
City of Minot

TO: Mayor Chuck Barney
Members of the City Council

FROM: Mitch Flanagan

DATE: May 7, 2018

SUBJECT: Building relocation request to 6111 37th Avenue SE

I. RECOMMENDED ACTION

It is recommended the Committee and Council approve the relocation of the 32' x 44' detached accessory building from 4231 71st Ave NW, Parshall ND, 58770 also known as Township 153N-89W-Sec 31, to 6111 37th Ave SE, Minot, ND 58701, also known as E2SESESW S34-155-82 Nedrose-S4 A5, subject to the following conditions:

1. A ten-thousand dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. An approved approach permit assigned to 6111 37th Ave SE, issued by Nedrose Township.
3. Application and approval of building permits for all proposed construction.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. The exterior of the structure must be one consistent color arrangement of colors after relocation.
8. Applicant must obtain all necessary permits, and coordinate all relocation activities with public utilities and traffic authorities.
9. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

II. DEPARTMENT CONTACT PERSONS

Mitch Flanagan, Building Official	857-4102
Mike Murphy, Residential Inspector	857-4102
Dusty Schlect, Senior Property Appraiser	857-4160

III. DESCRIPTION

The building to be moved is a 2013 year built 1408 square foot garage. The structure is a 3 stall garage, 32 ft. x 44 ft., with asphalt shingled roof, wood frame construction, and exterior vinyl siding.

IV. IMPACT:

None.

V. TIME CONSTRAINTS

All work must begin within 30 days of issuance of moving and building permits and completed within ten months of start date and generally in accordance with the following schedule:

1. Foundation complete within two months.
2. Structure relocated within four months
3. Work required for code compliance completed within six months
4. All proposed construction and final clean up completed within ten months.
5. City of Minot Zoning Ordinance, Section 23-1 states:

“All off-street parking spaces and all driveways on private property leading to such parking areas shall be all-weather hard surface material. Acceptable surfacing materials include asphalt, concrete, brick, cement pavers or similar materials installed and maintained according to industry standards.”

VI. LIST OF ATTACHMENTS

- A. Application for Moving a Residential Building, pictures, and site plan.
- B. Letter to homeowners within 150 feet.
- C. Letter to applicant.
- D. Map showing properties affected
- E. Inspectors reports
- F. Assessors report

Approved for Council Agenda: _____

Date: _____