



**TO:** Mayor Chuck Barney  
Members of the City Council

**FROM:** Rick Feltner, Airport Director

**DATE:** April 24, 2018

**SUBJECT: APPROVAL OF CHANGE ORDER FOR 2018 FAA PROJECT SNOW REMOVAL  
BROOM (AIR060)**

**I. RECOMMENDED ACTION**

1. Recommend approval of the change order the snow removal equipment broom; and
2. Authorize the Mayor to sign the change order

**II. DEPARTMENT CONTACT PERSONS**

Rick Feltner, Airport Director 857-4724

**III. DESCRIPTION**

A. Background

As part of the Airport FAA sponsored capital projects in 2018, the Airport has budgeted for the purchase of a new broom to be used for snow removal; The FAA has approved the Scope of Work. This request is for the engineering services associated with the purchase.

B. Proposed Project

Engineering services for this project increased by a total of \$2,485 due to unanticipated time required to follow up with bidder references and incorporate these into the RFP scoring system. Impact to the City of this change order is \$124.25.

C. Consultant Selection

Ulteig is the Airport's consultant of record and will coordinate the purchase of the equipment.

**IV. IMPACT:**

A. Strategic Impact:

This equipment has been programmed to replace existing equipment which has reached the end of its operational life. Functioning SRE (snow removal equipment) is critical to the safety of the Airport operation.

B. Service/Delivery Impact:

This SRE will allow the Airport to safely maintain aviation surfaces during winter operations.

C. Fiscal Impact:

The SRE Broom project has been awarded FAA funds under AIP 53; This project is funded 90% FAA, 5% State Aeronautics, and 5% City. **The impact to the City portion of this Change Order is \$124.25.**

Project Engineering Costs

SRE Broom, Original Contract Sum	\$24,900.00
SRE Broom, Change Order Price	<u>2,485.00</u>
Total	\$27,385.00

Project Funding

Approved as part of Airport 2018 Budget, Capital Purchases  
Total project budgeted amount:  
- SRE Broom: \$517,174.00

**V. ALTERNATIVES**

Alt 1. N/A

**VI. TIME CONSTRAINTS**

Approval by the Council will allow Ulteig time to put specifications together and bid the project in time for closure by the end of 2018

**VII. LIST OF ATTACHMENTS**

A. CO#1 SRE Broom