

**On January 2, 2024, a Regular Meeting of the Minot City Council was held in the Council Chambers at City Hall. Mayor Ross called the meeting to order at 5:30 pm.**

**ROLL CALL**

**Members Present:**

Burlingame, Evans, Jantzer, Olson, Pitner, Ross

**Members Absent:**

Podrygula

**PLEDGE OF ALLEGIANCE**

Mayor Ross led the City Council in the Pledge of Allegiance.

**MAYOR'S REPORT**

Mayor Ross had no new meetings to report. He did state Item 7.1 was being pulled from the agenda and would return to the City Council on the next agenda.

**CITY MANAGER'S REPORT**

Harold Stewart submitted a written report to the council. He announced the Planning Commission meeting was being canceled for Wednesday, January 3, 2024.

**CITY ATTORNEY'S REPORT**

Stefanie Stalheim submitted a written report to the council and updated the 2023 case numbers.

**CONSENT ITEMS**

Alderman Pitner moved the City Council approve consent items 6.1-6.15.

**6.1 CITY COUNCIL MINUTES** - Approve the minutes from the December 18, 2023 Regular City Council meeting.

**6.2 ORDINANCES** – Approval of the following ordinances considered for second reading:

1. Ordinance No 5931 - 2023 BA - Transit Lift & Engine Repairs
2. Ordinance No 5932 - 2023 BA - USDOT Safe Streets and Roads Grant

3. Ordinance No 5933 - 2024 BA - CityWorks Maintenance Fees (Ordinances are available for inspection and copying at the City Hall City Clerk's Office during normal office hours (generally Mon-Friday 8:00am – 4:30pm))

**6.3 ADMINISTRATIVE APPROVALS** - Approve the following administrative approvals.

1. Lewis and Clark Elementary School to conduct a raffle on January 26, 2024 at Lewis and Clark Elementary School (2215 8th St NW).
2. Special Event Permit for Duckpond Ventures, LLC dba Saul's (105 1st St SE Basement).

**6.4 BILLS, TRANSFERS, AND PAYROLL** - Approve the payroll for the period of November 19, 2023 through December 16, 2023 in the amount of \$2,456,478.37 and the bills and transfers for December in the amount of \$9,110,387.39.

Jonathan Rosenthal	\$34.97	298904	XCEL	\$296.47	100004851
JOSEPH LEE HURT	\$100,000.00	298905	XCEL	\$1,595.35	100004852
MINOT PARK DISTRICT	\$1,498.56	100004828	XCEL	\$174.86	100004854
1 CALL SEPTIC SERVICES, INC	\$15,612.78	298906	XCEL	\$29.38	100004855
3D SPECIALTIES, INC	\$750.00	298907	XCEL	\$144.82	100004856
4K EXCAVATING, LLC	\$7,500.00	298908	XCEL	\$1,461.85	100004857
ABM SUPPLY, LLC	\$5,640.00	298909	XCEL	\$52.21	100004858
ACKERMAN ESTVOLD	\$6,967.50	298910	XCEL	\$5,750.09	100004859
ADVANCED BUSINESS METHODS	\$1,247.45	298911	XCEL	\$3,912.66	100004860
ALL AMERICAN TROPHIES	\$64.00	298912	XCEL	\$65.33	100004861
ALL SEASON ARENA	\$13,274.65	298913	XCEL	\$16.75	100004862
AMERICAN WELDING & GAS, INC.	\$8,714.21	298914	XCEL	\$1,510.01	100004863
ARAMARK	\$223.32	298916	XCEL	\$133.77	100004864
ASPHALT PRESERVATION COMPANY, INC	\$431,502.08	298918	ADP, INC	\$21,168.30	100004913
AXON ENTERPRISE, INC.	\$478.08	298919	BURLINGTON ELECTRIC	\$1,724.00	299070
BAYCOM, INC.	\$597.00	298920	ND FIREFIGHTER'S ASSOCIATION	\$135.00	299071

BECHTOLD PAVING	\$1,534.99	298921	XCEL	\$3,432.17	100004914
BORDER STATES INDUSTRIES, INC.	\$4,425.00	298922	XCEL	\$40.83	100004915
C&C PLUMBING AND HEATING	\$1,286.55	298923	XCEL	\$116.56	100004916
CAPITAL ONE	\$73.96	298924	ABSOLUTE COMFORT, INC.	\$225.00	299072
CARPET PATROL, LLC	\$801.04	298925	ACKERMAN ESTVOLD	\$31,595.01	299073
CENTRAL MACHINING&PUMP REPAIR	\$185.00	298926	ALADDIN FOOD MANAGEMENT SERVICES, INC.	\$1,410.00	299074
CITY OF MINOT	\$250.00	299018	ALL SEASON ARENA	\$15,966.50	299075
CLUTE OFFICE EQUIP., INC.	\$29.00	298927	ALL TRAFFIC SOLUTIONS INC	\$1,500.00	299076
CPS, LTD	\$11,263.67	298928	AMERICAN WELDING & GAS, INC.	\$3,145.80	299077
CUMMINS POWER, LLC	\$99.65	298929	APEX ENGINEERING GROUP	\$126,097.00	299078
CURALINC, LLC	\$2,236.02	298930	AQUA-PURE, INC.	\$60,750.00	299079
CURB 2 CURB, LLC	\$700.00	298931	ARAMARK	\$378.54	299080
DAKOTA BUSINESS SOLUTIONS	\$259.00	298932	AUSLANDER, LLC	\$180,000.00	299081
DAKOTA FIRE EXTINGUISHER	\$231.78	298933	BARR ENGINEERING	\$2,831.50	299082
DAKOTA FLUID POWER, INC.	\$697.81	298934	BECHTOLD PAVING	\$7,741.00	299083
EBSCO	\$2,070.00	298935	BERT'S TRUCK EQUIPMENT	\$341.35	299084
Jessica Long	\$141.77	298936	BUTLER MACHINERY CO.	\$3,128.44	299085
Kathryn Lien	\$2.88	298937	CAPITAL ONE	\$59.97	299086
Krystle Foster	\$61.24	298938	CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC	\$22,400.00	299093
Melissa Anderson	\$32.42	298939	CENTRAL TRENCHING, INC.	\$870.00	299087
Randi Monley	\$25.25	298940	CITIZEN OBSERVER, LLC	\$9,000.00	299088
Valerie Huseth	\$57.31	298941	CITY OF MINOT	\$60.00	299163
ENERBASE	\$81,137.74	298942	CIVICPLUS	\$750.52	299089
ESO SOLUTIONS, FH SOFTWARE	\$7,537.00	298943	COMPUTER STORE	\$110.00	299090
ETC INSTITUTE	\$6,000.00	298944	CORE & MAIN	\$31,200.00	299091
FACTORY MOTOR PARTS	\$515.35	298945	CPS, LTD	\$9,062.50	299092
FASTENAL COMPANY	\$54.72	298947	CURT'S STARTER & ALT. SERVICE	\$28.33	299094
FIRE EQUIPMENT CO.	\$319.00	298948	DACOTAH PAPER CO.	\$1,888.14	299095
FIRST DISTRICT HEALTH UNIT	\$26,500.00	298949	DAKOTA FENCE	\$4,675.00	299096
FIRST INTERNATIONAL BANK & TRUST	\$704.00	298950	DAVENPORT GROUP	\$4,896.00	299097
GALE	\$146.98	298951	DEM-CON	\$2,800.09	299098
GALLS, LLC	\$254.78	298952	DIG IT UP BACKHOE SERVICE	\$132,012.90	299099
GEFROH ELECTRIC	\$6,105.00	298953	DOMESTIC VIOLENCE CRISIS CENTER	\$1,606.41	299100
Art Riot Promotions	\$57.00	298954	ECOLAB PEST ELIMINATION DIVISION	\$467.83	299102
Jax and Henley	\$20.00	298955	Aaron Zabka	\$495.80	299103
Jim Johnson	\$100.00	298956	Chad Sickles	\$59.00	299104
Joe Stenvold	\$100.00	298957	Daniel Raymond	\$729.00	299105
Jordan Glick	\$3,953.22	298958	Jeanne Stein	\$25.28	299106
Keivina Click	\$30.00	298959	Kyle Schill	\$59.00	299107
Leavaun Mackey	\$5.00	298960	Lacey Possen	\$10.02	299108
Linda Boehm	\$803.54	298961	Pam Carswell	\$67.16	299109
Maryann Broberg	\$10.00	298962	Phillip Newman	\$495.80	299110
Michaela Young	\$50.00	298963	Travis Seifert	\$1,200.00	299111
MN Child Support Division	\$10.00	298964	ENERBASE	\$42,594.10	299112
Mya Hanson	\$200.00	298965	FACTORY MOTOR PARTS	\$1,078.49	299113
North Dakota Child Support	\$80.00	298966	FIRST INTERNATIONAL BANK & TRUST	\$704.00	299115
North Dakota Child Support	\$30.00	298967	FIRST WESTERN INSURANCE	\$8,333.28	299116
North Dakota Child Support	\$100.00	298968	FLASHSPARKING, INC	\$1,650.00	299117
O'Reilly Auto Parts	\$79.99	298969	G & P COMMERCIAL SALES	\$564.81	299118
Pinnacle Gas Station	\$50.00	298970	GALE	\$272.74	299119
Randy Holbach	\$20.00	298971	GALLS, LLC	\$176.52	299120
Rodney B. Neuhalfen	\$50.00	298972	GENASYS INC	\$6,900.00	299121
Sarah Brien	\$100.00	298973	Carl Davidson	\$20.00	299122
Scheels	\$20.00	298974	Department of Highway Safety and Motor Vehicles	\$10.00	299123
Shandel Grogan	\$150.00	298975	Family Dollar	\$20.00	299124
Sierra Inn	\$20.00	298976	L-Tech Ammunition	\$330.25	299125
Souris Valley Regional Lodge #7	\$3,712.50	298977	Marketplace Foods	\$10.00	299126
Taxi 9000	\$23.55	298978	MSU AMPHITHEATR	\$6.24	299127
Teresa Hunt	\$25.00	298979	North Dakota Child Support	\$10.00	299128
US Postal Service	\$50.00	298980	Scheels	\$145.00	299129
WSI - ND Workforce Safety & Insurance	\$50.00	298981	Tyke J. Allery	\$15.00	299130
GENERAL TRADING	\$112.98	298982	GENERAL TRADING	\$359.69	299131
GERDAU RECYCLING	\$928.01	298983	GERDAU RECYCLING	\$1,733.62	299132
GOETTLE LAW, PLLC	\$3,500.00	298984	GRANITE SPRINGS CO.	\$112.00	299134
GOOSENECK IMPLEMENT COMPANY	\$2,672.56	298985	GUARDIAN FLEET SAFETY	\$11,737.48	299135
GRAINGER	\$105.00	298986	H.A. THOMPSON & SONS, INC.	\$7,149.46	299136
GRAYMONT WESTERN US INC.	\$68,802.21	298987	HANSON'S EXCAVATING	\$213,574.66	299137
GUARDIAN FLEET SAFETY	\$28,452.04	298988	HAWKINS, INC.	\$2,411.64	299138
H.A. THOMPSON & SONS, INC.	\$133.00	298989	HEIMAN FIRE EQUIPMENT, INC.	\$8,587.61	299139
HANSON AUTO CRUSHING & TRUCKING	\$119,380.20	298990	HIGH POINT NETWORKS, LLC	\$19,438.80	299140
HIGH POINT NETWORKS, LLC	\$2,340.00	298991	HOUSTON ENGINEERING, INC.	\$96,329.78	299141
HOME OF ECONOMY	\$63.96	298992	INDIGO SIGNS	\$131.25	299142
HOUSTON ENGINEERING, INC.	\$80,377.47	298993	INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$595.60	299143
INFORMATION TECHNOLOGY DEPARTMENT	\$3,172.70	298994	INTERSTATE BATTERY SYSTEM	\$582.80	299144
INLAND TRUCK PARTS CO	\$2,459.96	298995	JOHNSON CONTROLS	\$3,016.05	299145
INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$579.98	298996	JWC ENVIRONMENTAL	\$2,941.22	299146
INTERSTATE BATTERY SYSTEM	\$159.29	298997	KALIX	\$148.00	299147

JANET B ANDERSON	\$741.00	298915	LANCE LENTON	\$10,000.00	299101
JIMS WELDING, INC.	\$1,680.00	298998	LANGUAGE LINE SERVICES	\$122.86	299148
KLJ ENGINEERING, LLC	\$3,317.39	298999	LOWES PRINTING, INC.	\$250.00	299150
LACAL EQUIPMENT	\$1,036.56	299000	M&T FIRE AND SAFETY, INC.	\$8,031.50	299151
LEARNING OPPORTUNITIES, INC.	\$3,649.96	299001	MAD DOG BROKERAGE INC	\$17,348.04	299153
LINDE GAS & EQUIPMENT INC	\$44.68	299002	MAIN ELECTRIC CONSTRUCTION	\$117,350.39	299154
M & S SHEET METAL, INC.	\$625.04	299003	MARCO, INC.	\$295.95	299155
MAD DOG BROKERAGE INC	\$3,457.50	299005	MATTHEW BENDER & COMPANY, INC.	\$147.31	299149
MELANIE MOORE	\$168.00	299019	MELANIE MOORE	\$40.00	299164
METROHM USA, INC.	\$1,791.45	299006	MENARDS	\$25.98	299156
MICROMARKETING LLC	\$606.09	299007	METROHM USA, INC.	\$1,708.21	299157
MIDWEST TAPE	\$1,793.87	299008	MICROMARKETING LLC	\$126.36	299158
MILLER LAW OFFICE, P.C.	\$150.00	299009	MIDSTATES WIRELESS, INC.	\$1,192.50	299159
MINOT AREA CHAMBER EDC	\$44,480.83	299004	MINOT AREA CHAMBER EDC	\$125.00	299152
MINOT AUTO	\$3,397.28	299010	MINOT AREA COUNCIL OF THE ARTS, INC	\$6,666.70	299160
MINOT AUTOMOTIVE CENTER	\$6.97	299011	MINOT AUTO	\$974.00	299161
MINOT COMMISSION ON AGING	\$12,875.00	299012	MINOT EMPLOYEE DONATIONS	\$787.57	299162
MINOT DAILY NEWS	\$621.00	299013	MOWBRAY & SONS	\$4,978.10	299165
MINOT EMPLOYEE DONATIONS	\$766.90	299014	MR. LAWN	\$245.00	299166
MINOT PARK DISTRICT	\$74,038.50	299015	MVTL LABORATORIES	\$267.30	299167
MINOT PLUMBING & HEATING CO, INC.	\$72,751.50	299016	NAPA AUTO PARTS	\$1,534.30	299168
MINOT RURAL FIRE DEPT	\$636.16	299017	NATIONAL COMMUNITY DEVELOPMENT ASSOCIATION	\$1,400.00	299169
MOWBRAY & SONS	\$1,529.73	299020	NBS CALIBRATIONS	\$213.00	299170
NAPA AUTO PARTS	\$2,812.64	299021	ND DEPT OF ENVIRONMENTAL QUALITY	\$537.57	299171
ND FRATERNAL ORDER OF POLICE	\$1,566.00	299022	ND DEPT OF TRANSPORTATION	\$155,808.06	299172
ND STATE BOARD OF LAW EXAMINERS	\$415.00	299023	ND DEPT OF WATER RESOURCES	\$50,952.24	299173
ND WATER COALITION	\$1,000.00	299024	ND FIREFIGHTER'S ASSOCIATION	\$76.05	299174
ND WATER USERS ASSN.	\$1,200.00	299025	ND FRATERNAL ORDER OF POLICE	\$783.00	299175
NORTH COUNTRY SPORTSWEAR	\$76.00	299026	ND ONE CALL, INC.	\$423.45	299176
NORTHERN PLAINS EQUIPMENT CO., INC.	\$65.00	299027	ND STATE RADIO COMM.	\$143.00	299177
NORTHWEST TIRE AND RETREAD	\$13,704.82	299028	NDIRF-NORTH DAKOTA INSURANCE RESERVE FUN	\$9,398.00	299178
O'REILLY AUTO PARTS	\$26.05	299029	NORTH COUNTRY SPORTSWEAR	\$48.00	299179
OLSON'S TOWING	\$6,248.50	299030	NORTHERN TESTING	\$720.00	299180
ONE CALL CONCEPTS, INC.	\$223.80	299031	NORTHWEST TIRE AND RETREAD	\$5,227.44	299181
PARKLAND USA CORPORATION	\$937.43	298946	NYBAKKEN BODY SHOP	\$3,636.30	299182
PEC SOLUTIONS LLC	\$345.00	298917	O'DAY EQUIP., INC.	\$162.00	299183
POST BOARD	\$1,155.00	299032	PARKLAND USA CORPORATION	\$908.60	299114
POWER PROCESS EQUIPMENT	\$2,641.05	299033	PHIL SCHULTZ	\$400.00	299211
RAIRIE SUPPLY	\$1,479.48	299034	PITNEY BOWES RESERVE ACCOUNT	\$2,000.00	299184
PROTECH INTEGRATIONS, LLC	\$492.00	299035	POWER PROCESS EQUIPMENT	\$1,290.00	299185
RADAR SHOP	\$1,552.50	299036	RAIRIE SUPPLY	\$101.00	299186
RDO EQUIPMENT	\$2,958.84	299037	PREFERRED CONTROLS CORP	\$3,511.25	299187
BICE, NATHANIEL	\$19.32	299038	PRINGLE & HERIGSTAD, P.C.	\$937.50	299188
CREATIVE PROPERTY	\$111.22	299039	PRO INDUSTRIAL LLC	\$1,533.51	299189
JACOBSON, CLIFFORD	\$40.00	299040	PROCOLLECT	\$803.98	299190
MCDONALD, RANDY	\$10.00	299041	PROTECH INTEGRATIONS, LLC	\$50.00	299191
NORTHWEST TIRES INC.	\$56.40	299042	PROVIDENT LIFE & ACC INS CO	\$781.85	299192
ROYAL PROPERTY MGMT	\$15.09	299043	PROVIDENT LIFE & ACC INS CO	\$363.08	299193
SWENSON RV PARK EAST ADDITION	\$76.67	299044	RDO EQUIPMENT	\$11,759.19	299194
ROLLKALL TECHNOLOGIES LLC	\$18.00	299045	BOULGER FUNERAL HOME	\$100.00	299195
SANITATION PRODUCTS	\$8,130.36	299046	CASEY, DERRICK	\$22.98	299196
SCHULTZ PROPERTY MAINTENANCE, LLC	\$13,015.80	299047	COTE, ERIC	\$12.57	299197
SHARE CORPORATION	\$187.02	299048	CREATIVE PROPERTY	\$97.12	299198
SIGN SOLUTIONS USA	\$752.96	299049	David Zodrow	\$825.00	299199
SIGNS TODAY	\$2,710.45	299050	IPM	\$50.65	299200
SOURIS BASIN PLANNING COUNCIL	\$1,250.00	299051	IVERSON, SYLVIA	\$46.15	299201
SOURIS RIVER JOINT WATER RESOURCE	\$1,253.00	299052	KNIGHT, SHELLY	\$70.00	299202
SRT COMMUNICATIONS	\$297.00	299053	KNUDSON, BECKY	\$10.18	299203
STANTEC CONSULTING SERVICES, INC.	\$33,846.77	299054	LESTER, TIFFANY S.	\$21.72	299204
SWANSTON EQUIPMENT COMPANIES	\$1,315.64	299055	MCNULTY, JAMES	\$22.98	299205
THATCHER COMPANY	\$61,369.92	299056	TISTA, RUBEN	\$9.95	299206
THOMSON REUTERS-WEST PAYMENT CENTER	\$372.00	299057	RIEKES EQUIPMENT	\$303.60	299207
TITAN MACHINERY	\$2,207.27	299058	S-J ONE ELEVEN LLC	\$145,987.00	299208
TRAFFIC CONTROL CORPORATION	\$4,608.00	299059	SANITATION PRODUCTS	\$9,472.30	299209
TRINITY HEALTH	\$30.00	299060	SCHOLASTIC LIBRARY PUBLISHING	\$4.20	299210
TYLER TECHNOLOGIES, INC.	\$189,066.01	299061	SHORT ELLIOTT HENDRICKSON, INC	\$59,500.00	299212
UNITED MAILING SERVICE	\$5,352.55	299062	SIGNS TODAY	\$3,362.25	299213
USA BLUE BOOK	\$118.52	299063	SLEEP INN	\$650.00	299214
VESSCO, INC.	\$404.73	299064	SOLTIS BUSINESS FORMS CO.	\$2,539.90	299215
VISIT MINOT	\$23,374.48	299065	SOURIS RIVER JOINT WATER RESOURCE	\$2,711,232.33	299216
WAGNER CONSTRUCTION	\$1,152,407.52	299066	SPX TECHNOLOGIES, INC	\$2,000.00	299217
WALLWORK TRUCK CENTER	\$2,388.08	299067	SRF CONSULTING GROUP	\$21,889.48	299218
WARD COUNTY AUDITOR	\$1,500.00	299068	STANTEC CONSULTING SERVICES, INC.	\$13,576.50	299219
WESTLIE TRUCK CENTER	\$15,047.94	299069	SUNDRE SAND & GRAVEL, INC.	\$16,663.50	299220
BANK OF NORTH DAKOTA	\$201,951.67	96	SUNSET LAW ENFORCEMENT, LLC	\$5,775.00	299221
BANK OF NORTH DAKOTA	\$5.00	97	SWANSTON EQUIPMENT COMPANIES	\$189.72	299222
EMPOWER TRUST COMPANY, LLC	\$33,109.56	100004830	TAMMY ELKIN	\$302.76	299223
XCEL	\$2,080.91	100004831	TERMINAL SUPPLY CO.	\$54.92	299224

XCEL	\$205.07	100004832	TEXAS DEPT OF PUBLIC SAFETY	\$20.00	299225
XCEL	\$277.33	100004833	THATCHER COMPANY	\$33,583.92	299226
XCEL	\$4,217.81	100004834	THE RETAIL COACH, LLC	\$13,750.00	299227
XCEL	\$100.64	100004835	THEIN WELL	\$75,070.46	299228
XCEL	\$32,570.62	100004836	TIMMONS GROUP	\$14,608.75	299229
XCEL	\$496.72	100004837	TIMOTHY P BROOKS	\$4,095.00	299133
XCEL	\$2,891.65	100004838	TYLER TECHNOLOGIES, INC.	\$29,927.71	299230
XCEL	\$6,720.56	100004839	U.S. POST OFFICE	\$5,000.00	299231
XCEL	\$39,774.10	100004840	UNITED MAILING SERVICE	\$263.37	299232
XCEL	\$28,212.28	100004841	UPS STORE #1423	\$6.85	299233
XCEL	\$7,964.38	100004842	VERIZON WIRELESS- VSAT	\$160.00	299234
XCEL	\$116.22	100004843	VISIT MINOT	\$30,952.00	299235
XCEL	\$4,027.49	100004844	WALLWORK TRUCK CENTER	\$7,156.35	299236
XCEL	\$10,368.08	100004846	WESTLIE FORD	\$373.09	299237
XCEL	\$573.36	100004847	WESTLIE TRUCK CENTER	\$4,830.27	299238
XCEL	\$22.23	100004848	VERENDRYE ELECTRIC	\$68,604.69	100004845
XCEL	\$299.73	100004849	WEX HEALTH, INC	\$252.00	100004917
XCEL	\$56.64	100004850			
				8,082,663.71	

6.5 ALCOHOLIC BEVERAGE LICENSE RENEWAL – Approve the renewals for the Alcohol Beverage Sales License for the upcoming year as of January 1, 2024 through December 31, 2024.

6.6 CONTRACT FOR BOARDING CITY OF MINOT'S INMATES - Approve the Contract for Boarding City of Minot's Inmates with Ward County and authorize the Mayor and Finance Director to sign the contract.

6.7 MINOT INTERNATIONAL AIRPORT RULES AND STANDARDS - Authorize City staff to adopt the Rules and Standards; adopt the City Ordinance for Rules and Standards on first reading; and authorize the Mayor and/or Airport Director to sign any necessary documentation.

6.8 WARD COUNTY MULTI HAZARD MITIGATION PLAN – RESOLUTION - Authorize the Mayor to sign the resolution to adopt the Ward County Multi Hazard Mitigation Plan upon final approval by the City of Minot and Ward County.

6.9 ADA PARATRANSIT SERVICES AGREEMENT WITH SOURIS BASIN TRANSIT - Ratify the agreement with Souris Basin Transit for Paratransit ADA services for 2024; and authorize the Mayor to sign the agreement with Souris Basin Transit.

6.10 WELL F DRILLING AND DEVELOPMENT – FINAL PAYMENT (4681) - Approve the final payment to LTP Enterprises, Inc. in the amount of \$29,913.10.

6.11 STATE WATER COMMISSION AGREEMENT ACCEPTANCE - Approve to accept the funding awarded by the State Water Commission (SWC) for the University Ave. Watermain Improvements project and the Westfield Watermain Improvements project; and authorize the Mayor to sign both grant agreements.

6.12 STATE PLANNING AND RESEARCH AGREEMENT WITH NDDOT FOR CDMPO STARTUP COSTS (4757) - Approve the agreement; authorize the Mayor to sign; and approve the attached budget amendment on 1st reading.

6.13 RESOLUTION TO DESIGNATE DEPOSITORYES FOR CITY FUNDS - Pass the resolution to designate all financial institutions and brokerage firms located in the City of Minot and Stifel, Nicolaus & Company as depositories of the City of Minot and authorize the Mayor to sign the Master Agreement for professional services and project assignment.

6.14 GALLAGHER ACTUARIAL CONSULTING AGREEMENT - Approve the contracts with Gallagher Benefit Services Inc, for their actuarial services for the calendar year 2024 and authorize the Mayor to sign the Master Agreement for professional services and project assignment.

6.15 APPOINTMENT OF SPECIAL CITY ATTORNEY - Consent and approve of the appointment of Tina Snellings, Assistant Ward County States Attorney, to act as Special Assistant City Attorney to review Minot Police Department Case Number 23-39862 and prosecute if necessary; and authorize the City Attorney and Mayor to sign any necessary paperwork to complete the appointment.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Burlingame, Evans, Jantzer, Olson, Pitner, Ross; nays: none.

#### **ACTION ITEMS**

**7.1 AMEND CHAPTER 13 OF THE CITY OF MINOT'S CODE OF ORDINANCES TO ALLOW THE CITY COUNCIL TO ESTABLISH FIRE PERMIT, LICENSE, INSPECTION FEES BY RESOLUTION, AND MAKE GENERAL UPDATES - PULLED**

## **7.2 HUMAN RELATIONS COMMITTEE (REPEAL) - APPROVED**

Alderwoman Olson moved the City Council approve the ordinance repealing Chapter 2, Article V, Division 4 (Human Relations Committee) on first reading, and reserve Division 4 for further use.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Burlingame, Jantzer, Olson, Ross; nays: Evans, Pitner.

## **PERSONAL APPEARANCES**

Billi Gunderson addressed the council about ADA accessibility. Ken Oda spoke with the council about the 2024 alcohol license for the Minotauros Junior Hockey Club. Alderwoman Evans and Alderman Burlingame called for a special meeting on January 10<sup>th</sup> to address any 2024 alcohol license renewals.

## **MISCELLANEOUS AND DISCUSSION ITEMS**

Chief Klug wanted clarification on The Spot. Sherry McGlaughlin had reached out to city staff to discuss her plans on opening up as a pool hall. She wanted to verify how she was going to store the alcohol, beer, and wine. The council clarified their intent of having the alcohol put away and not given away for free.

## **9.1 ONLINE LICENSING AND PERMITTING UPDATE (4423)**

Emily Huettl, Assistant City Engineer, presented to council an update on the online licensing and permitting process.

Alderman Podrygula arrived at 6:00 pm.

## **ADJOURNMENT**

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderwoman Olson and carried unanimously. Meeting adjourned at 6:03 pm.

For the full January 2, 2024 Regular City Council meeting video, see: [Minot City Council Meeting 1/2/2024 \(youtube.com\)](https://www.youtube.com/watch?v=Minot City Council Meeting 1/2/2024)

ATTEST: \_\_\_\_\_  
Mikayla McWilliams, City Clerk

APPROVED: \_\_\_\_\_  
Thomas Ross, Mayor