



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** David Lakefield, Finance Director

**DATE:** April 15, 2019

**SUBJECT: AUDITORIUM AND RECREATION BUDGET AMENDMENT**

**I. RECOMMENDED ACTION**

1. It is recommended the City Council pass an ordinance to transfer remaining unspent funds in Auditorium and Recreation to account 03-22 Contracts.

**II. DEPARTMENT CONTACT PERSONS**

Sue Greenheck, Comptroller	701-857-4773
David Lakefield, Finance Director	701-857-4784

**III. DESCRIPTION**

A. Background

The transfer of funds to the Contracts line item will allow the City to reimburse the Park District for the operation of the Auditorium and Recreation Departments.

B. Proposed Project

The Park District will bill the City for expenses incurred, net of revenue collected. The agreement with the Park District limits that amount that the City will reimburse to the amount budgeted and the amount of revenue collected.

C. Consultant Selection

N/A

**IV. IMPACT:**

A. Strategic Impact:

The Council has approved the applicable agreements and leases with the Park District. This budget amendment is a clerical exercise to authorize the reimbursement to the Park District.

B. Service/Delivery Impact:

This budget amendment if approved will allow operations to continue. Failure to make up the shortfall would require the use of substantially all funds set aside for repairs and could impact the ability to fund needed repairs/replacements.

C. Fiscal Impact:

Funding is available from 2019 budgeted funds and is limited to expenses budgeted and revenues collected. A formal budget amendment will be forthcoming. Due to the ongoing processing of expenses for March, final numbers may not be available until second reading. Preliminary numbers will be submitted at the April 15<sup>th</sup> meeting.

**V. ALTERNATIVES**

A. N/A

**VI. TIME CONSTRAINTS**

**VII. LIST OF ATTACHMENTS**

A. Proposed Budget Amendment