



TO: Mayor
Members of the City Council

FROM: Jenna Zelinski, Comptroller

DATE: March 4, 2024

SUBJECT: 2023 PROPOSED ORDINANCE: LINE ITEMS OVER BUDGET

I. RECOMMENDED ACTION

- Recommend the City Council pass an ordinance to amend the 2023 annual budget to adjust department budgets for funds approved by the City Council for various grants, donations, and transfers between funds.

II. DEPARTMENT CONTACT PERSONS

David Lakefield, Finance Director | 701-857-4784
Jenna Zelinski, Comptroller | 701-857-4703

III. DESCRIPTION

A. Background

Department budgets must reflect the correct amounts for the 2023 Annual Comprehensive Financial Report (ACFR), adjustments are necessary, so no departments report amounts not appropriated.

B. Proposed Project

N/A

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

N/A

B. Service/Delivery Impact:

N/A

C. Fiscal Impact:

The budget amendment includes grants and other unforeseen items not anticipated when the 2023 budget was adopted.

V. CITY COUNCIL ASPIRATIONS

Excellent and connected as we maintain compliance with reporting standards.

VI. ALTERNATIVES

N/A

VII. TIME CONSTRAINTS

N/A

VIII. LIST OF ATTACHMENTS

A. Proposed Ordinance