



TO: Mayor Chuck Barney
Members of the City Council

FROM: Kelly Matalaka, City Clerk

DATE: April 26, 2018

SUBJECT: HOTEL-MOTEL RETAIL LIQUOR AND BEER LICENSE TRANSFER- HOLIDAY INN RIVERSIDE

I. RECOMMENDED ACTION

It is recommended the Committee and Council approve the request to transfer ownership of the Hotel-Motel Retail Liquor and Beer license for Holiday Inn Riverside from Heartland Hospitality Fund, LLC, to ADB Investments Minot, LLC subject to receipt of all documentation and approval by the Police Chief, Building Official and Fire Marshal.

II. DEPARTMENT CONTACT PERSONS

Kelly Matalaka, City Clerk 857-4752

III. DESCRIPTION

Under the City of Minot Code of Ordinances, Sec. 5-25. - City clerk to submit application to the committee of the whole; approval.

- a. The city clerk shall submit the application to the committee of the whole for its recommendation.
- b. Upon receiving the recommendation of the committee of the whole, the city clerk shall then submit the application to the city council for its consideration.
- c. Every application for a license required by this article shall be approved by the city council before the license shall be issued.

The City received a request to transfer ownership of the Hotel-Motel Retail Liquor and Beer license for Holiday Inn Riverside from Heartland Hospitality Fund, LLC, to ADB Investments Minot, LLC All documentation has been submitted and is being reviewed by the appropriate departments.

IV. IMPACT:

Alcoholic beverage license applications are processed by the City Clerk. The transfer fee is \$250 and is deposited into the appropriate general fund revenue account.

V. ALTERNATIVES

The Committee of the Whole and City Council could deny this application and the establishment would not be permitted to sell alcohol.

VI. TIME CONSTRAINTS

Once the City license is approved, the organization must also apply for a State license. A timely approval is necessary if their business wishes to proceed with the sale of alcohol.

VII. LIST OF ATTACHMENTS

N/A