



TO: Mayor Chuck Barney
Members of the City Council

FROM: Dan Jonasson, Director of Public Works

DATE: April 17, 2018

SUBJECT: ENGINEERING SERVICES – MINOT SWIF P3135.2E

I. RECOMMENDED ACTION

1. Recommend approval of Houston Engineering for future design and construction engineering on the Minot SWIF Improvements

II. DEPARTMENT CONTACT PERSONS

Dan Jonasson, Director of Public Works	857-4140
Jason Sorenson, Asst. Director of Public Works	857-4140

III. DESCRIPTION

- A. Background
Public Works prepared a Request for Qualifications for engineering services and advertised in accordance with State law. Houston Engineering was the only firm that responded to the RFQ and their qualifications show they are qualified to perform the design and construction management work. Houston engineering has done all of the previous SWIF work for the City and is qualified to perform these services.
- B. Proposed Project
The project will consist of design engineering, bidding, and construction engineering and project close out of repair of deficiencies found during USACE inspections to correct deficiencies in the current levee/flood control system.
- C. Consultant Selection
Houston Engineering was the only consultant that responded to the RFQ and is qualified to perform the services outlined in the RFQ.

IV. IMPACT:

- A. Strategic Impact:
City of Minot has committed to a staged approach with the USACE to address the deficiencies outlined by the USACE in the existing flood protection/levee system through Minot.
- B. Service/Delivery Impact:
This project is needed to restore the structural integrity of the existing flood control system and meet USACE and FEMA requirements to be eligible for PL-84-99 funding.
- C. Fiscal Impact:
There is no fiscal impact at this time.

V. ALTERNATIVES

VI. TIME CONSTRAINTS

Council's approval of the recommendation will allow the project to continue to move forward in accordance with our approved SWIF program. Separate agreements will be brought forth to Council as future projects are needed.

VII. LIST OF ATTACHMENTS

- A. RFQ soliciting firms for work.
- B. Houston Engineering Proposal