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April 27, 2018

City of Minot
Attn: John Zakian, DR Grant Manager & Chief Resiliency Officer
515 2nd Avenue SW
P.O. Box 5006
Minot, North Dakota 58702

Subject: Relocate Home Sweet Home Structure – Project No. 4360
Bid Evaluation & Award Recommendation

Dear Mr. Zakian:

On April 27, 2018, bids were received for the Relocate Home Sweet Home Structure Project. At the bid opening, two (2) bids were received from the following companies:

- Dig It Up Backhoe Service Inc., Minot, ND
- Craft Builders, Inc., Minot, ND

All bids were reviewed by CDM Smith after the opening to confirm that the required attachments and documentation had been included. The base bids varied from a high of \$930,029.00 to a low of \$565,770.00. The apparent low bid was submitted by Dig It Up Backhoe Service Inc., and it was determined that their bid contained the required attachments and documentation, and was considered acceptable for further review. A more detailed review, which included bid tabulations, was conducted and it confirmed that Dig It Up Backhoe Service Inc. was the lowest responsive bidder.

CDM Smith then checked the System for Award Management website and it was confirmed that Dig It Up Backhoe Service Inc. is registered with no active exclusions or debarment status. In addition, a background investigation was conducted and there were no findings of concern.

Based on the above information, CDM Smith recommends that the contract be awarded to Dig It Up Backhoe Service Inc.

Please call me if you have any questions.

Sincerely,

Justin Redding
CDM Smith Inc.

