



## OAC Agenda:

JLG 16187 - Minot Public Library - PO-002

Meeting Date April 5, 2021

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*This report states our understanding of the matter discussed and the decisions and/or status reached. Each person receiving a copy of this report is asked to review it promptly and notify the office of JLG Architects within five business days of any errors or omissions.*

### **PROGRESS MEETING #06**

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Date: Wednesday, April 5, 2021

Time: 10:00 am

Location: Minot Public Library

#### **Attendance:**

Sign Attendance Sheet

#### **Latest Drawings/Document Log:**

**Bidding/CD Drawings Dated 3/20/2017 (Single Bid Package)**

Addendum 1: Dated 3/22/2017

Addendum 2; Dated 3/29/2017

Addendum 3; Dated 4/10/2017

ASIs: None currently in progress

#### **Architectural Update:**

##### **Submittals:**

Current submittals open for review. None

##### **RFIs Issued open for review:** None

RFI 01 was issued and returned related to rain overflow downspout at front masonry wall.

##### **Pay Requests:**

Applications for Payment No's. 01 through 04 have been processed.  
\$55,031 remaining on construction contract.

#### **(PR) Proposal Request Update:**

##### **PR's Issued:**

PR-001: Remove pipe bollards /provided new overflow scupper at roofs.

No proposed additional cost by Rolac Contracting for this Proposal Request.

## **Schedule and Manpower:**

Rolac to provide an updated schedule for Minot Public Library, outlining wrapping up all remaining work on this project.

## **General Comments, Discussion, Minutes:**

### **Roof Edge / Roof Work:**

- Material for roof edge is in Minot and just needs to be bent.
- Top of the existing building is not level. It is 8" lower at the west end of the roof edge than the east end. Rolac to inspect conditions at roof edge and secure new metal cap without disturbing the existing roof membrane.

### **Building Signage:**

- Rolac Contracting is looking for alternative methods of mounting the new cast metal letters onto the new metal wall panels at the east side of the building.
- Moving the letters to the existing face brick is not an option for Minot Public Library.
- Jason Sanders will work with Fargo Glass on how likely mounting the support studs for the letters through the metal wall panels will damage or effect the flatness of those panels.
- Jason Sander is more confident in using surface lag screws to mount these letters. He will investigate both methods.

### **Site / Lawn Repair:**

- Repair work will include turf repair and seeding where lift equipment has rutted up the lawn around the library.
- Repair of damaged sprinkler head resulting from the work of this contractor.

**End of report.**



JLG Architects  
 Douglas Larson, Architect  
 2705 4th Avenue NW  
 Minot, ND 58703  
 p. 701.852.4178 f. 701.852.4179  
 dlarson@jlgarchitects.com

JLG 16187-PO2     **Minot Public Library - Exterior**  
 RE:                    Construction Progress Meeting  
                             May 5, 2021

**sign-in sheet**

Date:                  Wednesday, May 5, 2021  
 Time:                  10:00 am  
 Location:             Minot Public Library

Name	Company	Phone	Email
Janet Anderson	Minot Public Library	701.852.1045	rick.hedberg@minotstateu.edu
Jason Sanders	Rolac Contracting, Inc.	701.839.6525	jaon@rolac-nd.com
Douglas Larson	JLG Architects	701.858.0882	dlarson@jlgarchitects.com