

This is **Task Order No. 17**, consisting of 4 pages, and is part of the **Agreement between Owner and Engineer for Professional Services – Task Order Edition** dated March 2, 2015.

## **Task Order No. 17**

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In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated March 2, 2015 (“Agreement”), Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: Minot Landfill Plan Update Assistance
- B. Description: Assist City Staff in Updating MSW Landfill Master Plan and Superfund Site Operation Plan
- C. Owner Project Number: 3700.1
- D. Engineer Project Number: 24301

2. Services of Engineer

Only the services checked shall apply to this Task Order.

☒ Study and Report Services

- A. Study and Report Phase Services: Under this Task Order, the Engineer will prepare a report subject to the terms of A1.01.A.5 of the Agreement. Services provided as part of the Study and Report Services include:
  - 100 Project Management, Coordination and Meetings: Conduct day to day management of project tasks. Prepare and submit monthly project invoices. Meet with Owner personnel (virtual meetings only) regarding data collection to be performed by Owner and Owner-furnished documents needed.
  - 200 Data Collection: Procure existing plans pertinent to landfill management and operations, including hydrologic / geologic plan, workplans, operation and management plans, record drawings, waste stream data, equipment and maintenance data, facility staffing and job description data, financial information, Facility permit, and existing mapping.
  - 300 Assist with Superfund Operation Plan Update: Assist Owner’s staff in completing an updated operation plan for the old Minot landfill superfund site. Owner shall provide a copy of historical operation plans for this site pursuant to comments on the existing document. Includes one (1) virtual kickoff meeting with Owner to determine document status and needs and one (1) virtual meeting with North Dakota Department of Environmental Quality and United States Environmental Protection Agency to clarify requirements.

400 MSW Landfill Operation Plan Update: Update Facility operation plan to include recent site development. Update general information, construction and development, general facility operations, waste stream and handling, residuals management, contingencies, inspection and reporting, and postclosure data. Does not include updates to hydrologic / geologic plans, groundwater monitoring plans, bird mitigation plans, or other plans not specifically referenced. Does not include permit applications.

- ☐ Design Services (Not Included)
- ☐ Designing to a Construction Cost Limit (Not Included)
- ☐ Bidding or Negotiating Services (Not Included)
- ☐ Construction and Commissioning Services (Not Included)
- ☐ Resident Project Representative Services (Not Included)
- ☐ Other Services (Not Included)
- ☒ Additional Services Requiring an Amendment to Task Order

Part 6 of Exhibit A is incorporated by reference unless otherwise noted.

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 and Exhibit B, subject to the following:

- A. Attend and participate in meetings with jurisdictional authorities and regulatory agencies as requested by those entities as applicable to the Project.
- B. Provide waste stream, waste generators, budget, copies of existing and draft facility plans, applicable correspondence and other data as requested for performance of Engineer's services.
- C. Provide review and comment of deliverables as requested.
- D. Provide required signatures as appropriate following review and acceptance of deliverables to be submitted to regulatory and other agencies.

4. Times for Rendering Services

As mutually agreed by Owner and Engineer following kickoff meeting, pursuant to timely receipt of basis data from Owner.

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Compensation for Services</i>
Basic Services (Study and Report)	Standard Hourly Rates	\$118,000

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. Consultants: None.

7. Other Modifications to Agreement: None.

8. Attachments: None.

9. Documents Incorporated by Reference: None.

10. Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is February 5, 2024.

OWNER: City of Minot, ND

ENGINEER: CPS, Ltd.

By: \_\_\_\_\_

By: Melissa H. Knutson

Name: Tim Ross

Name: Melissa Knutson

Title: Mayor

Title: Executive Vice President

Date: \_\_\_\_\_

Date: 01/31/2024

DESIGNATED REPRESENTATIVE  
FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR  
TASK ORDER:

Name: Jason Sorenson

Name: Melissa Knutson, PE

Title: Utilities Director

Title: Project Manager

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