

Renaissance Zone Board Meeting
Minutes for December 21, 2023 at 8:30 am
3rd Floor Executive Conference Room, City Hall
Minot, ND

Members Present: Pete Hugret (Chair), Justin Anderson, Jason Bentley, Christine Staley, Thomas Alexander
Members Absent: Michael King, Jen Cook, Pat Bailey (Vice-Chair), Betty Fedorchak, Mark Lyman
Others Present: Brian Billingsley (Community and Economic Development Director) and Mikayla McWilliams (City Clerk)
Guests: Alderman Paul Pitner, Jordan and Megan Ross

Call to Order.

Chairman Hugret called the meeting to order at 8:32 am.

Introduction of new Board Member

Mr. Billingsley introduced Thomas Alexander, who was appointed to replace Kerry Candrian as the Minot Housing Authority representative.

Adopt Meeting Minutes.

Pat Bailey joined the meeting via telephone at 8:37 am.

Motion by Anderson to adopt the minutes of the November 16, 2023 meeting. Second by Bentley and carried by the following vote: ayes: all, nays: none. **Motion Passes.**

Renaissance Zone Applications: None

Façade Program Applications: Amendment to FI-11 Megan Ross, 23 2nd Ave SE

Mr. Rosenthal and Pete Hugret toured the business. It is an application for two sides of the building. Kaitlyn with JLG architects discussed the façade changes to include: windows, glass blocks, electrical conduit, entrance work, fresh paint, awing over the entrance, solid brick above the awnings, and more.

Mr. Billingsley recommended the board approve the application request for the Façade Improvement Program Forgivable Loan in the amount of \$125,362 for Megan Ross at 23 2nd Ave SE and send approval to the City Council. Motion by Bentley to approve. Second by Alexander and carried by the following vote: ayes: all, nays: none. **Motion Passes.**

Other Business

There will be a tour next week of an apartment building next to Coldwell Bankers on Main Street. Mr. Billingsley also anticipates another Façade Improvement Program Application to be on the next meeting.

Next Scheduled Meeting

Thursday, January 25, 2024, in the new City Hall Finance Conference Room, 10 3rd Ave SW.

Adjournment

Motion by Anderson to adjourn the meeting. Second by Bentley. Motion carried by the following vote: ayes: all, nays: none. **Motion passes.**

The meeting was adjourned at 8:48 am.

Minutes prepared by: Mikayla McWilliams, City Clerk 1