



**TO:** Mayor  
Members of the City Council

**FROM:** Chris Plank, NDR Grant Manager

**DATE:** 3/18/2024

**SUBJECT: AUTHORIZE FINAL PAYEMENT TO DAKOTA COLLEGE AT BOTTINEAU**

## **I. RECOMMENDED ACTION**

*Staff recommends City Council authorize the final payment of \$236,340.90 to Dakota College of Bottineau for work completed on the Center for Technical Excellence.*

## **II. DEPARTMENT CONTACT PERSONS**

*Chris Plank, NDR Grant Manager 701-857-1553*

## **III. DESCRIPTION**

### **A. Background**

*On November 1, 2021, the City of Minot entered into an agreement with Dakota College of Bottineau to build a Center for Technical Education in Minot with laboratory and classroom space, a computer center, offices, and study areas. Minot State University and Dakota College will provide programming and management for the Center for Technical Education, which will offer one- and two-year certificate programs, customized technical training for area businesses, associate degree programs, and eventually college transfer programs. MSU and Dakota College will work with schools to develop post-secondary training options for targeted career programs.*

## **IV. IMPACT:**

### **A. Strategic Impact:**

*Quality sustainable stable employment is frequently vulnerable during and after natural disasters and residents, especially low/moderate income, are particularly challenged because they do not have the resources to help them recover from disasters. The 2011 flood and its aftermath exposed the City's vulnerability to be able to recover economically and to sustain economic growth by the reality that it is one of the few of the largest cities in North Dakota without a facility to provide skills training for residents to meet employment demands and to promote new commercial/industrial and small business diversity as a core part of a resilient strategy.*

*Dakota College at Bottineau has the demonstrated experience and expertise to develop, administer, and deliver training in a critically needed Center for Technical Education. Investing in long-term resilience has proven to be a smart investment for communities and is essential for sustainable economic growth through diverse skills training opportunities.*

**B. Service/Delivery Impact:**

*After rehabilitation of the Center at the Property, the parties estimate that the operator of the Center will initially be able to offer 3 programs for approximately 50 students at the Center. The Center will also require instructors, an onsite manager, administrative staff support and part-time staff jobs employed by the operator of the Center. As the number of programs offered increases, both the student population and the number of full-time and part-time employees at the Center is also expected to increase.*

**C. Project Funding:**

*NDR012 – Center for Technical Excellence \$3,400,000.00*

**V. CITY COUNCIL ASPIRATIONS**

*This project meets the City Council's aspiration of being resilient and prepared*

**VI. TIME CONSTRAINTS**

*Approving this payment will allow the City of Minot to close the project and perform the necessary close out procedures required by HUD*

**VII. Attachments**

*A. CTE Final draw request doc*