



TO: Mayor Tom Ross
Members of the City Council

FROM: Lance Meyer

DATE: January 16, 2024

SUBJECT: WARD COUNTY HAZARD MITIGATION PLAN ANNUAL PROGRESS REPORT

I. RECOMMENDED ACTION

Recommend the Council receive and file the Hazard Mitigation Plan Annual Progress Report

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer (701) 857-4100
Emily Huettl, Assistant City Engineer (701) 857-4100

III. DESCRIPTION

A. Background

In 2013, the Ward County, ND Hazard Mitigation Plan (the Plan) was prepared by 12 local jurisdictions incorporated into Ward County. The Plan is organized to parallel the structure provided in the IFR, and to reflect the changes in the review process that were implemented in October 2012, with the enactment of the *Local Mitigation Plan Review Guide*. For the ease of review and use, the 2013 Plan was significantly reformatted from the 2008 Plan. In 2018 and 2023, the Ward County, ND Hazard Mitigation Plan (the Plan) was updated.

On January 2, 2024 the Plan was formally adopted by the Minot City Council. Documentation of this adoption is provided in the original Plan. Original copies of the Plan, as well as updates, are available on the Ward County Emergency Management web page for public use. City of Minot employees in the Engineering, Planning, and Public Works Departments also have access to the Plan through an internal server dedicated to City projects.

As a participating jurisdiction in Ward County, the City of Minot has prepared this evaluation for use by the Ward County Emergency Management Director (EMD), who is primarily responsible for monitoring the Plan. The EMD may use this document in preparing the County-wide annual evaluation report.

In 2016, the City began participating in the Community Rating System (CRS) program. Currently, the City has achieved a Class 6 status, which provides a 20% reduction to flood insurance policy rates on qualifying policies.

B. Proposed Project

To maintain the effectiveness of the Plan, a yearly evaluation report is used as a method of monitoring the Plan. The report is attached to this memo and lists the mitigation goals, action items, and current status.

- C. Consultant Selection
N/A

IV. IMPACT:

- A. Strategic Impact:
The CRS program is of critical importance to the City and must be fully staffed and supported by Council. The insurance discounts offered to citizens due to the City's participation will pay for the program multiple times over. Additionally, continuation and maintenance of the CRS program will be critical to lessen the impacts of mandatory flood insurance requirements on property owners affected when updated Flood Insurance Rate Maps are adopted in the future.
- B. Service/Delivery Impact:
N/A
- C. Fiscal Impact:
N/A

V. ALTERNATIVES N/A

VI. CITY COUNCIL ASPIRATIONS Monitoring and updating our Hazard Mitigation Plan make us more *resilient and prepared*.

VII. TIME CONSTRAINTS Council must accept and file the plan at this council meeting to meet the February 1st deadline for CRS verification.

VIII. LIST OF ATTACHMENTS - A. City of Minot: Annual Hazard Mitigation Plan Progress Report