

**On March 4, 2024, a Regular Meeting of the Minot City Council was held in the Council Chambers at City Hall. Mayor Ross called the meeting to order at 5:30 pm.**

**ROLL CALL**

**Members Present:**

Burlingame, Evans, Jantzer (via teams), Olson, Pitner, Podrygula, Ross

**Members Absent:**

None

**PLEDGE OF ALLEGIANCE**

Mayor Ross, along with Girl Scout Katie from Troop 10319, led the City Council in the Pledge of Allegiance.

**MAYOR'S REPORT**

Mayor Ross attended an Alcohol Ordinance Review and Rewrite Committee meeting, MACEDC Board meeting, two coffee sessions with a group of senior enlisted and airmen on MAFB, NDSF planning meeting, Visit Minot staff meeting, suicide symposium planning meeting, MACEDC Business After Hours, meetings with Rep. Kelly Armstrong and Senator Hoeven, a local podcast, NCAA Super Regional, Dakota Rattlers wrestling, the Home & Garden Show, a team meal for the South Prairie Royals, and the state basketball tournament.

**CITY MANAGER'S REPORT**

Harold Stewart submitted a written report to the council.

**CITY ATTORNEY REPORT**

Stefanie Stalheim submitted a written report to the council.

**CONSENT ITEMS**

Alderman Pitner moved the City Council approve consent items 6.1-6.2, 6.4-6.14, 6.16-6.20.

6.1 CITY COUNCIL MINUTES - Approve the minutes of the February 20, 2024, Regular City Council meeting and the February 26, 2024, Special City Council meeting.

6.2 ORDINANCES – Approval of the following ordinances considered for second reading:

1. Ordinance No 5946 - 2024 BA - Engineering Consultant Fees

2. Ordinance No 5947 - 2024 BA - Entitlement Consultant Fees

(Ordinances are available for inspection and copying at the City Hall City Clerk's Office during normal office hours (generally Mon-Friday 8:00am – 4:30pm))

6.4 BILLS, TRANSFERS, AND PAYROLL - Approve the payroll for the period of January 14, 2024, through February 10, 2024, in the amount of \$2,593,724.41 and the bills and transfers for February in the amount of \$6,130,443.30.

AAAE	\$4,165.00	299523	BRIDGETOWER OPCO, LLC	\$1,211.32	299675
ACKERMAN ESTVOLD	\$53,081.88	299524	BUTLER MACHINERY CO.	\$38,048.70	299676
ACME TOOLS	\$7.16	299525	CAPITAL ONE	\$32.99	299677
AMERICAN WELDING & GAS, INC.	\$4,633.75	299526	CITY OF MINOT	\$210.00	299780
APEX ENGINEERING GROUP	\$79,845.50	299527	COLE PAPERS, INC.	\$5,804.08	299678
CENTRAL TRENCHING, INC.	\$71.45	299529	CORE & MAIN	\$5,537.64	299679
CHEMSCAN, INC.	\$6,021.00	299530	DACOTAH PAPER CO.	\$4,404.23	299680
CITY OF MINOT	\$125.00	299597	DAKOTA FENCE	\$5,700.00	299681
CPS, LTD	\$532.50	299531	DAKOTA FIRE EXTINGUISHER	\$203.63	299682
DACOTAH PAPER CO.	\$6,853.33	299532	DAKOTA FLUID POWER, INC.	\$3,579.55	299683
DAKOTA FIRE EXTINGUISHER	\$1,061.84	299533	DEERE CREDIT, INC.	\$88,093.22	299762
DAKOTA FLUID POWER, INC.	\$212.97	299534	DELL MARKETING L.P.	\$111,014.15	299684
DECOMM VENTURES, LP	\$7,200.00	299535	DOMESTIC VIOLENCE CRISIS CENTER	\$1,556.20	299685
DOMESTIC VIOLENCE CRISIS CENTER	\$3,959.32	299536	ELDORADO NATIONAL - CALIFORNIA	\$403.66	299686
DR. ANTHONY TATMAN	\$50.00	299538	EMC CORPORATION	\$51,426.60	299687
ELDORADO NATIONAL - CALIFORNIA	\$932.63	299539	EMERGENCY AUTOMOTIVE TECHNOLOGIES	\$87.82	299688
ELECTRIC PUMP	\$1,904.01	299540	Amanda Somerville	\$17.70	299689
Alex Coleman	\$64.90	299541	Amanda Somerville	\$171.10	299690
Casey Rostberg	\$64.90	299542	Anthony Barrette	\$255.00	299691

Chad Sickles	\$942.30	299543	Belinda Gladback	\$171.10	299692
City of Minot	\$50.00	299544	Bryce Allen	\$76.70	299693
Dwayne Akin	\$112.10	299545	Bryce Allen	\$135.70	299694
Jason Angelo	\$942.30	299546	Caisee Sandusky	\$106.20	299695
Krystle Foster	\$112.10	299547	Caisee Sandusky	\$206.50	299696
Kyle Beck	\$344.20	299548	Chris LaValley	\$135.70	299697
Mark Paddock	\$557.44	299549	Christina Bullard-Wolf	\$271.70	299698
Travis Bullard-Wolf	\$112.10	299550	Dana Pollman	\$17.70	299699
Travis Degele	\$344.20	299551	Diego Torres	\$11.00	299700
ENERBASE	\$28,413.11	299552	Jacob Olson	\$17.70	299701
ETC INSTITUTE	\$6,000.00	299553	Karlain Olstad	\$76.70	299702
FACTORY MOTOR PARTS	\$182.94	299554	Karlain Olstad	\$135.70	299703
FERGUSON WATERWORKS #2516	\$8,208.00	299556	Krystle Foster	\$51.59	299704
FIRE EQUIPMENT CO.	\$1,051.00	299557	Melissa Anderson	\$59.22	299705
FIRST INTERNATIONAL BANK & TRUST	\$759.00	299558	Rob Cimino	\$76.70	299706
FLEETMIND SOLUTIONS, INC.	\$3,818.32	299559	Seth LaBodda	\$17.70	299707
FLEXIBLE PIPE TOOLS & EQUIPMENT	\$1,180.00	299560	Terry Burckhard	\$23.00	299708
G & P COMMERCIAL SALES	\$562.04	299561	ENERBASE	\$29,393.09	299709
GALLS, LLC	\$7,121.94	299562	FACTORY MOTOR PARTS	\$320.16	299710
GEFROH ELECTRIC	\$5,965.00	299563	FASTENAL COMPANY	\$31.12	299712
Carl Davidson	\$20.00	299564	FIRST DISTRICT HEALTH UNIT	\$26,500.00	299713
City of Minot	\$100.00	299565	FIRST INTERNATIONAL BANK & TRUST	\$759.00	299714
Dan Lawson9	\$50.00	299566	FLEETMIND SOLUTIONS, INC.	\$2,120.01	299715
IKFYR	\$1,000.00	299567	FORCE AMERICA	\$187.77	299716
Joe Melvin Stenvold	\$200.00	299568	FRONTLINE PUBLIC SAFETY SOLUTIONS	\$3,858.75	299717
Joeleon Holdings	\$10.00	299569	G & P COMMERCIAL SALES	\$6,027.34	299718
Katelynn Bowen	\$25.00	299570	GALLS, LLC	\$5,475.75	299719
Kevina Click	\$20.00	299571	Casey Skdesvold	\$50.00	299720
Menards	\$40.00	299572	Celine Marx	\$50.00	299723
Minot Park District	\$50.00	299573	City of Minot	(\$10.00)	299724
North Dakota Child Support	\$75.00	299574	Closet Connection	\$20.80	299725
North Dakota Child Support	\$20.00	299575	Jennifer Demshur Baker	\$25.00	299726
Randy Holbach	\$2.23	299576	Jeremy Laber	\$50.00	299727
GENERAL TRADING	\$21.40	299577	Jim Johnson	\$50.00	299728
GERDAU RECYCLING	\$1,706.01	299578	Jim Johnson	(\$50.00)	299729
GRAYMONT WESTERN US INC.	\$40,773.70	299579	Marketplace Food	\$200.00	299730
H.A. THOMPSON & SONS, INC.	\$4,594.76	299580	Michaela Young	\$50.00	299733
HAWKINS, INC.	\$29,386.64	299581	Mya Hanson	\$200.00	299734
HOUSTON ENGINEERING, INC.	\$6,288.25	299582	Rodney Neuhalfen	\$50.00	299735
IHEARTMEDIA	\$1,120.00	299583	Seirra Inn	\$20.00	299736
INFAX, INC.	\$14,000.00	299584	Shandel Grogan	\$25.00	299737
INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$631.40	299585	Target	\$10.00	299738
INTERSTATE ENGINEERING, INC.	\$3,000.00	299586	Target	\$14.99	299739
KLJ ENGINEERING, LLC	\$4,341.69	299587	TeamCare	\$100.00	299740
LANCE LENTON	\$8,000.00	299537	Teresa Hunt	\$25.00	299741
MARCO, INC.	\$385.00	299589	U.S. Postal Service	\$50.00	299742
MATTHEW BENDER & COMPANY, INC.	\$147.31	299588	Virtual VRI	\$100.00	299743
MELANIE MOORE	\$70.00	299598	GENERAL TRADING	\$144.05	299744
METROHM USA, INC.	\$23,460.63	299590	GOETTLE LAW, PLLC	\$3,500.00	299745
MIDWEST TAPE	\$227.89	299591	GRAYMONT WESTERN US INC.	\$72,114.07	299747
MILLER LAW OFFICE, P.C.	\$677.94	299592	GREAT PLAINS TECHNICAL SERVICES	\$810.00	299748
MINOT EMPLOYEE DONATIONS	\$870.24	299593	HAWKINS, INC.	\$18,385.05	299749
MINOT PARK DISTRICT	\$49,894.84	299594	HERC-U-LIFT	\$294.00	299750
MINOT RURAL FIRE DEPT	\$511.81	299595	HIGH POINT NETWORKS, LLC	\$3,982.55	299751
MINOT VETERINARY CLINIC	\$6,778.35	299596	HP, INC.	\$15,813.00	299752
MOWBRAY & SONS	\$312.00	299599	HP, INC.	\$961.01	299753
NAPA AUTO PARTS	\$1,566.81	299600	IACP	\$190.00	299754
ND DEPT OF ENVIRONMENTAL QUALITY	\$18.54	299601	ICMA	\$901.00	299755
ND DEPT OF WATER RESOURCES	\$54,803.25	299602	IHEARTMEDIA	\$840.00	299756
ND FIRE CHIEFS ASSN	\$100.00	299603	INDUSTRIAL BUILDERS, INC.	\$146,900.00	299757
ND STATE RADIO COMM.	\$3,400.00	299604	INFORMATION TECHNOLOGY DEPARTMENT	\$6,393.50	299758
NEW HALI-BRITE, INC.	\$10,583.87	299605	INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$624.56	299759
NEWMAN TRAFFIC SIGNS	\$1,250.00	299606	INTERSTATE BATTERY SYSTEM	\$150.95	299760
NORTHWEST TIRE AND RETREAD	\$4,286.73	299607	JOB SERVICES OF NORTH DAKOTA	\$12,897.48	299761
OFFICE OF STATE AUDITOR	\$900.00	299608	JOHNSON CONTROLS	\$6,173.00	299763
OHNSTAD TWICHELL, P.C.	\$3,500.00	299609	KIMBALL MIDWEST	\$78.80	299764
PARKLAND USA CORPORATION	\$60.23	299555	LANGUAGE LINE SERVICES	\$149.74	299765
PEC SOLUTIONS LLC	\$12,786.00	299528	LOWES PRINTING, INC.	\$75.00	299766
POST CONSTRUCTION COMPANY	\$78,922.91	299610	M & S SHEET METAL, INC.	\$1,571.96	299767
POWER PROCESS EQUIPMENT	\$28.60	299611	M&T FIRE AND SAFETY, INC.	\$4,864.00	299768
PRAIRIE SCALE SYSTEMS, INC.	\$28,468.00	299612	MAD DOG BROKERAGE INC	\$17,253.20	299770
PRAIRIE SUPPLY	\$445.52	299613	MAGIC CITY GARAGE DOOR COMPANY	\$6,557.50	299771
PRINGLE & HERIGSTAD, P.C.	\$757.50	299614	MAIN ELECTRIC CONSTRUCTION	\$2,221.60	299772
PROCOLLECT	\$170.00	299615	MARCO, INC.	\$295.95	299773
PROCONTROLS MIDWEST	\$1,866.25	299616	MELANIE MOORE	\$60.00	299782
RDO EQUIPMENT	\$488.23	299617	MIDWEST TAPE	\$2,221.18	299774
AHMANN, JANETTE	\$10.00	299618	MINOT AREA CHAMBER EDC	\$46,637.50	299769
CAMPBELL, LEO	\$14.04	299619	MINOT AREA COUNCIL OF THE ARTS, INC	\$6,666.66	299775

FORD, ALYSSA	\$19.93	299620	MINOT ASSOC. OF BUILDERS	\$650.00	299776
HALIPAJ, JESSICA	\$12.86	299621	MINOT AUTO	\$9.46	299777
IPM	\$156.70	299622	MINOT COMMISSION ON AGING	\$13,532.50	299778
IPM	\$50.65	299623	MINOT EMPLOYEE DONATIONS	\$808.32	299779
KNIGHT, SHELLY	\$70.00	299624	MOWBRAY & SONS	\$364.00	299783
MATTISON, MARK	\$78.85	299625	NAPA AUTO PARTS	\$3,770.11	299784
MINOT PARK DISTRICT	\$6,685.74	299626	ND DEPT OF WATER RESOURCES	\$48,236.04	299785
ROTHE, JASON	\$10.81	299627	ND FRATERNAL ORDER OF POLICE	\$1,498.50	299786
STEBLETON, THERESA	\$14.55	299628	ND ONE CALL, INC.	\$158.15	299787
RHI SUPPLY	\$2,300.10	299629	NDBOA	\$995.00	299788
ROTARY CLUB OF MINOT	\$186.00	299630	NEXTREQUEST	\$9,572.70	299790
SCHOLASTIC LIBRARY PUBLISHING	\$10.79	299631	NORTHERN TESTING	\$1,400.00	299791
SIGN SOLUTIONS USA	\$168.41	299632	NORTHWEST TIRE AND RETREAD	\$11,989.46	299792
SOLTIS BUSINESS FORMS CO.	\$3,293.25	299633	O'REILLY AUTO PARTS	\$32.68	299793
SOURIS RIVER JOINT WATER RESOURCE	\$20,827.64	299634	OFFICE FURNITURE RESOURCES	\$240.00	299794
STANTEC CONSULTING SERVICES, INC.	\$6,624.00	299635	OHNSTAD TWICHELL, P.C.	\$709.50	299795
STREICHER'S	\$4,046.35	299636	OLSON'S TOWING	\$2,915.00	299796
SWEENEY CONTROLS COMPANY	\$391.27	299637	ONE CALL CONCEPTS, INC.	\$92.70	299797
TITAN MACHINERY	\$191.94	299638	PARKLAND USA CORPORATION	\$93.24	299711
TYLER TECHNOLOGIES, INC.	\$700.00	299639	PEC SOLUTIONS LLC	\$552.00	299669
U.S. GEOLOGICAL SURVEY	\$5,245.00	299640	POSTMASTER	\$320.00	299826
U.S. POST OFFICE	\$5,000.00	299641	PRAIRIE SUPPLY	\$183.71	299798
VESSCO, INC.	\$390.90	299642	PRINGLE & HERIGSTAD, P.C.	\$1,612.50	299799
VISIT MINOT	\$15,769.14	299643	PROTECH INTEGRATIONS, LLC	\$100.00	299800
WARD COUNTY TREASURER	\$2,428.18	299644	PROVIDENT LIFE & ACC INS CO	\$363.08	299801
WESTLIE TRUCK CENTER	\$1,067.73	299645	RAPID FIRE PROTECTION, INC.	\$8,476.00	299802
AFLAC	\$16,214.66	100005163	RDO EQUIPMENT	\$3,684.59	299803
CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC	\$16,285.00	299646	EDWARDS, CHRYS	\$64.25	299804
EAPC	\$7,266.11	299647	RHI SUPPLY	\$4,478.69	299805
EMPOWER TRUST COMPANY, LLC	\$29,277.40	100005154	ROLAC CONTRACTING	(\$614,412.60)	299806
LPO CONFERENCE ACCOUNT	\$1,133.70	299649	ROLLKALL TECHNOLOGIES LLC	\$14.00	299807
MATTSON CONSTRUCTION	\$1,542,718.94	299648	RONKEN INDUSTRIES INC	\$1,094.78	299808
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$12,823.45	100005160	SANITATION PRODUCTS	\$9,844.29	299809
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$13,067.95	100005161	SCHAEFER SYSTEMS INTERNATIONAL	\$16,585.50	299810
PROJECT BEE	\$1.00	299650	SCHOCKS SAFE AND LOCK SERVICE	\$75.00	299811
ANDRYSIAK, KRISTA	\$11.80	299651	SCHOLASTIC, INC.	\$192.92	299812
BENNETT, KIJ	\$37.15	299652	SEAGRAVE FIRE APPARATUS, LLC	\$8,179.71	299813
CHILDRES, JADEN	\$18.57	299653	SERTOMA CLUB OF MINOT	\$125.00	299814
HOULE, HANNAH	\$31.14	299654	SOLTIS BUSINESS FORMS CO.	\$1,132.00	299815
KELLUM, KAMIL	\$39.11	299655	SOURIS RIVER JOINT WATER RESOURCE	\$345,904.47	299816
MINOT PARK DISTRICT	\$1,543.66	100005167	SRF CONSULTING GROUP	\$53,364.18	299817
DAKOTA COLLEGE AT BOTTINEAU	\$254,820.25	115	SWANSTON EQUIPMENT COMPANIES	\$11,144.05	299818
DAKOTA COLLEGE AT BOTTINEAU	\$5.00	116	TED BOLTON	\$761.77	299673
Jared Foley	\$171.10	299656	THE IRIS COMPANIES	\$3,860.00	299819
EMPOWER TRUST COMPANY, LLC	\$5,402.43	100005165	THOMSON REUTERS-WEST PAYMENT CENTER	\$372.00	299820
1 CALL SEPTIC SERVICES, INC	\$9,971.72	299657	TIMMONS GROUP	\$12,555.00	299821
AAAE	\$2,700.00	299658	TIMOTHY P BROOKS	\$6,032.89	299746
ABSOLUTE COMFORT, INC.	\$172.50	299659	TITAN MACHINERY	\$1,804.50	299822
ACKERMAN ESTVOLD	\$23,816.03	299660	TRINITY EVANGELICAL FREE CHURCH	\$500.00	299823
ACME TOOLS	\$31.01	299661	TYLER TECHNOLOGIES, INC.	\$1,400.00	299824
ADVANCED BUSINESS METHODS	\$191.53	299662	UNITED MAILING SERVICE	\$5,434.00	299825
ALCO COVERS, LLC	\$970.45	299663	WALLWORK TRUCK CENTER	\$342.11	299827
AMERICAN TRUCK & TRAILER, LLC	\$164.85	299664	WAYNE MOE	\$1,260.00	299781
AMERICAN WELDING & GAS, INC.	\$9,307.88	299665	WESTLIE FORD	\$3,354.91	299828
APEX ENGINEERING GROUP	\$59,321.16	299666	WESTLIE TRUCK CENTER	\$2,565.63	299829
APPLE BOOKS, LLC	\$1,162.70	299667	WHITE CAP, LP	\$826.24	299830
ARAMARK	\$126.18	299668	ROLAC CONTRACTING	\$792,912.60	299831
ASPHALT PRESERVATION COMPANY, INC	\$1,550.00	299670	VISIT MINOT	\$38,050.32	299832
ATSSA	\$92.00	299671	MDU	\$262.02	100005175
BARR ENGINEERING	\$9,346.50	299672	VERENDRYE ELECTRIC	\$65,169.46	100005164
BERVEN INDUSTRIES, LLC	\$3,292.36	299789	XCEL	\$67,900.14	100005177
BOUND TREE MEDICAL	\$940.91	299674	WEX HEALTH, INC	\$306.60	100005169
				\$4,471,165.75	

6.5 ALCOHOLIC BEVERAGE LICENSE - THE DEPOT & BAGGAGE CLAIM - Approve the Supper Club License for The Depot & Baggage Claim at 15 N Main St. for the premise outlined in the application during the period of March 4, 2024 through December 31, 2024.

6.6 ALCOHOLIC BEVERAGE LICENSE - DAKOTA INN/TRAPPERS LOUNGE - Approve the Hotel License for Dakota Inn/Trappers Lounge at 2401 Elk Drive for the period of March 4, 2024 through December 31, 2024.

6.7 GAMING SITE AUTHORIZATION - MULE DEER FOUNDATION - Approve the Mule Deer Foundation to conduct a raffle on April 27, 2024, at Sports on Tap in Room 221 (220 S Broadway).

6.8 GAMING SITE AUTHORIZATION – MINOT HOCKEY BOOSTERS - Approve the gaming site authorization from Minot Hockey Boosters, Inc. from March 5, 2024 through June 30, 2024 at the Depot (15 N Main St).

6.9 MINOR SUBDIVISION PLAT: THOMPSON'S 20TH ADDITION - Approve a minor subdivision plat as provided in Attachment A to create Thompson's 20th Addition.

6.10 15th ST NW STORM SEWER IMPROVEMENTS - Award the base bid and bid alternate 1 for the 15 St. NW Storm Sewer Rehabilitation to the low bidder, Dig It Up Backhoe Service, Inc., in the amount of \$268,834.65; and authorize the Mayor to sign the agreement.

6.11 2024 SANITARY SEWER REHAB - Award the bid for the 2024 Sanitary Sewer CIPP Project to Hydro-Klean, LLC for the lowest bid of \$992,835.31; and authorize the Mayor to sign contract documents on behalf of the City.

6.12 2024 WATERMAIN IMPROVEMENTS (4816 & 4817) - Approve the plans and specifications for the Westfield Ave and University Ave watermain projects and authorize a call for bids; approve the attached resolution to apply for a SRF loan; and authorize the Mayor to sign application documents.

6.13 AMEND CHAPTER 28 – ENCROACHMENTS ON CITY PROPERTY (4541) - Pass an ordinance on 1st reading amending Chapter 28 of the Code of Ordinances.

6.14 16TH STREET SW RECONSTRUCTION PROJECT PHASING (4780) - Split the 16 St SW Reconstruction project into two phases.

6.16 2028 NDDOT URBAN PROGRAM SOLICITATION (4829) - Concur with the staff recommendations and submit the requests to the NDDOT.

6.17 2024-2025 NUISANCE ABATEMENT - AWARD BID (4831) - Award the bid for the 2024-2025 Nuisance Abatement Project to the low bidder, Hanson's Excavating, Inc., in the amount of \$66,350.00; and authorize the Mayor to sign the agreement.

6.18 LEASE RENEWAL LOT 9 WESTSIDE DEVELOPMENT - Approve the renewal option of lease terms for Lot 9, Westside Development owned by Nach, LLC.

6.19 2023 BUDGET AMENDMENT - Approve the proposed ordinance on first reading.

6.20 WARD COUNTY EMERGENCY OPERATIONS PLAN - Adopt the Ward County Emergency Operations Plan and authorize the Mayor to sign.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

### **6.3 ADMINISTRATIVE APPROVALS - APPROVED**

Alderman Pitner moved the City Council approve the following administrative approvals.

- 1 First Lutheran Church to conduct a calendar raffle for April 2024 at First Lutheran Church (120 5th Ave NW).
2. Minot Girls Wrestling Boosters to conduct a raffle on August 4, 2024 at Magic City Campus (1100 11th Ave SW).
3. Minot State University Men's Hockey to conduct a raffle on February 16, 2024 at the Maysa Arena (2501 Burdick Exwy W).
4. Greater Minot Zoological Society to conduct a raffle on March 23, 2024 at Sleep Inn & Suites (2400 10th St SW).
5. Our Savior Lutheran Church to conduct a raffle on March 15, 2024 at Sleep Inn & Suites (2400 10th St SW).
6. Independence Inc. to conduct a raffle on March 7, 2024 at Clarion Hotel (2200 E Burdick Expwy).
7. Magic City Figure Skating Club to conduct a raffle on April 12, 2024 at Minot Municipal Auditorium (420 3rd Ave SW).
8. Rebel Boosters to conduct a raffle on March 2-3, 2024 at Magic City Campus (1100 11th Ave SW).
9. AAU Earnest Academy 8th Grade Boys to conduct a raffle on April 13, 2024 at Earnest Academy (3800 14th Ave SE).
10. Special Event Permit for Duckpond Ventures, LLC dba Saul's (105 1st St SE basement).
11. Special Event Permit for Sports on Tap, Inc. dba Sports on Tap (220 S Broadway).
12. Three Special Event Permits for Der Blaue, LLC dba Blue Rider (118 1st Ave SE).
13. Special Event Permit for Army's 2.0, LLC dba Army's 2.0 (12 3rd St SE).
14. Special Event Permit for ZZ Food Group, LLC dba JL Beers (2201 22nd Ave SW).

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none; abstain: Burlingame.

### **6.15 CPKC RAIL QUIET ZONE ENGINEERING AGREEMENTS (4781) – APPROVED**

Alderman Podrygula moved the City Council approve the professional engineering agreements with CPKC and authorize the Mayor to sign the agreements

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: none.

### **ACTION ITEMS**

#### **7.1 ORDINANCE REQUIRING BUILDINGS AND BUSINESSES RECEIVING PUBLIC FUNDS TO INSTALL AN AUTOMATIC DOOR - APPROVED**

City Council directed:

- Finance Department to provide a list of organizations who have received over \$5,000 or more in City funding in the past 5 years and how much the organizations have received.
- Council Members Pitner and Olson to provide a list of awardees for the Visit Minot Tourism Fund and Souris Basin Planning Commission Accelerator funds this ordinance would affect.
- Clarify how this would affect any home-based businesses.
- City Attorney to contact the City of Mandan Attorney to discuss their ordinance and any potential litigation.
- Clarify how this ordinance would affect a tenant of a building vs the owner of the building.

City staff will provide either an update to the ordinance or update on the process on March 18, 2024.

### **PERSONAL APPEARANCES**

Billi Gunderson addressed the council about ADA accessibility. Drew Hanson addressed the council on downtown ADA accessibility and snow removal. Mayor Ross read an e-mail from Kyle Erikson on City Hall ADA accessibility.

### **MISCELLANEOUS AND DISCUSSION ITEMS**

### **ADJOURNMENT**

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Burlingame and carried unanimously. Meeting adjourned at 6:16 pm.

For the full March 4, 2024 Regular City Council meeting video, see: [Minot City Council Meeting 3/4/24 - YouTube](#).

ATTEST: \_\_\_\_\_  
Mikayla McWilliams, City Clerk

APPROVED: \_\_\_\_\_  
Thomas Ross, Mayor