



TO: Mayor Tom Ross
Members of the City Council

FROM: Luke Tillema

DATE: February 21, 2023

SUBJECT: RESOLUTION ADOPTING FEE SCHEDULES FOR BUILDING PERMITS, MOVING PERMITS, ELECTRICAL PERMITS, MECHANICAL PERMITS, AND PLUMBING PERMITS

I. RECOMMENDED ACTION

Staff recommends the Council adopt the attached resolution setting the City's fees for building permits, electrical permits, mechanical permits, and plumbing permits.

II. DEPARTMENT CONTACT PERSONS

Luke Tillema, Building Official	857-4104
Brian Billingsley, Community Development Director	857-4122

III. DESCRIPTION

A. Background

The City of Minot no longer conducts electrical inspections. This resolution will reduce the fee for electrical permits, required by ordinance, to \$0.00

IV. IMPACT:

A. Strategic Impact:

B. Service/Delivery Impact:

C. Fiscal Impact:

The City of Minot will no longer receive \$35 for electrical permits required by ordinance. The City of Minot's plan review fee for commercial building permits and all re-inspection fees will be increased from \$70/hour to \$75/hour because we want all of our re-inspection fees to be at a consistent amount before we utilize our new software system.

V. ALTERNATIVES

Council can reject or modify the attached resolution.

VI. TIME CONSTRAINTS

N/A

VII. LIST OF ATTACHMENTS

- a. Proposed Resolution Adopting Fee Schedules for Building Permits, Moving Permits, Electrical Permits, Mechanical Permits and Plumbing Permits.