

## Lisa Jundt

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**From:** Monica Porterfield  
**Sent:** Friday, December 17, 2021 3:35 PM  
**To:** Venditti, Lisa  
**Cc:** Lisa Jundt; David Lakefield; Lane, Bill; Clark Lathrum; Turgeon, Jennifer  
**Subject:** PoC Follow-up  
**Attachments:** Employee List.xlsx

Good afternoon Lisa,

We had some more internal discussions after the demonstration this morning. As I mentioned, we were very disappointed that we didn't see the full data set that had been provided, nor were we able to see the system working in our environment as we had expected. Before we are able to fully determine the direction the City will take prior to the January 3rd deadline as outlined in the MOU, we would like the opportunity to see the data run in our environment. As such, we would like to propose the following course of action:

- Tyler will copy the IMPL2 database to another environment (TEST)
  - This includes all employee data and configurations in both Munis & ET
- Tyler will apply any service pacs that had been used on the demo environment
- Tyler will use the data previously provided for the three pay periods (see attached)
- Tyler will completely run the first two pay periods (August 1-14, and Aug 15-28)
- Tyler will enter all data for the third pay period (Aug 29 - Sep 11), but **DO NOT RUN PAYROLL PROCESS** - including all timecard approvals in ET and any following steps.

These steps must be complete by Tyler on or before the end of next week (December 24 deadline). Minot will then complete the payroll process for the third pay period and compare data to historical data.

Please let me know as soon as possible if this is an option that Tyler is willing to undertake.

Thank you,

Monica Porterfield  
City of Minot



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