

City of Minot

TO: Mayor
Members of the City Council

FROM: Emily Huettl, PE – Assistant City Engineer

DATE: March 18, 2024

SUBJECT: 2024 SIDEWALK, CURB & GUTTER – AWARD OF BID (4806)

I. RECOMMENDED ACTION

- A. Award the bid for 2024 Sidewalk, Curb & Gutter to the low bidder, Ti-Zack Concrete, LLC in the amount of \$247,288.78.
- B. Authorize the Mayor to sign the Agreement.

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer	(701) 857-4100
Emily Huettl, Assistant City Engineer	(701) 857-4100

III. DESCRIPTION

A. Background

This annual maintenance project consists of the constructing, rebuilding, or repairing of sidewalk and curb & gutter in the right of way. In addition to the City's regular maintenance portion of the project, this also includes any assessment roll work.

B. Proposed Project

This year's project is broken into three units of work as described below and shown in the attached plan sheet.

Unit	Location
Unit 1	8th St NW – West of Minot State University
Unit 2	Timberwood Ave SE
Unit 3	City Wide – General Repair
Unit 4	City Wide – Sidewalk Special Assessments

Unit 1 and 2 are identified areas that require detailed design for sidewalk ramps and water drainage. Unit 3 will include any additional areas identified by the Engineering Department, as the budget allows. Unit 4 will include all assessment roll work of constructing, rebuilding, or repairing sidewalks that are deemed a safety issue. An estimate of quantities was created for bidding purposes.

Unit 3 will include the work involved with making the sidewalk around the north entrance to City Hall fully PROWAG and ADA compliant.

C. Consultant Selection

On Tuesday, March 12, 2024 at 11:00 AM, bids were opened for this project. Below and attached is a bid tabulation summary that shows the bid comparisons as they relate to the engineer's estimate:

<p style="text-align: center;">BID TABULATIONS 2024 Sidewalk, Curb & Gutter City Project #4806 Tuesday, 3/12/2024, 11:00 AM</p>	
<p>Engineer's Estimate: \$ 328,311.30</p>	
Bidder	Total Bid
Ti-Zack Concrete, LLC	\$247,288.78
Keller Paving & Landscaping, Inc.	\$282,653.30

It is recommended that the project be awarded to Ti-Zack Concrete, LLC with their low bid of \$247,288.78 which is 24.7% below the Engineer's Estimate.

IV. IMPACT:

A. Strategic Impact:

Overall maintenance of City streets and sidewalks ranked first overall in importance to residents in the 2023 City of Minot Community Survey.

B. Service/Delivery Impact:

This project will provide needed maintenance of existing infrastructure throughout the City.

C. Fiscal Impact:

Briefly state how this project is being funded. Add written context in the paragraph so the dollar amounts, sources of funding, and expenses are made clear and document whether the project was included in the approved budget.

Project Costs

Contractor's Bid Price (Units 1-2)	\$ 44,678.19
Contractor's Bid Price (Unit 3)	\$ 133,689.61 (Streets Alleys & Road Mtce)
Contractor's Bid Price (Unit 4)	\$ 42,746.47 (for bidding purposes only)

Project Funding

Sidewalk, Curb & Gutter (Units 1-2)	\$ 350,000.00
Account No. 10038000-44506	

Streets Alleys & Road Mtce (Unit 3)	\$ 133,689.61
Account No. 14061000-44504	

Special Assessments (Unit 4)	Assessed to property owners as necessary
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V. CITY COUNCIL ASPIRATIONS

Excellent and Connected – This project directly addresses what residents have said they wanted to see, better sidewalk maintenance.

VI. ALTERNATIVES

- A. The Council could choose not to award the project, which would further delay needed roadway maintenance.

VII. TIME CONSTRAINTS

Approving the contract in a timely manner will allow the paperwork to be in place so construction may begin as soon as the weather allows.

VIII. LIST OF ATTACHMENTS

- A. Scope of Work
- B. Bid Tab