

2025 BUDGET SCHEDULE

APRIL

MONDAY

1

5:30 PM:

City Council approves budget schedule

MONDAY

1

Pay Plan and Classification Study Begins (Human Resources)

MONDAY

15

5:30 PM:

Presentation of the Capital Improvement Plan (CIP)

FRIDAY

26

Community contribution application for funding available on City website

MAY

MONDAY

6

5:30 PM:

Approval of the Capital Improvement Plan (CIP)

MONDAY

6

Department tours with Council members

TUESDAY

7

Department tours with Council members

WEDNESDAY

8

Department tours with Council members

2025 BUDGET SCHEDULE

MAY

THURSDAY

9

Department tours with Council members

FRIDAY

10

Department tours with Council members

MONDAY

20

5:30 PM:
Council agenda item to outline budget priorities

FRIDAY

31

Pay Plan and Classification Study complete (Human Resources)

JUNE

MONDAY

3

Budget requests due to Finance and City Manager

MONDAY

3

Community contribution applications due

MONDAY

3

5:30 PM:
Community contribution applicant presentations to Council

MONDAY

10

Budget request meetings start with Department Heads, City Manager and Finance

2025 BUDGET SCHEDULE

JUNE

WEDNESDAY

12

Annual Plan presentation to Civil Service Commission (Human Resources)

FRIDAY

14

Budget request meetings end with Department Heads, City Manager and Finance

WEDNESDAY

19

Annual Pay Plan public meeting (Human Resources)

FRIDAY

21

Department budgets complete

MONDAY

24

City Manager and Finance start work on budget and presentation

JULY

MONDAY

1

5:30 PM:
City Council reorganization

MONDAY

8

City Manager and Finance complete work on budget and presentation

TUESDAY

9

Have budget ready to copy and bind

2025 BUDGET SCHEDULE

JULY

TUESDAY

9

City Council facilitator meetings

WEDNESDAY

10

City Council facilitator meetings

MONDAY

15

5:30 PM:
Proposed annual budget and
annual pay plan to Council

MONDAY

29

5:30 PM:
Special Council Meeting Q&A and
approve preliminary budget

AUGUST

MONDAY

19

5:30 PM:
President of the Council
message due

SEPTEMBER

MONDAY

16

5:30 PM:
First reading and public
hearing on Budget Ordinance

OCTOBER

MONDAY

7

5:30 PM:
Final adoption of
Budget Ordinance