



TO: Mayor Tom Ross
Members of the City Council

FROM: Kelli Kronschnabel, Fire Chief

DATE: January 3, 2024

SUBJECT: FIRE STATION 5 – FINAL PAYMENT (FD0024)

I. RECOMMENDED ACTION

Recommend council approve the retainage payment to Roers in the amount of \$12,000.

II. DEPARTMENT CONTACT PERSONS

Kelli Kronschnabel, Fire Chief 701-857-4740

III. DESCRIPTION

A. Background

The Fire Station 5 project began in 2017 with the purchase of land and RFQ for architectural design. Due to budget shortages this project was delayed until 2022. In February 2022 Roers Construction was awarded the construction contract. Construction of Fire Station 5 was completed in September of 2023.

B. Proposed Project

Roers Construction was responsible for the general construction contract and has completed all remaining items in the contract. Final payment of the contract is warranted.

C. Consultant Selection

EAPC was previously selected as part of an RFQ to provide construction engineering services for the project.

IV. IMPACT:

A. Strategic Impact:

The construction of Fire Station 5 allows the Minot Fire Department to provide a greater level of service to not only the residents of NW Minot but also the entire community. This ties into our city budget principle of meeting current regulatory and safety requirements. This station allows us to greater meet the NFPA 1710 standard for deployment of resources for career fire department. The Minot Fire Departments mission is to be Trained, Maintained and Ready and to be able to greater serve NW Minot will allow to be ready to better serve their needs.

B. Service/Delivery Impact:

The department strives to meet NFPA 1710 which strives to meet a response time of 5:20 90% of the time. This station provides the citizens in NW Minot a quicker level of response to their emergencies as well as an additional crew in the event of a large emergency to provide coverage to the rest of the community.

C. Fiscal Impact:

The construction of Fire Station 5 was completed within the total project budget.

V. CITY COUNCIL ASPIRATIONS

safe and welcoming; resilient and prepared

VI. ALTERNATIVES

N/A

VII. TIME CONSTRAINTS

Immediate action required, per Article 5.2.2 of the Standard Form of Agreement Between Owner and Contractor "The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment."

VIII. LIST OF ATTACHMENTS