



**TO:** Mayor Tom Ross  
Members of the City Council

**FROM:** Mikayla McWilliams

**DATE:** January 2, 2024

**SUBJECT: ALCOHOLIC BEVERAGE LICENSE RENEWALS**

**I. RECOMMENDED ACTION**

It is recommended City Council approve the alcoholic beverage license renewals for the period of January 1, 2024 through December 31, 2024 for the following businesses:

1. Pronghorn, LLC dba Highland Suites
2. 5 Guys Bar, LLC dba Bootlegrz

**II. DEPARTMENT CONTACT PERSONS**

John Klug, Chief of Police	857-9800
Mikayla McWilliams, City Clerk	857-4752

**III. DESCRIPTION**

**A. Background**

In order to renew an alcoholic beverage license, an application must be submitted for review by the Police Department and inspections are done by the Building Official and Fire Marshal. Complete renewal applications approved by the Police Chief.

**B. Proposed Project**

N/A

**C. Consultant Selection**

N/A

**IV. IMPACT:**

**A. Strategic Impact:**

**B. Service/Delivery Impact:**

**C. Fiscal Impact:**

The fees vary depending on the type of license and are deposited into the appropriate general fund revenue account.

**V. CITY COUNCIL ASPIRATIONS**

The Safe and Welcoming aspiration aligns with this process by ensuring each license holder follows the City of Minot and State of ND laws pertaining to alcohol licensing.

**VI. ALTERNATIVES**

The City Council could deny a license renewal application if there is reasonable cause to do so, and the establishment would not be permitted to sell alcohol until obtaining a local alcoholic beverage license.

**VII. TIME CONSTRAINTS**

Current licenses expire at 11:59 pm on December 31st of this year. If the establishment is continuing the sale of alcohol, the license renewal needs to be approved by City Council prior to that time.

**VIII. LIST OF ATTACHMENTS**