

Janet Anderson

From: Doug Larson <dlarson@jlgarchitects.com>
Sent: Tuesday, June 8, 2021 3:04 PM
To: Janet Anderson
Subject: RE: Minot Public Library Exterior Improvements

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Janet:

I have also been checking weekly with Jason and Denny on wrapping up the other aspects of work over there, mainly signage and roof edge. I am not getting any reply.

Thanks.

Doug Larson
JLG Architects
2705 4th Ave NW
Minot, ND 58703

p [701.858.0882](tel:701.858.0882)

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From: Janet Anderson <janet.anderson@minotnd.org>

Sent: Tuesday, June 8, 2021 11:56 AM

To: Doug Larson <dlarson@jlgarchitects.com>; Jason Sanders/Rolac Contracting (jason@rolac-nd.com) <jason@rolac-nd.com>

Subject: RE: Minot Public Library Exterior Improvements

Doug & Jason:

Since I haven't heard back, I assume the preference for our lawn repair is to have Birdy's do the repair and bill Rolac. I will contact Birdy's on Thursday unless I hear otherwise and I will have the bill for the repair sent to Rolac.

Thanks,
Janet

Janet Anderson
Library Director
Minot Public Library
701.852.1045



www.minotlibrary.org ♦ (701) 852-1045
516 2nd Ave SW Minot, ND 58701

From: Janet Anderson
Sent: Monday, May 24, 2021 10:05 AM
To: Doug Larson <dlarson@jlgarchitects.com>; Jason Sanders/Rolac Contracting (jason@rolac-nd.com) <jason@rolac-nd.com>
Subject: RE: Minot Public Library Exterior Improvements

Doug & Jason:

What is the status on the lettering on the side of the building?

Also, Huber Sprinklers came out and looked at the damaged sprinklers and estimate it will be about \$700 to repair. However, they don't want to repair these until the lawn has been repaired. Since future work will not impact the turf, I'd like to request this be repaired within the next several weeks. As you both know, the lawn is hyrdomulch and work has been done by Birdy's in the past. I can contact Birdy's directly and request they repair the turf and bill Rolac if that's preferred.

Let me know.

Thanks,
Janet

Janet Anderson
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From: Doug Larson [<mailto:dlarson@jlgarchitects.com>]
Sent: Thursday, May 6, 2021 9:06 AM
To: Janet Anderson <janet.anderson@minotnd.org>; Jason Sanders/Rolac Contracting (jason@rolac-nd.com) <jason@rolac-nd.com>
Cc: Jeremy Fairaizl <jfairaizl@prairieengineeringpc.com>
Subject: Minot Public Library Exterior Improvements

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Attached are the meeting minutes from yesterday's Construction Progress Meeting.

Janet Anderson

From: Doug Larson <dlarson@jlgarchitects.com>
Sent: Wednesday, July 14, 2021 9:03 AM
To: Janet Anderson
Subject: Minot Public Library - Exterior Renovations

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Janet:

I had a conversation with Jason Sanders at Rolac on Monday about his plans to complete work on the above referenced project. He said he would reach out to you via phone or email and explain his plan for completion. Let me know if he has contacted you. Regardless, if they have not begun to finish things up by the end of this month, we may need to talk with the City Attorney about applying some pressure based on non-completion of contracted work and pursue other remedies available under the General Conditions of the contract, to get this done.

Again, let me know if Jason has contacted you. You have been more than patient on this matter.

Thanks.

Doug Larson
JLG Architects
2705 4th Ave NW
Minot, ND 58703

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Janet Anderson

From: Jason Sanders <jason@rolac-nd.com>
Sent: Thursday, July 29, 2021 1:40 PM
To: Doug Larson
Cc: Janet Anderson
Subject: RE: Minot Public Library - Exterior Renovations

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We will have someone there the week of August 9th. We have tried to hire somebody else to do the work as well with no luck all summer.

They can fix the yard, we will not be on it for the remaining work.

JASON SANDERS
PRESIDENT



2730 30th St NW - Minot, ND 58703
PH 701-839-6525 FAX 701-839-6581
CELL 701-721-3908

From: Doug Larson <dlarson@jlgarchitects.com>
Sent: Thursday, July 29, 2021 1:26 PM
To: Jason Sanders <jason@rolac-nd.com>
Cc: Denny <denny@rolac-nd.com>
Subject: FW: Minot Public Library - Exterior Renovations

Jason:

FYI, I will need to respond to the email below from Minot Public Library. I think they have been more than patient and are ready to engage someone else to finish the remaining work with the monies still left to pay in your contract. I have talked with both you and Denny several times this summer about wrapping this one up, but have had no response that ever led to the job being staffed.

Thanks.

Doug Larson
JLG Architects
2705 4th Ave NW
Minot, ND 58703

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From: Janet Anderson <janet.anderson@minotnd.org>
Sent: Thursday, July 29, 2021 12:40 PM
To: Doug Larson <dlarson@jlgarchitects.com>
Subject: RE: Minot Public Library - Exterior Renovations

Doug,

We have not seen or heard from Rolac at all this month.

Can you please send something indicating what is left to be completed (including any touch-ups, repairs and fixes needed due to construction) to me so I can forward it to the City Attorney? I do have an e-mail from Jason dated 6/8/2021 stating that I can have Birdy's Hydromulching repair the lawn and bill Rolac. I have contacted Birdy's and they hope to begin work within the next week.

Thanks,
Janet

Janet Anderson
Library Director
Minot Public Library
701.852.1045



www.minotlibrary.org ♦ (701) 852-1045
516 2nd Ave SW Minot ND 58701

From: Doug Larson [<mailto:dlarson@jlgarchitects.com>]
Sent: Wednesday, July 14, 2021 9:03 AM
To: Janet Anderson <janet.anderson@minotnd.org>
Subject: Minot Public Library - Exterior Renovations

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Janet:

I had a conversation with Jason Sanders at Rolac on Monday about his plans to complete work on the above referenced project. He said he would reach out to you via phone or email and explain his plan for completion. Let me know if he has contacted you. Regardless, if they have not begun to finish things up by the end of this month, we may need to talk with the City Attorney about applying some pressure based on non-completion of contracted work and pursue other remedies available under the General Conditions of the contract, to get this done.

Again, let me know if Jason has contacted you. You have been more than patient on this matter.

Thanks.

Janet Anderson

From: Jason Sanders <jason@rolac-nd.com>
Sent: Monday, August 23, 2021 3:47 PM
To: Janet Anderson; Doug Larson
Subject: Re: Minot Public Library - Exterior Renovations

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The metal just arrived today for the cap, we've had it ordered since we met months ago. We're getting it bent and we get it installed.

Jason

From: Janet Anderson <janet.anderson@minotnd.org>
Sent: Monday, August 23, 2021 3:45:22 PM
To: Jason Sanders <jason@rolac-nd.com>; Doug Larson <dlarson@jlgarchitects.com>
Subject: RE: Minot Public Library - Exterior Renovations

Doug & Jason:

The letters were completed the week of 8/9 and look fantastic!

I don't believe any work has been completed for the roof. The City Finance Department wants to close this project up as soon as possible so please let me know when I can tell them to expect this to be completed.

Work on the lawn and sprinkler system has begun and I have received an invoice from Huber Sprinkler services which I will forward onto Rolac shortly.

Please let me know if you need anything else,
Janet

Janet Anderson
Library Director
Minot Public Library
701.852.1045



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516 2nd Ave SW Minot ND 58701

From: Jason Sanders [mailto:jason@rolac-nd.com]
Sent: Thursday, July 29, 2021 1:40 PM
To: Doug Larson <dlarson@jlgarchitects.com>

Janet Anderson

From: Doug Larson <dlarson@jlgarchitects.com>
Sent: Monday, October 4, 2021 3:53 PM
To: Jason Sanders/Rolac Contracting (jason@rolac-nd.com)
Cc: Janet Anderson
Subject: Minot Public Library Exterior Renovations

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Jason:

I am aware that items No. 1 and 3 are complete over at the Minot Public Library. Please give me your schedule for completing 2, 4 and 5.

1. Repairs of damaged lawn and sprinkler heads.
2. Installation of roof edge and associated work.
3. Installation of building lettering at the east side of the library.
4. Repair of damaged sign post.
5. Tightening of loose cable rail at entry plaza.

Thanks.

Doug Larson
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Minot, ND 58703

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Janet Anderson

From: Doug Larson <dlarson@jlgarchitects.com>
Sent: Monday, November 8, 2021 1:23 PM
To: Janet Anderson
Subject: RE: Minot Public Library Exterior Renovations

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Janet:

Jason had said he had a subcontractor to finish up the roof metal. If they were not complete by October 31, Jason was going to pull workers of his own and get this done. I pinged him this morning and have not heard back.

Thanks.

Doug Larson
JLG Architects
Minot, ND
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From: Janet Anderson <janet.anderson@minotnd.org>
Sent: Monday, November 8, 2021 12:09 PM
To: Doug Larson <dlarson@jlgarchitects.com>; Jason Sanders/Rolac Contracting (jason@rolac-nd.com) <jason@rolac-nd.com>
Subject: RE: Minot Public Library Exterior Renovations
Importance: High

Do we have ANY update on the final work for this project?

We have been trying to wrap this project up since April and continue to be pushed off. Please get back to me this week with the exact date this month we can expect this work to be completed.

As a reminder, I received the following information from Rolac this summer after our 5/5/2021 OAC meeting:

On 8/23: "The metal just arrived today for the cap, we've had it ordered since we met months ago. We're getting it bent and we get it installed."

On 7/29: "We will have someone there the week of August 9th. We have tried to hire somebody else to do the work as well with no luck all summer."

If I don't hear back this week, I will ask that the contract be placed on the agenda for Monday's City Council meeting for discussion.