



TO: Mayor Tom Ross
Members of the City Council

FROM: Chief John Klug

DATE: November 6, 2023

SUBJECT: CONTRACT FOR BOARDING CITY OF MINOT'S INMATES

I. RECOMMENDED ACTION

1. Recommend approval of the Contract for Boarding City of Minot's Inmates with Ward County, and
2. Authorize the Mayor and Finance Director to sign the contract.

II. DEPARTMENT CONTACT PERSONS

John Klug, Chief of Police 857-9800

III. DESCRIPTION

1. Background
The Minot Police Department uses the Ward County Jail for holding all prisoners being held on criminal charges requiring bond or court appearance prior to release from custody. The City of Minot has contracted with Ward County as there is not another feasible option in the area for housing prisoners.
2. Proposed Project
The main information outlined in the contract is the same, however there are a few rate increases, some of which are outlined by the ND Century Code. These increases should not pose any issues with the proposed budget for housing prisoners in 2024.
3. Consultant Selection
Ward County is the only facility in the City of Minot to house prisoners arrested by the Minot Police Department.

IV. IMPACT:

1. Strategic Impact:
Continuing a contract with Ward County for housing of City of Minot's prisoners is the best option for continued police services in the City of Minot. Having a detention facility within the city allows the police department to efficiently transport and transfer prisoners to Ward County Detention Center and return to providing further police protection.
- B. Service/Delivery Impact:
N/A

C. Fiscal Impact:

Project Costs

\$75 per day, per inmate

\$100 per day, per inmate charged with public intoxication

Project Funding

10025000-45960 Prisoner Care = \$150,000

V. CITY COUNCIL ASPIRATIONS

Safe and Welcoming

VI. ALTERNATIVES

Alt. 1 The Council could reject the proposed contract and direct staff to seek potential changes to the contract.

VII. TIME CONSTRAINTS

The contract has an effective date of January 1, 2024.

VIII. LIST OF ATTACHMENTS

A. Contract for Boarding City of Minot's Inmates