



TO: Mayor Tom Ross
Members of the City Council

FROM: Dan Jonasson, Director of Public Works

DATE: February 14, 2023

SUBJECT: CONTRACT FOR SNOW REMOVAL ON ALL CITYWIDE SIDEWALKS AND BIKEPATHS P#4755.1

I. RECOMMENDED ACTION

- A. Recommend Council entering into a contract for snow removal on the citywide sidewalk and bikepath areas with Schultz Property Maint. LLC
- B. Authorize the Mayor to sign the contract
- C. Approve the budget amendment for funding of snow removal service.

II. DEPARTMENT CONTACT PERSONS

Dan Jonasson, Director of Public Works	857-4140
Jason Sorenson, Assistant Director of Public Works	857-4140

III. DESCRIPTION

- A. Background
In addition to requesting quotes for snow removal on City sidewalks and bikepaths on prioritized areas, quotes were also requested for snow removal on all of the City owned sidewalks and bikepaths other than the priority areas. This consists of approx. 9 miles of sidewalks and 15 miles of bikepaths.
- B. Proposed Project
Public Works prepared a request for quotes for snow removal on all bikepaths and sidewalks owned by the City, with the exception of the priority areas. We solicited quotes for various storm events for a total removal cost of the above areas, based on a 1-4" snowfall, 4.1-8" snowfall, 8.1-12" snowfall and a 12+" snowfall event, in addition prices were solicited for treatment of ice for these routes. The low bid was awarded based on the lowest price for a 6" snowfall, as that is a typical snowfall event. There were two (2) quotes received and they are summarized as follows:

Schultz Property Maint. LLC	total cost of snow removal for 4.1-8" event on 9 miles of sidewalks and 15 miles of bikepaths	\$8,160
Keller Paving & Landscaping LLC	total cost of snow removal for 4.1-8" event on 9 miles of sidewalks and 15 miles of bikepaths	\$303,480

We would recommend that Schultz Property Maint. LLC. be awarded the contract as the lowest bidder.

Our Estimate for removal cost for the remainder of this year, Spring 2023, are based on the cost for removal of snow on the designated routes for 2 - 4.1-8" snow events plus a 8-12" event. The total cost for

these events, based on quotes would be \$26,505. Staff recommends conducting the RFP process again in late Summer/early Fall of 2023 to get more competitive quotes and have the contract in place for the entire snow season.

- C. Consultant Selection
N/A

IV. IMPACT:

- A. Strategic Impact:
Locations would have snow removed within 48 hours of a snow event.
- B. Service/Delivery Impact:
Pedestrian paths would be cleared quickly in all areas of the City
- C. Fiscal Impact:
\$26,505 dollars are estimated for the remainder of 2023. Funding would come from general fund reserves. If funds are not utilized, they would go back to general fund reserves.

V. ALTERNATIVES

Council could choose to not award bids and snow would be cleared by cCty forces in accordance with the approved snow plan.

VI. TIME CONSTRAINTS

Award in a timely manner will allow time for contracts to be signed and the contractor hired before the next major snow event.

VII. LIST OF ATTACHMENTS

- A. Request for quotes for snow removal p4755.1
- B. Bid tab for Schultz quotes
- C. Bid tab for Keller quotes
- D. Bid tab summary
- E. Budget ammendment