



TO: Mayor Chuck Barney
Members of the City Council

FROM: Mitch Flanagan, Building Official

DATE: *April 18, 2017*

SUBJECT: **BUILDING RELOCATION REQUEST TO 3520 30TH ST NW**

I. RECOMMENDED ACTION

The City of Minot Assessor's Office recommends the Committee and Council approve the relocation of an accessory structure from 306 Maple Street to 3520 30th St NW subject to the following conditions:

1. A ten-thousand dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. An approved approach permit assigned to 3520 30th St NW issued by Harrison Township.
3. Building permits for all proposed construction.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. The exterior of the structure must be one consistent color or scheme of colors after relocation.
8. Applicant must obtain all necessary permits, and coordinate all relocation activities with public utilities and traffic authorities.
9. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

II. DEPARTMENT CONTACT PERSONS

Mitch Flanagan, Building Official	857-4102
Mike Murphy, Residential Inspector	857-4102
Dusty Schlecht, Senior Property Appraiser	857-4160

III. DESCRIPTION

A. Background:

The building to be moved is a 26' x 36' or 936 square foot garage. The structure is wood frame construction, with asphalt shingles, and vinyl siding on the exterior. The garage is located at 306 Maple St in Minot and photos are provided by the property appraiser.

The area that is under consideration for the moving application is 3520 30th St NW Minot, ND 58703, also known as SESW LS POR OLT 1, N2SW LS HY S3-155-83. The proposed moving location is a rural setting with vacant land to the north, south, and west and one commercial property directly to the east of the proposed moving location.

This structure is estimated to meet 60% of its replacement cost as per Sec 9-47(b)(c) of the Minot Code of Ordinances and appears to be compatible with the existing properties in the immediate neighborhood.

IV. IMPACT:

Fiscal Impact: There is no financial impact to the City.

V. TIME CONSTRAINTS

All work must begin within 30 days of issuance of moving and building permits and completed within ten months of start date and generally in accordance with the following schedule:

1. Foundation complete within two months.
2. Structure relocated within four months
3. Work required for code compliance completed within six months
4. All proposed construction and final clean up completed within ten months.
5. City of Minot Zoning Ordinance, Section 23-1 states:

“All off-street parking spaces and all driveways on private property leading to such parking areas shall be all-weather hard surface material. Acceptable surfacing materials include asphalt, concrete, brick, cement pavers or similar materials installed and maintained according to industry standards.”

VI. LIST OF ATTACHMENTS

- A. Application for Moving a Residential Building, pictures, site plan, and moving route
- B. Letter to homeowners within 150 feet.
- C. Letter to applicant.
- D. Map showing properties affected
- E. Inspectors report
- F. Assessors report