



**TO:** Mayor Tom Ross  
Members of the City Council

**FROM:** John Van Dyke, AICP, CFM, Principal Planner

**DATE:** April 25, 2023

**SUBJECT:** **MINOR SUBDIVISION PLAT TO BE KNOWN AS BOLTON HEIGHTS 14<sup>TH</sup> ADDITION TO THE CITY OF MINOT, NORTH DAKOTA**

**I. RECOMMENDED ACTION**

1. Approve the proposed minor subdivision plat as provided in Attachment A

**II. DEPARTMENT CONTACT PERSONS**

Brian Billingsley, Community and Economic Development Director	857-4147
John Van Dyke, Principal Planner	857-4108

**III. DESCRIPTION**

1. Background  
The applicant seeks to divide the property into two separate lots. The resulting lots conform to the dimensional standards of the underlying zoning district and, where applicable, overlaying zoning district.
2. Proposed Project  
Bolton Heights 14<sup>th</sup> Addition
3. Consultant Selection  
N/a

**IV. IMPACT:**

1. Strategic Impact:  
N/a
2. Service/Delivery Impact:  
N/a

3. Fiscal Impact:  
N/a

**V. ALTERNATIVES**

1. Council may approve with conditions or deny the request. Any denial may delay the development prospects of the applicant to move forward with their development as originally intended.

**VI. TIME CONSTRAINTS**  
N/a

**VII. LIST OF ATTACHMENTS**

1. Attachment A – Bolton Heights 14<sup>th</sup> Addition