

FRIDAY

21

Department budgets complete

MONDAY

24

City Manager and Finance start work on budget and presentation

## JULY

MONDAY

1

5:30 PM:  
City Council reorganization

MONDAY

8

City Manager and Finance complete work on budget and presentation

TUESDAY

9

Have budget ready to copy and bind

# 2025 BUDGET SCHEDULE

## JULY

TUESDAY

9

City Council facilitator meetings

WEDNESDAY

10

City Council facilitator meetings

MONDAY

15

5:30 PM:

Proposed annual budget and annual pay plan to Council

MONDAY

29

5:30 PM:

Special Council Meeting Q&A and approve preliminary budget

## AUGUST

MONDAY

19

5:30 PM:

President of the Council message due

## SEPTEMBER

MONDAY

16

5:30 PM:

First reading and public hearing on Budget Ordinance

## OCTOBER

MONDAY

7

5:30 PM:

Final adoption of Budget Ordinance